

FEBRUARY 10, 2022

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE AND EXECUTIVE SECRETARY JEN BOGER.

COUNTY CONTROLLER MARK A. SVERCHEK, COUNTY TREASURER KEVIN ZELIENKA, ASSISTANT DIRECTOR OF ELECTIONS CAROL ETHERIDGE AND MEMBERS OF THE PRESS WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD FEBRUARY 3, 2022.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

PROCLAMATION:

#22-082 CAREER & TECHNICAL EDUCATION MONTH (FEBRUARY):

A PROCLAMATION ACKNOWLEDGING THE MONTH OF FEBRUARY AS "CAREER AND TECHNICAL EDUCATION MONTH".

FEBRUARY 10, 2022

CENTRALIZED BOOKING FUND	\$	83.20
VICTIM/WITNESS FUND	\$	98.86
AFFORDABLE HOUSING FUND	\$	3.46
VICTIM SERVICES FUND	\$	5,500.00
CAPITAL PROJECTS FUND	\$	20,220.00
FRINGE BENEFIT PAYMENT FUND	\$	388.78
TAX CLAIM FUND	\$	<u>280,204.36</u>
TOTAL:	\$	738,684.18

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

TREASURER'S REPORT:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED FEBRUARY 1, 2022 TO FEBRUARY 4, 2022 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF FEBRUARY 4, 2022:

GENERAL FUND CHECKING ACCOUNT	\$	346.18
GENERAL FUND SP NOW	\$	8,782,110.09
PLGIT/PRIME	\$	0.00
OPERATING RESERVE FUND	\$	985,902.66
PLGIT/PRIME	\$	0.00
RENTAL PROPERTY FUND	\$	155,785.27
COUNTY PARKING FUND	\$	1,515,101.04
PLGIT/PRIME	\$	0.00
LIQUID FUELS TAX FUND	\$	783,856.66
AREA AGENCY ON AGING FUND	\$	695,214.30
CHILDREN & YOUTH FUND	\$	7,698.86
HUMAN SERVICE AGENCY FUND	\$	22,734.10
DOMESTIC RELATION IV-D FUND	\$	209,815.24
WORKFORCE INVESTMENT ACT	\$	99,532.91
PARKS & RECREATION FUND	\$	210,219.61
CARBON TRANSPORTATION SYSTEM FUND	\$	295,302.93
9-1-1 FUND	\$	647,619.70
HAZMAT RESPONSE FUND	\$	174,331.83
OFFENDER SUPERVISION FUND	\$	685,348.09
ADULT ELECTRONIC MONITORING FUND	\$	180,936.85
FARMLAND PRESERVATION FUND	\$	82,041.51
HUMAN SERVICE DEVELOPMENT FUND	\$	12,579.15
HOMELESS GRANT FUND	\$	6,855.48
CENTRALIZED BOOKING FUND	\$	139,879.99
VICTIM/WITNESS FUND	\$	10,453.43
RECORDER OF DEEDS IMPROVEMENT FUND	\$	77,276.86
COUNTY RECORDS IMPROVEMENTS FUND	\$	26,210.93
JUVENILE SUPERVISION FEE FUND	\$	45,017.83
COMMUNITY SERVICE FEE FUND	\$	10,904.44
PROTHONOTARY AUTOMATION FUND	\$	61,210.93
AFFORDABLE HOUSING FUND	\$	423,215.61
CLERK OF COURTS AUTOMATION FUND	\$	18,934.29

REGISTER OF WILLS AUTOMATION FUND	\$	13,628.32
JUVENILE ELECTRONIC MONITORING FUND	\$	6,303.10
VITAL STATS IMPROVEMENT FUND	\$	31,577.38
SUBSTANCE ABUSE EDUCATION	\$	226,730.47
LIQUID FUELS/ACT 44	\$	719,706.34
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$	806,348.49
VICTIMS SERVICES FUND	\$	111,290.12
HOTEL ROOM EXCISE TAX FUND	\$	449,576.85
COVID ARP FUND	\$	6,127,857.71
RR ECONOMIC DEVELOPMENT FUND	\$	1,502,717.70
CDBG FUND	\$	86.94
DEBT SERVICE FUND	\$	578,116.71
CAPITAL PROJECTS FUND	\$	7,145,460.67
PLGIT/PRIME	\$	0.00
PLGIT/CD PURCHASE	\$	0.00
FRINGE BENEFIT PAYMENT FUND	\$	933,483.64
PAYROLL FUND	\$	15,228.82
TAX CLAIM FUND	\$	1,400,561.56

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

PERSONNEL REPORT:

COUNTY DEPARTMENTS:

EMPLOYMENT SEPARATION:

HEATHER L. LESKO, ALLENTOWN, PA – COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES – EFFECTIVE FEBRUARY 3, 2022.

RESIGNATIONS:

THOMAS A. LAYDEN, JIM THORPE, PA – SEASONAL PARK RANGER II, PARKS – EFFECTIVE FEBRUARY 3, 2022.

NICOLE E. MYKOLIW, DRUMS, PA – CASEWORKER, PCWDA – EFFECTIVE FEBRUARY 11, 2022.

LORI R. COOPER, ALBRIGHTSVILLE, PA – PART-TIME ELECTION CLERK, ELECTION DEPARTMENT – EFFECTIVE FEBRUARY 9, 2022.

HIRE AS RECOMMENDED BY DEPARTMENT SUPERVISOR:

SHANE M. NOTHSTEIN, LEHIGHTON, PA – MAINTENANCE II, BUILDINGS & GROUNDS – EFFECTIVE FEBRUARY 14, 2022.

SEMINAR/TRAINING REQUESTS:

COMMUNICATIONS CENTER

THOMAS B. WASSIL

BREENA K. COXE

APOC – PST1, PUBLIC SAFETY TELECOMMUNICATOR 1, 7TH EDITION STUDENT MANUAL

NESQUEHONING, PA

COST: MANUAL \$107.91

FEBRUARY 10, 2022

HUMAN RESOURCES

DAWN M. BOWMAN

SAMANTHA M. CIALELLA

BENECON HEALTH BENEFITS SEMINAR 2022

LANCASTER, PA

COST: CONFERENCE FEE \$100/EACH, LODGING, PARKING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

WORKFORCE DEVELOPMENT AREA

BENJAMIN P. WINN

ANNUAL LEADERSHIP SUMMIT

BETHLEHEM, PA

COST: CONFERENCE FEE \$99.00, PARKING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE PERSONNEL REPORT DATED FEBRUARY 10, 2022.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES*

*MR. NOTHSTEIN STATED, "I VOTE YES, WITH THE EXCEPTION OF THE HIRE OF SHANE M. NOTHSTEIN MAINTENANCE II, BUILDINGS & GROUNDS, TO WHICH I ABSTAIN, SINCE THAT IS MY NEPHEW."

ACKNOWLEDGEMENTS/COURTS & ROW OFFICES:

COURTS

APPOINTMENT:

FREDERICK A. KLEINTOP, PALMERTON, PA – TIPSTAFF, COURT ADMINISTRATION – EFFECTIVE FEBRUARY 14, 2022.

UNPAID INTERNSHIP:

ADULT PROBATION

MADELINE RUFF, JIM THORPE, PA

CRIMINAL JUSTICE MAJOR, ALVERNIA UNIVERSITY

FROM: MAY 18, 2022

TO: AUGUST 20, 2022

SEMINAR/TRAINING REQUESTS:

ADULT PROBATION OFFICE

JOHN P. ILES

MELANIE M. MURPHY

105TH BASIC FIREARMS TRAINING ACADEMY (BTA)

HARRISBURG, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

JOHN P. ILES

MELANIE M. MURPHY

RANGE INSTRUCTION.

ANNVILLE, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

JOHN P. ILES

NORTHEAST PA REGIONAL COUNTER TERRORISM TASK FORCE – SCHOOLS BOMB TRAINING
NESQUEHONING, PA
COST: MILEAGE (IF COUNT VEHICLE IS UNAVAILABLE)

COURT ADMINISTRATION

SHERRI R. KLEINTOP

PATRICIA A. LAWLESS

ANGELA C. SALLEMI

PENNSYLVANIA COURT REPORTERS ASSOCIATION 2022 ANNUAL CONVENTION
SKYTOP, PA
COST: CONFERENCE FEE \$295.00/EACH, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACKNOWLEDGE THE PERSONNEL REPORT DATED FEBRUARY 10, 2022.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

CORRESPONDENCE:

THE JANUARY 2022 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

AN EMAIL WAS RECEIVED FROM POCONO MOUNTAINS VISITORS BUREAU, ANNOUNCING PICK UP THE POCONOS DAY, ON APRIL 23, 2022 BETWEEN 9:30AM -12:00PM.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION INVITING THE PUBLIC TO PARTICIPATE IN A SAFETY CITIZENS PROGRAM TO ENCOURAGE COMMUNITY MEMBERS TO ANSWER TRAFFIC SAFETY QUESTIONS IN ORIGINAL AND CREATIVE WAYS BY SUBMITTING A RESPONSE TO WWW.PENNDOT.GOV/SAFETYCITIZENS OR BY EMAILING TO SAFETYCITIZENS@PA.GOV.

AN EMAIL WAS RECEIVED FROM GRETCHEN L. LAVIOLETTE, CO-ADVISOR FOR THE NATIONAL HONOR SOCIETY AT LEHIGHTON AREA HIGH SCHOOL INQUIRING ABOUT POTENTIAL VOLUNTEER OPPORTUNITIES WITHIN THE COUNTY FOR CURRENT OR FUTURE NATIONAL HONOR SOCIETY MEMBERS.

A COMMUNICATION WAS RECEIVED FROM ALICE WANAMAKER, CARBON CHAMBER & ECONOMIC DEVELOPMENT CORPORATION, REGARDING THE POCONO MOUNTAINS VISITORS BUREAU COMMUNITY IMPACT GRANT APPLICATION.

FISCAL DATA:

#22-083 AGREEMENT/ EDWARDS:

RATIFY THE AGREEMENT WITH EDWARDS BUSINESS SYSTEMS OF WYOMISSING, PENNSYLVANIA, TO UTILIZE A TEMPORARY KM COPIER COLOR PRINTER C3350MFP (07348 COLOR & .01446 B&W) UNTIL THE PREVIOUS PRINTER ARRIVES AT NO COST TO THE COUNTY. (APPROVED JANUARY 20, 2022; AGENDA #22-038)

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY THE AGREEMENT WITH EDWARDS BUSINESS SYSTEMS.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

#22-084 SIRIUS/RENEWAL AGREEMENT:

RATIFY THE SIX (6) MONTH RENEWAL AGREEMENT WITH SIRIUS COMPUTER SOLUTIONS, INCORPORATED OF SAN ANTONIO, TEXAS, FOR HARDWARE MAINTENANCE (24X7) COVERING THE IBM AS/400 COMPUTER SYSTEM FOR THE TERM FEBRUARY 1, 2022 TO JULY 31, 2022 AT A TOTAL COST \$3,218.00.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO RATIFY THE RENEWAL AGREEMENT WITH SIRIUS COMPUTER SOLUTIONS, INCORPORATED.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

#22-085 SIRIUS/SOW:

A COMMUNICATION WAS RECEIVED FROM THE FISCAL DATA DEPARTMENT DIRECTOR REQUESTING APPROVAL AND EXECUTION OF THE STATEMENT OF WORK (SOW)/WORK AUTHORIZATION AGREEMENT WITH SIRIUS COMPUTER SOLUTIONS, INCORPORATED OF SAN ANTONIO, TEXAS FOR ONE ADDITIONAL YEAR (FEBRUARY 2022 TO FEBRUARY 2023) TO BE USED FOR SUPPORT AND/OR SYSTEM/SOFTWARE ADMINISTRATION PURPOSES.

*BILLABLE ONLY IF SERVICES ARE REQUIRED.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE AGREEMENT WITH SIRIUS COMPUTER SOLUTIONS, INCORPORATED

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

DECLARATION OF DISASTER:

#22-086 RESOLUTION:

RATIFY THE DECLARATION OF DISASTER EMERGENCY IN CARBON COUNTY DUE TO A SNOW EMERGENCY ON FEBRUARY 4, 2022.

RESOLUTION #22-005

DECLARATION OF DISASTER EMERGENCY

WHEREAS, ON OR ABOUT FEBRUARY 4, 2022 A SNOW EMERGENCY HAS CAUSED OR THREATENS TO CAUSE INJURY, DAMAGE, AND SUFFERING TO THE PERSONS AND PROPERTY OF CARBON COUNTY; AND

WHEREAS, THE SNOW EMERGENCY HAS ENDANGERED THE HEALTH, SAFETY AND WELFARE OF A SUBSTANTIAL NUMBER OF PERSONS RESIDING IN CARBON COUNTY AND THREATENS TO CREATE PROBLEMS GREATER IN SCOPE THAN CARBON COUNTY MAY BE ABLE TO RESOLVE; AND

WHEREAS, EMERGENCY MANAGEMENT MEASURES ARE REQUIRED TO REDUCE THE SEVERITY OF THIS DISASTER AND TO PROTECT THE HEALTH, SAFETY AND WELFARE OF AFFECTED RESIDENTS IN CARBON COUNTY.

NOW, THEREFORE, WE, THE UNDERSIGNED COMMISSIONERS OF CARBON COUNTY, PURSUANT TO THE PROVISIONS OF SECTION 7501 OF THE PENNSYLVANIA EMERGENCY MANAGEMENT SERVICES CODE, (35 PA CS), AS AMENDED, DO HEREBY DECLARE THE EXISTENCE OF A DISASTER EMERGENCY IN CARBON COUNTY.

FURTHER, WE DIRECT THE CARBON COUNTY EMERGENCY MANAGEMENT COORDINATOR TO COORDINATE THE ACTIVITIES OF THE EMERGENCY RESPONSE, TO TAKE ALL APPROPRIATE ACTION NEEDED TO ALLEVIATE THE EFFECTS OF THIS DISASTER, TO AID IN THE RESTORATION OF ESSENTIAL PUBLIC SERVICES, AND TO TAKE ANY OTHER EMERGENCY RESPONSE ACTION DEEMED NECESSARY TO RESPOND TO THIS EMERGENCY; AND

STILL FURTHER, WE AUTHORIZE OFFICIALS OF CARBON COUNTY TO ACT AS NECESSARY TO MEET THE CURRENT EXIGENCIES OF THIS EMERGENCY, NAMELY: BY THE EMPLOYMENT OF TEMPORARY WORKERS, BY THE RENTAL OF EQUIPMENT, BY THE PURCHASE OF SUPPLIES AND MATERIALS, AND BY ENTERING INTO SUCH CONTRACTS AND AGREEMENTS FOR THE PERFORMANCE OF PUBLIC WORK AS MAY BE REQUIRED TO MEET THE EMERGENCY, ALL WITHOUT REGARD TO THOSE TIME-CONSUMING PROCEDURES AND FORMALITIES NORMALLY PRESCRIBED BY LAW MANDATORY CONSTITUTIONAL REQUIREMENTS EXCEPTED. THIS DECLARATION SHALL TAKE EFFECT IMMEDIATELY.

CARBON COUNTY BOARD OF COMMISSIONERS

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN

/S/ ROCKY C. AHNER, VICE-CHAIRMAN

/S/ CHRIS L. LUKASEVICH, MEMBER

ATTEST:

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

DATE: FEBRUARY 10, 2022

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY THE DECLARATION OF DISASTER EMERGENCY DUE TO A SNOW EMERGENCY ON FEBRUARY 4, 2022.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

ELECTIONS:

#22-087 AGREEMENT/KURTZ:

AGREEMENT BETWEEN THE COUNTY AND SUZETTE KURTZ OF LEHIGHTON, PENNSYLVANIA, TO PROVIDE LOGISTICS AND ACCURACY TESTING PROCEDURES FOR THE 2022 GENERAL PRIMARY AND GENERAL ELECTION WAS PRESENTED FOR APPROVAL. COMPENSATION WILL BE \$25.00/HOUR NOT TO EXCEED 70 HOURS PER ELECTION. (INCREASE OF \$5.00/HOUR)

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, APPROVAL AND EXECUTE THE AGREEMENT WITH MS. SUZETTE KURTZ.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

#22-088 AGREEMENTS/ROVERS:

AGREEMENTS BETWEEN THE COUNTY AND THE FOLLOWING INDIVIDUALS TO SERVE AS "ROVING TROUBLESHOOTERS" FOR THE MAY 17, 2022 GENERAL PRIMARY AND THE NOVEMBER 8, 2022 GENERAL ELECTION WERE PRESENTED FOR APPROVAL:

ROBERT MILLER, NESQUEHONING, PA
SUZETTE KURTZ, LEHIGHTON, PA
RAYMOND DONNELLY, JIM THORPE, PA

COMPENSATION WILL BE \$200 PER DIEM PLUS MILEAGE AT THE RATE OF .45 CENTS/MILE.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

EMERGENCY OPERATIONS & TRAINING CENTER PHASE 1B:

#22-089 CHANGE ORDER #3/KOBALT CONSTRUCTION INC.:

CHANGE ORDER #3 TO THE CONTRACT WITH KOBALT CONSTRUCTION, INCORPORATED OF TOBYHANNA, PENNSYLVANIA, FOR THE PHASE 1B PORTION OF THE EMERGENCY OPERATIONS AND TRAINING CENTER PROJECT WAS RECEIVED FROM THE COUNTY ENGINEER. THIS CHANGE ORDER INCREASES THE CONTRACT BY \$17,986.91 FOR ADDITIONAL ELECTRICAL AND SITE WORK FOR A NEW CONTRACT TOTAL OF \$2,460,939.91 AND ALSO EXTENDS THE AGREEMENT FROM OCTOBER 1, 2021 TO OCTOBER 1, 2022 DUE TO THE DELAY IN BUILDING CONSTRUCTION.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE CHANGE ORDER #3 TO THE CONTRACT WITH KOBALT CONSTRUCTION, INCORPORATED.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

FURTHER BUSINESS:

MR. NOTHSTEIN SPOKE OF THE CORRESPONDENCE REGARDING LEHIGHTON AREA HIGH SCHOOL INQUIRING ABOUT POTENTIAL VOLUNTEER OPPORTUNITIES WITHIN THE COUNTY ON BEHALF OF THE NATIONAL HONOR SOCIETY MEMBERS.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:59 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN