

OCTOBER 1, 2020

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 11:23 A.M. IN THE COMMISSIONERS MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, CHRIS L. LUKASEVICH, AND ROCKY C. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY JEN BOGER, CONTROLLER MARK SVERCHEK, TREASURER RONALD SHEEHAN, COURT ADMINISTRATOR GREGORY ARMSTRONG, PROTHONOTARY KAYLA SEMMEL, SHERIFF'S CAPTAIN DANIEL ZEIGLER AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

MINUTES:

MOTION BY MR. SVERCHEK, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD SEPTEMBER 3, 2020.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

EXECUTIVE SESSIONS:

REPORT OF EXECUTIVE SESSION HELD:

SEPTEMBER 28, 2020 10:30 A.M.

COURTS

MAGISTERIAL DISTRICT JUDGE – WEATHERLY:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) SECRETARY II FROM \$13.72 PER HOUR (GRADE 7 – STEP D) TO \$14.13 PER HOUR (GRADE 7 – STEP E) EFFECTIVE OCTOBER 7, 2020.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

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DOMESTIC RELATIONS:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) DOMESTIC RELATIONS ASSISTANT DIRECTOR FROM \$21.85 PER HOUR (GRADE S 11 – STEP A) TO \$22.51 PER HOUR (GRADE S 11 – STEP B) EFFECTIVE OCTOBER 14, 2020.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) DOMESTIC RELATIONS SPECIALIST II FROM \$11.95 PER HOUR (GRADE 6 – STEP A) TO \$12.31 PER HOUR (GRADE 6 – STEP B) EFFECTIVE OCTOBER 4, 2020.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) DOMESTIC RELATIONS SPECIALIST I FROM \$10.84 PER HOUR (GRADE 4 – STEP A) TO \$11.16 PER HOUR (GRADE 4 – STEP B) EFFECTIVE OCTOBER 31, 2020.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

DISTRICT ATTORNEY:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) PART-TIME VICTIM/WITNESS COORDINATOR FROM \$17.01 PER HOUR (GRADE 9 – STEP H) TO \$13.84 PER HOUR (GRADE 9 – STEP A) EFFECTIVE OCTOBER 3, 2020.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

PROTHONOTARY:

MOTION BY MRS. SEMMEL TO ESTABLISH THE POSITION OF ONE (1)
*TEMPORARY PART-TIME CLERICAL ASSISTANT AT \$10.84 PER HOUR (GRADE 4 –
STEP A), NOT TO EXCEED TWENTY-SIX (26) WEEKS EFFECTIVE OCTOBER 1, 2020.
*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.

MR. AHNER SECONDED THE MOTION FOR DISCUSSION. HE SPOKE OF
INDIVIDUALS FROM VARIOUS
COUNTIES APPLYING FOR MARRIAGE LICENSES AND PASSPORT AT CARBON COUNTY
OFFICES.

A BRIEF DISCUSSION WAS HELD.

BOARD POLLED:	SEMMEL	YES
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	NO
	NOTHSTEIN	YES

TREASURER:

MOTION BY MR. SHEEHAN, SECONDED BY MR. AHNER, TO CHANGE THE RATE
OF ONE (1) FIRST DEPUTY FROM \$16.30 PER HOUR (GRADE S 5 – STEP A) TO \$16.78 PER
HOUR (GRADE S 5 – STEP B) EFFECTIVE NOVEMBER 4, 2020.

BOARD POLLED:	SHEEHAN	YES
	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

AREA AGENCY ON AGING

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE
RATE OF ONE (1) AGING CARE MANAGER SUPERVISOR II FROM \$19.82 PER HOUR
(GRADE S 9 – STEP A) TO \$20.42 PER HOUR (GRADE S 9 – STEP B) EFFECTIVE OCTOBER
21, 2020.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE
RATE OF ONE (1) AGING CARE MANAGER II FROM \$15.26 PER HOUR (GRADE 11 – STEP
A) TO \$15.72 PER HOUR (GRADE 11 – STEP B) EFFECTIVE OCTOBER 15, 2020.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES

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NOTHSTEIN YES

ANIMAL SHELTER

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) PART-TIME K-9 OFFICER FROM \$10.63 PER HOUR (GRADE 3 – STEP B) TO \$10.32 PER HOUR (GRADE 3 – STEP A) EFFECTIVE OCTOBER 1, 2020.

BOARD POLLED: SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

CORRECTIONS

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) SITE COORDINATOR/PRISON FROM \$15.52 PER HOUR (GRADE S 4 – STEP A) TO \$21.67 PER HOUR (GRADE S 6 – STEP I) EFFECTIVE OCTOBER 7, 2020.

BOARD POLLED: SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ABOLISH THE POSITION OF ONE (1) SITE COORDINATOR TRAINEE/PRISON AT \$19.25 PER HOUR (GRADE S 6 – STEP E) EFFECTIVE OCTOBER 7, 2020.

BOARD POLLED: SVERCHEK YES
AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

ELECTION DEPARTMENT

MOTION BY MR. LUKASEVICH, TO ESTABLISH THE POSITION OF ONE (1) DEPARTMENT CLERK III AT \$11.95 PER HOUR (GRADE 6 – STEP A) EFFECTIVE OCTOBER 1, 2020.

MR. AHNER SECONDED THE MOTION FOR DISCUSSION. HE SPOKE OF THE ELECTION OFFICE CURRENTLY EMPLOYING FOUR (4) PART-TIME EMPLOYEES AND WITH ESTABLISHING A POSITION FOR A DEPARTMENT CLERK III FOR THE ELECTION DEPARTMENT IS CURRENTLY NOT NECESSARY AT THIS TIME.

A BRIEF DISCUSSION WAS HELD.

BOARD POLLED: SVERCHEK YES
AHNER NO
LUKASEVICH NO

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NOTHSTEIN YES

WIOA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) WIOA FISCAL MANAGER/CAREER LINK FISCAL AGENT FROM \$23.42 PER HOUR (GRADE S 10 – STEP E) TO \$24.12 PER HOUR (GRADE S 10 – STEP F) EFFECTIVE NOVEMBER 1, 2020.

MR. AHNER QUESTIONED IF THE POSITION IS A COUNTY POSITION OR FOR THE FOUR OTHER COUNTIES.

BOARD POLLED:	SVERCHEK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT 11:37 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN