NOVEMBER 1, 2018

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 10:34 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, TOM J. GERHARD AND WILLIAM J. O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE BUTRIE, SECRETARY III JEN BOGER, CONTROLLER ROBERT CRAMPSIE, TREASURER RONALD SHEEHAN, COURT ADMINISTRATOR GREGORY ARMSTRONG, CHIEF ADULT PROBATION OFFICER RICHMOND PARSONS, SHERIFF ANTHONY HARVILLA, AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

MINUTES:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD OCTOBER 4, 2018.

BOARD POLLED: CRAMPSIE YES
O’GUREK YES
GERHARD YES
NOTHSTEIN NOT VOTING*

*COMMISSIONER NOTHSTEIN ABSTAINED DUE TO ABSENCE AT THE OCTOBER 4th MEETING.

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

MS. FRANCINE HEANEY WAS INTRODUCED AS THE NEWLY APPOINTED CARBON COUNTY CLERK OF COURTS.

EXECUTIVE SESSIONS:

REPORT OF EXECUTIVE SESSIONS HELD:

OCTOBER 29, 2018  9:00 A.M.

COURT ADMINISTRATION:
MOTION BY MR. O’GUREK, SECONDED BY MR. CRAMPSIE, TO CHANGE THE RATE OF ONE (1) ADMINISTRATIVE ASSISTANT FROM $14.69 PER HOUR (GRADE 9 – STEP D) TO $13.84 PER HOUR (GRADE 9 – STEP B) EFFECTIVE NOVEMBER 1, 2018.

BOARD POLLED:  CRAMPSIE  YES
O’GUREK  YES
GERHARD  YES
NOTHSTEIN  YES

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF ONE (1) DEPARTMENT CLERK III FROM $12.68 PER HOUR (GRADE 6 – STEP D) TO $11.60 PER HOUR (GRADE 6 – STEP A) EFFECTIVE NOVEMBER 5, 2018.

BOARD POLLED:  CRAMPSIE  YES
O’GUREK  YES
GERHARD  YES
NOTHSTEIN  YES

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ABOLISH THE POSITION OF ONE (1) TEMPORARY PART-TIME CLERK AT $10.02 PER HOUR (GRADE 3 – STEP A) EFFECTIVE NOVEMBER 1, 2018.

BOARD POLLED:  CRAMPSIE  YES
O’GUREK  YES
GERHARD  YES
NOTHSTEIN  YES

CLERK OF COURTS:

MOTION BY MS. HEANEY, SECONDED BY MR. CRAMPSIE, TO CHANGE THE RATE OF ONE (1) SECOND DEPUTY FROM $18.95 PER HOUR (GRADE 7 – STEP P) TO $12.18 PER HOUR (GRADE 7 – STEP A) EFFECTIVE NOVEMBER 1, 2018.

BOARD POLLED:  HEANEY  YES
CRAMPSIE  YES
O’GUREK  YES
GERHARD  YES
NOTHSTEIN  YES

MOTION BY MS. HEANEY, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) CLERICAL SPECIALIST FROM $10.52 PER HOUR (GRADE 4 – STEP A) TO $10.84 PER HOUR (GRADE 4 – STEP B) EFFECTIVE DECEMBER 4, 2018.

BOARD POLLED:  HEANEY  YES
CRAMPSIE  YES
O’GUREK  YES
GERHARD  YES
NOTHSTEIN  YES
MOTION BY MS. HEANEY, SECONDED BY MR. GERHARD, TO ESTABLISH THE POSITION OF ONE (1) TEMPORARY PART-TIME CLERK AT $10.02 PER HOUR (GRADE 3-STEP A) EFFECTIVE NOVEMBER 1, 2018.

*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.

BOARD POLLED: HEANEY YES
CRAMPSIE YES
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

CONTROLLER:

FISCAL/DATA PROCESSING:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O’GUREK, TO CHANGE THE SALARY OF ONE (1) FISCAL/DATA PROCESSING SUPERVISOR FROM $57,766.80 PER ANNUM TO $61,654.95 FOR YEAR 2018.

*DUE TO ADDED HOURS DURING CHANGE IN THE COUNTY’S FINANCIAL SYSTEM.

BOARD POLLED: CRAMPSIE YES
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

PUBLIC DEFENDER:

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) LEGAL SECRETARY III FROM $15.73 PER HOUR (GRADE 8 – STEP H) TO $12.79 PER HOUR (GRADE 8 – STEP A) EFFECTIVE NOVEMBER 1, 2018.

BOARD POLLED: CRAMPSIE YES
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

AREA AGENCY ON AGING:

MOTION BY MR. GERHARD, SECONDED BY MR. CRAMPSIE, TO ESTABLISH THE POSITION OF ONE (1) LIMITED TERM CASE AIDE II AT $11.60 PER HOUR (GRADE 6 – STEP A) EFFECTIVE NOVEMBER 1, 2018.

BOARD POLLED: CRAMPSIE YES
O’GUREK YES
GERHARD YES
NOTHSTEIN YES
BUILDINGS & GROUNDS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF ONE (1) PART-TIME CLEANING PERSON FROM $10.02 PER HOUR (GRADE 3 – STEP A) TO $10.32 PER HOUR (GRADE 3 – STEP B) EFFECTIVE NOVEMBER 13, 2018.

BOARD POLLED: CRAMPSIE YES 
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ESTABLISH THE POSITION OF ONE (1) MAINTENANCE II (AFSCME RESIDUAL UNION) AT THE PREVAILING RATE EFFECTIVE NOVEMBER 1, 2018.

BOARD POLLED: CRAMPSIE YES 
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

CHILDREN & YOUTH SERVICES:

MOTION BY MR. GERHARD, SECONDED BY MR. CRAMPSIE, TO ESTABLISH THE POSITION OF ONE (1) COUNTY CASEWORKER II AT $15.55 PER HOUR (GRADE 12 – STEP A) EFFECTIVE NOVEMBER 1, 2018.

BOARD POLLED: CRAMPSIE YES 
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ABOLISH THE POSITION OF ONE (1) COUNTY CASEWORKER I AT $14.10 PER HOUR (GRADE 10 – STEP A) EFFECTIVE NOVEMBER 1, 2018.

BOARD POLLED: CRAMPSIE YES 
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

COMMISSIONERS’ OFFICE:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF ONE (1) SECRETARY III FROM $12.18 PER HOUR (GRADE 7 – STEP A) TO $12.55 PER HOUR (GRADE 7 – STEP B) EFFECTIVE NOVEMBER 28, 2018.

BOARD POLLED: CRAMPSIE YES 
O’GUREK YES
GERHARD YES
NOTHSTEIN YES
MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF ONE (1) ADMINISTRATIVE ASSISTANT/PARKING COORDINATOR FROM $14.35 PER HOUR (GRADE S 3 – STEP A) TO $14.78 PER HOUR (GRADE S 3 – STEP B) EFFECTIVE DECEMBER 4, 2018.  
S – INDICATES SUPERVISORY 

BOARD POLLED:  
CRAMPSIE  YES  
O’GUREK  YES  
GERHARD  YES  
NOTHSTEIN  YES  

PARKING FUND:  

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF ONE (1) PART-TIME PARKING/METER ATTENDANT FROM $10.02 PER HOUR (GRADE 3 – STEP A) TO $10.32 PER HOUR (GRADE 3 – STEP B) EFFECTIVE NOVEMBER 24, 2018.  

BOARD POLLED:  
CRAMPSIE  YES  
O’GUREK  YES  
GERHARD  YES  
NOTHSTEIN  YES  

COMMUNICATIONS CENTER:  

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF ONE (1) PART-TIME DISPATCHER FROM $11.72 PER HOUR (GRADE 5 – STEP C) TO $12.07 PER HOUR (GRADE 5 – STEP D) EFFECTIVE NOVEMBER 20, 2018.  

BOARD POLLED:  
CRAMPSIE  YES  
O’GUREK  YES  
GERHARD  YES  
NOTHSTEIN  YES  

PARKS:  

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF ONE (1) LEAD SEASONAL PARK RANGER I FROM $15.98 PER HOUR (GRADE S 4 – STEP C) TO $15.07 PER HOUR (GRADE S 4 – STEP A) EFFECTIVE NOVEMBER 1, 2018.  
S – INDICATES SUPERVISORY  

BOARD POLLED:  
CRAMPSIE  YES  
O’GUREK  YES  
GERHARD  YES  
NOTHSTEIN  YES
NOVEMBER 1, 2018

PURCHASING:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF ONE (1) PURCHASING MANAGER FROM $23.46 PER HOUR (GRADE S 4 – STEP P) TO $15.07 PER HOUR (GRADE S 4 – STEP A) EFFECTIVE NOVEMBER 2, 2018.

S-INDICATES SUPERVISORY

BOARD POLLED: CRAMPSIE YES
               O’GUREK YES
               GERHARD YES
               NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,


NOVEMBER 8, 2018

THE NOVEMBER 1, 2018 MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS RECONVEnED THIS DATE AT 10:34 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE WAYNE E. NOTHSTEIN, TOM J. GERHARD AND WILLIAM J. O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE BUTRIE, CONTROLLER ROBERT CRAMPSIE, TREASURER RONALD SHEEHAN, DIRECTOR OF ELECTIONS LISA DART, AND ASSISTANT COURT ADMINISTRATOR CINDY WINN.

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

EXECUTIVE SESSIONS:

THERE WERE NO EXECUTIVE SESSIONS HELD.

THERE WAS A BRIEF DISCUSSION REGARDING THE PURCHASING DEPARTMENT.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,
THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT
10:36 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN