

MARCH 4, 2021

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 10:34 A.M. IN THE COMMISSIONERS MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, CHRIS L. LUKASEVICH, AND ROCKY C. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY/OPEN RECORDS JEN BOGER.

PUBLIC DEFENDER GREGORY MOUSSEAU AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN WERE ALSO PRESENT.

CONTROLLER MARK SVERCHEK, TREASURER RONALD SHEEHAN, CHIEF ADULT PROBATION OFFICER RICHMOND PARSONS AND COURT ADMINISTRATOR GREGORY ARMSTRONG WERE AVAILABLE REMOTELY.

MINUTES:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD FEBRUARY 4, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

EXECUTIVE SESSIONS:

REPORT OF EXECUTIVE SESSION HELD:

MARCH 1, 2021 10:30 A.M.

COURTS:

COURT ADMINISTRATION:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) DEPARTMENT CLERK III FROM \$12.31 PER HOUR (**GRADE 6 – STEP B**) TO \$12.68 PER HOUR (**GRADE 6 – STEP C**) EFFECTIVE MARCH 9, 2021.

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BOARD POLLED: SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

PUBLIC DEFENDER:

MOTION BY ATTORNEY MOUSSEAU, SECONDED BY MR. AHNER, TO CHANGE THE SALARY OF ONE (1) CHIEF PUBLIC DEFENDER FROM \$62,431.76 PER ANNUM TO \$90,000.00 PER ANNUM EFFECTIVE APRIL 5, 2021.

BOARD POLLED: MOUSSEAU NO*
SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

*ATTORNEY MOUSSEAU REFRAINED FROM VOTING ON THE POSITION SINCE THAT IS THE POSITION HE HOLDS.

MOTION BY ATTORNEY MOUSSEAU, SECONDED BY MR. LUKASEVICH, TO ABOLISH THE POSITION OF ONE (1) ASSISTANT PUBLIC DEFENDER AT \$38,245.45 PER ANNUM EFFECTIVE MARCH 4, 2021.

BOARD POLLED: MOUSSEAU YES
SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

ANIMAL SHELTER:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) PART-TIME K-9 OFFICER FROM \$10.32 PER HOUR (**GRADE 3 – STEP A**) TO \$11.16 PER HOUR (**GRADE 4 – STEP B**) EFFECTIVE MARCH 4, 2021.

BOARD POLLED: SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

HUMAN RESOURCES DEPARTMENT:

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MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) HUMAN RESOURCES ASSISTANT TRAINEE AT \$13.84 PER HOUR (GRADE 9 – STEP A) EFFECTIVE MARCH 4, 2021.

BOARD POLLED: SVERCHEK	YES
AHNER	YES
LUKASEVICH	NO
NOTHSTEIN	YES

MR. LUKASEVICH DISCUSSED CONSIDERATION TO AMEND THE JOB DESCRIPTION TO ACCURATELY REFLECT THE REQUIREMENTS OF THE POSITION.

MR. AHNER SPOKE OF ESTABLISHING THE POSITION FOR A HUMAN RESOURCES ASSISTANT TRAINEE WITH REEVALUATING THE POSITION IN SIX (6) MONTHS.

MR. SVERCHEK COMMENTED ON FOCUSING ON THE SPECIAL SKILLS THROUGH THE INTERVIEW PROCESS.

A BRIEF DISCUSSION WAS HELD.

TAX ASSESSMENT:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) CHIEF ASSESSOR FROM \$28.50 PER HOUR (**GRADE S 11 – STEP J**) TO \$23.18 PER HOUR (**GRADE S 11 – STEP C**) EFFECTIVE MARCH 8, 2021.

S – INDICATES SUPERVISORY

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) ASSISTANT CHIEF ASSESSOR TRAINEE AT \$17.17 PER HOUR (**GRADE 11 – STEP E**) EFFECTIVE MARCH 4, 2021.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ABOLISH THE POSITION OF ONE (1) CHIEF ASSESSOR TRAINEE AT \$21.85 PER HOUR (**GRADE S 11 – STEP A**) EFFECTIVE MARCH 4, 2021.

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BOARD POLLED: SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

WIOA:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) DEPUTY DIRECTOR AT \$16.30 PER HOUR (**GRADE S 5 – STEP A**) EFFECTIVE MARCH 4, 2021.

S – INDICATES SUPERVISORY

BOARD POLLED: SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT 10:49 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN