

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER MARK A. SVERCHEK, COUNTY TREASURER RON SHEEHAN, COURT ADMINISTRATOR GREG ARMSTRONG, CLERK OF COURTS TYRA BONI, REGISTER OF WILLS JEAN PAPAY, HUMAN RESOURCES DIRECTOR DAWN BOWMAN AND MEMBERS OF THE PRESS WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE VICE-CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD OCTOBER 28, 2021.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

LINDA CHRISTMAN, PENN FOREST TOWNSHIP

RE: THANKED THE COMMISSIONERS INCLUDING THE PREVIOUS COMMISSIONERS FOR THEIR SUPPORT REGARDING PENNEAST/UGI PIPELINE PROJECT

EDITH LUKASEVICH, JIM THORPE

RE: ACKNOWLEDGED THE COMMISSIONERS FOR THE HARD WORK IN SELECTING COURTEOUS ELECTION POLL WORKERS

NOVEMBER 4, 2021

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD:

NOVEMBER 1, 2021 10:00 A.M. PERSONNEL

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED OCTOBER 28, 2021.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATIONS:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE SUPPLEMENTAL APPROPRIATION AS LISTED ON TRANSMITTAL DATED NOVEMBER 4, 2021.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**EXPENDITURE APPROVAL:**

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 224265 THROUGH 224402 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 410,527.30
RENTAL PROPERTY FUND	\$ 536.00
COUNTY PARKING FUND	\$ 1,623.00
LIQUID FUELS FUND	\$ 549.00
AREA AGENCY ON AGING FUND	\$ 27,861.88
CHILDREN & YOUTH FUND	\$ 147,698.47
HUMAN SERVICE AGENCY FUND	\$ 41.00
DOMESTIC RELATIONS FUND	\$ 478.89
WORKFORCE INVESTMENT ACT FUND	\$ 2.72
PARKS & RECREATION FUND	\$ 9,425.39
CARBON TRANSPORTATION FUND	\$ 22,760.00
9-1-1 FUND	\$ 677.37
HUMAN SERVICE DEVELOPMENT FUND	\$ 12,300.00
CENTRALIZED BOOKING FUND	\$ 5.00
VICTIM/WITNESS FUND	\$ 14.97
AFFORDABLE HOUSING FUND	\$ 1.75
DEBT SERVICE FUND	\$ 6,425.70
CAPITAL PROJECTS FUND	\$ 170,548.67
FRINGE BENEFIT PAYMENT FUND	\$ 618.34
TOTAL:	\$ 812,095.45

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

**TREASURER'S REPORT:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED OCTOBER 25, 2021 TO OCTOBER 31, 2021 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF OCTOBER 31, 2021:**

GENERAL FUND CHECKING ACCOUNT	\$ 2,105.11
GENERAL FUND SP NOW	\$ 14,851,636.40
PLGIT/PRIME	\$ 0.00
OPERATING RESERVE FUND	\$ 985,281.67
PLGIT/PRIME	\$ 0.00
RENTAL PROPERTY FUND	\$ 169,569.02
COUNTY PARKING FUND	\$ 1,943,325.18
PLGIT/PRIME	\$ 0.00
LIQUID FUELS TAX FUND	\$ 726,706.50
AREA AGENCY ON AGING FUND	\$ 149,333.26
CHILDREN & YOUTH FUND	\$ 232,802.43
HUMAN SERVICE AGENCY FUND	\$ 10,686.70
DOMESTIC RELATION IV-D FUND	\$ 219,212.20
WORKFORCE INVESTMENT ACT	\$ 10,954.04
PARKS & RECREATION FUND	\$ 245,221.08
CARBON TRANSPORTATION SYSTEM FUND	\$ 223,763.17
9-1-1 FUND	\$ 725,850.90
HAZMAT RESPONSE FUND	\$ 175,940.30
OFFENDER SUPERVISION FUND	\$ 603,856.55
ADULT ELECTRONIC MONITORING FUND	\$ 174,112.63
FARMLAND PRESERVATION FUND	\$ 81,498.92
HUMAN SERVICE DEVELOPMENT FUND	\$ 24,853.40
HOMELESS GRANT FUND	\$ 6,900.22
CENTRALIZED BOOKING FUND	\$ 272,612.92
VICTIM/WITNESS FUND	\$ 4,271.09
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 67,169.29
COUNTY RECORDS IMPROVEMENTS FUND	\$ 19,488.49
JUVENILE SUPERVISION FEE FUND	\$ 44,562.90
COMMUNITY SERVICE FEE FUND	\$ 10,797.59
PROTHONOTARY AUTOMATION FUND	\$ 55,519.39
AFFORDABLE HOUSING FUND	\$ 388,318.60
CLERK OF COURTS AUTOMATION FUND	\$ 17,023.44
REGISTER OF WILLS AUTOMATION FUND	\$ 12,679.95
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,299.13
VITAL STATS IMPROVEMENT FUND	\$ 31,557.50
SUBSTANCE ABUSE EDUCATION	\$ 215,190.52
LIQUID FUELS/ACT 44	\$ 661,718.15
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 805,840.60
VICTIMS SERVICES FUND	\$ 103,536.72
HOTEL ROOM EXCISE TAX FUND	\$ 590,132.02
COVID ARP FUND	\$ 6,207,532.16

NOVEMBER 4, 2021

RR ECONOMIC DEVELOPMENT FUND	\$ 1,501,771.19
CDBG FUND	\$ 78.61
DEBT SERVICE FUND	\$ 1,285,253.09
CAPITAL PROJECTS FUND	\$ 9,646,561.72
PLGIT/PRIME	\$ 0.00
PLGIT/CD PURCHASE	\$ 0.00
FRINGE BENEFIT PAYMENT FUND	\$ 745,967.57
PAYROLL FUND	\$ 15,800.23
TAX CLAIM FUND	\$ 1,319,042.90

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

TREASURER RON SHEEHAN COMMENTED ON THE COUNTY'S CLEARING ACCOUNT WHICH IS NOT COMPOSED FOR WIRE TRANSFERS AND NO ACH PAYMENTS ARE COMING IN OR OUT OF THE ACCOUNT.

MR. SHEEHAN REQUESTED APPROVAL FROM THE BOARD OF COMMISSIONERS TO OPEN A NEW GENERAL FUND CHECKING ACCOUNT EFFECTIVE JANUARY 3, 2022 TO COINCIDE WITH A NEW BANK DEPOSITORY RESOLUTION. THE CURRENT GENERAL FUND CHECKING ACCOUNT WILL BE MANAGED AND MONITORED UNDER THE CURRENT TREASURER'S SIGNATURE UNTIL THE CHECKS ARE RECONCILED AND UNTIL YEAR END.

**#21-530A** MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO AMEND THE AGENDA AS ADVERTISED FOR TODAY'S MEETING TO INCLUDE A MOTION TO APPROVE THE COUNTY TREASURER TO OPEN A NEW GENERAL FUND CHECKING ACCOUNT.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**#21-531B** MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO AUTHORIZE THE COUNTY TREASURER TO OPEN A NEW GENERAL FUND CHECKING ACCOUNT.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:41 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:46 A.M.

**PERSONNEL REPORT:**

**COUNTY DEPARTMENTS:**

**RESIGNATION:**

**GERALDINE PATIRE**, ALBRIGHTSVILLE, PA – COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES – EFFECTIVE NOVEMBER 12, 2021.

**DATE OF HIRE CORRECTION:**

**JOHN BARILE JR.**, JIM THORPE, PA – MAINTENANCE II, COUNTY BUILDINGS & GROUNDS – EFFECTIVE NOVEMBER 15, 2021.

**HIRES AS RECOMMENDED BY DEPARTMENT SUPERVISORS:**

**BRITTANY T. STEPP**, PALMERTON, PA – PART-TIME DISPATCHER TRAINEE, COMMUNICATIONS CENTER – EFFECTIVE NOVEMBER 8, 2021.

**CORAL C. STEIGERWALT**, NESQUEHONING, PA – PART-TIME DISPATCHER TRAINEE, COMMUNICATIONS CENTER – EFFECTIVE NOVEMBER 8, 2021.

**SEMINAR/TRAINING REQUESTS:**

**COMMUNICATIONS CENTER**

**RAY H. BOSSARD, JR.**

**CHARLES M. KRONE**

CPR/AED/FIRST AID TRAINING RECERTIFICATION

NESQUEHONING, PA

COST: CONFERENCE FEE \$32.00/EACH

**JUSTIN E. MARKELL**

**THOMAS B. WASSIL**

EMERGENCY MEDICAL DISPATCH, 5<sup>TH</sup> ED., VERSION 4, ONLINE #60055

NESQUEHONING, PA

COST: CONFERENCE FEE \$419.00/EACH

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE PERSONNEL REPORT DATED NOVEMBER 4, 2021.

BOARD POLLED:     AHNER        YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**ACKNOWLEDGEMENTS/COURTS & ROW OFFICES:**

**COURTS**

**APPOINTMENT:**

**VALERIE A. RODRIGUEZ**, HAZLETON, PA – SECRETARY I, MDJ – WEATHERLY – EFFECTIVE NOVEMBER 8, 2021.

**CHANGES OF STATUS:**

**JAMIE L. GRAVER**, LEHIGHTON, PA

FROM: SECRETARY II, MDJ – PALMERTON

TO:     OFFICE SUPERVISOR I TRAINEE, MDJ – PALMERTON

EFFECTIVE: NOVEMBER 8, 2021

**MICHELE L. HUSZAR**, PALMERTON, PA

FROM: SECRETARY I, MDJ – PALMERTON

TO:     SECRETARY II TRAINEE, MDJ – PALMERTON

EFFECTIVE: NOVEMBER 8, 2021

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACKNOWLEDGE THE PERSONNEL REPORT DATED NOVEMBER 4, 2021.

BOARD POLLED:     AHNER        YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES\*

\*MR. NOTHSTEIN STATED, "I VOTE YES, WITH THE EXCEPTION OF THE CHANGE OF STATUS WITH JAMIE L. GRAVER. I ABSTAIN SINCE THAT IS MY NIECE."

NOVEMBER 4, 2021

**CORRESPONDENCE:**

THE OCTOBER 2021 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

COPY OF A LETTER RECEIVED FROM GERARD GREGA, AN ELECTED SCHOOL BOARD MEMBER, REGARDING BEING PREVENTED BY HIS ELECTED PEERS FROM ATTENDING AND VOTING AT ALL BOARD MEETING ATTENDANCE VIA ZOOM.

**ADVERTISING REQUESTS:**

**#21-530 BUDGET/2022:**

AUTHORIZE THE NECESSARY ADVERTISEMENTS RELATIVE TO THE 2022 CARBON COUNTY BUDGET.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO AUTHORIZE THE NECESSARY ADVERTISEMENTS RELATIVE TO THE 2022 CARBON COUNTY BUDGET.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**BOARDS & AUTHORITIES:**

**HOUSING AUTHORITY:**

**#21-531 REAPPOINTMENT:**

FIVE-YEAR TERM TO 12/31/26: CATHRYN PORAMBO  
JIM THORPE, PA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE REAPPOINTMENT OF CATHRYN PORAMBO, JIM THORPE, PENNSYLVANIA, TO SERVE ON THE HOUSING AUTHORITY

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**CHILDREN AND YOUTH:**

**#21-532 CONTRACT ADDENDUM:**

ADDENDUM TO EXTEND THE RATES OF THE FOLLOWING 2020/2021 PURCHASE OF SERVICE AGREEMENT FOR 180 DAYS FROM THE FISCAL YEAR ENDING JUNE 30, 2021 OR UNTIL THE FINALIZATION OF THE FY 2021-2022 CONTRACT WITH THE FOLLOWING VENDOR:

**ACCESS SERVICES, INCORPORATED  
FORT WASHINGTON, PA**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE ADDENDUM TO THE AGREEMENT AS LISTED.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**COMMUNICATIONS/911:**

**EDWARDS BUSINESS SYSTEMS:**

**#21-533 PURCHASE/SERVICE AGREEMENT:**

A PURCHASE/SERVICE AGREEMENT (SOURCEWELL #083116-KON) WITH EDWARDS BUSINESS SYSTEMS OF WYOMISSING, PENNSYLVANIA, FOR A BIZHUB C450I PRINTER/COPIER/SCANNER AT COST OF \$8,325.00 (.00730 B&W AND .05000 COLOR PER COPY BILLED QUARTERLY) LOCATED AT THE 911 COMMUNICATIONS CENTER WAS SUBMITTED FOR APPROVAL. MAINTENANCE WILL BE FIXED FOR THE FIRST THREE (3) YEARS.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE PURCHASE/SERVICE AGREEMENT WITH EDWARDS BUSINESS SYSTEMS.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**#21-534 AGREEMENT/A&W PLUMBING:**

A REQUEST WAS RECEIVED FROM THE COMMUNICATIONS DIRECTOR TO APPROVE AND EXECUTE THE PROPOSAL RECEIVED FROM A&W PLUMBING OF NESQUEHONING, PENNSYLVANIA, TO REPLACE THE HVAC AT THE COMMUNICATIONS CENTER IN THE AMOUNT OF \$60,000.00 UNDER COSTARS CONTRACT #008-115, PENDING CLARIFICATION OF PREVAILING WAGE REQUIREMENTS.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO TABLE THE PROPOSAL FROM A&W PLUMBING FOR CLARIFICATION OF THE PREVAILING WAGE REQUIREMENTS.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**CORRECTIONAL FACILITY:**

**#21-535 FIRE PUMP/JOHNSON CONTROLS:**

A PROPOSAL WAS RECEIVED FROM JOHNSON CONTROLS FIRE PROTECTION OF ALLENTOWN, PENNSYLVANIA, TO PROVIDE ANNUAL SERVICE TO THE FIRE PUMP SYSTEM LOCATED IN THE PUMP HOUSE AT THE CORRECTIONAL FACILITY FOR A TOTAL COST OF \$2,603.00 ANNUALLY FOR THE TERM OF SEPTEMBER 1, 2021 THROUGH AUGUST 31, 2022. (INCREASE OF \$100.00)

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE PROPOSAL FROM JOHNSON CONTROLS FIRE PROTECTION.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**HUMAN SERVICES:**

**#21-536 TEFAP/4<sup>TH</sup> QUARTER:**

THE 2020-21 FOURTH QUARTER (JULY THROUGH SEPTEMBER 2021) INVENTORY PARTICIPATION REPORT AND INVOICE EXPENSE REIMBURSEMENT REQUEST FOR CARBON COUNTY, THE EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP), WHICH HAS BEEN SUBMITTED TO THE DEPARTMENT OF AGRICULTURE.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE 2020-21 FOURTH QUARTER

NOVEMBER 4, 2021

(JULY THROUGH SEPTEMBER 2021) INVENTORY PARTICIPATION REPORT AND INVOICE EXPENSE REIMBURSEMENT REQUEST FOR CARBON COUNTY, THE EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP).

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**PLANNING & DEVELOPMENT:**

**#21-537 CDBG 2021 RESOLUTION/REVISED:**

A REQUEST WAS RECEIVED FROM THE PLANNING DIRECTOR TO ADOPT AND RATIFY THE REVISED FY2021 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS RESOLUTION FOR ENTITLEMENT AND NON-ENTITLEMENT COMMUNITIES.

**RESOLUTION #21-026**

**CDBG 2021**

A RESOLUTION OF THE CARBON COUNTY BOARD OF COMMISSIONERS, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, AS AUTHORIZED UNDER THE HOUSING AND COMMUNITY DEVELOPMENT ACT [42 USC 5301 AND 24 CFR PART 570], AND FURTHER CERTIFYING COMPLIANCE WITH THE REQUIREMENTS OF SAID PROGRAM.

**WHEREAS**, IT IS NECESSARY AND IN THE PUBLIC INTEREST THAT COUNTY OF CARBON, PENNSYLVANIA, RECEIVE FUNDS FROM THE COMMONWEALTH THROUGH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT IN ACCORDANCE WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND

**WHEREAS**, THE CARBON COUNTY BOARD OF COMMISSIONERS HAS THE LEGAL AUTHORITY AND RESPONSIBILITY UNDER ACT 179 TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS; AND

**WHEREAS**, THE COUNTY OF CARBON HAVE UNDERTAKEN A CONSIDERABLE CITIZEN PARTICIPATION PROCESS INCLUDING WRITTEN INVITATIONS TO MUNICIPALITIES, INFORMATIONAL MEETINGS, HEARINGS AND LEGAL NOTICES ALL OF WHICH CULMINATED IN THE PRIORITIZATION OF PROJECTS AND DEVELOPMENT OF A COMMUNITY DEVELOPMENT PLAN; AND

**WHEREAS**, THE COUNTY OF CARBON IS FAMILIAR WITH THE REQUIREMENTS OF THE PROGRAM AS PROVIDED FOR IN THE HOUSING AND COMMUNITY DEVELOPMENT ACT (HCDA) AND THE COMMUNITY DEVELOPMENT BLOCK GRANT REGULATIONS; AND

**WHEREAS**, THE BOROUGHES OF JIM THORPE, LEHIGHTON, & PALMERTON, AND THE TOWNSHIPS OF FRANKLIN & MAHONING, AND THE COUNTY OF CARBON WISHES TO APPLY FOR SAID FUNDS.

**NOW, THEREFORE, BE IT RESOLVED** BY THE CARBON COUNTY BOARD OF COMMISSIONERS THAT ITS OFFICE OF PLANNING AND DEVELOPMENT IS AUTHORIZED TO HAVE PREPARED THE NECESSARY FORMS AND DOCUMENTS TO SUBMIT AN APPLICATION TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR THE PURPOSES AFORESAID; AND

**BE IT FURTHER RESOLVED**, IF CDBG FUNDS ARE DETERMINED BY THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TO BE EXPENDED ON INELIGIBLE PROGRAM COSTS OR DO NOT MEET A NATIONAL OBJECTIVE, THE CARBON COUNTY BOARD OF COMMISSIONERS AGREES TO REPAY THE PROPORTION DEEMED INELIGIBLE FROM NON-FEDERAL SOURCES.

**BE IT FURTHER RESOLVED** THAT THE COMMUNITY DEVELOPMENT PLAN WAS DEVELOPED IN COORDINATION WITH LOW AND MODERATE INDIVIDUALS, INTERESTED ORGANIZATIONS, NON-PROFITS AND OTHER INTERESTED PARTIES THROUGH THE CITIZEN PARTICIPATION PROCESS AND MUNICIPAL INFORMATION GATHERING IS HEREBY ADOPTED; AND

**BE IT FURTHER RESOLVED** THAT WAYNE E NOTHSTEIN, CHAIRMAN OF THE CARBON COUNTY BOARD OF COMMISSIONERS IS EMPOWERED TO PLACE HIS/HER SIGNATURE, ON BEHALF OF THE GOVERNING BODY, ON NECESSARY APPLICATION FORMS AND AFFIX THERETO THE OFFICIAL SEAL OF



COUNTY OF CARBON.

ADOPTED BY THE CARBON COUNTY BOARD OF COMMISSIONERS AT THE REGULAR MEETING ON NOVEMBER 4<sup>TH</sup>, 2021.

**BOARD OF COMMISSIONERS OF THE COUNTY OF CARBON**

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN

/S/ ROCKY AHNER, VICE-CHAIRMAN

/S/ CHRIS LUKASEVICH, MEMBER

**ATTEST**

/S/ ELOISE K. AHNER

COUNTY ADMINISTRATOR/CHIEF CLERK

OCTOBER 29, 2021

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ADOPT AND RATIFY THE REVISED FY2021 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS RESOLUTION FOR ENTITLEMENT AND NON-ENTITLEMENT COMMUNITIES.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**PARKS/RECREATION:**

**#21-538 BANNER REQUESTS:**

BANNER REQUESTS WERE SUBMITTED FOR THE FOLLOWING:

RAISING THE HOUSE

LIGHTS AT THE LAKE

DECEMBER 3-5, 10-12, 17-19, 23 AND 26, 2021; JANUARY 1 AND 2, 2022

BANNER REQUEST: 11/19/21 TO 1/05/22

CARBON COUNTY FAIR & FRIENDS

KRIS KRINGLE FEST, NOVEMBER 26-28, 2021; DECEMBER 3-5, 10-12, 17-19, 2021

BANNER REQUEST: 11/12/21 TO 12/22/21

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE BANNER REQUESTS AS LISTED, WITH THE REVISION EXCLUDING JANUARY 1, 2022 REGARDING RAISING THE HOUSE, LIGHTS AT THE LAKE REQUEST.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**LIL-RUS FARMS:**

**#21-539 RENEWAL AGREEMENT/MCLP:**

THE RENEWAL OF AGRICULTURAL OPERATIONS AGREEMENT BETWEEN THE COUNTY AND LIL-RUS FARMS WAS SUBMITTED FOR APPROVAL. THE TERM OF THE RENEWAL SHALL BE THREE (3) YEARS COMMENCING ON JANUARY 6, 2022 AND ENDING JANUARY 7, 2025.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. NOTHSTEIN, TO TABLE THE RENEWAL OF AGRICULTURAL OPERATIONS AGREEMENT WITH LIL-RUS FARMS FOR REVIEW AND RECOMMENDATION FROM THE PARKS & RECREATION COMMISSION.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

NOTHSTEIN YES

**76 RENOVATION PROJECT:**

**#21-540 JOHNSON CONTROLS:**

A PROPOSAL WAS RECEIVED FROM JOHNSON CONTROLS FIRE PROTECTION OF ALLENTOWN, PENNSYLVANIA, FOR ONE ADDITIONAL ELECTRONIC DOOR LOCK FOR DOOR #403 AND A NEW MOTHERBOARD IN THE AMOUNT OF \$3,186.32. PROPOSAL INCLUDES PARTS, LABOR AND PROGRAMMING. PA CONTRACT #4400023962.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE PROPOSAL FROM JOHNSON CONTROLS FIRE PROTECTION AS LISTED.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**MAGISTRATES:**

**JANITORIAL SERVICES/LANSFORD:**

**#21-541 AGREEMENT/MISTRETТА:**

AN AGREEMENT WITH KRISTIANA MISTRETТА, SUMMIT HILL, PENNSYLVANIA, TO PERFORM JANITORIAL SERVICES AT MAGISTERIAL DISTRICT #56-3-03, RIDGE STREET, LANSFORD, PENNSYLVANIA WAS SUBMITTED FOR APPROVAL. COMPENSATION SHALL BE \$250.00 PER MONTH.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE AGREEMENT WITH KRISTIANA MISTRETТА.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**TAX ASSESSMENT:**

**#21-542 TAX REFUND:**

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS DUE A REFUND OF COUNTY REAL ESTATE TAXES:

**MUNICIPALITY:** LEHIGHTON BOROUGH

DISCOVERY MERCY  
201 SOUTH FIRST STREET  
LEHIGHTON, PA 18235

**PROPERTY CODE:** 12-28-10122

**PROPERTY RECORD CARD #:** 70A9-28-G1

REASON: THE TAXPAYER IS REQUESTING A REFUND DUE TO AN APPEAL RULING THE PROPERTY EXEMPT FROM TAXES DUE TO NONPROFIT. THE REFUND IS BASED ON THE DIFFERENCE IN ASSESSMENT OF 66,200. TAXES WERE PAID IN DISCOUNT PERIOD.

**TOTAL REFUND DUE:** \$794.73

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND AUTHORIZE PAYMENT OF THE REFUND TO DISCOVERY MERCY.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**TELEPHONE SYSTEM:**

**#21-543 INTEGRAONE:**

A SUPPORT AND MAINTENANCE AGREEMENT WITH INTEGRAONE OF ALLENTOWN, PENNSYLVANIA, TO PROVIDE ONSITE TELEPHONE SUPPORT FOR UP TO SIX (6) HOURS QUARTERLY FOR THE NEW INSTALLED IP PREMISE-BASED TELECOM SYSTEM AND UP TO THIRTY-TWO (32) HOURS OF REMOTE SUPPORT PER YEAR AT A COST OF \$7,702.00 WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE SUPPORT AND MAINTENANCE AGREEMENT WITH INTEGRAONE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**FURTHER BUSINESS:**

**#21-544** MOTION BY MR. LUKASEVICH, SECONDED BY MR. NOTHSTEIN, TO AMEND THE COMMISSIONERS MINUTES REGARDING OCTOBER 7 & 14, 2021 NOTING SYDNEY WERNETT ATTENDED THE MEETING AS A PRIVATE CITIZEN NOT AS A COUNTY EMPLOYEE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**#21-545** MOTION BY MR. LUKASEVICH TO AMEND THE AGENDA AS ADVERTISED FOR TODAY'S MEETING TO INCLUDE RENEW MOTION #21-485 FROM THE MEETING HELD OCTOBER 7, 2021 AND MOTION #21-497 FROM THE MEETING HELD ON OCTOBER 14, 2021 REGARDING THE AGREEMENT WITH PENN CREDIT CORPORATION TO ASSIST WITH THE COLLECTION OF COSTS, FINES AND RESTITUTION ON DELINQUENT ACCOUNTS AFTER THE CLERK OF COURTS COLLECTION DIVISION HAS EXHAUSTED ALL RESOURCES TO COLLECT OUTSTANDING DEBT.

MOTION DIED FOR LACK OF A SECOND.

MR. NOTHSTEIN ADVISED THE COUNTY IS WAITING FOR A LETTER FROM THE COUNTY ENGINEER CONFIRMING THE PROBLEM WITH THE HVAC AT THE COMMUNICATIONS CENTER IS AN EMERGENCY TO REPAIR OR REPLACE THE UNIT. TEMPERATURE AND HUMIDITY CAN DRASTICALLY AFFECT THE ELECTRONICS OF THE CENTER.

**COMMISSIONERS' REPORTS:**

COMMISSIONER AHNER ACKNOWLEDGED THE ELECTION POLL WORKERS FOR THE JOB THEY PERFORMED ON ELECTION DAY.

COMMISSIONER LUKASEVICH COMMENTED ON THE FOLLOWING:

- MAUCH CHUNK LAKE PARK PURCHASED SEVEN (7) ADDITIONAL MEMORIAL BENCHES
- ALLOWING CANDIDATES TO POST SIGNS AT POLLING PLACES DURING ELECTION DAY; ELECTION POLL WORKERS DUTIES AND RESPONSIBILITIES; METHOD THE MAIL-IN BALLOT TOTALS WERE DISPLAYED ON THE COUNTY'S WEBPAGE

**NOVEMBER 4, 2021**

- CONGRATULATED MRS. BONI AND MR. ZELIENKA ON THEIR VICTORY'S
- LETTER TO THE EDITOR SUBMITTED BY MR. LUKASEVICH
- CONGRATULATED MRS. BONI ON HER CAMPAIGN
- CYBER 102 REGARDING COUNTY'S FINANCIAL INFORMATION BEING POSTED ON CARBON COUNTY COMMISSIONERS FACEBOOK WEBPAGE AND HIS POSITION ON THE CCAP TECHNOLOGY COMMITTEE AS VICE-CHAIRMAN

COMMISSIONER NOTHSTEIN SPOKE OF THE FOLLOWING:

- NOTING THE CORRECTION REPORTED ON TV13, ELECTION WORKERS ARE NOT REQUIRED UNDER CIVIL SERVICE, HOWEVER; IT IS A REQUIREMENT FOR CHILDREN & YOUTH EMPLOYEES
- ELECTION ISSUES RELATIVE TO THE POLLING PLACES
- ENCOURAGED EVERYONE TO SUPPORT THE VETERANS DAY PARADE BEING HELD ON SUNDAY, NOVEMBER 7, 2021 AT 1:45 P.M.
- COUNTY'S FINANCIAL INFORMATION BEING POSTED ON CARBON COUNTY COMMISSIONERS FACEBOOK WEBPAGE

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:19 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN