

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE.

PRESENT WERE COMMISSIONERS LUKASEVICH AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER MARK A. SVERCHEK, COUNTY TREASURER RON SHEEHAN, COURT ADMINISTRATOR GREG ARMSTRONG, CLERK OF COURTS TYRA BONI, ADMINISTRATOR OF CHILDREN & YOUTH JILL GEISSINGER AND MEMBERS OF THE PRESS WERE ALSO PRESENT.

COMMISSIONER NOTHSTEIN WAS ABSENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE VICE-CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD SEPTEMBER 30, 2021.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

JERRY HOARE, JIM THORPE RE: CONCERNS WITH THE RENOVATION COSTS REGARDING THE POTENTIAL PURCHASE OF THE JIM THORPE SCHOOL DISTRICT ADMINISTRATION BUILDING

TINA HENNINGER, AQUASHICOLA RE: CONCERNS WITH RENOVATION COSTS RELATIVE TO THE POTENTIAL PURCHASE OF THE JIM THORPE SCHOOL DISTRICT ADMINISTRATION BUILDING; QUESTIONED WHY COUNTY OFFICES HAVE TO BE CENTRALIZED IN JIM THORPE

JEFF SNYDER, KUNKLETOWN RE: CONCERNS WITH THE RENOVATION COSTS REGARDING THE POTENTIAL PURCHASE OF THE JIM THORPE SCHOOL DISTRICT ADMINISTRATION BUILDING; TRAFFIC ISSUES IN JIM THORPE

OCTOBER 7, 2021

SYDNEY WERNETT, JIM THORPE

RE: PENN CREDIT CORPORATION RELATIVE TO  
CLERK OF COURTS

MR. AHNER ANNOUNCED ON OCTOBER 12, 2021, THE COMMISSIONERS WILL REVIEW THE FEASIBILITY STUDY RECEIVED FROM BOYLE CONSTRUCTION MANAGEMENT RELATIVE TO THE JIM THORPE SCHOOL DISTRICT ADMINISTRATION BUILDING LOCATED AT 410 CENTER AVENUE, JIM THORPE PA. RECOMMENDING THAT AFTER THE FEASIBILITY STUDY IS REVIEWED, ALL DOCUMENTS BE MADE AVAILABLE ON THE COUNTY WEBSITE AT [WWW.CARBONCOUNTY.COM](http://WWW.CARBONCOUNTY.COM) FOR TRANSPARENCY TO THE PUBLIC.

ON OCTOBER 14, 2021, DURING THE COMMISSIONERS' PUBLIC MEETING, A VOTE WILL BE CONDUCTED ON WHETHER THE COUNTY WILL PURSUE OR DECLINE THE PURCHASE OF THE JIM THORPE SCHOOL DISTRICT ADMINISTRATION BUILDING LOCATED AT 410 CENTER AVENUE, JIM THORPE PA. HE ENCOURAGED EVERYONE TO ATTEND THE COMMISSIONERS MEETING HELD ON OCTOBER 14, 2021.

MR. AHNER SPOKE OF HIS CONCERNS WITH THE JIM THORPE SCHOOL DISTRICT ADMINISTRATION BUILDING PROPERTY PROJECT DEVELOPING INTO A LARGER PROJECT THAN WAS ANTICIPATED. HE NOTED THAT THERE ARE SEVERAL PROJECTS WITHIN THE COUNTY THAT NEED TO BE ADDRESSED AND FINISHED; HOWEVER; THE MAIN CONCERN IS WITH ADDRESSING POTENTIAL SPACE FOR THE CHILDREN & YOUTH DEPARTMENT.

MR. LUKASEVICH DISCUSSED A STRATEGIC BUILDING PLAN CONTINUES TO BE AN ISSUE RELATIVE TO MEETING THE NEEDS OF THE COUNTY OFFICES. ON JANUARY 6, 2020, NUMEROUS CALLS WERE RECEIVED FOR STRATEGIC PAUSE FOR REVIEW OF POTENTIAL BUILDINGS IN ADDITION, MOTIONS WERE PRESENTED TO SUSPEND ALL CONSTRUCTION PROJECTS TO DEVELOP A STRATEGIC PLAN; HOWEVER; THE MOTION DIED DUE TO LACK OF SECOND. IN EVALUATING THE JIM THORPE SCHOOL DISTRICT ADMINISTRATION BUILDING THE COST AND TIME FRAME IS ESSENTIAL TO MEET THE NEEDS OF COUNTY SPACE.

**EXECUTIVE SESSIONS:**

THE VICE-CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSIONS WERE HELD:

OCTOBER 1, 2021	10:30 A.M.	PERSONNEL
OCTOBER 1, 2021	1:00 P.M.	PERSONNEL

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED OCTOBER 7, 2021.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:****GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 223784 THROUGH 223844 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 57,349.73
COUNTY PARKING FUND	\$ 801.74
AREA AGENCY ON AGING FUND	\$ 19,394.39
CHILDREN & YOUTH FUND	\$ 2,281.97
DOMESTIC RELATIONS FUND	\$ 453.14
WORKFORCE INVESTMENT ACT FUND	\$ 2.32
PARKS & RECREATION FUND	\$ 930.65
9-1-1 FUND	\$ 4,298.92
HAZ-MAT RESPONSE FUND	\$ 40.01
CENTRALIZED BOOKING FUND	\$ 85.07
VICTIM/WITNESS FUND	\$ 3.95
AFFORDABLE HOUSING FUND	\$ 1.52
COVID ARP FUND	\$ 4,730.00
CAPITAL PROJECTS FUND	\$ <u>5,311.80</u>
TOTAL:	\$ 95,685.21

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**TREASURER'S REPORT:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED SEPTEMBER 27, 2021 TO OCTOBER 1, 2021 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF OCTOBER 1, 2021:**

GENERAL FUND CHECKING ACCOUNT	\$ 1,875.70
GENERAL FUND SP NOW	\$ 16,135,243.65
PLGIT/PRIME	\$ 0.00
OPERATING RESERVE FUND	\$ 985,072.51
PLGIT/PRIME	\$ 0.00
RENTAL PROPERTY FUND	\$ 167,984.28
COUNTY PARKING FUND	\$ 1,821,236.50
PLGIT/PRIME	\$ 0.00
LIQUID FUELS TAX FUND	\$ 737,264.04
AREA AGENCY ON AGING FUND	\$ 127,945.02
CHILDREN & YOUTH FUND	\$ 488,342.91
HUMAN SERVICE AGENCY FUND	\$ 2,428.62
DOMESTIC RELATION IV-D FUND	\$ 176,401.11
WORKFORCE INVESTMENT ACT	\$ 9,483.77
PARKS & RECREATION FUND	\$ 278,597.81
CARBON TRANSPORTATION SYSTEM FUND	\$ 209,801.30
9-1-1 FUND	\$ 996,531.41
HAZMAT RESPONSE FUND	\$ 167,574.41
OFFENDER SUPERVISION FUND	\$ 582,683.21

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ADULT ELECTRONIC MONITORING FUND	\$ 172,818.78
FARMLAND PRESERVATION FUND	\$ 81,481.62
HUMAN SERVICE DEVELOPMENT FUND	\$ 12,467.60
HOMELESS GRANT FUND	\$ 6,802.91
CENTRALIZED BOOKING FUND	\$ 268,038.57
VICTIM/WITNESS FUND	\$ 7,402.78
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 64,035.27
COUNTY RECORDS IMPROVEMENTS FUND	\$ 17,404.51
JUVENILE SUPERVISION FEE FUND	\$ 44,384.84
COMMUNITY SERVICE FEE FUND	\$ 10,769.88
PROTHONOTARY AUTOMATION FUND	\$ 54,306.86
AFFORDABLE HOUSING FUND	\$ 376,619.39
CLERK OF COURTS AUTOMATION FUND	\$ 16,547.89
REGISTER OF WILLS AUTOMATION FUND	\$ 12,207.27
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,297.79
VITAL STATS IMPROVEMENT FUND	\$ 31,550.80
SUBSTANCE ABUSE EDUCATION	\$ 211,993.25
LIQUID FUELS/ACT 44	\$ 661,577.68
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 805,669.53
VICTIMS SERVICES FUND	\$ 101,751.89
HOTEL ROOM EXCISE TAX FUND	\$ 17,215.50
COVID ARP FUND	\$ 6,239,023.53
RR ECONOMIC DEVELOPMENT FUND	\$ 2,001,383.91
CDBG FUND	\$ 71.96
DEBT SERVICE FUND	\$ 1,269,574.94
CAPITAL PROJECTS FUND	\$ 9,815,423.52
PLGIT/PRIME	\$ 0.00
PLGIT/CD PURCHASE	\$ 0.00
FRINGE BENEFIT PAYMENT FUND	\$ 724,175.53
PAYROLL FUND	\$ 1,196.69
TAX CLAIM FUND	\$ 1,623,230.96

BOARD POLLED: AHNER YES  
LUKASEVICH YES

THE VICE-CHAIRMAN RECESSED THE REGULAR MEETING AT 10:44 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:57 A.M.

**PERSONNEL REPORT:**

**COUNTY DEPARTMENTS:**

**RESIGNATIONS:**

**JORDAN M. BOYER**, PALMERTON, PA – CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE OCTOBER 18, 2021.

**MEGAN L. VEEN**, TAMAQUA, PA – 911 OPERATOR, COMMUNICATIONS CENTER – EFFECTIVE OCTOBER 29, 2021.

**HIRE AS RECOMMENDED BY DEPARTMENT SUPERVISOR:**

**KARA M. BECK**, HELLERTOWN, PA – FULL-TIME ASSISTANT PUBLIC DEFENDER, PUBLIC DEFENDER’S OFFICE – EFFECTIVE OCTOBER 8, 2021.

**CHANGES OF STATUS:**

**SCOTT R. POMPA**, JIM THORPE, PA

FROM: PART-TIME PARKING/METER TECHNICIAN, PARKING FUND

TO: ACTING PARKING ADMINISTRATOR/SENIOR TECHNICIAN, PARKING FUND  
EFFECTIVE: OCTOBER 8, 2021

**HEATHER N. BROWN**, LEHIGHTON, PA  
FROM: CASEWORKER, PCWDA  
TO: ADMINISTRATOR TRAINEE, PCWDA  
EFFECTIVE: OCTOBER 11, 2021

**TINA FINK**, LEHIGHTON, PA  
FROM: LIVE SCAN OPERATOR/CORRECTIONS CLERK, CORRECTIONS  
TO: ADMINISTRATIVE ASSISTANT/RECORDS, CORRECTIONS  
EFFECTIVE: OCTOBER 11, 2021

**COREN KINTZ**, JIM THORPE, PA  
FROM: SECRETARY III, COMMISSIONERS' OFFICE  
TO: ADMINISTRATIVE ASSISTANT, COMMISSIONERS' OFFICE  
EFFECTIVE: OCTOBER 11, 2021

**SAMANTHA J. PATTEN**, ALLENTOWN, PA  
FROM: COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES  
TO: COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES  
EFFECTIVE: OCTOBER 18, 2021

**SEMINAR/TRAINING REQUESTS**

**AREA AGENCY ON AGING**

**RUSSELL W. SHADE**

**BONNIE M. SNYDER**

HARMONY/WELLSKY TUTORIALS FOR SAMS.NET & SAMS BASIC TRAINING FROM THE OLTL – WEBINARS  
PALMERTON, PA

**CHILDREN & YOUTH SERVICES**

**MARIE L. RUSNAK**

PCYA MEETING

POCONO MANOR, PA

COST: CONFERENCE FEE \$150.00, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**COMMISSIONERS'**

**SCOTT R. POMPA**

UPSAFETY 2021 USER CONFERENCE – VIRTUAL

JIM THORPE, PA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE PERSONNEL  
REPORT DATED OCTOBER 7, 2021.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

MR. LUKASEVICH NOTED HE WILL NOT BE ABSTAINING FROM THE VOTE REGARDING CHANGE OF  
STATUS FOR SCOTT R. POMPA, JIM THORPE, FROM PART-TIME PARKING/METER TECHNICIAN TO ACTING  
PARKING ADMINISTRATOR/SENIOR TECHNICIAN DUE TO THE POSITION BEING A CRITICAL FILL  
CURRENTLY.

**ACKNOWLEDGEMENTS/COURTS & ROW OFFICES:**

OCTOBER 7, 2021

**COURTS:**

**SEMINAR/TRAINING REQUESTS:**

**ADULT PROBATION**

**JUSTIN S. BILKA**

**SARA M. HOLLAND**

**MICHAEL J. JORDA**

TRAUMA INFORMED CARE TRAINING

NESQUEHONING, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**JUVENILE COUR**

**JOSEPH A. GRECO**

CLEAN TAC OFFICER TRAINING

CONSHOHOCKEN, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**KIMMY L. MULIK**

**SHAWN M. JONES**

**JANELLE M. ONDRUS**

**JOSEPH A. GRECO**

2021 JAMES E. ANDERSON PENNSYLVANIA CONFERENCE ON JUVENILE JUSTICE – VIRTUAL

JIM THORPE, PA

**CLERK OF COURTS**

**CHANGES OF STATUS:**

**ADAM J. NEVENGLOSKY**, NESQUEHONING, PA

FROM: DEPUTY CLERK

TO: SECOND DEPUTY

EFFECTIVE: RETROACTIVE TO OCTOBER 4, 2021

**JENNIFER L. HEFFELFINGER**, SUMMIT HILL, PA

FROM: DEPUTY CLERK

TO: BENCH WARRANT CLERK

EFFECTIVE: OCTOBER 7, 2021

**CONTROLLER**

**CHANGE OF STATUS:**

**JARRETT R. FARINA**, ALBRIGHTSVILLE, PA

FROM: ACCOUNTING MANAGER TRAINEE

TO: ACCOUNTING MANAGER

EFFECTIVE: RETROACTIVE TO OCTOBER 4, 2021

**SHERIFF**

**APPOINTMENTS:**

**JOHN P. ILES**, PALMERTON, PA – SPECIAL DEPUTY SHERIFF TRAINEE – EFFECTIVE OCTOBER 12, 2021.

**AUSTIN J. SIGNAROVITZ**, NAZARETH, PA – SPECIAL DEPUTY SHERIFF TRAINEE – EFFECTIVE OCTOBER 12, 2021.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACKNOWLEDGE THE PERSONNEL REPORT DATED OCTOBER 7, 2021.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**CORRESPONDENCE:**

THE SEPTEMBER 2021 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

NUMEROUS EMAILS WERE RECEIVED FROM DAVID BRADLEY, ET AL, RELATIVE TO THE LEHIGHTON AREA SCHOOL DISTRICT.

NOTIFICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT ADVISING THAT THE FIRST PUBLIC HEARING NOTICE FOR THE 2022 ANNUAL ACTION PLAN AND THE PENNSYLVANIA ADVISORY COMMITTEE MEETING (PHAC) WILL BE CONDUCTED ELECTRONICALLY VIA THE WEB ON OCTOBER 13, 2021 AT 1:00 P.M.

SEPTEMBER 2021 REPORT TO CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT, PRESENTED SEPTEMBER 30, 2021, WAS RECEIVED FROM SAVE CARBON COUNTY.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

RKR HESS, EAST STROUDSBURG, PA

APPLICANT: LEHIGHTON WATER AUTHORITY – S.R 443 WATERLINE CROSSING  
BLAKESLEE BOULEVARD DRIVE EAST  
WATERLINE FOR NEW HOSPITAL – LVC CARBON CAMPUS  
MAHONING TOWNSHIP, CARBON COUNTY

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION – ENGINEERING DISTRICT 5-0 FOR THE FOLLOWING PROJECT:

PLAN REVIEW REPORT  
PART 2-FINAL DESIGN, CARBON COUNTY BRIDGE #12  
T-516 (NORTH OLD STAGE ROAD) OVER MUD RUN  
PENN FOREST & KIDDER TOWNSHIP, CARBON COUNTY

**ADULT PROBATION:**

**#21-481 PCCD GRANT:**

A LETTER OF AWARD WAS RECEIVED FROM THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY (PCCD) FOR THE 2021 DRUG COURT & PRETRIAL DIVERSION INITIATIVE GRANT ADDRESSING TRAUMA, IN THE AMOUNT OF \$54,496.00, FOR THE TERM OCTOBER 1, 2021 THROUGH SEPTEMBER 29, 2022.

\*APPLICATION APPROVED JUNE 3, 2021 (AGENDA #21-274)

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE LETTER OF AWARD FROM THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY (PCCD).

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**ADVERTISING REQUEST:**

**ELECTIONS:**

**#21-482 REVISED 2021 MUNICIPAL ELECTION:**

THE ELECTION DIRECTOR REQUESTED APPROVAL OF THE REVISED ADVERTISEMENT OF ALL LEGAL NOTICES RELATIVE TO THE 2021 MUNICIPAL ELECTION.

OCTOBER 7, 2021

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE REVISED ADVERTISEMENT OF ALL LEGAL NOTICES RELATIVE TO THE 2021 MUNICIPAL ELECTION.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**CCCT/LANTA:**

**OPERATING ASSISTANCE:**

**#21-483 RESOLUTION/REVISED:**

THE REVISED FY 2021/2022 STATE OPERATING FINANCIAL ASSISTANCE RESOLUTION CERTIFYING OPERATING ASSISTANCE OF \$279,636.00 AND MATCH FUNDS OF NO LESS THAN \$41,945.00. (INCREASE OF \$976.00 REPLACES PREVIOUS AGENDA ITEM #21-284)

**RESOLUTION #21-022**

**RESOLUTION CERTIFYING THE LOCAL MATCH  
FOR STATE OPERATING FINANCIAL ASSISTANCE**

THE CARBON COUNTY COMMISSIONERS FOR CARBON COUNTY COMMUNITY TRANSIT RESOLVE AND CERTIFY THAT THE OPERATING FINANCIAL ASSISTANCE OF \$279,636 PROVIDED PURSUANT TO 74 PA.C.S. §1513 IS NEEDED IN FISCAL YEAR 2021/2022 OR IN A SUBSEQUENT FISCAL YEAR TO HELP PAY FOR PROJECTED OPERATING EXPENSES, INCLUDING ASSET MAINTENANCE COSTS; AND THAT THESE FUNDS WILL BE USED FOR THIS PURPOSE ONLY, BECAUSE THESE FUNDS ARE INELIGIBLE TO BE USED FOR ASSET, OR CAPITAL, IMPROVEMENTS PROJECTS; AND THAT ANY FUNDS NOT USED THIS FISCAL YEAR WILL BE RETAINED AND USED ONLY FOR OPERATING ASSISTANCE IN A SUBSEQUENT FISCAL YEAR(S).

FURTHER, THE CARBON COUNTY COMMISSIONERS RESOLVE AND CERTIFY THAT LOCAL, OR PRIVATE, CASH MATCHING FUNDS OF NO LESS THAN \$41,945 WILL BE PROVIDED IN FISCAL YEAR 2021/2022 BY THE COUNTY OF CARBON TO MATCH THE REQUESTED SECTION 1513 FUNDS.

I, ROCKY C. AHNER, VICE-CHAIRMAN OF THE CARBON COUNTY COMMISSIONERS DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE RESOLUTION ADOPTED AT A REGULAR MEETING OF THE CARBON COUNTY COMMISSIONERS HELD THE 7TH DAY OF OCTOBER, 2021.

DATE: OCTOBER 7, 2021

/S/ ROCKY C. AHNER,  
VICE-CHAIRMAN, BOARD OF COMMISSIONER

ATTEST:

COUNTY OF CARBON

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR OCTOBER 7<sup>TH</sup>, 2021

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ADOPT THE REVISED FY 2021/2022 STATE OPERATING FINANCIAL ASSISTANCE RESOLUTION CERTIFYING OPERATING ASSISTANCE OF \$279,636.00 AND MATCH FUNDS OF NO LESS THAN \$41,945.00.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**CHILDREN & YOUTH:**

**#21-484 NEEDS BASED PLAN:**

RATIFY THE SUBMISSION OF THE CARBON COUNTY CHILDREN AND YOUTH SERVICES NEEDS BASED PLAN AND BUDGET (NBB) FOR FISCAL YEAR 2022/2023 TO THE DEPARTMENT OF HUMAN SERVICES:

IN HOME SERVICES	\$4,710,687.00
COMMUNITY BASED	\$3,642,288.00
RESIDENTIAL	\$ 755,499.00



ADMINISTRATION	<u>\$ 398,616.00</u>
	\$ 9,507,090.00

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY THE NEEDS BASED PLAN AND BUDGET (NBB) FOR FISCAL YEAR 2022/2023 TO THE DEPARTMENT OF HUMAN SERVICES.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

JILL GEISSINGER, ADMINISTRATOR OF CHILDREN & YOUTH, THANKED THE COMMISSIONERS FOR RECOGNIZING THEIR NEED FOR SPACE. MS. GEISSINGER SPOKE OF THE SUBMISSION OF THE CARBON COUNTY CHILDREN AND YOUTH SERVICES NEEDS BASED PLAN AND BUDGET IN THE AMOUNT OF \$9,507,090.00 TO ASSIST WITH THE 20% INCREASE IN REPORTS OVER THE PAST TWO (2) YEARS INCLUDING A 60% INCREASE IN PLACEMENTS, ADDITIONAL PERSONNEL AND OFFICE SPACE.

**CLERK OF COURTS:**

**#21-485 PENN CREDIT CORPORATION:**

A REQUEST WAS RECEIVED FROM THE CLERK OF COURTS FOR AN AGREEMENT WITH PENN CREDIT CORPORATION TO ASSIST WITH THE COLLECTION OF COSTS, FINES AND RESTITUTION ON DELINQUENT ACCOUNTS AFTER THE CLERK OF COURTS COLLECTION DIVISION HAS EXHAUSTED ALL RESOURCES TO COLLECT OUTSTANDING DEBT. A FEE OF 25% WOULD BE ADDED TO THE OUTSTANDING DEBT TOTAL PER CASE AT NO COST TO THE COUNTY. THE AGREEMENT SHALL CONTINUE UNTIL TERMINATED BY EITHER PARTY UPON SIXTY (60) DAYS WRITTEN NOTICE TO THE OTHER PARTY.

MOTION BY MR. LUKASEVICH TO APPROVE AND EXECUTE.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO TABLE THE AGREEMENT WITH PENN CREDIT CORPORATION FOR DISCUSSION.

MR. AHNER ASKED FOR FURTHER CLARIFICATION ON THE AGREEMENT WITH PENN CREDIT CORPORATION.

MRS. BONI DISCUSSED THE AGREEMENT WITH PENN CREDIT CORPORATION WOULD ASSIST WITH THE COLLECTION OF COSTS, FINES AND RESTITUTION ON DELINQUENT ACCOUNTS AFTER THE CLERK OF COURTS COLLECTION DIVISION HAS EXHAUSTED ALL RESOURCES TO COLLECT OUTSTANDING DEBT AS PER COURT ORDER.

BOARD POLLED: AHNER YES  
LUKASEVICH NO

SOLICITOR ASKS IF THERE IS A SECOND TO APPROVE AND EXECUTE, NO SECOND, MOTION DIES.

**COMMUNICATIONS/911:**

**#21-486 PEMA/AUDIT:**

A REQUEST WAS RECEIVED FROM THE COMMUNICATIONS DIRECTOR FOR EXECUTION OF THE REPRESENTATION LETTER WITH MAHER DUESSEL CERTIFIED PUBLIC ACCOUNTANTS OF PITTSBURGH, PENNSYLVANIA, (CONTRACTED BY PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY - PEMA) TO AUDIT THE FINANCIAL STATEMENTS OF CARBON COUNTY 911 FOR THE YEARS 2019 & 2020.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND AUTHORIZE EXECUTION OF THE REPRESENTATION LETTER WITH MAHER DUESSEL.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**#21-487 AGREEMENT/TYLER TECHNOLOGIES:**

OCTOBER 7, 2021

A REQUEST WAS RECEIVED FROM THE COMMUNICATIONS DIRECTOR FOR AN AGREEMENT WITH TYLER TECHNOLOGIES, INCORPORATED OF PLANO, TEXAS, TO PURCHASE CREW FORCE SOFTWARE TO BE UTILIZED BY THE DISPATCHERS, FIRE AND EMS DEPARTMENTS. TOTAL COST OF \$61,849.00; RECURRING COSTS:

\$10,456.00 MAINTENANCE, \$3,000.00 MOBILITY HOSTING FEE, FOR A TOTAL OF \$13,456.00 ANNUALLY.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE AGREEMENT WITH TYLER TECHNOLOGIES INCORPORATED.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**COURTS:**

**#21-488 PENTELEDATA/AGREEMENT:**

AN AGREEMENT WITH PENTELEDATA TO RELOCATE VIA CABLE MODEM FROM THE ADULT PROBATION OFFICE TO THE NEW LOCATION AT 76 SUSQUEHANNA STREET. THE RELOCATION FEES WILL BE WAIVED DUE TO THE CONTRACT BEING A 3-YEAR SERVICE, MONTHLY RECURRING FEE OF \$70.95.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE AGREEMENT WITH PENTELEDATA.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**SERVICE AGREEMENT:**

**#21-489 CINTAS FIRE PROTECTION:**

AN UPDATED AGREEMENT WITH CINTAS FIRE PROTECTION FOR INSPECTION OF FIRE EXTINGUISHERS, THE COST IS DEPENDENT UPON THE TYPE OF EQUIPMENT, AT VARIOUS LOCATIONS WAS SUBMITTED FOR APPROVAL. THE TERM OF THE AGREEMENT IS ONE YEAR COMMENCING ON SEPTEMBER 30, 2021 WITH SUCCESSIVE ANNUAL RENEWALS UNLESS TERMINATED BY EITHER PARTY PROVIDING SIXTY (60) DAYS WRITTEN NOTICE.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE AGREEMENT WITH CINTAS FIRE PROTECTION.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**SOLICITOR'S REPORT:**

**COUNTY PARKING LOT TRAIL:**

**#21-490 REMOVABLE BOLLARD INSTALLATION/TIME CHANGE:**

RATIFY THE TIME CHANGE REQUEST WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE CARBON COUNTY PARKING LOT TRAIL THROUGH THE ECMS (ELECTRONIC CONSTRUCTION MANAGEMENT SYSTEM) FOR REMOVABLE BOLLARD INSTALLATION DUE TO PRODUCTION AND DELIVERY OF UNIT.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY THE TIME CHANGE FOR THE CARBON COUNTY PARKING LOT TRAIL THROUGH THE ECMS (ELECTRONIC CONSTRUCTION MANAGEMENT SYSTEM) FOR REMOVABLE BOLLARD INSTALLATION.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**MAGISTRATES:**

**JANITORIAL SERVICES:**

**#21-491 RESIGNATION/KMETZ:**

A COMMUNICATION WAS RECEIVED FROM ROSALIE KMETZ ADVISING OF HER RESIGNATION AS THE CONTRACTED JANITOR AT CARBON COUNTY MAGISTERIAL DISTRICT #56-3-03 IN LANSFORD, EFFECTIVE NOVEMBER 1, 2021.

MOTION BY MR. LUKASEVICH, SECONDED MR. AHNER, TO ACCEPT THE RESIGNATION OF ROSALIE KMETZ AS THE CONTRACTED JANITOR AT CARBON COUNTY MAGISTERIAL DISTRICT #56-3-03.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**PARKS/RECREATION:**

**#21-492 AGREEMENT/MCLP:**

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE MAUCH CHUNK LAKE PARK WAS SUBMITTED FOR THE FOLLOWING:

RAISING THE HOUSE

A DRIVE THROUGH HOLIDAY LIGHT DISPLAY AT MAUCH CHUNK LAKE PARK

NOVEMBER 26, 27 AND 28, 2021

DECEMBER 3, 4, 5, 10, 11, 12, 17, 18, 19, 23, 24 AND 26, 2021

JANUARY 1 AND 2, 2022

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE SPECIAL ACTIVITIES AGREEMENT WITH THE FOLLOWING EXCEPTIONS: NOVEMBER 26, 2021, DECEMBER 24, 2021 AND JANUARY 1, 2022 ARE EXCLUDED; NO SET UP PRIOR TO OCTOBER 23, 2021; REIMBURSEMENT FOR ELECTRIC USAGE TO BE INCLUDED.

BOARD POLLED: AHNER YES  
LUKASEVICH YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER AHNER COMMENTED ON EMAILS RECEIVED FROM THE LEHIGH VALLEY HEALTH NETWORK AND ST. LUKE'S HOSPITALS NOTING THE COVID VACCINES ARE CURRENTLY NOT AVAILABLE AT THE HOSPITALS IN CARBON COUNTY LOCATION.

COMMISSIONER LUKASEVICH ANNOUNCED THE COUNTY IS SEEKING JUDGES OF ELECTION AND POLL WORKERS FOR THE NOVEMBER 2, 2021 ELECTION.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:23 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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ROCKY C. AHNER, VICE-CHAIRMAN