

THE MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 4:14 P.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER MARK A. SVERCHEK, HUMAN RESOURCES DIRECTOR DAWN BOWMAN, ADMINISTRATOR OF CHILDREN & YOUTH JILL GEISSINGER AND CORONER ROBERT MILLER WERE ALSO PRESENT.

COUNTY TREASURER KEVIN ZELIENKA, JUDGE ROGER NANOVIC, COURT ADMINISTRATOR GREGORY ARMSTRONG, PROTHONOTARY KAYLA SEMMEL, CLERK OF COURTS TYRA BONI, PUBLIC DEFENDER PAUL LEVY, RECORDER OF DEEDS DONNA GENTILE, REGISTER OF WILLS JEAN PAPAY, CHIEF DEPUTY DANIEL ZEIGLER, SHERIFF ANTHONY HARVILLA, DISTRICT ATTORNEY MICHAEL GREEK AND MEMBERS OF THE PRESS WERE AVAILABLE REMOTELY.

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

JERRY HOARE, JIM THORPE

RE: WAGE STUDY; PAY RAISES; LEASE TO OWN THE JIM THORPE SCHOOL DISTRICT ADMINISTRATION BUILDING

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED JANUARY 3, 2022.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 225712 THROUGH 225788 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

JANUARY 3, 2022

GENERAL FUND	\$	40,847.78
GENERAL FUND LOAN #7 TO C&Y	\$	500,000.00
RENTAL PROPERTY FUND	\$	1,737.69
AREA AGENCY ON AGING FUND	\$	5,529.20
CHILDREN & YOUTH FUND	\$	410,754.71
DOMESTIC RELATIONS FUND	\$	60.14
WORKFORCE INVESTMENT ACT FUND	\$	3.73
PARKS & RECREATION FUND	\$	8,423.54
CARBON TRANSPORTATION FUND	\$	22,760.00
9-1-1 FUND	\$	1,946.96
VICTIM/WITNESS FUND	\$	4.60
AFFORDABLE HOUSING FUND	\$	1.83
CAPITAL PROJECTS FUND	\$	<u>15,052.26</u>
TOTAL:	\$	1,007,122.44

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

TREASURER'S REPORT:

WILL BE RECEIVED AT A LATER DATE.

#22-001 BANK DEPOSITORY RESOLUTION:

A REQUEST WAS RECEIVED FROM THE COUNTY TREASURER TO ADOPT AND EXECUTE THE BANK DEPOSITORY RESOLUTION WITH MAUCH CHUNK TRUST COMPANY, JIM THORPE, PENNSYLVANIA, AS FOLLOWS:

**RESOLUTION #22-001
COUNTY OF CARBON
BANK DEPOSITORY RESOLUTION**

BE IT RESOLVED, THE MAUCH CHUNK TRUST COMPANY, JIM THORPE, PENNSYLVANIA, BE AND IS HEREBY DESIGNATED AS DEPOSITORY FOR THE FOLLOWING CARBON COUNTY ACCOUNTS:

9-1-1 FUND	400262
ACT 13 BRIDGE IMPROVEMENT FUND	400920
ADULT ELECTRONIC MONITORING FUND	400289
AFFORDABLE HOUSING FUND	400076
AREA AGENCY ON AGING FUND	400114
CAPITAL PROJECTS FUND	400173
CDBG	400882
CENTRALIZED BOOKING	400831
CHILDREN & YOUTH FUND	400300
CLERK OF COURTS AUTOMATION FUND	400319
COMMUNITY SERVICE FEE FUND	400327
COUNTY RECORDS IMPROVEMENT FUND	400343
COVID ARP FUND	210116746
DEBT SERVICE FUND	400386
DOMESTIC RELATIONS TITLE IVD FUND	400394
FARMLAND PRESERVATION FUND	400408

FRINGE BENEFITS PAYMENT FUND	400416
GENERAL FUND CHECKING	400025
GENERAL FUND CHECKING-NEW	210137663
GENERAL FUND SP NOW	400424
HAZMAT RESPONSE FUND	400432
HOMELESS ASSISTANCE GRANT PROGRAM	400440
HOTEL EXCISE TAX FUND	400661
HUMAN SERVICES AGENCY FUND	400459
HUMAN SERVICES DEVELOPMENT FUND	400467
JUVENILE ELECTRONIC MONITORING FUND	400475
JUVENILE SUPERVISION FEE FUND	400483
LIQUID FUELS TAX FUND	400491
LIQUID FUELS/ACT 44 FUND	400815
OFFENDER SUPERVISION FEE FUND	400505
OPERATING RESERVE FUND	400513
PARKING FUND	400521
PARKS & RECREATION FUND	400548
PAYROLL FUND	400041
PROTHONOTARY AUTOMATION FUND	400564
RAILROAD ECON DEV FUND	210116759
RECORDER OF DEEDS IMPROVEMENT FUND	400572
REGISTER OF WILLS AUTOMATION FUND	400734
RENTAL PROPERTY FUND	400580
SUBSTANCE ABUSE EDUCATION FUND	400998
TAX CLAIM BUREAU	400084
TRANSPORTATION SYSTEM FUND	400122
VICTIMS SERVICE FUND	400963
VICTIM WITNESS	400637
VITAL STATISTICS IMPROVEMENT FUND	400718
WORKFORCE INVESTMENT ACT	400645

BE IT FURTHER RESOLVED, ALL CHECKS OF THE COUNTY DRAWN AGAINST THE COUNTY OF CARBON GENERAL FUND CHECKING ACCOUNT ON DEPOSIT WITH THE MAUCH CHUNK TRUST COMPANY BE SIGNED BY:

MARK A. SVERCHEK , CONTROLLER	OR	KEVIN J. BINDER
(OR BY FACSIMILE SIGNATURE THEREOF BY)		OR KAREN A. BINDER
		DEPUTY CONTROLLERS

AND THE SIGNATURE OF ANY TWO (2) OF THE FOLLOWING COUNTY COMMISSIONERS: (OR BY FACSIMILE SIGNATURE THEREOF BY)

WAYNE E. NOTHSTEIN, CHAIRMAN CARBON COUNTY COMMISSIONERS
ROCKY C. AHNER, VICE-CHAIRMAN COMMISSIONER
CHRIS L. LUKASEVICH, COMMISSIONER

AND THE SIGNATURE OF:

KEVIN ZELIENKA , TREASURER	OR	ANNETTE E. BROWN
(OR BY FACSIMILE SIGNATURE THEREOF BY)		OR KAREN M. YAICH
		DEPUTY TREASURERS

JANUARY 3, 2022

WHOSE SIGNATURES SHALL BE DULY CERTIFIED TO THE MAUCH CHUNK TRUST COMPANY, AND THAT NO CHECKS OR OTHER DRAFTS DRAWN AGAINST THE MAUCH CHUNK TRUST COMPANY SHALL BE VALID UNLESS SO SIGNED; AND

BE IT FURTHER RESOLVED, ALL COUNTY OF CARBON PAYROLL CHECKS DRAWN UPON THE COUNTY OF CARBON PAYROLL FUND ACCOUNT ON DEPOSIT WITH THE MAUCH CHUNK TRUST COMPANY BE SIGNED BY OR FACSIMILE SIGNATURE THEREOF BY:

MARK A. SVERCHEK, CONTROLLER

KEVIN ZELIENKA, TREASURER

BE IT FURTHER RESOLVED, THE SIGNATURE OF **KEVIN ZELIENKA**, TREASURER, OR ALTERNATES **ANNETTE E. BROWN** OR **KAREN M. YAICH**, DEPUTY TREASURERS, ON CHECKS OR OTHER DRAFTS IN THE NAME OF THE COUNTY OF CARBON SHALL BE VALID FOR TRANSFERS OF COUNTY OF CARBON PAYROLL FUND ACCOUNT ON DEPOSIT WITH THE MAUCH CHUNK TRUST COMPANY AS AN INTRA BANK TRANSFER ALONG WITH OTHER INTRA BANK TRANSFERS. IN THE EVENT OF AN EMERGENCY, THE SIGNATURE OF **WAYNE E. NOTHSTEIN**, CHAIRMAN, CARBON COUNTY COMMISSIONER SHALL BE VALID ON THESE TRANSFERS.

BE IT FURTHER RESOLVED, THE DEPOSITORIES SO DESIGNATED SHALL, UPON RECEIPT OF THEIR SELECTION AS A DEPOSITORY OF CARBON COUNTY FUNDS, FURNISH A BOND TO SECURE PAYMENT OF DEPOSITS AND ANY INTEREST TO THE COUNTY, SECURED BY A SURETY COMPANY, OR BY THE DEPOSITING IN ESCROW OF SECURITIES TO BE APPROVED BY THE COUNTY COMMISSIONERS. THE PARTIES (CARBON COUNTY AND BANKING INSTITUTION) MAY, BY AGREEMENT, PROVIDE FOR SUBSTITUTION OF SECURITIES SO HELD IN ESCROW, THE SECURITIES IN EVERY CASE TO BE APPROVED BY THE COUNTY COMMISSIONERS. THE DEPOSITORY SHALL NOT BE REQUIRED TO FURNISH A BOND OR DEPOSIT SECURITIES IN ESCROW TO SECURE PAYMENT OF DEPOSITS AND INTEREST INSURED BY THE FEDERAL DEPOSIT INSURANCE CORPORATION. THIS PROVISION IS SUBJECT TO THE COLLATERALIZATION BY PLEDGING ASSETS UNDER THE COMMONWEALTH OF PENNSYLVANIA PROVISIONS OF ACT NO. 72, SESSION 1971, FOR PUBLIC FUND PLEDGING (72 PS, SECTION 3836-1), ET, SEQ.

BE IT FURTHER RESOLVED, THE COUNTY TREASURER SHALL, UPON THE DESIGNATION OF SUCH DEPOSITORY OR DEPOSITORIES, IMMEDIATELY TRANSFER THERETO ALL COUNTY FUNDS TO BE DEPOSITED, AND SHALL, THEREAFTER, KEEP SUCH DEPOSITS SOLELY IN SUCH DEPOSITORY OR DEPOSITORIES IN THE NAME OF THE COUNTY. WITHDRAWALS FROM SUCH DEPOSITORY SHALL BE PROPERLY AUTHORIZED WITH THE APPROVALS OF THE COUNTY CONTROLLER, AT LEAST TWO COUNTY COMMISSIONERS, AND THE COUNTY TREASURER. SUCH WITHDRAWALS WILL BE DRAWN UPON PROPERLY AUTHORIZED CHECKS OR BY OTHER COMMERCIALY ACCEPTED METHODS OF ELECTRONIC/TELEPHONE FUND TRANSFERS.

THIS RESOLUTION TO BE EFFECTIVE JANUARY 3, 2022

CARBON COUNTY BOARD OF COMMISSIONERS

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN

/S/ ROCKY C. AHNER, VICE-CHAIRMAN

/S/ CHRIS L. LUKASEVICH, COMMISSIONER

/S/ KEVIN ZELIENKA, TREASURER

ATTEST (SEAL):

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ADOPT THE EXECUTION OF THE RESOLUTION.

BOARD POLLED:	ZELIENKA	YES
	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

PERSONNEL REPORT:

COUNTY DEPARTMENTS:

CHANGES OF STATUS:

SAMANTHA CIALLELLA, JIM THORPE, PA

FROM: HUMAN RESOURCES ASSISTANT, HUMAN RESOURCES

TO: HUMAN RESOURCES BENEFITS AND BILLING COORDINATOR, HUMAN RESOURCES

EFFECTIVE: JANUARY 3, 2022

JULIE WALKER, JIM THORPE, PA

FROM: TANF COORDINATOR/CASE MANAGER, PCWDA

TO: TANF CASEWORKER

EFFECTIVE: JANUARY 3, 2022

SEMINAR/TRAINING REQUESTS:

CHILDREN & YOUTH SERVICES

TERRI L. ROCK

FOUNDATIONS OF SUPERVISION: VIRTUAL TRAINING

MODULE 4: USING CHILD WELFARE DATA

MODULE 5: WORKFORCE DEVELOPMENT

MODULE 6: COACHING AND PERFORMANCE MANAGEMENT

MODULE 7: SUPERVISING IN A DYNAMIC ENVIRONMENT

JIM THORPE, PA

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE PERSONNEL REPORT DATED JANUARY 3, 2022.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

ACKNOWLEDGEMENTS/COURTS & ROW OFFICES:

COURTS

CHANGES OF STATUS:

JAMIE L. GRAVER, LEHIGHTON, PA

FROM: OFFICE SUPERVISOR I TRAINEE, MDJ PALMERTON

TO: OFFICE SUPERVISOR I, MDJ PALMERTON

EFFECTIVE: JANUARY 8, 2022

MICHELE L. HUSZAR, PALMERTON, PA

FROM: SECRETARY II TRAINEE, MDJ PALMERTON

TO: SECRETARY II, MDJ PALMERTON

EFFECTIVE: JANUARY 8, 2022

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACKNOWLEDGE THE PERSONNEL REPORT DATED JANUARY 3, 2022.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES*

*MR. NOTHSTEIN STATED, "I VOTE YES, WITH THE EXCEPTION OF THE CHANGE OF STATUS WITH JAMIE L. GRAVER. I ABSTAIN SINCE THAT IS MY NIECE."

JANUARY 3, 2022

CORRESPONDENCE:

NONE RECEIVED.

SOLICITOR'S REPORT:

RESOLUTION:

#22-002 RETIREMENT/GAIL ALICE BERGER:

A RESOLUTION RECOGNIZING GAIL ALICE BERGER OF PALMERTON, PENNSYLVANIA, ON HER RETIREMENT.

RESOLUTION #22-002
GAIL ALICE BERGER RETIREMENT

WHEREAS, GAIL ALICE BERGER IS THE DAUGHTER OF THE LATE HONORABLE WILLARD A. AND MRS. ALICE STEIGERWALT AND IS A LIFELONG RESIDENT OF PALMERTON; AND

WHEREAS, GAIL ALICE BERGER GRADUATED FROM PALMERTON AREA HIGH SCHOOL IN 1976 AND BEGAN WORKING FULL-TIME FOR HER FATHER AT THE DISTRICT COURT IN PALMERTON AS A CLERK; AND

WHEREAS, GAIL ALICE BERGER HAS WORKED CONTINUOUSLY IN THE SAME OFFICE FOR THREE MAGISTERIAL DISTRICT JUDGES. FROM 1976 TO 1986, GAIL WORKED FOR JUDGE STEIGERWALT; FROM 1986 TO 2011, JUDGE BRUCE F. APPLETON, AND FROM 2012 TO 2022, JUDGE WILLIAM J. KISSNER; AND

WHEREAS, GAIL ALICE BERGER WILL BE RETIRING AS A DISTRICT JUSTICE OFFICE SUPERVISOR 1 ON JANUARY 7, 2022; AND

WHEREAS, GAIL ALICE BERGER HAS DEMONSTRATED OUTSTANDING SERVICE AND COMMITMENT TO OUR COUNTY FOR 46 YEARS; AND

WHEREAS, IN HER RETIREMENT, GAIL ALICE BERGER PLANS ON TRAVELING AND SPENDING TIME WITH HER SON, MATTHEW, WHO RESIDES IN CHICAGO.

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF COMMISSIONERS OF CARBON COUNTY HEREBY RECOGNIZES GAIL ALICE BERGER AND HEREBY CONGRATULATES HER ON HER RETIREMENT AS A DISTRICT JUSTICE OFFICE SUPERVISOR 1 FROM MAGISTERIAL DISTRICT COURT 56-3-02, PALMERTON, PENNSYLVANIA.

ADOPTED BY THE CARBON COUNTY BOARD OF COMMISSIONERS THIS 3RD DAY OF JANUARY, 2022.

CARBON COUNTY BOARD OF COMMISSIONERS

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN
/S/ ROCKY C. AHNER, VICE-CHAIRMAN
/S/ CHRIS L. LUKASEVICH, MEMBER

ATTEST:

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ADOPT RESOLUTION RECOGNIZING GAIL ALICE BERGER ON HER RETIREMENT.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 4:23 P.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN