

MARCH 5, 2020

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 10:42 A.M. IN THE COMMISSIONERS MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, CHRIS L. LUKASEVICH, AND ROCKY C. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY JEN BOGER, SECRETARY III RHONDA WENRICH, SENIOR CENTER OPERATOR I RUSSELL SHADE II, CONTROLLER MARK SVERCHEK, TREASURER RONALD SHEEHAN, COURT ADMINISTRATOR GREGORY ARMSTRONG, JUDGE ROGER NANOVIC, SHERIFF ANTHONY HARVILLA, AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

**MINUTES:**

MOTION BY MR. AHNER, SECONDED BY MR. SVERCHEK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD FEBRUARY 6, 2020, RECONVENED FEBRUARY 13, 2020 AND FEBRUARY 20, 2020.

BOARD POLLED: SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**GUESTS:**

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

**EXECUTIVE SESSIONS:**

REPORT OF EXECUTIVE SESSIONS HELD:

MARCH 2, 2020 1:30 P.M.

**COURTS:**

**COURT ADMINISTRATION:**

MOTION BY JUDGE NANOVIC, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) DEPARTMENT CLERK III FROM \$11.95 PER HOUR (**GRADE 6 – STEP A**) TO \$12.31 PER HOUR (**GRADE 6 – STEP B**) EFFECTIVE MARCH 5, 2020.

BOARD POLLED: JUDGE NANOVIC YES  
SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**MARCH 5, 2020**

**ADULT PROBATION:**

MOTION BY JUDGE NANOVIC, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE ADMINISTRATIVE ASSISTANT AT \$14.26 PER HOUR (**GRADE 9 – STEP B**) EFFECTIVE MARCH 9, 2020.

A BRIEF DISCUSSION WAS HELD.

MR. LUKASEVICH THANKED JUDGE NANOVIC FOR MEETING WITH THE COMMISSIONERS FOR A DISCUSSION TO ESTABLISH THE POSITION FOR AN ADMINISTRATIVE ASSISTANT AND THE WILLINGNESS FOR THE COURTS TO ASSIST WITH FUNDING AS IT IS AVAILABLE.

\*JUDGE NANOVIC OFFERED 50% FUNDING FROM THE SUPERVISION FEE FUND FOR THIS CHANGE IN THE POSITION.

BOARD POLLED: JUDGE NANOVIC YES\*  
SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MOTION BY JUDGE NANOVIC, SECONDED BY MR. LUKASEVICH, TO ABOLISH THE POSITION OF ONE (1) PART-TIME ADMINISTRATIVE ASSISTANT AT \$14.26 PER HOUR (**GRADE 9 – STEP B**) EFFECTIVE MARCH 9, 2020.

BOARD POLLED: SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

JUDGE NANOVIC LEFT THE MEETING AT 10:48 A.M.

**CLERK OF COURTS:**

MOTION BY MR. AHNER, SECONDED BY MR. SVERCHEK, TO CHANGE THE RATE OF ONE (1) SECOND DEPUTY FROM \$12.93 PER HOUR (**GRADE 7 – STEP B**) TO \$12.55 PER HOUR (**GRADE 7 – STEP A**) EFFECTIVE MARCH 9, 2020.

BOARD POLLED: SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SHERIFF:**

MOTION BY MR. HARVILLA, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) CIVIL PROCESS CLERK FROM \$11.38 PER HOUR (**GRADE 5 - STEP A**) TO \$11.72 PER HOUR (**GRADE 5 – STEP B**) EFFECTIVE MARCH 11, 2020.

BOARD POLLED: HARVILLA YES  
SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**CHILDREN & YOUTH SERVICES:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE ACTING ADMINISTRATOR II AT \$27.12 PER HOUR (**GRADE S 13 – STEP E**) RETROACTIVE TO MARCH 3, 2020.

**S – INDICATES SUPERVISOR**

BOARD POLLED: SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**INFORMATION TECHNOLOGY:**

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO CHANGE THE RATE OF ONE (1) IT SPECIALIST FROM \$14.53 PER HOUR (**GRADE 10 – STEP A**) TO \$14.97 PER HOUR (**GRADE 10 – STEP B**) EFFECTIVE MARCH 11, 2020.

BOARD POLLED: HARVILLA YES  
SVERCHEK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT 10:47 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN