

DECEMBER 15, 2021

THE REGULAR MEETING OF THE INSPECTORS OF THE CARBON COUNTY JAIL CONVENED THIS DATE AT 1:30 P.M. IN THE CONFERENCE ROOM AT THE COMMISSIONER'S OFFICE IN JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE NOTHSTEIN, ROCKY AHNER AND CHRIS LUKASEVICH, CONTROLLER MARK A. SVERCHEK, DISTRICT ATTORNEY MICHAEL GREEK, PRESIDENT JUDGE ROGER NANOVIC, SHERIFF ANTHONY HARVILLA, SOLICITOR DAN MISCAVIGE, ADMINISTRATOR/CHIEF CLERK ELOISE K. AHNER, ACTING WARDEN LAURA BANTA AND ACTING DEPUTY WARDEN DEREK GEORGE. WORK RELEASE DIRECTOR FRANK SHUBECK WAS ABSENT.

SHERIFF ANTHONY HARVILLA CALLED THE MEETING TO ORDER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

GUESTS

NONE.

SHERIFF HARVILLA MADE TWO ANNOUNCEMENTS; THE FIRST THAT ACTING WARDEN LAURA BANTA WOULD BE TRANSITIONING OUT AS OF DECEMBER 23, 2021. THE SHERIFF SAID THE BOARD WOULD LIKE TO THANK MS. BANTA AND READ A LETTER ON BEHALF OF THE PRISON BOARD FOR THE RECORD;

DEAR MS. BANTA,

ON BEHALF OF THE CARBON COUNTY PRISON BOARD, WE WOULD LIKE TO RECOGNIZE YOUR ASSISTANCE DURING THE TRANSITION OF ESTABLISHING A NEW ADMINISTRATION AT THE CARBON COUNTY CORRECTIONAL FACILITY. WE ARE ALSO APPRECIATIVE OF THE WORK YOU HAVE DONE TO IMPLEMENT VARIOUS AND NUMEROUS OPERATIONAL IMPROVEMENTS.

WITHOUT DEDICATED PROFESSIONALS LIKE YOURSELF AND WITHOUT THE SUPPORT OF THE PENNSYLVANIA DEPARTMENT OF CORRECTIONS, OUR TASK IN CONDUCTING A COMPREHENSIVE

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ASSESSMENT OF OUR FACILITY AND HIRING OF A QUALIFIED
WARDEN WOULD HAVE BEEN SIGNIFICANTLY MORE DIFFICULT.

AS WE MOVE FORWARD IN A NEW DIRECTION AT THE PRISON,
WE REMAIN FOREVER GRATEFUL FOR YOUR DEVOTED INTEREST IN
ENHANCING THE CARBON COUNTY CORRECTIONAL FACILITY.

THE SECOND WAS A FINAL STATEMENT BY THE SHERIFF
STATING;

TODAY WILL BE MY FINAL MEETING AS A MEMBER AND
PRESIDENT OF THE PRISON BOARD. I WOULD LIKE TO TAKE THIS
OPPORTUNITY TO THANK THE MEMBERS OF THE PREVIOUS BOARD
FOR THEIR FINE WORK IN OVERSEEING THE CARBON COUNTY
CORRECTIONAL FACILITY.

I ALSO WANT TO ACKNOWLEDGE THE DEDICATED SERVICE OF
THE CURRENT MEMBERS OF THE PRISON BOARD AND SUPPORTING
CAST, FOR THEIR COURAGE AND FORESIGHT IN MOVING OUR
FACILITY FORWARD IN A POSITIVE DIRECTION DURING THE MOST
CHALLENGING OF TIMES.

THE EMPLOYEES AND STAFF AT THE PRISON SHOULD ALSO
BE COMMENDED FOR THEIR COOPERATION AND DEDICATION
DURING SIGNIFICANT CHANGES IN ADMINISTRATION, POLICY AND
IMPROVEMENTS TO THE PHYSICAL PLANT.

I STRONGLY BELIEVE THAT THE COLLABERATIVE
RELATIONSHIP ADOPTED BY ALL STAKEHOLDERS WILL BODE WELL
FOR THE FUTURE SUCCESS OF OUR PRISON SYSTEM.

THANK YOU ALL AGAIN, SHERIFF/BOARD PRESIDENT TONY HARVILLA

OFFICIAL ACTIONS OF THE INSPECTORS OF THE CARBON COUNTY JAIL:

MINUTES:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH TO
APPROVE THE MINUTES OF THE REGULAR MEETING HELD NOVEMBER
17, 2021. MOTION PASSED WITH MAJORITY IN FAVOR.

EXECUTIVE SESSIONS:

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ONE HELD ON DECEMBER 1, 2021 AT 10:00 AM FOR PERSONNEL REASONS.

COMMITTEE REPORTS:

PRISON POPULATION COMMITTEE

NO REPORT AT THIS TIME.

MAINTENANCE REPORT

THE MONTHLY REPORT SUBMITTED TO THE BOARD FOR REVIEW BY WARDEN JAMES YOUNKIN.

SEITZ BROTHERS PROVIDED A MONTHLY SERVICE.

CILS WAS IN TO WORK ON A DRYER IN THE MAIN LAUNDRY.

SIMPLEX (JOHNSON CONTROLS) WAS IN TO WORK ON THE FIRE ALARM PANEL.

SMULLIGAN GLASS REPLACED CELL DOOR GLASS IN CELL 3 RHU AND CELL 3R IN MEDIUM.

KFS (KEYSTONE FIRE AND SECURITY), FORMERLY KNOWN AS CSI, HAS BEEN WORKING ON THE PANEL UPGRADE.

TREMCO HAS BEEN HERE MONDAYS THROUGH THURSDAYS WORKING ON THE ROOF PROJECT.

K & D WAS IN TO LOOK AT THE INSINKERATOR, THEY WILL SEND US A QUOTE FOR REPLACEMENT.

WE REPLACED THE BEARING ON OUR SALT SPREADER.

JOHNSON CONTROLS WAS IN FOR THEIR YEARLY PM OF THE FIRE PUMP SYSTEM. THEY WILL SEND A QUOTE FOR THE REPAIRS NEEDED.

KLEEN AIR SYSTEMS WAS IN FOR THEIR 6 MONTH CLEANING OF THE KITCHEN EXHAUST.

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THE TECHNICIANS WERE IN TO FIX THE BODY SCANNER.

CALLED SMULLIGAN GLASS, THEY WILL BE IN TO MEASURE
BROKEN DOOR GLASS IN BOOKING CELL 1.

WE RECEIVED AN UPDATED QUOTE FOR CINTAS TO INSPECT OUR
FIRE HOSE SYSTEM.

CONTROLLER SVERCHEK ASKED THE STATUS OF THE QUOTE ON THE
DISHWASHER AND IF THE BODY SCANNER IS UNDER WARRANTY.

WORK RELEASE REPORT

WARDEN YOUNGKIN REPORTED THAT FROM NOVEMBER 15TH TO
DECEMBER 14TH THERE HAS BEEN ONE INMATE OUT ON WORK
RELEASE. DUE TO EXTENUATING CIRCUMSTANCES NO FUNDS HAVE
BEEN COLLECTED ON THE LIST OF DATES BUT WILL RESUME ON
DECEMBER 14TH DUE TO MR. SHUBECK'S TRAFFIC ACCIDENT.

WARDEN'S REPORT

WARDEN YOUNGKIN SUBMITTED HIS MONTHLY REPORT TO THE
BOARD FOR REVIEW.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. SVERCHEK TO
ACCEPT THE WARDEN'S REPORT. MOTION PASSED WITH ALL IN FAVOR.

PRISON BOARD RECESSED FOR EXECUTIVE SESSION FOR 44 MINUTES

PERSONNEL REPORT

MOTION BY MR. NOTHSTEIN SECONDED BY MR. GREEK TO
ACCEPT THE WARDEN'S PERSONNEL REPORT;

- HIRE MICHAEL MOORE (LEHIGHTON) AS A CORRECTIONAL OFFICER,
EFFECTIVE NOVEMBER 29, 2021.
- RETIREMENT OF MARY WATKINS (COALDALE) FROM HER POSITION OF
CORRECTIONS OFFICER EFFECTIVE JANUARY 24, 2022.

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- TERMINATE THOMAS RADOCHA FROM HIS POSITION OF PART-TIME CORRECTIONS OFFICER EFFECTIVE DECEMBER 1, 2021.
- CHANGE STATUS FOR DEREK GEORGE (LEHIGHTON) AS AN ACTING DEPUTY WARDEN TO DEPUTY WARDEN EFFECTIVE NOVEMBER 29, 2021.
- CHANGE THE STATUS OF DOUGLAS BUDZIAK (NESQUEHONING) AS A PART-TIME CORRECTIONAL OFFICER TEAMSTERS TO FULL-TIME CORRECTIONAL OFFICER, EFFECTIVE DECEMBER 20, 2021.
- CHANGE THE STATUS OF JODI SONON (WEISSPORT) TO LIVE SCAN OPERATOR/CORRECTIONS CLERK EFFECTIVE DECEMBER 20, 2021.

MOTION PASSED WITH ALL IN FAVOR.

OLD BUSINESS

THE SHERIFF SAID THAT COMMISSIONER AHNER HAS BEEN WORKING WITH TRINITY FOOD SERVICE. MR. AHNER IS STILL CONDUCTING RESEARCH BUT THINKS THAT NEXT YEAR IT MIGHT HAVE GO OUT FOR AN RFP. HE'D LIKE A COMMITTEE TO CHECK THE MEALS AT THE PRISON.

THE SHERIFF SAID THE WARDEN IS WORKING ON STAFFING AT THE FACILITY AND WHEN COMPLETED WILL BEGIN WORKING ON THE PLAN OF ACTION ISSUED BY THE PRISON EVALUATORS.

THE SHERIFF SAID ANOTHER ITEM FOR CONSIDERATION BY THE BOARD IS THE ADOPTION OF THE IMPLEMENTATION OF THE TABLET SYSTEM PROPOSED BY GTL. MOTION BY MR. GREEK SECONDED BY MR. NOTHSTEIN TO MOVE FORWARD WITH THE GTL PROPOSAL. MOTION PASSED WITH ALL IN FAVOR.

NEW BUSINESS

NO NEW BUSINESS.

CORRESPONDENCE

NONE.

SOLICITOR'S REPORT

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NO REPORT.

FURTHER BUSINESS

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT
2:40 P.M.

ANTHONY C. HARVILLA
PRESIDENT

ROCKY AHNER
SECRETARY