

THE ANNUAL MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 2:04 P.M. IN THE COMMISSIONERS MEETING ROOM, COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, CHRIS L. LUKASEVICH AND ROCKY C. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE AND CONTROLLER MARK SVERCHEK.

EXECUTIVE SECRETARY/OPEN RECORDS JEN BOGER, FINANCIAL ADVISOR JEFFREY WEISS, TREASURER RONALD SHEEHAN, JUDGE ROGER NANOVIC, COURT ADMINISTRATOR GREGORY ARMSTRONG, PROTHONOTARY KAYLA SEMMEL, CLERK OF COURTS TYRA BONI, PUBLIC DEFENDER GREGORY MOUSSEAU, RECORDER OF DEEDS DONNA GENTILE, REGISTER OF WILLS JEAN PAPAY, SHERIFF HARVILLA, DISTRICT ATTORNEY MICHAEL GREEK, HUMAN RESOURCES DIRECTOR DAWN BOWMAN AND CORONER ROBERT MILLER WERE AVAILABLE REMOTELY.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**MINUTES:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE MINUTES THE MONTHLY SALARY BOARD MEETING HELD DECEMBER 3, 2020.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**GUESTS:**

THERE WERE GUESTS CONCERNING SALARY BOARD BUSINESS.

**JANUARY 4, 2021**

**EXECUTIVE SESSIONS:**

REPORT OF EXECUTIVE SESSIONS HELD:

DECEMBER 7, 2020	9:00 A.M.
DECEMBER 8, 2020	9:30 A.M.
DECEMBER 9, 2020	9:00 A.M.
DECEMBER 9, 2020	1:30 P.M.
DECEMBER 16, 2020	9:00 A.M.
DECEMBER 18, 2020	9:30 A.M.
DECEMBER 21, 2020	9:00 A.M.
DECEMBER 21, 2020	1:30 P.M.

**SET POSITIONS AND SALARIES:**

**COURT OFFICES:**

MOTION BY JUDGE NANOVIC, SECONDED BY MR. SVERCHEK, TO SET POSITIONS AND SALARIES OF THE COURT OFFICES, EFFECTIVE JANUARY 1, 2021, AS LISTED ON EXHIBIT J1 THROUGH J 6.

**COURT ADMINISTRATION**

1	**LAW CLERK	\$ 43,953.	18	E
1	**LAW CLERK	\$ 41,423.20	18	C
1	**LAW CLERK	\$ 39,057.20.	18	A
1	**LAW CLERK (TEMPORARILY)	\$ 41,423.20	18	C
1	**LAW CLERK (TEMPORARILY)	\$ 39,057.20	18	A
1	@CERTIFIED COURT REPORTER	\$ 30.62/HR	12	W
1	@CERTIFIED COURT REPORTER	\$ 28.87/HR	12	U
1	@CERTIFIED COURT REPORTER	\$ 25.67/HR	12	Q
1	LEAD JUDICIAL SECRETARY	\$ 24.68/HR	10	S
1	JUDICIAL SECRETARY	\$ 21.95/HR	10	O
1	JUDICIAL SECRETARY	\$ 19.51/HR	10	K
1	ADMINISTRATIVE ASSISTANT	\$ 17.01/HR	9	H
1	ADMINISTRATIVE ASSISTANT	\$ 15.13/HR	9	D
1	DEPARTMENT CLERK III (ALSO JURY SELECTION COMMISSION)	\$ 12.31/HR	6	B
6	*TIPSTAFFS (825 DAYS TOTAL)	\$ 121.90DIEM	N/A	
1	*SUMMER LAW CLERK	\$ 13.00/HR	N/A	

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**\*\*ADDITIONAL \$1,200 PER ANNUM TO BE PAID FOR YEAR 01/01/2021– MONIES WILL BE REIMBURSED BY CARBON COUNTY BAR ASSOCIATION.**

**@ ADDITIONAL COMPENSATION AS PER ADMINISTRATIVE ORDER 18-2016.**

**COURT COMPUTER INFORMATION SYSTEMS**

1	DIRECTOR/COMPUTER SYSTEMS	\$	22.08/HR	S 10	C
1	IT SPECIALIST	\$	14.53/HR	10	A

**S – INDICATES SUPERVISORY**

**MAGISTERIAL DISTRICT JUDGES**

**JIM THORPE**

1	OFFICE SUPERVISOR I	\$	18.53/HR	S 4	G
1	SECRETARY II	\$	16.36/HR	7	J
1	SECRETARY I	\$	13.06/HR	6	D
1	SECRETARY I	\$	12.68/HR	6	C

**PALMERTON**

1	OFFICE SUPERVISOR I	\$	28.02/HR	S 4	U
1	SECRETARY II	\$	15.43/HR	7	H
1	SECRETARY I	\$	13.45/HR	6	E

**LANSFORD**

1	OFFICE SUPERVISOR I	\$	21.48/HR	S 4	L
1	SECRETARY II	\$	14.98/HR	7	G
1	SECRETARY I	\$	20.30/HR	6	S

**WEATHERLY**

1	OFFICE SUPERVISOR I	\$	24.16/HR	S 4	P
1	SECRETARY II	\$	14.55/HR	7	F
1	SECRETARY I	\$	14.69/HR	6	H
1	SECRETARY I	\$	12.68/HR	6	C
1	*PART-TIME SECRETARY I	\$	11.95/HR	6	A

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**ADULT PROBATION**

1	CHIEF ADULT PROBATION OFFICER	\$	40.56/HR	S 14	Q
1	ADMINISTRATIVE ASSISTANT	\$	14.69/HR	9	C
1	ADULT PROBATION TECHNICIAN I	\$	18.77/HR	8	M
1	ADULT PROBATION SPECIALIST	\$	13.18/HR	5	F
1	ADULT PROBATION TREATMENT COURT SPECIALIST	\$	11.38/HR	5	A

**JANUARY 4, 2021**

**ON-CALL PAY**

PRIMARY	\$	50.00 /DAY
BACKUP ON CALL	\$	30.00 /DAY

**S – INDICATES SUPERVISORY**

**JUVENILE COURT**

1	CHIEF JUVENILE PROBATION OFFICER	\$	39.38/HR	S 14	P
1	JUVENILE COURT SECRETARY II	\$	16.85/HR	7	K
1	CLERICAL SPECIALIST	\$	11.49/HR	4	C

**ON-CALL PAY**

PRIMARY	\$	50.00 /DAY
BACKUP ON CALL	\$	30.00 /DAY

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**DOMESTIC RELATIONS**

1	DOMESTIC RELATIONS DIRECTOR	\$	28.47/HR	S 14	E
1	DOMESTIC RELATIONS ASSISTANT DIRECTOR	\$	23.18/HR	S 11	C
1	INTAKE OFFICER II	\$	23.50/HR	12	N
1	DOMESTIC RELATIONS SUPPORT REP.	\$	17.69/HR	8	K
1	DOMESTIC RELATIONS SPECIALIST II	\$	17.52/HR	6	N
1	DOMESTIC RELATIONS SPECIALIST II	\$	12.68/HR	6	C
1	DOMESTIC RELATIONS SPECIALIST II	\$	11.95/HR	6	A
1	DOMESTIC RELATIONS SPECIALIST I	\$	11.49/HR	4	C

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

MR. LUKASEVICH DISCUSSED HIS DECISION OF THE PROPOSED 3% PAY RAISE AS BEING EXCESSIVE.

MR. NOTHSTEIN COMMENTED ON CONTINUING TO REVIEW STARTING SALARIES AND THE GRADE LEVELS TO BE MORE EFFICIENT.

MOTION MR. LUKASEVICH TO AMEND EXHIBIT J1 THROUGH J 6 AND MODIFY POSITIONS AND SALARIES TO REFLECT AN HOURLY INCREASE OF 0.8% IN LINE WITH THE OCTOBER 12, 2020 AND THE MOST CURRENT BIMONTHLY REPORT FOR THE CPIU OF PHILLY, CAMDEN AND WILMINGTON IN LIEU OF THE 3% INCREASE.

MOTION TO AMEND DIED FOR LACK OF SECOND.

MR. AHNER DISCUSSED HE IS NOT SUPPORTIVE OF PERCENTAGE RAISES AND PROPOSED POSSIBLE FLAT RATE PAY INCREASES.

JUDGE NANOVIC NOTED NO STUDY COMPLETED WITH GUIDANCE REGARDING THE CURRENT FAIR WAGES WITH THE SURROUNDING COUNTIES.

A BRIEF DISCUSSION WAS HELD.

BOARD POLLED:	NANOVIC	YES
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	NO
	NOTHSTEIN	YES

**BARGAINING UNIT:**

MOTION BY JUDGE NANOVIC, SECONDED BY MR. AHNER TO SET POSITIONS AND SALARIES COVERED BY BARGAINING UNIT (AFSCME COURT APPOINTED PROFESSIONAL EMPLOYEES UNION) AS PER EXHIBIT C EFFECTIVE JANUARY 1, 2021.

**ADULT PROBATION**

1	DEPUTY CHIEF ADULT PROBATION OFFICER	\$	37.16/HR
1	PROBATION OFFICER II/GAGNON HEARING OFFICER	\$	30.60/HR
2	PROBATION OFFICER II	\$	27.45/HR
1	PROBATION OFFICER II	\$	25.14/HR
1	PROBATION OFFICER II	\$	22.98/HR
1	PROBATION OFFICER II (VETERANS COURT)	\$	18.45/HR
1	PROBATION OFFICER I	\$	16.39/HR
4	PROBATION OFFICER I	\$	15.91/HR
1	PROBATION OFFICER I (RE-ENTRY SPECIALIST)	\$	15.45/HR
	POSITION NOT TO EXCEED THREE (3) YEARS (01/06/20 – 01/05/23)		
1	PROBATION OFFICER I	\$	15.45/HR

**ON-CALL PAY**

PRIMARY ON CALL	\$	50.00/ DAY
BACKUP ON CALL	\$	30.00/ DAY

**JUVENILE COURT**

1	DEPUTY CHIEF JUVENILE PROBATION OFFICER	\$	31.13/HR
1	PROBATION OFFICER II	\$	27.45/HR
1	PROBATION OFFICER II	\$	22.42/HR
1	PROBATION OFFICER II	\$	18.16/HR

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**ON-CALL PAY**

PRIMARY ON CALL \$ 50.00/ DAY  
BACKUP ON CALL \$ 30.00/ DAY

**DOMESTIC RELATIONS**

1 DOMESTIC RELATIONS OFFICER II \$ 21.51/HR  
1 DOMESTIC RELATIONS OFFICER II \$ 18.16/HR  
1 DOMESTIC RELATIONS OFFICER I \$ 16.12/HR  
1 DOMESTIC RELATIONS OFFICER I \$ 15.65/HR

BOARD POLLED: NANOVIC YES  
SVERCHEK YES  
AHNER YES  
LUKASEVICH YES\*  
NOTHSTEIN YES

\*MR. LUKASEVICH DISCUSSED BEING OPPOSED TO SALARY RAISES  
WITHIN THE CPIU, HOWEVER RECOGNIZING THE OBLIGATIONS  
WITH THE BARGAINING UNIT MEMBERS UNTIL RENEGOTIATION  
IN 2021, HE VOTES YES.

**SET POSITIONS & SALARIES:**

**ROW OFFICES:**

**CONTROLLER:**

MOTION BY MR. SVERCHEK, SECONDED BY MR. AHNER, TO SET THE  
POSITIONS AND SALARIES OF THE CONTROLLER'S OFFICE AND FISCAL/DATA  
PROCESSING EFFECTIVE JANUARY 1, 2021, AS LISTED ON EXHIBIT R2.

**CONTROLLER**

1 ACCOUNTING MANAGER \$ 46.49/HR S 18 O  
1 FIRST DEPUTY \$ 22.75/HR S 7 I  
1 SECOND DEPUTY \$ 21.10/HR 11 L  
1 SOLICITOR \$ 3,200. N/A  
1 RETIREMENT BOARD SECRETARY \$ 6,000. N/A

**FISCAL/DATA PROCESSING**

1 FISCAL/DATA PROCESSING SUPERVISOR \$ 34.67/HR S 12 O  
1 FISCAL/DATA PROCESSING ASSISTANT \$ 23.27/HR 13 L  
1 FISCAL/DATA PROCESSING TECHNICIAN \$ 14.13 /HR 7 E

**S – INDICATES SUPERVISORY**

MOTION MR. LUKASEVICH TO AMEND EXHIBIT R2 AND MODIFY POSITIONS  
AND SALARIES TO REFLECT AN HOURLY INCREASE OF 0.8% IN LINE WITH THE

OCTOBER 12, 2020 AND THE MOST CURRENT BIMONTHLY REPORT FOR THE CPIU OF PHILLY, CAMDEN AND WILMINGTON IN LIEU OF THE 3% INCREASE.

MOTION TO AMEND DIED FOR LACK OF SECOND.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	NO
	NOTHSTEIN	YES

**TREASURER:**

MOTION BY MR. SHEEHAN, SECONDED BY MR. NOTHSTEIN, TO SET THE POSITIONS AND SALARIES OF THE TREASURER’S OFFICE EFFECTIVE JANUARY 1, 2021, AS LISTED ON EXHIBIT R9.

**TREASURER**

1	FIRST DEPUTY	\$	17.28/HR	S	5	C
1	SECOND DEPUTY	\$	16.85/HR		7	K
1	DEPARTMENT CLERK III	\$	12.68/HR		6	C
1	*PART-TIME LICENSING CLERK	\$	11.83/HR		4	D
1	*PART-TIME LICENSING CLERK	\$	11.49/HR		4	C
1	SOLICITOR	\$	1,300.		N/A	

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

MOTION MR. LUKASEVICH TO AMEND EXHIBIT R9 AND MODIFY POSITIONS AND SALARIES TO REFLECT AN HOURLY INCREASE OF 0.8% IN LINE WITH THE OCTOBER 12, 2020 AND THE MOST CURRENT BIMONTHLY REPORT FOR THE CPIU OF PHILLY, CAMDEN AND WILMINGTON IN LIEU OF THE 3% INCREASE.

MOTION TO AMEND DIED FOR LACK OF SECOND

BOARD POLLED:	SHEEHAN	YES
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	NO
	NOTHSTEIN	YES

**PUBLIC DEFENDER:**

MOTION BY ATTORNEY MOUSSEAU, SECONDED BY MR. LUKASEVICH, TO SET THE POSITIONS AND SALARIES OF THE PUBLIC DEFENDER’S OFFICE EFFECTIVE JANUARY 1, 2021, AS LISTED ON EXHIBIT R6.

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**PUBLIC DEFENDER**

1	CHIEF PUBLIC DEFENDER	\$	62,431.76		N/A
1	FIRST ASSISTANT PUBLIC DEFENDER	\$	53,089.43		N/A
1	ASSISTANT PUBLIC DEFENDER	\$	38,245.45		N/A
1	ASSISTANT PUBLIC DEFENDER	\$	36,000.		N/A
1	FULL-TIME ASSISTANT PUBLIC DEFENDER	\$	63,338.50		N/A
1	FULL-TIME ASSISTANT PUBLIC DEFENDER	\$	58,526.45		N/A
1	PUBLIC DEFENDER OFFICE MANAGER	\$	14.22/HR	S 1	C
1	LEGAL SECRETARY III	\$	13.99/HR	8	C

MOTION MR. LUKASEVICH TO AMEND EXHIBIT R6 AND MODIFY POSITIONS AND SALARIES TO REFLECT AN HOURLY INCREASE OF 0.8% IN LINE WITH THE OCTOBER 12, 2020 AND THE MOST CURRENT BIMONTHLY REPORT FOR THE CPIU OF PHILLY, CAMDEN AND WILMINGTON IN LIEU OF THE 3% INCREASE.

MOTION TO AMEND DIED FOR LACK OF SECOND

BOARD POLLED:	MOUSSEAU	YES*
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	NO
	NOTHSTEIN	YES

\*ATTORNEY MOUSSEAU VOTED YES WITH THE EXCEPTION OF HIS POSITION AS CHIEF PUBLIC DEFENDER, HE ABSTAINED.

**RECORDER OF DEEDS:**

MOTION BY MRS. GENTILE, SECONDED BY MR. AHNER, TO SET THE POSITIONS AND SALARIES OF THE RECORDER OF DEEDS' OFFICE EFFECTIVE JANUARY 1, 2021, AS LISTED ON EXHIBIT R7.

**RECORDER OF DEEDS**

1	FIRST DEPUTY	\$	25.37/HR	S 5	P
1	SECOND DEPUTY	\$	21.95/HR	7	T
1	COORDINATOR OF RECORDS/INDEXER	\$	14.84/HR	5	J
1	SOLICITOR	\$	1,300.	N/A	

**S – INDICATES SUPERVISORY**

MOTION MR. LUKASEVICH TO AMEND EXHIBIT R7 AND MODIFY POSITIONS AND SALARIES TO REFLECT AN HOURLY INCREASE OF 0.8% IN LINE WITH THE OCTOBER 12, 2020 AND THE MOST CURRENT BIMONTHLY REPORT FOR THE CPIU OF PHILLY, CAMDEN AND WILMINGTON IN LIEU OF THE 3% INCREASE.

MOTION TO AMEND DIED FOR LACK OF SECOND

BOARD POLLED: GENTILE	YES
SVERCHEK	YES
AHNER	YES
LUKASEVICH	NO
NOTHSTEIN	YES

**CORONER:**

MOTION MR. MILLER, SECONDED BY MR. NOTHSTEIN, TO SET THE POSITIONS AND SALARIES OF THE CORONER’S OFFICE EFFECTIVE JANUARY 1, 2021, AS LISTED ON EXHIBIT R3.

**CORONER**

1	*CHIEF DEPUTY CORONER	\$	10,300.	N/A
13	*DEPUTY CORONER	\$	75/INVESTIGATION	N/A
		\$	150/TRANSPORT	
1	SOLICITOR	\$	1,300.	N/A

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

MOTION MR. LUKASEVICH TO AMEND EXHIBIT R3 AND MODIFY POSITIONS AND SALARIES TO REFLECT AN HOURLY INCREASE OF 0.8% IN LINE WITH THE OCTOBER 12, 2020 AND THE MOST CURRENT BIMONTHLY REPORT FOR THE CPIU OF PHILLY, CAMDEN AND WILMINGTON IN LIEU OF THE 3% INCREASE.

MOTION TO AMEND DIED FOR LACK OF SECOND

BOARD POLLED: MILLER	YES
SVERCHEK	YES
AHNER	YES
LUKASEVICH	NO
NOTHSTEIN	YES

**DISTRICT ATTORNEY:**

MOTION BY ATTORNEY GREEK, SECONDED BY MR. AHNER, TO SET THE POSITIONS AND SALARIES OF THE DISTRICT ATTORNEY’S OFFICE EFFECTIVE JANUARY 1, 2021, AS LISTED ON EXHIBIT R4.

**DISTRICT ATTORNEY**

1	OFFICE ADMINISTRATOR	\$	16.30/HR	S 5	A
1	CHIEF COUNTY DETECTIVE	\$	26.96/HR	13	Q
1	COUNTY DETECTIVE	\$	22.82/HR	12	M
1	LEGAL SECRETARY II	\$	15.43/HR	7	H

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1	LEGAL SECRETARY I	\$	12.68/HR	6	C
1	CLERICAL SPECIALIST	\$	11.16/HR	4	B
1	*PART-TIME LEGAL SECRETARY	\$	11.16/HR	4	B
1	FULL-TIME ASSISTANT DISTRICT ATTORNEY 1	\$	68,872.45		N/A
1	FULL-TIME ASSISTANT DISTRICT ATTORNEY 2	\$	63,375.20		N/A
1	FULL-TIME ASSISTANT DISTRICT ATTORNEY 3	\$	63,375.20		N/A
1	PART-TIME ASSISTANT DISTRICT ATTORNEY 1	\$	48,120.31		N/A
1	PART-TIME ASSISTANT DISTRICT ATTORNEY 2	\$	43,332.10		N/A
1	PART-TIME ASSISTANT DISTRICT ATTORNEY 3	\$	43,045.58		N/A
1	**SPECIAL ASSISTANT DISTRICT ATTORNEY	\$	1.		N/A
2	*PART-TIME VICTIM/WITNESS COORDINATOR	\$	13.84/HR	9	A

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**\*\*EXCLUDED FROM RETIREMENT PLAN.**

MOTION MR. LUKASEVICH TO AMEND EXHIBIT R4 AND MODIFY POSITIONS AND SALARIES TO REFLECT AN HOURLY INCREASE OF 0.8% IN LINE WITH THE OCTOBER 12, 2020 AND THE MOST CURRENT BIMONTHLY REPORT FOR THE CPIU OF PHILLY, CAMDEN AND WILMINGTON IN LIEU OF THE 3% INCREASE.

**MOTION TO AMEND DIED FOR LACK OF SECOND**

BOARD POLLED: GREEK	YES
SVERCHEK	YES
AHNER	YES
LUKASEVICH	NO
NOTHSTEIN	YES

MOTION BY ATTORNEY GREEK, SECONDED BY MR. LUKASEVICH, ESTABLISH THE POSITION OF ONE (1) VICTIM/WITNESS COORDINATOR AT \$13.84 PER HOUR (GRADE 9 – STEP A) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: GREEK	YES
SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY ATTORNEY GREEK, SECONDED BY MR. AHNER, TO ABOLISH THE POSITIONS OF TWO (2) PART-TIME VICTIM/WITNESS COORDINATOR AT \$13.84 PER HOUR (GRADE 9 – STEP A) EFFECTIVE JANUARY 4, 2021.

BOARD POLLED: GREEK	YES
SVERCHEK	YES
AHNER	YES

LUKASEVICH YES  
 NOTHSTEIN YES

**PROTHONOTARY:**

MOTION MRS. SEMMEL, SECONDED BY MR. SVERCHEK, TO SET THE POSITIONS AND SALARIES OF THE PROTHONOTARY’S OFFICE EFFECTIVE JANUARY 1, 2021, AS LISTED ON EXHIBIT R5.

**PROTHONOTARY**

1	FIRST DEPUTY	\$	24.64/HR	S	5	O
1	SECOND DEPUTY	\$	14.55/HR		7	F
1	CLERK/PFAD COORDINATOR	\$	13.06/HR		6	D
1	AUTOMATION/PASSPORT PROCESSING CLERK	\$	11.38/HR		5	A
1	*TEMPORARY PART-TIME CLERICAL ASSISTANT	\$	10.84/HR		4	A
1	SOLICITOR	\$	1,300.			N/A

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

MOTION MR. LUKASEVICH TO AMEND EXHIBIT R5 AND MODIFY POSITIONS AND SALARIES TO REFLECT AN HOURLY INCREASE OF 0.8% IN LINE WITH THE OCTOBER 12, 2020 AND THE MOST CURRENT BIMONTHLY REPORT FOR THE CPIU OF PHILLY, CAMDEN AND WILMINGTON IN LIEU OF THE 3% INCREASE.

MOTION TO AMEND DIED FOR LACK OF SECOND

BOARD POLLED:	SEMMEL	YES
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	NO
	NOTHSTEIN	YES

MOTION BY MRS. SEMMEL, SECONDED BY MR. AHNER, TO \*ESTABLISH THE POSITION OF ONE (1) PART-TIME CLERICAL ASSISTANT AT \$11.16 PER HOUR (GRADE 4 – STEP B) EFFECTIVE JANUARY 1, 2021.

**\*EXCLUDED FROM RETIREMENT PLAN - NOT ANTICIPATED TO WORK 1000 HOURS.**

MR. LUKASEVICH THANKED MRS. SEMMEL FOR PROVIDING INFORMATION TO THE BOARD PRIOR TO THE MEETING REGARDING ESTABLISHING THE POSITION OF ONE PART-TIME CLERICAL ASSISTANT AND QUESTIONED IF THE POSITION WOULD BE A TERM OR PERMANENT POSITION.

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MRS. SEMMEL SPOKE OF THE POSITION TO BE A PERMANENT POSITION DUE TO THE PROJECTED INCREASE IN CASELOADS.

A BRIEF DISCUSSION WAS HELD.

BOARD POLLED:	SEMMEL	YES
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MRS. SEMMEL, SECONDED BY MR. LUKASEVICH, TO ABOLISH THE POSITION OF ONE (1) TEMPORARY PART-TIME CLERICAL ASSISTANT AT \$10.84 PER HOUR (**GRADE 4 – STEP A**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED:	SEMMEL	YES
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**REGISTER OF WILLS:**

**CLERK OF ORPHANS COURT:**

MOTION BY MRS. PAPAY, SECONDED BY MR. AHNER, TO SET THE POSITIONS AND SALARIES OF THE REGISTER OF WILLS/CLERK OF ORPHANS COURT OFFICE EFFECTIVE JANUARY 1, 2021, AS LISTED ON EXHIBIT R8.

**REGISTER OF WILLS/**

**CLERK OF ORPHANS COURT**

1	FIRST DEPUTY	\$	17.28/HR	S	5	C
1	SECOND DEPUTY	\$	12.55/HR		7	A
1	COORDINATOR OF RECORDS/GENEALOGY/ ANCESTRY RESEARCHER	\$	13.58/HR		5	G
1	SOLICITOR	\$	1,300.		N/A	

**S – INDICATES SUPERVISORY**

MOTION MR. LUKASEVICH TO AMEND EXHIBIT R8 AND MODIFY POSITIONS AND SALARIES TO REFLECT AN HOURLY INCREASE OF 0.8% IN LINE WITH THE OCTOBER 12, 2020 AND THE MOST CURRENT BIMONTHLY REPORT FOR THE CPIU OF PHILLY, CAMDEN AND WILMINGTON IN LIEU OF THE 3% INCREASE.

MOTION TO AMEND DIED FOR LACK OF SECOND

BOARD POLLED: PAPAY YES  
 SVERCHEK YES  
 AHNER YES  
 LUKASEVICH NO  
 NOTHSTEIN YES

MOTION BY MRS. PAPAY, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) FIRST DEPUTY FROM \$17.28 PER HOUR (**GRADE S 5 – STEP C**) TO \$17.80 PER HOUR (**GRADE S 5 – STEP D**) EFFECTIVE JANUARY 6, 2021.

BOARD POLLED: PAPAY YES  
 SVERCHEK YES  
 AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

MOTION BY MRS. PAPAY, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) SECOND DEPUTY FROM \$12.55 PER HOUR (**GRADE 7 – STEP A**) TO \$12.93 PER HOUR (**GRADE 7 – STEP B**) EFFECTIVE JANUARY 6, 2021.

BOARD POLLED: PAPAY YES  
 SVERCHEK YES  
 AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

**SHERIFF:**

MOTION BY MR. HARVILLA, SECONDED BY MR. AHNER, TO SET THE POSITIONS AND SALARIES OF THE SHERIFF’S OFFICE EFFECTIVE JANUARY 1, 2021, AS LISTED ON EXHIBITS R10.

**SHERIFF**

1	CHIEF DEPUTY TRAINEE	\$	26.05/HR	S 14	B
1	CHIEF DEPUTY	\$	30.30/HR	S 5	V
1	CAPTAIN TRAINEE	\$	24.36/HR	S 9	H
1	CHIEF REAL ESTATE CLERK	\$	15.13/HR	9	D
1	ADMINISTRATIVE ASSISTANT	\$	14.69/HR	9	C
1	CIVIL PROCESS CLERK	\$	12.07/HR	5	C
2	*SPECIAL DEPUTY SHERIFF	\$	16.67/HR	11	D
2	*SPECIAL DEPUTY SHERIFF	\$	16.19/HR	11	C
4	*SPECIAL DEPUTY SHERIFF	\$	15.26/HR	11	A
8	*SPECIAL DEPUTY SHERIFF TRAINEE	\$	14.53/HR	10	A

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1	*PART-TIME SECURITY OFFICER	\$	14.41/HR	5	I
1	*PART-TIME SECURITY OFFICER	\$	13.58/HR	5	G
1	*PART-TIME SECURITY OFFICER	\$	13.18/HR	5	F
1	*PART-TIME SECURITY OFFICER	\$	11.38/HR	5	A
1	SOLICITOR	\$	3,200.		N/A

ON-CALL PAY:

PRIMARY \$35.00 PER DAY

SUPERVISORY \$30.00 PER DAY

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

MOTION MR. LUKASEVICH TO AMEND EXHIBIT R10 AND MODIFY POSITIONS AND SALARIES TO REFLECT AN HOURLY INCREASE OF 0.8% IN LINE WITH THE OCTOBER 12, 2020 AND THE MOST CURRENT BIMONTHLY REPORT FOR THE CPIU OF PHILLY, CAMDEN AND WILMINGTON IN LIEU OF THE 3% INCREASE.

MOTION TO AMEND DIED FOR LACK OF SECOND

BOARD POLLED:	HARVILLA	YES
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	NO
	NOTHSTEIN	YES

**BARGAINING UNIT:**

MOTION BY MR. HARVILLA, SECONDED BY MR. LUKASEVICH, TO SET POSITIONS AND SALARIES COVERED BY BARGAINING UNIT (**CARBON COUNTY SHERIFF'S ASSOCIATION UNION**) AS PER EXHIBIT D EFFECTIVE JANUARY 1, 2021.

1	LIEUTENANT	\$	23.19/HR
2	SERGEANT	\$	19.71/HR
5	DEPUTY SHERIFF	\$	19.13/HR
4	DEPUTY SHERIFF	\$	17.98/HR
2	DEPUTY SHERIFF	\$	16.82/HR

BOARD POLLED:	HARVILLA	YES
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES*
	NOTHSTEIN	YES

\*MR. LUKASEVICH DISCUSSED BEING OPPOSED TO SALARY RAISES WITHIN THE CPIU, HOWEVER RECOGNIZING THE

OBLIGATIONS WITH THE BARGAINING UNIT MEMBERS UNTIL RENEGOTIATION IN 2021, HE VOTES YES.

**CLERK OF COURTS:**

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO SET THE POSITIONS AND SALARIES OF THE CLERK OF COURTS OFFICE AND BUREAU OF COLLECTIONS EFFECTIVE JANUARY 1, 2021, AS LISTED ON EXHIBIT R1.

**CLERK OF COURTS**

1	FIRST DEPUTY	\$	18.34/HR	S	5	E
1	SECOND DEPUTY	\$	12.55/HR		7	A
1	BENCH WARRANT CLERK	\$	12.07/HR		5	C
1	CLERICAL SPECIALIST	\$	11.83/HR		4	D
2	CLERICAL SPECIALIST	\$	11.16/HR		4	B
1	*PART-TIME CLERICAL SPECIALIST	\$	10.32/HR		3	A
1	SOLICITOR	\$	1,300.		N/A	

**BUREAU OF COLLECTIONS**

1	DIRECTOR	\$	23.92/HR	S	5	N
1	COLLECTION CLERK II	\$	12.07/HR		5	C
1	COLLECTION CLERK II	\$	11.72/HR		5	B

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

MOTION MR. LUKASEVICH TO AMEND EXHIBIT R1 AND MODIFY POSITIONS AND SALARIES TO REFLECT AN HOURLY INCREASE OF 0.8% IN LINE WITH THE OCTOBER 12, 2020 AND THE MOST CURRENT BIMONTHLY REPORT FOR THE CPIU OF PHILLY, CAMDEN AND WILMINGTON IN LIEU OF THE 3% INCREASE.

MOTION TO AMEND DIED FOR LACK OF SECOND

BOARD POLLED: BONI	YES
SVERCHEK	YES
AHNER	YES
LUKASEVICH	NO
NOTHSTEIN	YES

MOTION BY MRS. BONI, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) PART-TIME CLERICAL SPECIALIST FROM \$10.32 PER HOUR (**GRADE 3 – STEP A**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	YES
SVERCHEK	YES

JANUARY 4, 2021

AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	NO

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO ESTABLISH THE POSITIONS OF TWO (2) DEPUTY CLERK AT \$12.31 PER HOUR (**GRADE 6 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	YES
SVERCHEK	NO
AHNER	NO
LUKASEVICH	YES
NOTHSTEIN	NO

MR. NOTHSTEIN ADVISED THE TWO (2) DEPUTY CLERK POSITIONS SHOULD BE CONSIDERED A GRADE 5 NOT A GRADE 6.

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO ESTABLISH THE POSITIONS OF TWO (2) DEPUTY CLERK AT \$12.07 PER HOUR (**GRADE 5 – STEP C**) EFFECTIVE JANUARY 1, 2021.

MR. NOTHSTEIN DISCUSSED THE 3% RAISE DOESN'T APPLY TO NEW EMPLOYEES UNTIL THEIR ANNIVERSARY DATE.

A BRIEF DISCUSSION WAS HELD.

BOARD POLLED: BONI	YES
SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO ABOLISH THE POSITION OF ONE (1) COLLECTION CLERK II/BUREAU OF COLLECTIONS AT \$11.72 PER HOUR (**GRADE 5 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	YES
SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO ABOLISH THE POSITION OF ONE (1) CLERICAL SPECIALIST AT \$11.83 PER HOUR (**GRADE 4 – STEP D**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	YES
SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO ESTABLISH THE POSITION OF ONE (1) COLLECTIONS COORDINATOR AT \$14.53 PER HOUR (**GRADE 10 – STEP A**) EFFECTIVE JANUARY 1, 2021.

MRS. BONI DISCUSSED THE REQUESTS ARE NOT SALARY RAISES, BUT ARE DUE TO CHANGES OF DUTIES AND RESPONSIBILITIES.

MR. LUKASEVICH THANKED MRS. BONI FOR PROVIDING INFORMATION ON THE CHALLENGES AND ACCOMPLISHMENTS WITHIN HER OFFICE.

MR. NOTHSTEIN THANKED MRS. BONI AND THE STAFF FOR ALL THE WORK THEY HAVE PERFORMED OVER THE PAST 11 MONTHS.

A BRIEF DISCUSSION WAS HELD.

BOARD POLLED: BONI	YES
SVERCHEK	NO
AHNER	NO
LUKASEVICH	YES
NOTHSTEIN	NO

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO ESTABLISH THE POSITION OF ONE (1) COLLECTIONS COORDINATOR AT \$14.69 PER HOUR (**GRADE 9 – STEP C**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	YES
SVERCHEK	NO
AHNER	NO
LUKASEVICH	YES
NOTHSTEIN	NO

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MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO ESTABLISH THE POSITION OF ONE (1) COLLECTIONS COORDINATOR AT \$14.26 PER HOUR (**GRADE 9 – STEP B**) EFFECTIVE JANUARY 1, 2021.

MR. NOTHSTEIN DISCUSSED A GRADE 9 LEVEL ISN'T APPROPRIATE FOR THE POSITION.

BOARD POLLED: BONI	YES
SVERCHEK	NO
AHNER	NO
LUKASEVICH	YES
NOTHSTEIN	NO

A BRIEF DISCUSSION WAS HELD.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) COLLECTIONS COORDINATOR AT \$13.06 PER HOUR (**GRADE 6 – STEP D**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	NO
SVERCHEK	YES
AHNER	YES
LUKASEVICH	NO
NOTHSTEIN	YES

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO ABOLISH THE POSITION OF ONE (1) COLLECTION CLERK II/BUREAU OF COLLECTIONS AT \$12.07 PER HOUR (**GRADE 5 – STEP C**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	YES
SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) SECOND DEPUTY FROM \$12.55 PER HOUR (**GRADE 7 – STEP A**) TO \$15.26 PER HOUR (**GRADE 11 – STEP A**) EFFECTIVE JANUARY 1, 2021.

A BRIEF DISCUSSION WAS HELD.

BOARD POLLED: BONI	YES
SVERCHEK	NO
AHNER	NO
LUKASEVICH	YES
NOTHSTEIN	NO

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) SECOND DEPUTY FROM \$12.55 PER HOUR (**GRADE 7 – STEP A**) TO \$15.42 PER HOUR (**GRADE 10 – STEP C**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	YES
SVERCHEK	NO
AHNER	NO
LUKASEVICH	YES
NOTHSTEIN	NO

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) SECOND DEPUTY FROM \$12.55 PER HOUR (**GRADE 7 – STEP A**) TO \$14.97 PER HOUR (**GRADE 10 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	YES
SVERCHEK	NO
AHNER	NO
LUKASEVICH	YES
NOTHSTEIN	NO

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) SECOND DEPUTY FROM \$12.55 PER HOUR (**GRADE 7 – STEP A**) TO \$14.53 PER HOUR (**GRADE 10 – STEP A**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	YES
SVERCHEK	NO
AHNER	NO
LUKASEVICH	YES
NOTHSTEIN	NO

MRS. BONI QUESTIONED WHAT AN APPROPRIATE RATE WOULD BE FOR THE SECOND DEPUTY POSITION?

A BRIEF DISCUSSION WAS HELD.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) SECOND DEPUTY FROM \$12.55 PER HOUR (**GRADE 7 – STEP A**) TO \$13.32 PER HOUR (**GRADE 7 – STEP C**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	NO
SVERCHEK	YES
AHNER	YES
LUKASEVICH	NO
NOTHSTEIN	YES

**JANUARY 4, 2021**

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) FIRST DEPUTY FROM \$18.34 PER HOUR (**GRADE S 5 – STEP E**) TO \$21.90 PER HOUR (**GRADE S 5 – STEP K**) EFFECTIVE JANUARY 1, 2021.

A BRIEF DISCUSSION WAS HELD.

BOARD POLLED: BONI	YES
SVERCHEK	NO
AHNER	NO
LUKASEVICH	YES
NOTHSTEIN	NO

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) FIRST DEPUTY FROM \$18.34 PER HOUR (**GRADE S 5 – STEP E**) TO \$20.64 PER HOUR (**GRADE S 5 – STEP I**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	YES
SVERCHEK	NO
AHNER	NO
LUKASEVICH	YES
NOTHSTEIN	NO

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) FIRST DEPUTY FROM \$18.34 PER HOUR (**GRADE S 5 – STEP E**) TO \$20.04 PER HOUR (**GRADE S 5 – STEP H**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	YES
SVERCHEK	NO
AHNER	NO
LUKASEVICH	YES
NOTHSTEIN	NO

A BRIEF DISCUSSION WAS HELD.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) FIRST DEPUTY FROM \$18.34 PER HOUR (**GRADE S 5 – STEP E**) TO \$19.46 PER HOUR (**GRADE S 5 – STEP G**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: BONI	NO
SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MRS. BONI RESCINDED HER NEXT MOTION TO ABOLISH THE POSITION OF ONE DIRECTOR/BUREAU OF COLLECTIONS.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO ABOLISH THE POSITION OF ONE (1) DIRECTOR/BUREAU OF COLLECTIONS AT \$23.92 PER HOUR (GRADE S 5 – STEP N) EFFECTIVE JANUARY 22, 2021.

BOARD POLLED:	BONI	NO
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	NO
	NOTHSTEIN	YES

**SET POSITIONS & SALARIES:**

**COURT HOUSE COMPLEX:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. SVERCHEK, TO SET POSITIONS AND SALARIES UNDER THE JURISDICTION OF THE BOARD OF COMMISSIONERS AT THE CARBON COUNTY COURT HOUSE COMPLEX AS PER EXHIBIT A EFFECTIVE JANUARY 1, 2021.

**ANIMAL SHELTER**

1	COUNTY ANIMAL WARDEN	\$	18.18/HR	S	3	H
1	*PART-TIME K-9 OFFICER	\$	10.63/HR		3	B
3	*PART-TIME K-9 OFFICER	\$	10.32/HR		3	A
1	*PART-TIME K-9 OFFICER	\$	10.32/HR		3	A

(AUGUST 6, 2020 THROUGH AUGUST 5, 2021)

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**ARCHIVES DEPARTMENT**

1	ARCHIVIST/RECORDS MANAGER	\$	19.11/HR	S	1	M
3	*PART-TIME CLERK	\$	10.32/HR		3	A

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**AREA AGENCY ON AGING**

1	ADMINISTRATOR	\$	31.42/HR	S	13	J
2	AGING CARE MANAGER SUPERVISOR II	\$	21.03/HR	S	9	C
1	SENIOR CENTER SERVICES DIRECTOR	\$	23.01/HR	S	3	P
1	AGING CARE MANAGER III	\$	16.82/HR		13	A
1	AGING CARE MANAGER II	\$	21.10/HR		11	L
2	AGING CARE MANAGER II	\$	16.19/HR		11	C

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3	AGING CARE MANAGER II	\$	15.26/HR	11	
1	AGING CARE MANAGER I	\$	14.69/HR	9	C
1	CLERK/TYPIST III	\$	17.87/HR	7	M
1	AGING CASE AIDE II	\$	13.06/HR	6	D
1	AGING CASE AIDE II	\$	11.95/HR	6	A
1	LIMITED TERM AGING CASE AIDE II	\$	11.95/HR	6	A

**S – INDICATES SUPERVISORY**

1	*PART-TIME COMMUNITY HEALTH NURSE I	\$	21.46/HR	18	A
1	PART-TIME SENIOR CENTER OPERATOR I	\$	14.41/HR	5	I
2	*PART-TIME SENIOR CENTER OPERATOR I	\$	13.18/HR	5	F
1	*PART-TIME SENIOR CENTER OPERATOR I	\$	12.07/HR	5	C
1	*PART-TIME SENIOR CENTER OPERATOR I	\$	11.38/HR	5	A

**ON-CALL PAY**

SUPERVISOR: \$25 PER MONDAY – SUNDAY & HOLIDAYS

CASEWORKER: \$40 PER MONDAY – SUNDAY & HOLIDAYS

\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.

**BUILDINGS/GROUNDS**

1	OPERATIONS/MAINTENANCE DIRECTOR	\$	28.2/HR	S 9	M
1	*PART-TIME CLEANING PERSON	\$	10.94/HR	3	C
2	*PART-TIME CLEANING PERSON	\$	10.63/HR	3	B
1	*PART-TIME CLEANING PERSON	\$	10.3/HR	3	A
3	*SUBSTITUTE PART-TIME CLEANING PERSON	\$	10.32/HR	3	A
1	*PART-TIME MAINTENANCE	\$	16.0/HR	12	A
3	***SUMMER LABORER	\$	11.00/HR	N/A	

**S – INDICATES SUPERVISORY**

\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.

\*\* ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE.

**CHILDREN & YOUTH SERVICES**

1	ADMINISTRATOR II	\$	24.09/HR	S 13	A
1	COUNTY CASEWORK SUPERVISOR I	\$	25.61/HR	S 7	M
1	COUNTY CASEWORK SUPERVISOR I	\$	23.43/HR	S 7	J
1	COUNTY CASEWORK SUPERVISOR I	\$	21.45/HR	S 7	G
1	COUNTY CASEWORK SUPERVISOR I	\$	18.52/HR	S 7	B
1	ACCOUNTANT II	\$	24.14/HR	S 7	K
7	COUNTY CASEWORKER II	\$	17.51/HR	12	D
10	COUNTY CASEWORKER I	\$	14.53/HR	10	A
1	FISCAL ASSISTANT	\$	16.69/HR	8	I

1	FISCAL ASSISTANT	\$	15.73/HR	8	G
1	SECRETARY III	\$	13.32/HR	7	C
1	SOCIAL SERVICES AIDE II	\$	11.95/HR	6	A

**ON-CALL PAY**

BACK-UP SUPERVISOR:	\$	25.00 /DAY
CASEWORKER:	\$	50.00 /DAY

**S – INDICATES SUPERVISORY**

**COMMISSIONERS’ OFFICE**

1	COUNTY SOLICITOR	\$	60,657.28	N/A	
1	COUNTY ADMINISTRATOR/CHIEF CLERK	\$	45.06/HR	S 21	I
1	ASSISTANT CHIEF CLERK/OFFICE MANAGER	\$	26.60/HR	S 12	F
1	ADMINISTRATIVE ASSISTANT/PARKING COORD.	\$	16.15/HR	S 3	D
1	EXECUTIVE SECRETARY/OPEN RECORDS OFFICER	\$	14.97/HR	10	B
1	FISCAL ASSISTANT/PARA LEGAL	\$	20.09/HR	10	L
1	SECRETARY III	\$	12.55/HR	7	A

**PARKING FUND**

1	PARKING/METER ATTENDANT	\$	10.32/HR	3	A
2	*PART-TIME PARKING/METER ATTENDANT	\$	10.94/HR	3	C
3	*PART-TIME PARKING/METER ATTENDANT	\$	10.63/HR	3	B
2	*PART-TIME PARKING/METER ATTENDANT	\$	10.32/HR	3	A
2	*PART-TIME PARKING ATTENDANT	\$	12.31/HR	3	G
1	*PART-TIME PARKING ATTENDANT	\$	10.94/HR	3	C

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**COMMUNICATIONS**

1	911 MANAGER	\$	29.92/HR	S 12	J
1	911 ADDRESSING COORDINATOR	\$	21.52/HR	12	K
2	*PART-TIME DISPATCHER	\$	17.87/HR	7	M
7	*PART-TIME DISPATCHER	\$	13.32/HR	7	C
5	*PART-TIME DISPATCHER/TRAINEE	\$	12.80/HR	5	E

SHIFT DIFFERENTIAL – PART-TIME DISPATCHER:  
 \$.50 CENTS PER HOUR/SECOND & THIRD SHIFTS

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**COOPERATIVE EXTENSION SERVICE**

1	4-H ASSISTANT	\$	10.84/HR	4	A
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JANUARY 4, 2021

**CORRECTIONS**

1	WARDEN	\$	30.20/HR	S 14	G
1	DEPUTY WARDEN	\$	26.61/HR	S 9	K
1	WORK RELEASE/TREATMENT DIRECTOR	\$	26.64/HR	S 6	P
1	**SITE COORDINATOR/PRISON	\$	22.32/HR	S 6	J
1	ASSISTANT SITE COORDINATOR	\$	18.19/HR	14	B
1	ADMINISTRATIVE ASSISTANT	\$	15.13/HR	9	D
1	LIVE SCAN OPERATOR/CORRECTIONS CLERK	\$	12.07/HR	5	C
1	*PART-TIME CORRECTIONS OFFICER	\$	13.45/HR	6	E
3	*PART-TIME CORRECTIONS OFFICER	\$	12.68/HR	6	C
7	*PART-TIME CORRECTIONS OFFICER	\$	11.95/HR	6	A
1	*PART-TIME LPN	\$	20.00/HR	N/A	
2	*CORRECTIONS ASSESSOR	\$	65.00/HR	N/A	

(NOT TO EXCEED A TOTAL OF 300 HOURS EACH)

SHIFT DIFFERENTIAL - DEPUTY WARDEN \$ 1.00/HR

**S – INDICATES SUPERVISORY**

**\*\*TWO-HOUR MINIMUM CALL-OUT PAY.**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**ECONOMIC DEVELOPMENT**

1	SECRETARY III	\$	20.09/HR	7	Q
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**S – INDICATES SUPERVISORY**

**ELECTION DEPARTMENT**

1	DIRECTOR	\$	23.20/HR	S 8	H
1	DEPARTMENT CLERK III	\$	16.52/HR	6	L
1	*PART-TIME ELECTION CLERK	\$	10.32/HR	3	A
3	*PART-TIME ELECTION CLERK	\$	10.32/HR	3	A

(LIMIT OF 500 HOURS EACH)

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**EMERGENCY MANAGEMENT AGENCY**

1	EMA COORDINATOR	\$	24.86/HR	S 7	L
1	ADMINISTRATIVE ASSISTANT I	\$	15.13/HR	9	D

**S – INDICATES SUPERVISORY**

**GEOGRAPHIC INFORMATION SYSTEMS**

1	G.I.S. DIRECTOR	\$	21.86/HR	S 8	F
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**S – INDICATES SUPERVISORY**

**HUMAN RESOURCES DEPARTMENT**

1	DIRECTOR	\$	32.99/HR	S 14	J
1	ASSISTANT DIRECTOR	\$	23.23/HR	S 5	M
1	HUMAN RESOURCES ASSISTANT	\$	14.84/HR	8	E

**ON-CALL PAY** \$ 40 PER DAY

**S – INDICATES SUPERVISORY**

**HUMAN SERVICES**

1	ACCOUNTANT II	\$	19.07/HR	S 7	C
1	ADMINISTRATIVE SECRETARY	\$	21.10/HR	8	Q

**S – INDICATES SUPERVISORY**

**INFORMATION TECHNOLOGY**

1	DIRECTOR	\$	34.36/HR	S 10	R
1	*IT SYSTEM ANALYST	\$	25.17/HR	11	R
1	IT SPECIALIST	\$	14.97/HR	10	B

**S – INDICATES SUPERVISORY**

**\* ADDITIONAL \$1000 PER PRIMARY AND GENERAL ELECTION.**

**PARKS**

1	DIRECTOR	\$	32.06/HR	S 11	N
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**GYPSY MOTH PROGRAM**

1	GYPSY MOTH COORDINATOR	\$	32.06/HR	N/A	
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**SEASONAL POSITIONS\***

1	LEAD SEASONAL PARK RANGER I	\$	15.52/HR	S 4	A
4	SEASONAL PARK RANGER I	\$	14.53/HR	10	A
1	SEASONAL PARK RANGER II	\$	13.45/HR	3	J
2	SEASONAL PARK RANGER II	\$	10.94/HR	3	C
2	SEASONAL PARK RANGER II	\$	10.63/HR	3	B
5	SEASONAL PARK RANGER II	\$	10.32/HR	3	A
1	TEMPORARY SEASONAL PARK RANGER II	\$	10.63/HR	3	B

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

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**PARKS**

**SEASONAL POSITIONS\***

2	SEASONAL PARK MAINTENANCE	\$	10.63/HR	3	B
1	SEASONAL PARK MAINTENANCE	\$	10.32/HR	3	A
3	**PART-TIME SEASONAL PARK MAINTENANCE	\$	11.00/HR		N/A
12	**LIFEGUARD	\$	11.00/HR		N/A
1	TEMPORARY PARK ATTENDANT	\$	11.00/HR		N/A
1	**PARK ATTENDANT	\$	11.00/HR		N/A

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**\*\* ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE.**

**PLANNING & DEVELOPMENT**

1	DIRECTOR	\$	29.33/HR	S 14	F
1	PROJECT COORDINATOR	\$	20.03/HR	S 8	C
1	PROGRAMS COORDINATOR	\$	22.14/HR	15	G
1	ADMINISTRATIVE ASSISTANT	\$	22.82/HR	9	R
1	SOLICITOR	\$	1,300.		N/A

**S – INDICATES SUPERVISORY**

**PURCHASING DEPARTMENT**

1	PURCHASING MANAGER	\$	15.98/HR	S 4	B
1	ASSISTANT PURCHASING MANAGER	\$	14.41/HR	8	D

**S – INDICATES SUPERVISORY**

**TAX ASSESSMENT**

1	CHIEF ASSESSOR	\$	28.50/HR	S 11	J
1	ASSISTANT CHIEF ASSESSOR	\$	21.73/HR	11	M
2	ASSISTANT CHIEF ASSESSOR	\$	19.90/HR	11	J
1	ADMINISTRATIVE SECRETARY	\$	19.90/HR	8	O
1	SOLICITOR	\$	5,627.55		N/A

**BOARD OF ASSESSMENT APPEALS**

3	*BOARD MEMBERS	\$	183./DIEM		N/A
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**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**TAX CLAIM BUREAU**

1	DIRECTOR	\$	27.41/HR	S 9	L
1	ASSISTANT DIRECTOR	\$	20.04/HR	S 5	H

1	ADMINISTRATIVE ASSISTANT/REPOSITORY SPEC.	\$	14.69/HR	9	C
1	SOLICITOR	\$	11,255.09	N/A	

**S – INDICATES SUPERVISORY**

**VETERANS AFFAIRS**

1	DIRECTOR	\$	19.25/HR	S 6	E
1	VETERANS SPECIALIST	\$	13.72/HR	4	I

**S – INDICATES SUPERVISORY**

**WORKFORCE INVESTMENT OPPORTUNITY ACT**

1	EXECUTIVE DIRECTOR	\$	39.02/HR	S 12	S
1	WIOA FISCAL MANAGER/ CAREER LINK FISCAL AGENT	\$	24.84/HR	S 10	G
1	ADMINISTRATIVE SECRETARY	\$	22.38/HR	8	S

**S – INDICATES SUPERVISORY**

**POCONO COUNTIES WORKFORCE DEVELOPMENT AREA**

1	ADMINISTRATOR	\$	23.18/HR	S 11	C
1	CASEWORKER	\$	15.26/HR	11	A
1	TANF COORDINATOR/CASE MANAGER	\$	17.52/HR	6	N

**S – INDICATES SUPERVISORY**

**LIQUID FUELS SUMMER PROGRAM\***

3	SUMMER SUPERVISOR	\$	14.00/HR	N/A	
12	SUMMER LABORER	\$	11.00/HR	N/A	
1	SUMMER COORDINATOR	\$	11.00/HR	N/A	

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

MOTION MR. LUKASEVICH TO AMEND EXHIBIT R1 AND MODIFY POSITIONS AND SALARIES TO REFLECT AN HOURLY INCREASE OF 0.8% IN LINE WITH THE OCTOBER 12, 2020 AND THE MOST CURRENT BIMONTHLY REPORT FOR THE CPIU OF PHILLY, CAMDEN AND WILMINGTON IN LIEU OF THE 3% INCREASE.

MOTION TO AMEND DIED FOR LACK OF SECOND

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	NO
	NOTHSTEIN	YES

JANUARY 4, 2021

ANIMAL SHELTER:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF TWO (2) PART-TIME K-9 OFFICER FROM \$10.32 PER HOUR (**GRADE 3 – STEP A**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) PART-TIME K-9 OFFICER FROM \$10.63 PER HOUR (**GRADE 3 – STEP B**) TO \$11.49 PER HOUR (**GRADE 4 – STEP C**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) K-9 OFFICER AT \$11.49 PER HOUR (**GRADE 4 – STEP C**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. SVERCHEK, TO ABOLISH THE POSITION OF ONE (1) PART-TIME K-9 OFFICER AT \$11.49 PER HOUR (**GRADE 4 – STEP C**) EFFECTIVE JANUARY 4, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. SVERCHEK, TO ABOLISH THE POSITION OF ONE (1) PART-TIME K-9 OFFICER AT \$10.32 PER HOUR (**GRADE 3 – STEP A**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

**ARCHIVES DEPARTMENT:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF THREE (3) PART-TIME CLERK FROM \$10.32 PER HOUR (**GRADE 3 – STEP A**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

**AREA AGENCY ON AGING:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) AGING CARE MANAGER II FROM \$15.26 PER HOUR (**GRADE 11 – STEP A**) TO \$15.72 PER HOUR (**GRADE 11 – STEP B**) EFFECTIVE JANUARY 2, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) PART-TIME SENIOR CENTER OPERATOR I FROM \$11.38 PER HOUR (**GRADE 5 – STEP A**) TO \$11.72 PER HOUR (**GRADE 5 – STEP B**) EFFECTIVE JANUARY 20, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

**BUILDINGS/GROUNDS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) PART-TIME CLEANING PERSON FROM \$10.94 PER HOUR (**GRADE 3 – STEP C**) TO \$11.49 PER HOUR (**GRADE 4 – STEP C**) EFFECTIVE JANUARY 1, 2021

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

**JANUARY 4, 2021**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF TWO (2) PART-TIME CLEANING PERSON FROM \$10.63 PER HOUR (**GRADE 3 – STEP B**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. SVERCHEK, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) PART-TIME CLEANING PERSON FROM \$10.32 PER HOUR (**GRADE 3 – STEP A**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF THREE (3) SUBSTITUTE PART-TIME CLEANING PERSON FROM 10.32 PER HOUR (**GRADE 3 – STEP A**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

**CHILDREN & YOUTH SERVICES:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF TWO (2) COUNTY CASEWORKER I FROM \$14.53 PER HOUR (**GRADE 10 – STEP A**) TO \$14.97 PER HOUR (**GRADE 10 – STEP B**) EFFECTIVE JANUARY 6, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

**COMMISSIONERS' OFFICE:**

MOTION MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) EXECUTIVE SECRETARY/OPEN RECORDS OFFICER FROM \$14.97 PER HOUR (**GRADE 10 – STEP B**) TO \$15.42 PER HOUR (**GRADE 10 – STEP C**) EFFECTIVE JANUARY 7, 2021.

BOARD POLLED: SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MOTION MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) PARKING/METER ATTENDANT FROM \$10.32 PER HOUR (**GRADE 3 – STEP A**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MOTION MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF TWO (2) PART-TIME PARKING/METER ATTENDANT FROM \$10.94 PER HOUR (**GRADE 3 – STEP C**) TO \$11.49 PER HOUR (**GRADE 4 – STEP C**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MOTION MR. SVERCHEK, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF THREE (3) PART-TIME PARKING/METER ATTENDANT FROM \$10.63 PER HOUR (**GRADE 3 – STEP B**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF TWO (2) PART-TIME PARKING/METER ATTENDANT FROM \$10.32 PER HOUR (**GRADE 3 – STEP A**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**JANUARY 4, 2021**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. SVERCHEK, TO CHANGE THE RATE OF TWO (2) PART-TIME PARKING ATTENDANT FROM \$12.31 PER HOUR (**GRADE 3 – STEP G**) TO \$12.93 PER HOUR (**GRADE 4 – STEP G**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) PART-TIME PARKING ATTENDANT FROM \$10.94 PER HOUR (**GRADE 3 – STEP C**) TO \$11.49 PER HOUR (**GRADE 4 – STEP C**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. NOTHSTEIN, TO CHANGE THE RATE OF ONE (1) ADMINISTRATOR/CHIEF CLERK FROM \$45.06 PER HOUR (**GRADE 21 – STEP I**) TO \$46.42 PER HOUR (**GRADE 21 – STEP J**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

**COMMUNICATIONS CENTER:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) 911 ASSISTANT MANAGER – ADDRESSING COORDINATOR AT \$23.23 PER HOUR (**GRADE S 5 – STEP M**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. AHNER, SECONDED BY MR. SVERCHEK, TO ABOLISH THE POSITION OF ONE (1) 911 ADDRESSING COORDINATOR AT \$21.52 PER HOUR (**GRADE 12 – STEP K**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES

NOTHSTEIN YES

**CORRECTIONS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) PART-TIME CORRECTIONS OFFICER FROM \$11.95 PER HOUR (**GRADE 6 – STEP A**) TO \$12.31 PER HOUR (**GRADE 6 – STEP B**) EFFECTIVE JANUARY 6, 2021.

BOARD POLLED: SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**ELECTION DEPARTMENT:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ESTABLISH THE POSITION OF ONE (1) ASSISTANT DIRECTOR AT \$16.30 PER HOUR (**GRADE S 5 – STEP A**) EFFECTIVE JANUARY 4, 2021 TO JANUARY 5, 2024.

S – INDICATES SUPERVISORY

MR. AHNER COMMENTED ON ESTABLISHING THE ASSISTANT DIRECTOR POSITION IN THE ELECTION OFFICE WILL ASSIST WITH ANTICIPATION OF THE OFFICE BECOMING MORE SELF-SUFFICIENT.

A BRIEF DISCUSSION WAS HELD.

BOARD POLLED: SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF THREE (3) PART-TIME ELECTION CLERK FROM \$10.32 PER HOUR (**GRADE 3 – STEP A**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MOTION BY MR. SVERCHEK, SECONDED BY MR. LUKASEVICH, TO ABOLISH THE POSITION OF ONE (1) PART-TIME ELECTION CLERK AT \$10.32 PER HOUR (**GRADE 3 – STEP A**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK YES  
AHNER YES

JANUARY 4, 2021

LUKASEVICH	YES
NOTHSTEIN	YES

**HUMAN RESOURCES DEPARTMENT:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) HUMAN RESOURCES ASSISTANT FROM \$14.84 PER HOUR (**GRADE 8 – STEP E**) TO \$15.88 PER HOUR (**GRADE 9 – STEP E**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**INFORMATION TECHNOLOGY:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO \*ESTABLISH THE POSITION OF ONE (1) IT SYSTEM ADMINISTRATOR AT \$26.43 PER HOUR (**GRADE 12 – STEP R**) EFFECTIVE JANUARY 1, 2021.

\*ADDITIONAL \$1000 PER PRIMARY AND GENERAL ELECTION.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) IT SPECIALIST/SOCIAL MEDIA TECHNICIAN AT \$15.88 PER HOUR (**GRADE 10 – STEP D**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ABOLISH THE POSITION ONE (1) IT SYSTEM ANALYST AT \$25.17 PER HOUR (**GRADE 11 – STEP R**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ABOLISH THE POSITION OF ONE (1) IT SPECIALIST AT \$14.97 PER HOUR (**GRADE 10 – STEP B**) EFFECTIVE JANUARY 4, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

**PARKS:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) SEASONAL PARK RANGER II FROM \$13.45 PER HOUR (**GRADE 3 – STEP J**) TO \$14.13 PER HOUR (**GRADE 4 – STEP J**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF TWO (2) SEASONAL PARK RANGER II FROM \$10.94 PER HOUR (**GRADE 3 – STEP C**) TO \$11.49 PER HOUR (**GRADE 4 – STEP C**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF TWO (2) SEASONAL PARK RANGER II FROM \$10.63 PER HOUR (**GRADE 3 – STEP B**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF FIVE (5) SEASONAL PARK RANGER II FROM \$10.32 PER HOUR (**GRADE 3 – STEP A**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

JANUARY 4, 2021

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) TEMPORARY SEASONAL PARK RANGER II FROM \$10.63 PER HOUR **(GRADE 3 – STEP B)** TO \$11.16 PER HOUR **(GRADE 4 – STEP B)** EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF TWO (2) SEASONAL PARK MAINTENANCE FROM \$10.63 PER HOUR **(GRADE 3 – STEP B)** TO \$11.16 PER HOUR **(GRADE 4 – STEP B)** EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) SEASONAL PARK MAINTENANCE FROM \$10.32 PER HOUR **(GRADE 3 – STEP A)** TO \$11.16 PER HOUR **(GRADE 4 – STEP B)** EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

**VETERANS AFFAIRS:**

MOTION BY MR. SVERCHEK, SECONDED BY MR. LUKASEVICH, TO  
\*ESTABLISH THE POSITION OF ONE (1) PART-TIME VETERAN SERVICE OFFICER AT \$12.55 PER HOUR **(GRADE 7 – STEP A)** EFFECTIVE JANUARY 1, 2021.

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK  
1000 HOURS.**

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) VETERANS SPECIALIST FROM \$13.72 PER HOUR (**GRADE 4 – STEP I**) TO \$14.13 PER HOUR (**GRADE 7 – STEP E**) EFFECTIVE JANUARY 1, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES
NOTHSTEIN	YES

**BARGAINING UNITS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO SET POSITIONS AND SALARIES COVERED BY BARGAINING UNITS (**AFSCME AND TEAMSTERS**) AS PER EXHIBIT B EFFECTIVE JANUARY 1, 2021.

**AFSCME UNION POSITIONS & RATES**

**COMMISSIONERS' OFFICE**

**SALARY**

1	MAIL/POSTAGE COORDINATOR	\$	18.52/HR
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**TAX ASSESSMENT OFFICE**

1	ASSESSOR	\$	21.81/HR
1	CLERK	\$	17.51/HR

**TAX CLAIM OFFICE**

1	CLERK	\$	19.08/HR
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**GEOGRAPHIC INFORMATION SYSTEMS**

1	G.I.S. TECHNICIAN	\$	18.38/HR
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**MAINTENANCE DEPARTMENT**

**SALARY**

1	LEAD CARPENTER	\$	20.85/HR
3	MAINTENANCE II	\$	20.22/HR
1	MAINTENANCE II	\$	19.21/HR
3	CLEANING PERSON	\$	17.45/HR

**ARCHIVES**

1	CLERICAL AIDE	\$	14.51/HR
1	PARKING METER ATTENDANT/ARCHIVES ASST.	\$	13.61/HR

**JANUARY 4, 2021**

**CORRECTIONS**

1 LPN	\$	24.66/HR
1 LPN	\$	23.23/HR

**COOPERATIVE EXTENSION**

1 CLERK	\$	19.08/HR
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**COMMUNICATIONS CENTER**

4 SENIOR DISPATCHER	\$	21.42/HR
2 911 OPERATOR	\$	19.92/HR
1 911 OPERATOR	\$	18.73/HR
1 911 OPERATOR	\$	18.12/HR
3 911 OPERATOR	\$	17.48/HR
1 911 CENTER/EMA AIDE (ALSO EMA OFFICE)	\$	18.51/HR

**AREA AGENCY ON AGING**

1 CLERICAL AIDE	\$	14.51/HR
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**PARKS**

1 MAINTENANCE II/LEAD WORKER	\$	21.22/HR
1 MAINTENANCE II	\$	20.22/HR
1 PARKS AIDE	\$	18.51/HR

**TEAMSTERS POSITIONS & RATES**

4 SERGEANT	\$	25.00/HR
2 SERGEANT	\$	22.88/HR
20 CORRECTIONS OFFICER	\$	22.89/HR
3 CORRECTIONS OFFICER	\$	21.77/HR
3 CORRECTIONS OFFICER	\$	20.63/HR
7 CORRECTIONS OFFICER	\$	19.56/HR
10 CORRECTIONS OFFICER	\$	18.46/HR
1 *PART-TIME CORRECTIONS OFFICER	\$	19.56/HR
3 *PART-TIME CORRECTIONS OFFICER	\$	18.46/HR

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	YES*
NOTHSTEIN	YES

**JANUARY 4, 2021**

\*MR. LUKASEVICH DISCUSSED BEING OPPOSED TO SALARY RAISES WITHIN THE CPIU, HOWEVER RECOGNIZING THE OBLIGATIONS WITH THE BARGAINING UNIT MEMBERS UNTIL RENEGOTIATION IN 2021, HE VOTES YES.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT 3:47 P.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN