

APRIL 1, 2021

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 10:33 A.M. IN THE COMMISSIONERS MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, CHRIS L. LUKASEVICH, AND ROCKY C. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, EXECUTIVE SECRETARY/OPEN RECORDS JEN BOGER AND SECRETARY III COREN KINTZ.

SOLICITOR DANIEL A. MISCAVIGE WAS AVAILABLE REMOTELY.

PRESENT ALSO WAS SHERIFF ANTHONY HARVILLA.

CONTROLLER MARK SVERCHEK, TREASURER RONALD SHEEHAN, HUMAN RESOURCES DIRECTOR DAWN BOWMAN, COURT ADMINISTRATOR GREGORY ARMSTRONG, AND ATTORNEY GREEK WERE AVAILABLE REMOTELY.

MINUTES:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MARCH 4, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

EXECUTIVE SESSIONS:

REPORT OF EXECUTIVE SESSION HELD:

MARCH 26, 2021	10:00 A.M.
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MARCH 31, 2021	9:45 A.M.
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DISTRICT ATTORNEY:

MOTION BY ATTORNEY GREEK, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) OFFICE ADMINISTRATOR FROM \$16.30 PER HOUR (**GRADE S 5 – STEP A**) TO \$16.78 PER HOUR (**GRADE S 5 – STEP B**) EFFECTIVE APRIL 6, 2021.

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BOARD POLLED: GREEK YES*
SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

*ATTORNEY GREEK NOTED THE CHANGE OF RATE IS DUE TO ONE (1) ANNIVERSARY DATE.

MOTION BY ATTORNEY GREEK, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) LEGAL SECRETARY II FROM \$15.43 PER HOUR (**GRADE 7 – STEP H**) TO \$15.89 PER HOUR (**GRADE 7 – STEP I**) EFFECTIVE APRIL 6, 2021.

BOARD POLLED: GREEK YES*
SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

*ATTORNEY GREEK NOTED THE CHANGE OF RATE IS DUE TO ONE (1) ANNIVERSARY DATE.

MOTION BY ATTORNEY GREEK, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) LEGAL SECRETARY I FROM \$12.68 PER HOUR (**GRADE 6 – STEP C**) TO \$13.06 PER HOUR (**GRADE 6 – STEP D**) EFFECTIVE APRIL 6, 2021.

BOARD POLLED: GREEK YES*
SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

*ATTORNEY GREEK NOTED THE CHANGE OF RATE IS DUE TO ONE (1) ANNIVERSARY DATE.

MOTION BY ATTORNEY GREEK, SECONDED BY MR. SVERCHEK, TO CHANGE THE RATE OF ONE (1) CLERICAL SPECIALIST FROM \$11.16 PER HOUR (**GRADE 4 – STEP B**) TO \$11.49 PER HOUR (**GRADE 4 – STEP C**) EFFECTIVE MAY 4, 2021.

BOARD POLLED: GREEK YES*
SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

*ATTORNEY GREEK NOTED THE CHANGE OF RATE IS DUE TO ONE (1) ANNIVERSARY DATE.

PUBLIC DEFENDER:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) TEMPORARY FULL-TIME CHIEF PUBLIC DEFENDER TRAINEE AT \$90,000.00 PER ANNUM EFFECTIVE APRIL 1, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

SHERIFF:

MOTION BY MR. HARVILLA, SECONDED BY MR. AHNER, TO ABOLISH THE POSITIONS OF TWO (2) PART-TIME SECURITY OFFICER AT \$11.38 PER HOUR (**GRADE 5 – STEP A**) EFFECTIVE APRIL 1, 2021.

BOARD POLLED:	HARVILLA	YES
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. HARVILLA, SECONDED BY MR. LUKASEVICH, TO ESTABLISH THE POSITIONS OF TWO (2) SPECIAL DEPUTY SHERIFF AT \$15.26 PER HOUR (**GRADE 11 – STEP A**) EFFECTIVE APRIL 1, 2021.

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED	HARVILLA	YES
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. HARVILLA, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITIONS OF TWO (2) SPECIAL DEPUTY SHERIFF TRAINEE AT \$14.53 PER HOUR (**GRADE 10 – STEP A**) EFFECTIVE APRIL 1, 2021.

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

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BOARD POLLED	HARVILLA	YES
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

CHILDREN & YOUTH SERVICES:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ESTABLISH THE POSITION OF ONE (1) COUNTY CASEWORK MANAGER II AT \$27.67 PER HOUR **(GRADE S 11 – STEP I)** EFFECTIVE APRIL 1, 2021.

S – INDICATES SUPERVISORY

MR. AHNER REMARKED WITH SEVERAL DISCUSSIONS WITH THE CHILDREN & YOUTH DEPARTMENT ESTABLISHING THE FOUR (4) NEW POSITIONS WOULD BE NECESSARY TO KEEP UP WITH THE DEMAND OF THE INCREASING CASELOADS. THE FOUR (4) POSITIONS ARE 80% REIMBURSABLE APPROVED BY THE PENNSYLVANIA NORTH EAST REGIONAL OFFICE.

MR. LUKASEVICH SPOKE OF THE INCREASE IN CASELOADS AMONG A TREND THE COUNTY IS TRYING TO MITIGATE TO ASSIST WITH THE CHALLENGES RELATIVE TO THE TREND.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) PROGRAM SPECIALIST I AT \$20.22 PER HOUR **(GRADE S 7 – STEP F)** EFFECTIVE APRIL 1, 2021.

S – INDICATES SUPERVISORY

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ESTABLISH THE POSITION OF ONE (1) SECRETARY III AT \$12.55 PER HOUR **(GRADE 7 – STEP A)** EFFECTIVE APRIL 1, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES

LUKASEVICH YES
NOTHSTEIN YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. SVERCHEK, TO ESTABLISH THE POSITION OF ONE (1) SOCIAL SERVICES AIDE I AT \$11.38 PER HOUR (**GRADE 5 – STEP A**) EFFECTIVE APRIL 1, 2021.

BOARD POLLED: SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) SECRETARY III FROM \$13.32 PER HOUR (**GRADE 7 – STEP C**) TO \$12.55 PER HOUR (**GRADE 7 – STEP A**) EFFECTIVE APRIL 1, 2021.

BOARD POLLED: SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) ADMINISTRATOR II FROM \$24.09 PER HOUR (**GRADE S 13 – STEP A**) TO \$24.81 PER HOUR (**GRADE S 13 – STEP B**) EFFECTIVE APRIL 6, 2021.

BOARD POLLED: SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

MR. NOTHSTEIN NOTED THE CHANGE IS DUE TO AN ANNIVERSARY DATE.

MR. NOTHSTEIN COMMENTED ON DUE TO THE CHANGES BY THE STATE LAW REQUESTING MORE DOCUMENTATIONS AND REQUIREMENTS THE NEW POSITIONS WILL BE NECESSARY TO ASSIST WITH THE INCREASE CASELOAD.

BUILDINGS & GROUNDS:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF THREE (3) SUMMER LABORER FROM \$11.00 PER HOUR TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) AND REMOVE THE DESIGNATION OF “ADDITIONAL TWENTY-

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FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE”
EFFECTIVE APRIL 1, 2021.

BOARD POLLED: SVERCHEK YES
 AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

CORRECTIONS:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE
RATE OF ONE (1) ASSISTANT SITE COORDINATOR FROM \$18.19 PER HOUR (**GRADE 14**
– **STEP B**) TO \$18.73 PER HOUR (**GRADE 14 – STEP C**) EFFECTIVE APRIL 20, 2021.

BOARD POLLED: SVERCHEK YES
 AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

PARKS:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE
RATE OF THREE (3) PART-TIME SEASONAL PARK MAINTENANCE FROM \$11.00 PER
HOUR TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) AND REMOVE THE DESIGNATION OF
“ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF
APPLICABLE” EFFECTIVE APRIL 1, 2021.

BOARD POLLED: SVERCHEK YES
 AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE
RATE OF ONE (1) LIFEGUARD FROM \$11.00 PER HOUR TO \$12.55 PER HOUR (**GRADE 4**
– **STEP F**) AND REMOVE THE DESIGNATION OF “ADDITIONAL TWENTY-FIVE CENTS
PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE” EFFECTIVE APRIL 1,
2021.

BOARD POLLED: SVERCHEK YES
 AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE
RATE OF ONE (1) LIFEGUARD FROM \$11.00 PER HOUR TO \$12.19 PER HOUR (**GRADE 4**
– **STEP E**) AND REMOVE THE DESIGNATION OF “ADDITIONAL TWENTY-FIVE CENTS

PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE” EFFECTIVE APRIL 1, 2021.

BOARD POLLED: SVERCHEK YES
 AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) LIFEGUARD FROM \$11.00 PER HOUR TO \$11.83 PER HOUR (**GRADE 4 – STEP D**) AND REMOVE THE DESIGNATION OF “ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE” EFFECTIVE APRIL 1, 2021.

BOARD POLLED: SVERCHEK YES
 AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF THREE (3) LIFEGUARD FROM \$11.00 PER HOUR TO \$11.49 PER HOUR (**GRADE 4 – STEP C**) AND REMOVE THE DESIGNATION OF “ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE” EFFECTIVE APRIL 1, 2021.

BOARD POLLED: SVERCHEK YES
 AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF SIX (6) LIFEGUARD FROM \$11.00 PER HOUR TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) AND REMOVE THE DESIGNATION OF “ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE” EFFECTIVE APRIL 1, 2021.

BOARD POLLED: SVERCHEK YES
 AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

MOTION BY MR. SVERCHEK, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) TEMPORARY PARK ATTENDANT FROM \$11.00 PER HOUR TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) AND REMOVE THE DESIGNATION OF “ADDITIONAL

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TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE”
EFFECTIVE APRIL 1, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) PARK ATTENDANT FROM \$11.00 PER HOUR TO \$11.16 PER HOUR **(GRADE 4 – STEP B)** AND REMOVE THE DESIGNATION OF “ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE” EFFECTIVE APRIL 1, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MR. NOTHSTEIN EXPLAINED THE POSITIONS FOR THE LIFEGUARDS, PARK ATTENDANTS AND LIQUID FUELS SUMMER PROGRAM WILL BE ADDED TO THE SALARY SCALE.

LIQUID FUELS SUMMER PROGRAM:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF THREE (3) SUMMER SUPERVISOR FROM \$14.00 PER HOUR TO \$14.08 PER HOUR **(GRADE S 2 – STEP A)** EFFECTIVE APRIL 1, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF TWELVE (12) SUMMER LABORER FROM \$11.00 PER HOUR TO \$11.16 PER HOUR **(GRADE 4 – STEP B)** EFFECTIVE APRIL 1, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) SUMMER COORDINATOR FROM \$11.00 PER HOUR TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE APRIL 1, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

AFSCME RESIDUAL UNION:

MAINTENANCE DEPARTMENT:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) CLEANING PERSON AT THE PREVAILING UNION RATE EFFECTIVE APRIL 1, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ESTABLISH THE POSITION OF ONE (1) MAINTENANCE II (TRAINEE) AT THE PREVAILING UNION RATE EFFECTIVE APRIL 1, 2021 THROUGH MAY 7, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE CHAIRMAN RECESSED THE MEETING OF THE CARBON COUNTY SALARY BOARD AT 10:54 A.M. TO BE RECONVENED APRIL 8, 2021.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN