

**JANUARY 6, 2020**

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 2:22 P.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, CHRIS L. LUKASEVICH, AND ROCKY C. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE BUTRIE, SECRETARY III JEN BOGER, CONTROLLER MARK SVERCHEK, CHIEF ADULT PROBATION OFFICER RICHMOND PARSONS, CLERK OF COURTS TYRA BONI, CORONER ROBERT MILLER, COURT ADMINISTRATOR GREGORY ARMSTRONG, JUDGE ROGER NANOVIC, DISTRICT ATTORNEY MICHAEL GREEK, PROTHONOTARY KAYLA SEMMEL, PUBLIC DEFENDER GREGORY MOUSSEAU, RECORDER OF DEEDS DONNA GENTILE , REGISTER OF WILLS JEAN PAPAY, SHERIFF ANTHONY HARVILLA, TREASURER RONALD SHEEHAN, THE COUNTY FINANCIAL CONSULTANT JEFF WEISS AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

**GUESTS:**

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

**EXECUTIVE SESSIONS:**

REPORT OF EXECUTIVE SESSIONS HELD:

DECEMBER 4, 2019	9:00 A.M.
DECEMBER 5, 2019	1:30 P.M.
DECEMBER 11, 2019	1:30 P.M.
DECEMBER 23, 2019	9:00 A.M.
JANUARY 6, 2020	1:15 P.M.

**SET POSITIONS & SALARIES:**

**COURT OFFICES:**

MOTION BY JUDGE NANOVIC, SECONDED BY MR. LUKASEVICH, TO SET THE POSITIONS AND SALARIES OF THE COURT OFFICES, EFFECTIVE JANUARY 1, 2020, AS LISTED ON EXHIBITS J1 THROUGH J6:

**COURT ADMINISTRATION**

1	**LAW CLERK	\$ 43,953.	18	E
1	**LAW CLERK	\$ 42,660.80	18	D

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1	**LAW CLERK	\$	41,423.20	18	C
1	**LAW CLERK (TEMPORARILY)	\$	41,423.20	18	C
1	**LAW CLERK (TEMPORARILY)	\$	39,057.20	18	A
1	@CERTIFIED COURT REPORTER	\$	29.73/HR	12	V
1	@CERTIFIED COURT REPORTER	\$	28.03/HR	12	T
1	@CERTIFIED COURT REPORTER	\$	26.43/HR	12	R
1	LEAD JUDICIAL SECRETARY	\$	23.96/HR	10	R
1	JUDICIAL SECRETARY	\$	21.31/HR	10	N
1	JUDICIAL SECRETARY	\$	18.95/HR	10	J
1	ADMINISTRATIVE ASSISTANT	\$	16.52/HR	9	G
1	ADMINISTRATIVE ASSISTANT	\$	14.69/HR	9	C
1	DEPARTMENT CLERK III (ALSO JURY SELECTION COMMISSION)	\$	11.95/HR	6	A
6	*TIPSTAFFS (825 DAYS TOTAL)	\$	118.35/DIEM	N/A	
1	*SUMMER LAW CLERK	\$	13.00/HR	N/A	

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**\*\*ADDITIONAL \$1,200 PER ANNUM TO BE PAID FOR YEAR 01/01/2020 – MONIES WILL BE REIMBURSED BY CARBON COUNTY BAR ASSOCIATION.**

**@ ADDITIONAL COMPENSATION AS PER ADMINISTRATIVE ORDER 18-2016.**

**COURT COMPUTER INFORMATION SYSTEMS**

1	DIRECTOR/COMPUTER SYSTEMS	\$	20.81/HR	S 10	A1
	IT SPECIALIST	\$	14.53/HR	10	A

**S – INDICATES SUPERVISORY**

**MAGISTERIAL DISTRICT JUDGES**

**JIM THORPE**

1	OFFICE SUPERVISOR I	\$	17.99/HR	S 4	F
1	SECRETARY II	\$	15.43/HR	7	H
1	SECRETARY I	\$	12.68/HR	6	C
1	SECRETARY I	\$	11.95/HR	6	A

**PALMERTON**

1	OFFICE SUPERVISOR I	\$	27.20/HR	S 4	T
1	SECRETARY II	\$	14.98/HR	7	G
1	SECRETARY I	\$	13.06/HR	6	D

**LANSFORD**

1	OFFICE SUPERVISOR I	\$	20.86/HR	S 4	K
1	SECRETARY II	\$	14.13/HR	7	E

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1	SECRETARY I	\$	19.13/HR	6	Q
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**WEATHERLY**

1	OFFICE SUPERVISOR I	\$	23.46/HR	S 4	O
1	SECRETARY II	\$	13.72/HR	7	D
1	SECRETARY I	\$	14.26/HR	6	G
1	SECRETARY I	\$	11.95/HR	6	A
1	*PART-TIME SECRETARY I	\$	16.05/HR	6	K

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**ADULT PROBATION**

1	CHIEF ADULT PROBATION OFFICER	\$	39.38/HR	S 14	P
1	ADULT PROBATION TECHNICIAN I	\$	18.22/HR	8	L
1	ADULT PROBATION SPECIALIST	\$	12.80/HR	5	E
1	ADULT PROBATION TREATMENT COURT SPECIALIST	\$	11.38/HR	5	A
1	*PART-TIME ADMINISTRATIVE ASSISTANT	\$	13.84/HR	9	A

**ON-CALL PAY**

PRIMARY	\$	50.00 /DAY
BACKUP ON CALL	\$	30.00 /DAY

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**JUVENILE COURT**

1	CHIEF JUVENILE PROBATION OFFICER	\$	38.23 /HR	S 14	O
1	JUVENILE COURT SECRETARY II	\$	16.36 /HR	7	J
1	CLERICAL SPECIALIST	\$	11.16 /HR	4	B

**ON-CALL PAY**

PRIMARY	\$	50.00 /DAY
BACKUP ON CALL	\$	30.00 /DAY

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**DOMESTIC RELATIONS**

POSITION	SALARY		GRADE	STEP
1 DOMESTIC RELATIONS DIRECTOR	\$	26.83 /HR	S 14	C

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1	DOMESTIC RELATIONS ASSISTANT				
	DIRECTOR	\$	21.85 /HR	S 11	A
1	INTAKE OFFICER II	\$	22.82 /HR	12	M
1	DOMESTIC RELATIONS SUPPORT REP.	\$	17.18 /HR	8	J
1	DOMESTIC RELATIONS SPECIALIST II	\$	17.01 /HR	6	M
1	DOMESTIC RELATIONS SPECIALIST II	\$	15.13 /HR	6	I
1	DOMESTIC RELATIONS SPECIALIST II	\$	11.95 /HR	6	A
1	DOMESTIC RELATIONS SPECIALIST I	\$	10.84 /HR	4	A

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: NANOVIC YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**COURT ADMINISTRATION:**

MOTION BY JUDGE NANOVIC, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) CERTIFIED COURT REPORTER FROM \$26.43 PER HOUR (GRADE 12 - STEP R) TO \$25.67 PER HOUR (GRADE 12 - STEP Q) EFFECTIVE JANUARY 7, 2020.

BOARD POLLED: NANOVIC YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**ADULT PROBATION:**

MOTION BY JUDGE NANOVIC, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) ADULT PROBATION TREATMENT COURT SPECIALIST FROM \$11.38 PER HOUR (GRADE 5 - STEP A) TO \$11.72 PER HOUR (GRADE 5 - STEP B) RETROACTIVE TO JANUARY 2, 2020.

BOARD POLLED: NANOVIC YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**BARGAINING UNIT:**

**JANUARY 6, 2020**

MOTION BY JUDGE NANOVIC, SECONDED BY MR. LUKASEVICH, TO SET POSITIONS AND SALARIES COVERED BY BARGAINING UNIT (AFSCME COURT APPOINTED PROFESSIONAL EMPLOYEES UNION) AS PER EXHIBIT C EFFECTIVE JANUARY 1, 2020:

**ADULT PROBATION**

1	DEPUTY CHIEF ADULT PROBATION OFFICER	\$	36.08/HR
1	PROBATION OFFICER II/GAGNON HEARING OFFICER	\$	29.71/HR
2	PROBATION OFFICER II	\$	26.65/HR
1	PROBATION OFFICER II	\$	24.41/HR
1	PROBATION OFFICER II	\$	22.31/HR
1	PROBATION OFFICER II (VETERANS COURT)	\$	17.91/HR
1	PROBATION OFFICER I	\$	18.04/HR
1	PROBATION OFFICER I	\$	15.91/HR
4	PROBATION OFFICER I	\$	15.45/HR

**ON-CALL PAY**

PRIMARY ON CALL	\$	50.00/ DAY
BACKUP ON CALL	\$	30.00/ DAY

**JUVENILE COURT**

1	DEPUTY CHIEF JUVENILE PROBATION OFFICER	\$	30.22/HR
1	PROBATION OFFICER II	\$	26.65/HR
1	PROBATION OFFICER II	\$	21.77/HR
1	PROBATION OFFICER II	\$	17.63/HR

**ON-CALL PAY**

PRIMARY ON CALL	\$	50.00/ DAY
BACKUP ON CALL	\$	30.00/ DAY

**DOMESTIC RELATIONS**

1	DOMESTIC RELATIONS OFFICER II	\$	20.88/HR
1	DOMESTIC RELATIONS OFFICER II	\$	17.63/HR
1	DOMESTIC RELATIONS OFFICER I	\$	15.65/HR
1	DOMESTIC RELATIONS OFFICER I	\$	15.19/HR

BOARD POLLED: NANOVIC YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

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**ADULT PROBATION:**

MOTION BY JUDGE NANOVIC, SECONDED BY MR. LUKASEVICH, TO ESTABLISH THE POSITION OF ONE (1) PROBATION OFFICER I (RE-ENTRY SPECIALIST) (AFSCME COURT APPOINTED PROFESSIONAL EMPLOYEES UNION) AT PREVAILING RATE EFFECTIVE JANUARY 6, 2020 NOT TO EXCEED THREE (3) YEARS.

BOARD POLLED: NANOVIC YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SET POSITIONS & SALARIES:**

**ROW OFFICES:**

**CLERK OF COURTS:**

MOTION BY MRS. BONI, SECONDED BY MR. LUKASEVICH, TO SET THE POSITIONS AND SALARIES OF THE **CLERK OF COURTS OFFICE** AND BUREAU OF COLLECTIONS EFFECTIVE JANUARY 1, 2020, AS LISTED ON EXHIBIT R1:

**CLERK OF COURTS**

1	FIRST DEPUTY	\$	16.78 /HR	S	5	B
1	SECOND DEPUTY	\$	12.93 /HR		7	B
1	BENCH WARRANT CLERK	\$	11.72 /HR		5	B
1	CLERICAL SPECIALIST	\$	11.49 /HR		4	C
2	CLERICAL SPECIALIST	\$	10.84 /HR		4	A
1	SOLICITOR	\$	1,300.			N/A

**BUREAU OF COLLECTIONS**

1	DIRECTOR	\$	23.23 /HR	S	5	M
2	COLLECTION CLERK II	\$	11.72 /HR		5	B
1	*PART-TIME AUTOMATION CLERK	\$	9.83 /HR		2	A

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: BONI YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES



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LUKASEVICH YES

NOTHSTEIN YES

**CORONER:**

MOTION BY MR. MILLER, SECONDED BY MR. LUKASEVICH, TO SET THE POSITIONS AND SALARIES OF THE **CORONER'S OFFICE** EFFECTIVE JANUARY 1, 2020, AS LISTED ON EXHIBIT R3:

**CORONER**

1	*CHIEF DEPUTY CORONER	\$	10,300.	N/A
13	*DEPUTY CORONER	\$	75/INVESTIGATION	N/A
		\$	150/TRANSPORT	
1	SOLICITOR	\$	1,300.	N/A

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: MILLER YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**DISTRICT ATTORNEY:**

MOTION BY ATTORNEY GREEK, SECONDED BY MR. AHNER, TO SET THE POSITIONS AND SALARIES OF THE **DISTRICT ATTORNEY'S OFFICE** EFFECTIVE JANUARY 1, 2020, AS LISTED ON EXHIBIT R4.

**DISTRICT ATTORNEY**

1	OFFICE ADMINISTRATOR	\$	20.64/HR	S	5	I
1	CHIEF COUNTY DETECTIVE	\$	26.18/HR		13	P
1	COUNTY DETECTIVE	\$	21.52/HR		12	K
1	LEGAL SECRETARY II	\$	14.98/HR		7	G
1	SECRETARY II/DISTRICT ATTORNEY	\$	13.45/HR		6	E
1	CLERICAL SPECIALIST	\$	11.83/HR		4	D
1	*PART-TIME LEGAL SECRETARY	\$	10.84/HR		4	A
1	FULL-TIME ASSISTANT DISTRICT ATTORNEY	\$	66,866.48			N/A
2	FULL-TIME ASSISTANT DISTRICT ATTORNEY	\$	61,529.32			N/A
1	FIRST ASSISTANT DISTRICT ATTORNEY	\$	46,718.75			N/A
1	SECOND ASSISTANT DISTRICT ATTORNEY	\$	44,457.60			N/A
1	THIRD ASSISTANT DISTRICT ATTORNEY	\$	38,245.45			N/A
1	**SPECIAL ASSISTANT DISTRICT					



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ATTORNEY	\$	1.	N/A
1 *PART-TIME VICTIM/WITNESS			
COORDINATOR	\$	17.01/HR	9 H
1 *PART-TIME VICTIM/WITNESS			
COORDINATOR	\$	13.84/HR	9 A

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**\*\*EXCLUDED FROM RETIREMENT PLAN.**

BOARD POLLED: GREEK YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MOTION BY ATTORNEY GREEK, SECONDED BY MR. LUKASEVICH, TO CHANGE THE SALARY OF ONE (1) SECOND ASSISTANT DISTRICT ATTORNEY FROM \$44,457.60 PER ANNUM TO \$42,070.00 PER ANNUM EFFECTIVE JANUARY 6, 2020.

BOARD POLLED: GREEK YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**PROTHONOTARY:**

MOTION BY MRS. SEMMEL, SECONDED BY MR. AHNER, TO SET THE POSITIONS AND SALARIES OF THE **PROTHONOTARY’S OFFICE** EFFECTIVE JANUARY 1, 2020, AS LISTED ON EXHIBIT R5.

**PROTHONOTARY**

1 FIRST DEPUTY	\$	23.92/HR	S 5 N
1 SECOND DEPUTY	\$	20.69/HR	7 R
1 CLERK/PFAD COORDINATOR	\$	13.45/HR	6 E
1 AUTOMATION/PASSPORT PROCESSING CLERK	\$	11.38/HR	5 A
1 SOLICITOR	\$	1,300.	N/A

**S – INDICATES SUPERVISORY**

BOARD POLLED: SEMMEL YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

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**PUBLIC DEFENDER:**

MOTION BY ATTORNEY MOUSSEAU, SECONDED BY MR. LUKASEVICH, TO SET THE POSITIONS AND SALARIES OF THE **PUBLIC DEFENDER'S OFFICE** EFFECTIVE JANUARY 1, 2020, AS LISTED ON EXHIBIT R6:

**PUBLIC DEFENDER**

1	CHIEF PUBLIC DEFENDER	\$	60,613.36			N/A
1	FIRST ASSISTANT PUBLIC DEFENDER	\$	51,543.14			N/A
1	ASSISTANT PUBLIC DEFENDER	\$	41,791.83			N/A
1	ASSISTANT PUBLIC DEFENDER	\$	37,131.50			N/A
1	FULL-TIME ASSISTANT PUBLIC DEFENDER	\$	61,493.69			N/A
1	FULL-TIME ASSISTANT PUBLIC DEFENDER	\$	56,821.80			N/A
1	PUBLIC DEFENDER OFFICE MANAGER	\$	13.81/HR	S	1	B
1	LEGAL SECRETARY III	\$	13.58/HR		8	B

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED:	MOUSSEAU	YES*
	SVERCHECK	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

\*ATTORNEY MOUSSEAU VOTED YES WITH THE EXCEPTION OF HIS POSITION AS CHIEF PUBLIC DEFENDER, HE ABSTAINED.

**RECORDER OF DEEDS:**

MOTION BY MRS. GENTILE, SECONDED BY MR. LUKASEVICH, TO SET THE POSITIONS AND SALARIES OF THE **RECORDER OF DEEDS' OFFICE** EFFECTIVE JANUARY 1, 2020, AS LISTED ON EXHIBIT R7.

**RECORDER OF DEEDS**

1	FIRST DEPUTY	\$	24.64/HR	S	5	O
1	SECOND DEPUTY	\$	21.31/HR		7	S
1	COORDINATOR OF RECORDS/INDEXER	\$	14.41/HR		5	I
1	SOLICITOR	\$	1,300.			N/A

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED:	GENTILE	YES
	SVERCHECK	YES
	AHNER	YES

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LUKASEVICH YES

NOTHSTEIN YES

MOTION BY MRS. GENTILE, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) FIRST DEPUTY TRAINEE AT \$16.30 PER HOUR (**GRADE S 5 - STEP A**) EFFECTIVE JANUARY 6, 2020 THROUGH FEBRUARY 4, 2020.

**S - INDICATES SUPERVISORY**

BOARD POLLED: GENTILE YES

SVERCHECK YES

AHNER YES

LUKASEVICH YES

NOTHSTEIN YES

MOTION BY MRS. GENTILE, SECONDED BY MR. LUKASEVICH, TO ABOLISH THE POSITION OF ONE (1) ACTING FIRST DEPUTY AT \$23.23 PER HOUR (**GRADE S 5 - STEP M**) EFFECTIVE JANUARY 6, 2020.

BOARD POLLED: GENTILE YES

SVERCHECK YES

AHNER YES

LUKASEVICH YES

NOTHSTEIN YES

MOTION BY MRS. GENTILE, SECONDED BY MR. LUKASEVICH, TO ABOLISH THE POSITION OF ONE (1) PART-TIME COORDINATOR OF RECORDS AT \$10.84 PER HOUR (**GRADE 4 - STEP A**) EFFECTIVE JANUARY 6, 2020.

BOARD POLLED: GENTILE YES

SVERCHECK YES

AHNER YES

LUKASEVICH YES

NOTHSTEIN YES

**REGISTER OF WILLS/**

**CLERK OF ORPHANS COURT:**

MOTION BY MRS. PAPAY, SECONDED BY MR. LUKASEVICH, TO SET THE POSITIONS AND SALARIES OF THE **REGISTER OF WILLS/CLERK OF ORPHANS**

**COURT OFFICE** EFFECTIVE JANUARY 1, 2020, AS LISTED ON EXHIBIT R8:

**REGISTER OF WILLS/**

**CLERK OF ORPHANS COURT**

1 FIRST DEPUTY \$ 16.30/HR S 5 A

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1	SECOND DEPUTY	\$	14.98/HR	7	G
1	COORDINATOR OF RECORDS/GENEALOGY/ ANCESTRY RESEARCHER	\$	13.18/HR	5	F
1	SOLICITOR	\$	1,300.	N/A	

**S – INDICATES SUPERVISORY**

POLLED: PAPAY YES  
 SVERCHECK YES  
 AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

MOTION BY MRS. PAPAY, SECONDED BY MR. SVERCHECK, TO CHANGE THE RATE OF ONE (1) FIRST DEPUTY FROM \$16.30 PER HOUR (**GRADE S 5 - STEP A**) TO \$17.28 PER HOUR (**GRADE S 5 - STEP C**) EFFECTIVE JANUARY 6, 2020.

**S - INDICATES SUPERVISORY**

BOARD POLLED: PAPAY YES  
 SVERCHECK YES  
 AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

MOTION BY MRS. PAPAY, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) SECOND DEPUTY FROM \$14.98 PER HOUR (**GRADE 7- STEP G**) TO \$12.55 PER HOUR (**GRADE 7 - STEP A**) EFFECTIVE JANUARY 6, 2020.

BOARD POLLED: PAPAY YES  
 SVERCHECK YES  
 AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

**TREASURER:**

MOTION BY MR. SHEEHAN, SECONDED BY MR. LUKASEVICH, TO SET THE POSITIONS AND SALARIES OF THE **TREASURER’S OFFICE** EFFECTIVE JANUARY 1, 2020, AS LISTED ON EXHIBIT R10:

**TREASURER**

1	FIRST DEPUTY	\$	16.30/HR	S 5	A
1	SECOND DEPUTY	\$	16.36/HR	7	J
1	DEPARTMENT CLERK III	\$	12.31/HR	6	B
1	*PART-TIME LICENSING CLERK	\$	11.49/HR	4	C
1	*PART-TIME LICENSING CLERK	\$	11.16/HR	4	B
1	SOLICITOR	\$	1,300.	N/A	

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

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S – INDICATES SUPERVISORY

BOARD POLLED: SHEEHAN YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SHERIFF:**

MOTION BY SHERIFF HARVILLA, SECONDED BY MR. LUKASEVICH, TO SET THE POSITIONS AND SALARIES OF THE **SHERIFF’S OFFICE** EFFECTIVE JANUARY 1, 2020, AS LISTED ON EXHIBITS R10.

**SHERIFF**

1	CHIEF DEPUTY	\$	30.30/HR	S	5	V
1	CHIEF REAL ESTATE CLERK	\$	14.69/HR		9	C
1	ADMINISTRATIVE ASSISTANT	\$	13.84/HR		9	A
1	CIVIL PROCESS CLERK	\$	11.38/HR		5	A
2	*SPECIAL DEPUTY SHERIFF	\$	16.19/HR		11	C
1	*SPECIAL DEPUTY SHERIFF	\$	15.72/HR		11	B
5	*SPECIAL DEPUTY SHERIFF	\$	15.26/HR		11	A
8	*SPECIAL DEPUTY SHERIFF TRAINEE	\$	14.53/HR		10	A
2	*PART-TIME SECURITY OFFICERS	\$	13.99/HR		5	H
1	*PART-TIME SECURITY OFFICERS	\$	13.18/HR		5	F
1	*PART-TIME SECURITY OFFICERS	\$	12.80/HR		5	E
1	SOLICITOR	\$	3,200.			N/A

**ON-CALL PAY:**

PRIMARY \$35.00 PER DAY  
SUPERVISORY \$30.00 PER DAY

S – INDICATES SUPERVISORY

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: HARVILLA YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MOTION BY SHERIFF HARVILLA, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) ADMINISTRATIVE ASSISTANT FROM \$13.84 PER HOUR (GRADE 9 - **STEP A**) TO \$14.26 PER HOUR (**GRADE 9 - STEP B**) EFFECTIVE JANUARY 7, 2020.

BOARD POLLED: HARVILLA YES  
SVERCHECK YES

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AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MOTION BY SHERIFF HARVILLA TO ESTABLISH THE POSITION OF ONE (1) CAPTAIN AT \$24.09 PER HOUR (**GRADE S 13 - STEP A**) EFFECTIVE JANUARY 6, 2020.

MOTION DIED FOR LACK OF A SECOND.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO TABLE THE PREVIOUS MOTION FOR FURTHER CLARIFICATION.

BOARD POLLED: HARVILLA YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MR. AHNER NOTED THAT THE FOLLOWING MOTION IS TIED TOGETHER WITH THE PREVIOUS MOTION AND WOULD NEED FURTHER CLARIFICATION.

SHERIFF HARVILLA WITHDREW THE FOLLOWING MOTION FROM THE AGENDA;

CHANGE THE RATE OF ONE (1) CHIEF DEPUTY FROM \$30.30 PER HOUR (**GRADE S 5 - STEP V**) TO \$31.10 PER HOUR (**GRADE S 14 - STEP H**) EFFECTIVE JANUARY 6, 2020.

**BARGAINING UNIT:**

MOTION BY SHERIFF HARVILLA, SECONDED BY MR. LUKASEVICH, TO SET THE POSITIONS AND SALARIES COVERED BY BARGAINING UNIT (**CARBON COUNTY SHERIFF'S ASSOCIATION UNION**) AS PER EXHIBIT D EFFECTIVE JANUARY 1, 2020:

1	LIEUTENANT	\$	22.51/HR
2	SERGEANT	\$	19.14/HR
6	DEPUTY SHERIFF	\$	18.58/HR
3	DEPUTY SHERIFF	\$	17.45/HR
2	DEPUTY SHERIFF	\$	16.33/HR

BOARD POLLED: HARVILLA YES  
SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SET POSITIONS & SALARIES:**

**COURT HOUSE COMPLEX:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO SET POSITIONS AND SALARIES UNDER THE JURISDICTION OF THE BOARD OF COMMISSIONERS AT THE CARBON COUNTY COURT HOUSE COMPLEX AS PER **EXHIBIT A** EFFECTIVE JANUARY 1, 2020:

**ANIMAL SHELTER**

1	COUNTY ANIMAL WARDEN	\$	17.65 /HR	S	3	G
2	*PART-TIME K-9 OFFICER	\$	10.12 /HR		2	B
1	*PART-TIME K-9 OFFICER	\$	9.83 /HR		2	A

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**ARCHIVES DEPARTMENT**

1	ARCHIVIST/RECORDS MANAGER	\$	18.55 /HR	S	1	L
3	*PART-TIME CLERK	\$	9.83 /HR		2	A

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**AREA AGENCY ON AGING**

1	ADMINISTRATOR	\$	30.51/HR	S	13	I
2	AGING CARE MANAGER SUPERVISOR II	\$	19.82/HR	S	9	A
1	SENIOR CENTER SERVICES DIRECTOR	\$	22.34/HR	S	3	O
1	AGING CARE MANAGER III	\$	16.82/HR		13	A
1	AGING CARE MANAGER II	\$	20.49/HR		11	K
1	AGING CARE MANAGER II	\$	15.72/HR		11	B
4	AGING CARE MANAGER II	\$	15.26/HR		11	A
1	AGING CARE MANAGER I	\$	14.69/HR		9	C
1	CLERK/TYPIST III	\$	17.35/HR		7	L
1	AGING CASE AIDE II	\$	12.68/HR		6	C
1	AGING CASE AIDE II	\$	11.95/HR		6	A
1	LIMITED TERM AGING CASE AIDE II	\$	11.95/HR		6	A

**S – INDICATES SUPERVISORY**

**AREA AGENCY ON AGING**

1	*PART-TIME COMMUNITY HEALTH NURSE I \$		21.46/HR		18	A
1	PART-TIME SENIOR CENTER OPERATOR I	\$	13.99/HR		5	H
2	*PART-TIME SENIOR CENTER OPERATOR I	\$	12.80/HR		5	E
2	*PART-TIME SENIOR CENTER OPERATOR I	\$	11.38/HR		5	A

**JANUARY 6, 2020**

**ON-CALL PAY**

SUPERVISOR: \$25 PER MONDAY – SUNDAY & HOLIDAYS

CASEWORKER: \$40 PER MONDAY – SUNDAY & HOLIDAYS

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**BUILDINGS/GROUNDS**

1	OPERATIONS/MAINTENANCE DIRECTOR	\$	27.41/HR	S	9	L
1	*PART-TIME CLEANING PERSON	\$	10.94/HR		3	C
1	*PART-TIME CLEANING PERSON	\$	10.63/HR		3	B
2	*PART-TIME CLEANING PERSON	\$	10.32/HR		3	A
1	*PART-TIME MAINTENANCE	\$	15.75/HR		2	Q
2	*SUMMER LABORER	\$	9.00/HR		N/A	

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**CHILDREN & YOUTH SERVICES**

1	ADMINISTRATOR II	\$	36.41/HR	S	13	O
1	COUNTY CASEWORK SUPERVISOR I	\$	24.86/HR	S	7	L
1	COUNTY CASEWORK SUPERVISOR I	\$	22.75/HR	S	7	I
1	COUNTY CASEWORK SUPERVISOR I	\$	20.82/HR	S	7	F
1	ACCOUNTANT II	\$	23.43/HR	S	7	J
1	COUNTY CASEWORKER II	\$	20.90/HR		12	J
2	COUNTY CASEWORKER II	\$	20.30/HR		12	I
1	COUNTY CASEWORKER II	\$	17.00/HR		12	C
2	COUNTY CASEWORKER II	\$	16.50/HR		12	B
1	COUNTY CASEWORKER I	\$	14.97/HR		10	B
6	COUNTY CASEWORKER I	\$	14.53/HR		10	A
1	FISCAL ASSISTANT	\$	16.20/HR		8	H
1	FISCAL ASSISTANT	\$	14.84/HR		8	E
1	SECRETARY III	\$	12.55/HR		7	A

**ON-CALL PAY**

BACK-UP SUPERVISOR: \$25.00 /DAY

CASEWORKER: \$50.00 /DAY

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**COMMISSIONERS' OFFICE**

1	COUNTY SOLICITOR	\$	58,890.56		N/A	
1	COUNTY ADMINISTRATOR/CHIEF CLERK	\$	43.75/HR	S	21	H
1	ASSISTANT CHIEF CLERK/					



**JANUARY 6, 2020**

	OFFICE MANAGER	\$	25.82/HR	S12	E
1	ADMINISTRATIVE ASSISTANT/ PARKING COORD.	\$	15.68/HR	S 3	C
1	EXECUTIVE SECRETARY/ OPEN RECORDS OFFICER	\$	26.18/HR	10	U
1	FISCAL ASSISTANT/PARA LEGAL	\$	19.51/HR	10	K
1	SECRETARY				
III	\$	13.32/HR	7	C	

**PARKING FUND**

1	PARKING/METER ATTENDANT	\$	10.32/HR	3	A
3	*PART-TIME PARKING/METER ATTENDANT	\$	10.94/HR	3	C
2	*PART-TIME PARKING/METER ATTENDANT	\$	10.63/HR	3	B
1	*PART-TIME PARKING/METER ATTENDANT	\$	10.32/HR	3	A
2	*PART-TIME PARKING ATTENDANT	\$	12.31/HR	3	G
1	*PART-TIME PARKING ATTENDANT	\$	10.94/HR	3	C

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**COMMUNICATIONS**

1	911 MANAGER	\$	29.05/HR	S 12	I
1	911 ADDRESSING COORDINATOR	\$	21.52/HR	12	K
2	*PART-TIME DISPATCHER	\$	17.35/HR	7	L
1	*PART-TIME DISPATCHER	\$	14.13 /HR	7	E
6	*PART-TIME DISPATCHER	\$	13.32 /HR	7	C
5	*PART-TIME DISPATCHER/TRAINEE	\$	12.80 /HR	5	E

**SHIFT DIFFERENTIAL – PART-TIME DISPATCHER:**

**\$.50 CENTS PER HOUR/SECOND & THIRD SHIFTS**

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**COOPERATIVE EXTENSION SERVICE**

1	4-H ASSISTANT	\$	15.7 /HR	2	Q
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**CORRECTIONS**

1	WARDEN	\$	29.33/HR	S 14	F
1	DEPUTY WARDEN	\$	25.84/HR	S 9	J
1	WORK RELEASE/TREATMENT DIRECTOR	\$	25.87/HR	S 6	O
1	**SITE COORDINATOR/PRISON	\$	15.52/HR	S 4	A
1	**SITE COORDINATOR TRAINEE/PRISON	\$	15.52/HR	S 4	A

**JANUARY 6, 2020**

1	ADMINISTRATIVE ASSISTANT	\$	14.69/HR	9	C
1	LIVE SCAN OPERATOR/ CORRECTIONS CLERK	\$	11.38/HR	5	A
1	*PART-TIME CORRECTIONS OFFICER	\$	14.26/HR	6	G
1	*PART-TIME CORRECTIONS OFFICER	\$	13.06/HR	6	D
2	*PART-TIME CORRECTIONS OFFICER	\$	12.31/HR	6	B
7	*PART-TIME CORRECTIONS OFFICER	\$	11.95/HR	6	A
1	*PART-TIME LPN	\$	20.00/HR	N/A	

**SHIFT DIFFERENTIAL - DEPUTY WARDEN & SERGEANTS (2<sup>ND</sup> & 3<sup>RD</sup> SHIFTS) \$ 1.00/HR**  
**S – INDICATES SUPERVISORY**

**\*\*TWO-HOUR MINIMUM CALL-OUT PAY.**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**ECONOMIC DEVELOPMENT**

1	SECRETARY III	\$	19.51/HR	7	P
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**S – INDICATES SUPERVISORY**

**ELECTION DEPARTMENT**

1	DIRECTOR	\$	22.52/HR	S 8	G
1	DEPARTMENT CLERK III	\$	16.05/HR	6	K

**S – INDICATES SUPERVISORY**

**EMERGENCY MANAGEMENT AGENCY**

1	EMA COORDINATOR	\$	24.14/HR	S 7	K
1	ADMINISTRATIVE ASSISTANT I	\$	14.69/HR	9	C

**S – INDICATES SUPERVISORY**

**GEOGRAPHIC INFORMATION SYSTEMS**

1	G.I.S. DIRECTOR	\$	19.25/HR	S 6	E
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**S – INDICATES SUPERVISORY**

**HUMAN RESOURCES DEPARTMENT**

1	DIRECTOR	\$	32.03/HR	S 14	I
1	ASSISTANT DIRECTOR	\$	22.56/HR	S 5	L
1	HUMAN RESOURCES ASSISTANT	\$	14.84/HR	8	E

**S – INDICATES SUPERVISORY**

**HUMAN SERVICES**

1	ACCOUNTANT II	\$	17.98/HR	S 7	A
1	ADMINISTRATIVE SECRETARY	\$	20.49/HR	8	P

**S – INDICATES SUPERVISORY**

**INFORMATION TECHNOLOGY**

1	DIRECTOR	\$	33.36/HR	S 10	Q
1	*IT SYSTEM ANALYST	\$	25.17/HR	11	R
1	IT SPECIALIST	\$	14.5 /HR	10	A

**S – INDICATES SUPERVISORY**

**\* ADDITIONAL \$1000 PER PRIMARY AND GENERAL ELECTION.**

**PARKS**

1	DIRECTOR	\$	31.12/HR	S 11	M
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**GYPSY MOTH PROGRAM**

1	GYPSY MOTH COORDINATOR	\$	31.12/HR	N/A	
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**SEASONAL POSITIONS\***

1	LEAD SEASONAL PARK RANGER I	\$	15.98/HR	S 4	B
4	SEASONAL PARK RANGER I	\$	15.42/HR	10	C
2	SEASONAL PARK RANGER II	\$	13.45/HR	3	J
2	SEASONAL PARK RANGER II	\$	10.94/HR	3	C
4	SEASONAL PARK RANGER II	\$	10.63/HR	3	B
2	SEASONAL PARK RANGER II	\$	10.32/HR	3	A

**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**PARKS**

**SEASONAL POSITIONS\***

3	SEASONAL PARK MAINTENANCE	\$	9.83/HR	2	A
3	**PART-TIME SEASONAL PARK MAINTENANCE	\$	9.00/HR	N/A	
12	**LIFEGUARD	\$	10.00/HR	N/A	
1	**PARK ATTENDANT	\$	9.00/HR	N/A	

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**\*\* ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE.**

**JANUARY 6, 2020**

**PLANNING & DEVELOPMENT**

1	DIRECTOR	\$	28.47/HR	S	14	E
1	PROJECT COORDINATOR	\$	19.45/HR	S	8	B
1	PROGRAMS COORDINATOR	\$	21.50/HR		15	F
1	ADMINISTRATIVE ASSISTANT	\$	22.16/HR		9	Q
1	SOLICITOR	\$	1,300.		N/A	

**S – INDICATES SUPERVISORY**

**PURCHASING DEPARTMENT**

1	PURCHASING MANAGER	\$	15.98/HR	S	4	B
1	ASSISTANT PURCHASING MANAGER	\$	13.99/HR		8	C

**S – INDICATES SUPERVISORY**

**TAX ASSESSMENT**

1	CHIEF ASSESSOR	\$	27.67/HR	S	11	I
1	ASSISTANT CHIEF ASSESSOR	\$	21.10/HR		11	L
2	ASSISTANT CHIEF ASSESSOR	\$	19.33/HR		11	I
1	ADMINISTRATIVE SECRETARY	\$	19.33/HR		8	N
1	SOLICITOR	\$	5,463.64		N/A	

**BOARD OF ASSESSMENT APPEALS**

3	*BOARD MEMBERS	\$	183.	/DIEM		N/A
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**S – INDICATES SUPERVISORY**

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**TAX CLAIM BUREAU**

1	DIRECTOR	\$	26.61/HR	S	9	K
1	ASSISTANT DIRECTOR	\$	19.46/HR	S	5	G
1	ADMINISTRATIVE ASSISTANT/ REPOSITORY SPEC.	\$	13.84/HR		9	A
1	SOLICITOR	\$	10,927.27		N/A	

**S – INDICATES SUPERVISORY**

**VETERANS AFFAIRS**

1	DIRECTOR	\$	17.12/HR	S	6	A
1	VETERANS SPECIALIST	\$	13.72/HR		4	I

**S – INDICATES SUPERVISORY**

**WORKFORCE INVESTMENT OPPORTUNITY ACT**

1	EXECUTIVE DIRECTOR	\$	36.78/HR	S 12	Q
1	WIOA FISCAL MANAGER/ CAREER LINK FISCAL AGENT	\$	20.81/HR	S 10	A
1	ADMINISTRATIVE SECRETARY	\$	21.73/HR	8	R

**S – INDICATES SUPERVISORY**

**POCONO COUNTIES WORKFORCE DEVELOPMENT AREA**

1	ADMINISTRATOR	\$	21.85/HR	S 11	A
1	INTAKE OFFICER	\$	21.52/HR	9	P
1	TANF COORDINATOR/CASE MANAGER	\$	17.01/HR	6	M

**S – INDICATES SUPERVISORY**

**LIQUID FUELS SUMMER PROGRAM**

3	*SUMMER SUPERVISOR	\$	12.00/HR	N/A
18	*SUMMER LABORER	\$	9.00/HR	N/A
1	*SUMMER COORDINATOR	\$	9.00/HR	N/A

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000**

**HOURS.**

**BOARD POLLED:**

SVERCHECK

YES

AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

**ANIMAL SHELTER:**

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO CHANGE THE RATE OF TWO (2) PART-TIME K-9 OFFICER FROM \$10.12 PER HOUR (**GRADE 2 - STEP B**) TO \$10.63 PER HOUR (**GRADE 3 - STEP B**) RETROACTIVE TO JANUARY 1, 2020.

BOARD POLLED: SVERCHECK YES  
 AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) PART-TIME K-9 OFFICER FROM \$9.83 PER HOUR (**GRADE 2 - STEP A**) TO \$10.32 PER HOUR (**GRADE 3 - STEP A**) RETROACTIVE TO JANUARY 1, 2020.

BOARD POLLED: SVERCHECK YES  
 AHNER YES  
 LUKASEVICH YES

**JANUARY 6, 2020**

NOTHSTEIN YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) \*PART-TIME K-9 OFFICER AT \$10.32 PER HOUR (**GRADE 3 - STEP A**) EFFECTIVE JANUARY 6, 2020.

**\*EXCLUDED FROM RETIREMENT PLAN - NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**ARCHIVES DEPARTMENT:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF THREE (3) PART-TIME CLERK FROM \$9.83 PER HOUR (GRADE 2 - STEP A) TO \$10.32 PER HOUR (**GRADE 3 - STEP A**) RETROACTIVE TO JANUARY 1, 2020.

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**BUILDINGS/GROUNDS:**

MOTION BY MR. SVERCHEK, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) PART-TIME MAINTENANCE FROM \$15.75 PER HOUR (**GRADE 2 - STEP Q**) TO \$16.53 PER HOUR (**GRADE 3 - STEP Q**) RETROACTIVE TO JANUARY 1, 2020.

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**COMMISSIONERS' OFFICE:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITION OF ONE (1) EXECUTIVE SECRETARY/OPEN RECORDS OFFICER TRAINEE AT \$14.97 PER HOUR (**GRADE 10 - STEP B**) EFFECTIVE JANUARY 6, 2020.

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**JANUARY 6, 2020**

MOTION BY MR. SVERCHEK, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) SECRETARY III FROM \$13.32 PER HOUR (**GRADE 7 - STEP C**) TO \$12.55 PER HOUR (**GRADE 7 - STEP A**) EFFECTIVE JANUARY 7, 2020.

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**COOPERATIVE EXTENSION SERVICE:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF ONE (1) 4-H ASSISTANT FROM \$15.75 PER HOUR (**GRADE 2 - STEP Q**) TO \$16.53 PER HOUR (**GRADE 3 - STEP Q**) RETROACTIVE TO JANUARY 1, 2020.

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**CORRECTIONS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) SITE COORDINATOR TRAINEE FROM \$15.52 PER HOUR (**GRADE S 4 – STEP A**) TO \$15.98 PER HOUR (**GRADE S 4 – STEP B**) EFFECTIVE JANUARY 28, 2020.

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**ELECTION DEPARTMENT:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. NOTHSTEIN, TO ABOLISH THE POSITIONS OF TWO (2) ELECTION BOARD MEMBERS AT \$70.00 PER DIEM RETROACTIVE TO JANUARY 1, 2020.

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**JANUARY 6, 2020**

MOTION BY MR. SVERCHEK, SECONDED BY MR. AHNER, TO ESTABLISH THE POSITIONS OF TWO (2) \*PART-TIME ELECTION CLERKS LIMIT OF 500 HOURS EACH AT \$10.32 PER HOUR (GRADE 3 - STEP A) EFFECTIVE JANUARY 6, 2020.

**\*EXCLUDED FROM RETIREMENT PLAN - NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**GEOGRAPHIC INFORMATION SYSTEMS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. NOTHSTEIN, TO CHANGE THE RATE OF ONE (1) GIS DIRECTOR FROM \$19.25 PER HOUR (GRADE S 6 - STEP E) TO \$21.23 PER HOUR (GRADE S 8 - E) EFFECTIVE JANUARY 6, 2020.

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**HUMAN SERVICES:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF ONE (1) ACCOUNTANT II FROM \$17.98 PER HOUR (GRADE S 7 - STEP A) TO \$18.52 PER HOUR (GRADE S 7 - STEP B) EFFECTIVE JANUARY 14, 2020.

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**PARKS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO CHANGE THE RATE OF THREE (3) SEASONAL PARK MAINTENANCE FROM \$9.83 PER HOUR (GRADE 2 - STEP A) TO \$10.32 PER HOUR (GRADE 3 - STEP A) RETROACTIVE TO JANUARY 1, 2020.

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES



**JANUARY 6, 2020**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO CHANGE THE RATE OF TWELVE (12) LIFEGUARD FROM \$10.00 PER HOUR TO \$11.00 PER HOUR EFFECTIVE JANUARY 6, 2020.

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**BARGAINING UNITS:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO SET POSITIONS AND SALARIES COVERED BY BARGAINING UNITS (AFSCME AND TEAMSTERS) AS PER **EXHIBIT B** EFFECTIVE JANUARY 1, 2020:

**AFSCME UNION POSITIONS & RATES**

**COMMISSIONERS' OFFICE**

**SALARY**

1 MAIL/POSTAGE COORDINATOR \$ 18.52/HR

**TAX ASSESSMENT OFFICE**

1 ASSESSOR \$ 21.81/HR

1 CLERK \$ 16.96/HR

**TAX CLAIM OFFICE**

1 CLERK \$ 19.08/HR

**GEOGRAPHIC INFORMATION SYSTEMS**

1 G.I.S. TECHNICIAN \$ 16.95/HR

**MAINTENANCE DEPARTMENT**

**SALARY**

1 LEAD CARPENTER \$ 20.85/HR

3 MAINTENANCE II \$ 20.22/HR

1 MAINTENANCE II \$ 18.64/HR

3 CLEANING PERSON \$ 17.45/HR

**ARCHIVES**

1 CLERICAL AIDE \$ 14.51/HR

1 PARKING METER ATTENDANT/  
ARCHIVES ASST. \$ 13.61/HR

**CORRECTIONS**

1 LPN \$ 24.66/HR

1 LPN \$ 22.63/HR

**JANUARY 6, 2020**

**COOPERATIVE EXTENSION**

1 CLERK \$ 19.08/HR

**COMMUNICATIONS CENTER**

**SALARY**

4 SENIOR DISPATCHER \$ 21.42/HR  
3 911 OPERATOR \$ 19.92/HR  
1 911 OPERATOR \$ 18.73/HR  
3 911 OPERATOR \$ 17.48/HR  
1 911 CENTER/EMA AIDE \$ 16.96/HR  
(ALSO EMA OFFICE)

**AREA AGENCY ON AGING**

1 CLERICAL AIDE \$ 14.51/HR

**PARKS**

1 MAINTENANCE II/LEAD WORKER \$ 21.22/HR  
1 MAINTENANCE II \$ 20.22/HR  
1 PARKS AIDE \$ 18.51/HR

**TEAMSTERS POSITIONS & RATES**

1 SERGEANT \$ 22.99/HR  
3 SERGEANT \$ 21.67/HR  
1 SERGEANT \$ 20.43/HR  
1 SERGEANT \$ 19.83/HR  
1 SERGEANT (TEMPORARILY) \$ 21.67/HR  
16 CORRECTIONS OFFICER \$ 22.22/HR  
9 CORRECTIONS OFFICER \$ 21.14/HR  
2 CORRECTIONS OFFICER \$ 20.03/HR  
5 CORRECTIONS OFFICER \$ 18.99/HR  
11 CORRECTIONS OFFICER \$ 17.92/HR  
4 \*PART-TIME CORRECTIONS OFFICER \$ 17.92/HR

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: SVERCHECK YES  
AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

**JANUARY 6, 2020**

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT 2:45  
P.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSEIN, CHAIRMAN