

AUGUST 18, 2021

THE REGULAR MEETING OF THE INSPECTORS OF THE CARBON COUNTY JAIL CONVENED THIS DATE AT 1:30 P.M. IN THE CONFERENCE ROOM AT THE COMMISSIONER'S OFFICE IN JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE NOTHSTEIN AND CHRIS LUKASEVICH, CONTROLLER MARK A. SVERCHEK, PRESIDENT JUDGE ROGER NANOVIC, SHERIFF ANTHONY HARVILLA, SOLICITOR DAN MISCAVIGE, ADMINISTRATOR/CHIEF CLERK ELOISE K. AHNER, DEPUTY WARDEN RYAN LONG AND WORK RELEASE DIRECTOR FRANK SHUBECK. ACTING WARDEN LAURA BANTA, DISTRICT ATTORNEY MICHAEL GREEK AND COMMISSIONER ROCKY AHNER WERE ABSENT.

TOM EARLY AND JERRY WALSH, PRISON EVALUATIONS WERE ALSO PRESENT.

SHERIFF ANTHONY HARVILLA CALLED THE MEETING TO ORDER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**GUESTS**

NONE.

**OFFICIAL ACTIONS OF THE INSPECTORS OF THE CARBON COUNTY JAIL:**

**MINUTES:**

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. LUKASEVICH TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD JULY 21, 2021. MOTION PASSED WITH MAJORITY IN FAVOR.

**EXECUTIVE SESSIONS:**

ONE HELD TODAY, AUGUST 18, 2021 AT 9:00 AM FOR A VARIETY OF MANAGERIAL AND PERSONNEL DISCUSSION.

**COMMITTEE REPORTS:**

**PRISON POPULATION COMMITTEE**

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NO REPORT AT THIS TIME.

**MAINTENANCE REPORT**

THE MONTHLY REPORT SUBMITTED TO THE BOARD FOR REVIEW BY ACTING WARDEN LAURA BANTA.

SEITZ BROTHERS PROVIDED A MONTHLY SERVICE.

SMULLIGAN GLASS WAS CONTACTED AGAIN TO FIND OUT THE STATUS OF THE GLASS IN BOOKING. THEY ARE SCHEDULED TO REPLACE IT ON THURSDAY THE 19<sup>TH</sup>.

CSI WAS IN TO MEASURE THE CONTROL PANELS, TO GET READY TO UPDATE THE SYSTEM.

TRANE WAS IN FOR THEIR QUARTERLY PREVENTATIVE MAINTENANCE ON THE ROOF TOP UNITS.

ALLSTATE WAS IN TO EMPTY THE GREASE TRAP AND THE GRINDER PIT.

JOHN ALVEREZ HAS THE PUMP HOUSE ALARM SYSTEM WORKING. THE SYSTEM SENDS OUT TEXTS WHEN THERE ARE ALARMS PRESENT.

THE SHOWER CEILING IN THE UPPER TIER OF SPECIAL BLOCK WAS REPAIRED.

**WORK RELEASE REPORT**

WORK RELEASE DIRECTOR FRANK SHUBECK SUBMITTED HIS MONTHLY REPORT.

**WARDEN'S REPORT**

DEPUTY WARDEN SUBMITTED ACTING WARDEN BANTA'S MONTHLY REPORT TO THE BOARD FOR REVIEW.

MR. SVERCHEK ASKED THE STATUS OF THE COVID VACCINES AND SHERIFF HARVILLA SAID THE BOARD RECEIVED AN UPDATE FROM ACTING WARDEN BANTA WHO HAS PUT IN PLACE A TEAM FROM THE DEPARTMENT OF HEALTH TO CONTINUE VACCINATING INMATES EVERY THIRTY DAYS.

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MOTION BY MR. SVERCHEK, SECONDED BY MR. NOTHSTEIN TO ACCEPT THE WARDEN'S REPORT. MOTION PASSED WITH ALL IN FAVOR.

**PERSONNEL REPORT**

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE WARDEN'S PERSONNEL REPORT AS FOLLOWS;

- ACCEPT THE RESIGNATION OF JESSICA TIRPAK FROM HER POSITION OF CORRECTIONS OFFICER EFFECTIVE AUGUST 7, 2021.
- ACCEPT THE RESIGNATION OF STEPHEN BISCARDI FROM HIS POSITION OF CORRECTIONS OFFICER EFFECTIVE AUGUST 16, 2021.
- ACCEPT THE RESIGNATION OF BRANDON BOHN FROM HIS POSITION OF PART-TIME CORRECTIONS OFFICER EFFECTIVE JULY 21, 2021.
- CHANGE THE STATUS OF JODI KELLY FROM ADMINISTRATIVE ASSISTANT TO ADMINISTRATIVE SUPERVISOR EFFECTIVE AUGUST 23, 2021.
- TERMINATE DAYNE D. CALLABY III FROM HIS POSITION OF CORRECTIONS OFFICER EFFECTIVE JULY 21, 2021.

MOTION PASSED WITH ALL IN FAVOR.

**OLD BUSINESS**

THE SHERIFF ASKED THE STATUS OF THE SERVICE AGREEMENT FOR THE CAMERA SYSTEM THAT WILL ALLOW ACCESS FOR THE DISTRICT ATTORNEY'S OFFICE. THE DEPUTY WARDEN SAID THE SERVICE AGREEMENT IS STILL BEING COLLABORATED BETWEEN THE COUNTY AND THE VENDOR. DEPUTY WARDEN WILL ASK ACTING WARDEN BANTA TO FOLLOW UP WITH THE COMMISSIONERS OFFICE.

THE SHERIFF SAID THEY WERE APPRISED BY THE ACTING WARDEN THAT PRISON PROGRAMS SUCH AS DRUG AND ALCOHOL AND MENTAL HEALTH COUNSELING SERVICES WILL RESUME AS OF SEPTEMBER 1, 2021

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AND WILL MAKE THE PROPER NOTIFICATIONS.

THE SHERIFF REPORTED THE PRISON BOARD HAS RECEIVED THE FINAL EVALUATION REPORT FROM THE PRISON ASSESSORS. THE BOARD ACCEPTED THE REPORT AND HAS AUTHORIZED THE ACTING WARDEN TO IMPLEMENT A PLAN OF ACTION TO ADDRESS THE RECOMMENDATIONS. THOSE RECOMMENDATIONS ARE RELATED TO THE PHYSICAL PLANT, PERSONNEL AND SECURITY MATTERS AND AS THE ISSUES ARE INTERTWINED THE EVALUATORS HAVE RECOMMENDED THAT THE REPORT REMAIN CONFIDENTIAL AT THIS TIME. IT IS THE INTENTION OF THE BOARD HOWEVER, TO DISCLOSE IDENTIFIED ISSUES WHEN THEY'VE BEEN RESOLVED SO NOT TO COMPROMISE THE INTEGRITY AND SECURITY OF THE FACILITY.

**NEW BUSINESS**

THE SHERIFF SAID THE PRISON BOARD WAS PRESENTED WITH A REVISED JOB DESCRIPTION FOR THE WARDEN'S POSITION. HE SAID IT APPEARS IN ORDER AND HAS BEEN ADOPTED BY THE PRISON BOARD.

**CORRESPONDENCE**

NONE.

**SOLICITOR'S REPORT**

NO REPORT.

**FURTHER BUSINESS**

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED  
AT 1:50 P.M.

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ANTHONY C. HARVILLA  
PRESIDENT

AUGUST 18, 2021

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ROCKY AHNER  
SECRETARY