

**CARBON COUNTY PARKS AND RECREATION COMMISSION
MEETING OF FEBRUARY 14, 2020**

The February 14, 2020 meeting of the Carbon County Parks and Recreation Commission was held at the Mauch Chunk Lake Park Office beginning at 10:00 a.m.

Board Members Present – Thomas Wildoner, Chairman; Darryl Brewster, Secretary; Earl Henninger, Member.

Park Staff Present – David Horvath, Park Director; Melissa Miller, Parks Aide.

Commissioner Chris L. Lukasevich was also in attendance.

MEETING CALLED TO ORDER – Mr. Wildoner called the meeting to order and led the group in pledging allegiance to the American flag.

HEARING OF VISITORS – There were no visitors for the February meeting.

MINUTES – Motion made by Mr. Brewster to approve the minutes of the January 10, 2020 meeting of the Carbon County Parks & Recreation Commission as written, seconded by Mr. Henninger. All board members were in favor.

VOUCHERS/PURCHASE REQUISITIONS – Motion made by Mr. Henninger to recommend approval of vouchers and purchase requisitions submitted for the month of January totaling \$39,304.21, seconded by Mr. Brewster. All board members were in favor.

PARK OPERATIONS –

Lifeguard Summer Bonus – Mr. Horvath presented a lifeguard summer bonus to the board members. Mr. Horvath reported that the County is looking to provide additional incentives as a way of possibly attracting more applicants. Mr. Horvath reported that the County would like to reimburse the lifeguards for their training expenses. Mr. Horvath reported that lifeguard certifications are valid for two years. Mr. Horvath reported that the training expenses can be as much as \$300.00 depending on the location and whether the course is certification or re-certification. Mr. Horvath reported that the lifeguards are currently reimbursed for clearances as long as proper receipts are provided. Mr. Horvath reported that many times lifeguards do not provide the proper receipts however. Mr. Horvath reported that the summer bonus program would provide lifeguards with an additional .75 cents for every hour worked during the season. Mr. Horvath reported that the bonus program is similar to one used years ago with some minor modifications. Mr. Henninger stated that he would like to see the lifeguards reimbursed for the full amount of their training expenses given the level of their responsibility. Mr. Henninger felt that a minimum number of hours should also be required in order to qualify for the bonus and reimbursement of expenses. Commissioner Lukasevich suggested that a not to exceed limit be established for the reimbursement. Following review and discussion, Mr. Henninger recommended that the County implement the summer bonus program with a minimum of 100 hours worked during the season in order to qualify for the additional .75 cents per hour worked, in addition to, reimbursement of 50% of lifeguard training expenses not to exceed \$400.00 with

150 hours worked during the season, reimbursement of 100% of lifeguard training expenses not to exceed \$400.00 with 300 hours worked during the season, and reimbursement of clearances up to \$59.00, with proper receipts and documentation provided, seconded by Mr. Brewster. All board members were in favor.

Boating Facility Grant Program – Mr. Horvath reported that the County has approved moving forward with a grant application to the PA Fish & Boat Commission for paving and restroom improvements at Boat Launch B. Carbon Engineering, Inc. will be assisting with the technical portions of the grant application that include plans, drawings, and detailed cost estimates. Mr. Horvath reported that the County has agreed to provide at least a 50% match towards the funding.

Park Maintenance – Mr. Horvath reported that a new oil burner is needed for the main park office.

Mr. Horvath reported that a new color photocopier has been approved for purchase through Edwards Business Systems at a cost of \$6,974.00. Mr. Horvath reported that the photocopier will also serve as a color printer.

Mr. Horvath reported on the progress of the Shoreline Trail improvements between Boat Launch B and the camping area.

Mr. Horvath reported that the new metal serving windows have been installed at the Ginder-Vermillion pavilion. Mr. Horvath reported that the maintenance staff will be working on replacing the roof, support beams, and light pole for this pavilion.

Mr. Horvath reported that framing for the new serving windows at the Koch-Wildoner pavilion is complete. Mr. Horvath reported that a new hibachi will also be installed at this pavilion.

Mr. Horvath reported that PPL will be disconnecting the power line on February 18th at Boat Launch A where the trees will be removed.

Mr. Horvath reported that a new bulletin/information board was built for the front of the park office.

Park Security – Mr. Horvath reported that there were no incidents or security concerns during the month of January.

Mr. Horvath reported that he is tentatively scheduling a First Aid/CPR/AED re-certification for the park rangers on Saturday, April 04th. Mr. Henninger recommended that the park maintenance staff also attend the training.

Mr. Horvath reported that two life rings have been purchased for both of the boat launches.

Mr. Horvath provided an update on the Lifeguard and Ranger positions for the upcoming season. Mr. Horvath reported that a few individuals applied for lifeguard, but do not yet have their certification. Mr. Horvath reported that he is awaiting to hear from several instructors on the dates and locations for their trainings.

SPECIAL ACTIVITY REQUESTS – Special Activity Agreement submitted by the Office of Senator John T. Yudichak for the annual Community Safety Day to be held on Saturday, May 02, 2020 at the beach area. Motion made by Mr. Brewster to approve the request pending PA Fish & Boat Commission approval, seconded by Mr. Henninger. All board members were in favor.

CORRESPONDENCE – Letter received from the American Cancer Society requesting a donation for their annual basket raffle fundraiser to be held at Lakeside Ballroom on Sunday, March 22, 2020. Motion made by Mr. Brewster to donate a 2-night mid-week cabin stay, seconded by Mr. Henninger. All board members were in favor.

ADJOURNMENT – Motion made at 11:35 a.m. by Mr. Brewster to adjourn the meeting, seconded by Mr. Henninger. All board members were in favor.

Darryl Brewster, Secretary