

JUNE 4, 2015

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 10:44 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, TOM J. GERHARD AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE BUTRIE, CONTROLLER ROBERT CRAMPSIE, TREASURER RONALD SHEEHAN, CLERK OF COURTS WILLIAM MCGINLEY, CHIEF ADULT PROBATION OFFICER RONALD KOKINDA, CHIEF JUVENILE COURT OFFICER JAMES DODSON, JUDGE ROGER N. NANOVIC, COURT ADMINISTRATOR ROBERTA BREWSTER, AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

MINUTES:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MAY 7, 2015.

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	NOT VOTING*
	GERHARD	YES
	NOTHSTEIN	YES

*DUE TO ABSENCE AT MAY 7, 2015 MEETING.

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

EXECUTIVE SESSIONS:

REPORT OF EXECUTIVE SESSIONS HELD:

MAY 29, 2015 10:30 A.M.

COURTS:

JUVENILE PROBATION:

JUDGE NANOVIC ADDRESSED THE BOARD REGARDING A MEMORANDUM SENT TO THE SALARY BOARD ON MAY 27TH INVOLVING A CLERK I POSITION IN THE JUVENILE OFFICE INDICATING THAT HE WOULD LIKE THE SALARY ADJUSTED BY AN ADDITIONAL FIFTY CENTS PER HOUR (WHICH WOULD BE COVERED BY SUPERVISION FEE FUNDS).

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AFTER SOME DISCUSSION,

MOTION BY JUDGE NANOVIC TO CHANGE THE RATE OF ONE (1) DEPARTMENT CLERK I (GRADE 3 STEP B) WHICH IS CURRENTLY \$10.01 PER HOUR TO A (GRADE 4 STEP B) \$10.51 PER HOUR, EFFECTIVE AS OF TODAY'S DATE, AND ALSO CHANGE HER TITLE FROM DEPARTMENT CLERK I TO CLERICAL SPECIALIST.

THE MOTION DIED FOR LACK OF A SECOND.

THE CHAIRMAN ASKED IF THE MATTER COULD BE BROUGHT TO THE NEXT SALARY BOARD EXECUTIVE SESSION FOR ACTION AT THE JULY SALARY BOARD MEETING.

JUDGE NANOVIC STATED THAT THE NEXT ITEM ON THE AGENDA, IS AN ACTION WHICH THEY DID NOT REQUEST AND WHICH HE HOPES THE COUNTY SOLICITOR WOULD INVESTIGATE, BECAUSE IT IS HIS UNDERSTANDING THAT UNDER THE COUNTY CODE THERE CAN BE NO ADJUSTMENT FOR POSITIONS ONCE THEY HAVE BEEN CREATED AT THE ANNUAL MEETING OF THE SALARY BOARD UNLESS REQUESTED BY THE HEAD OF THE DEPARTMENT. THE JUDGE ASKED THAT IT BE DEFERRED TO THE SOLICITOR TO BE LOOKED AT BEFORE ACTION IS TAKEN ON THIS ITEM SINCE HE IS THE HEAD OF THIS DEPARTMENT AND HAS NOT REQUESTED THIS CHANGE BE MADE.

A DISCUSSION FOLLOWED.

IT WAS NOTED THAT WHEN A POSITION IS VACATED, IT HAS BEEN PAST PRACTICE TO TAKE THE SALARY BACK TO THE STARTING RATE, AND IN THIS CASE, THE POSITION IS CURRENTLY VACANT.

DISTRICT JUSTICES:

MOTION BY MR. O'GUREK, SECONDED BY MR. CRAMPSIE, TO CHANGE THE RATE OF ONE (1) DISTRICT JUSTICE SECRETARY I FROM \$11.94 PER HOUR (**GRADE 6 – STEP C**) TO \$11.26 PER HOUR (**GRADE 6 – STEP A**) EFFECTIVE JUNE 4, 2015.

BOARD POLLED: NANOVIC	NO*
CRAMPSIE	YES
O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

*JUDGE NANOVIC VOTED AGAINST IT, STATING THAT HE HAS INDICTED SEVERAL TIMES THAT IT IS CONTRARY TO THE LAW.

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THE CHAIRMAN STATED THAT THE BOARD WILL ADDRESS THE ISSUE AND WILL LOOK AT THE COUNTY CODE TO ENSURE THAT IT IS BEING DONE PROPERLY.

CLERK OF COURTS:

MOTION BY MR. MCGINLEY, SECONDED BY MR. O'GUREK, TO ESTABLISH THE POSITION OF ONE (1) CLERICAL SPECIALIST AT \$10.21 PER HOUR (**GRADE 4 – STEP A**) EFFECTIVE JUNE 4, 2015.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

DISTRICT ATTORNEY:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) PART-TIME LEGAL SECRETARY FROM \$10.51 PER HOUR (**GRADE 4 – STEP B**) TO \$10.83 PER HOUR (**GRADE 4 – STEP C**) EFFECTIVE JUNE 9, 2015.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

BUILDINGS & GROUNDS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ESTABLISH THE POSITION OF ONE (1) *PART-TIME MAINTENANCE AT \$9.26 PER HOUR (**GRADE 2 – STEP A**) EFFECTIVE JUNE 4, 2015.

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CHILDREN & YOUTH SERVICES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) SECRETARY III FROM \$11.81 PER HOUR (**GRADE 7 – STEP A**) TO \$12.16 PER HOUR (**GRADE 7 – STEP B**) EFFECTIVE JUNE 23, 2015.

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BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) COUNTY CASEWORKER II FROM \$15.07 PER HOUR (**GRADE 12 – STEP A**) TO \$15.52 PER HOUR (**GRADE 12 – STEP B**) EFFECTIVE JUNE 24, 2015.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PARKS:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) SEASONAL PARK RANGER I FROM \$12.67 PER HOUR (**GRADE 6 - STEP E**) TO \$13.05 PER HOUR (**GRADE 6 – STEP F**) EFFECTIVE JUNE 20, 2015.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT
11:07 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN