

AUGUST 12, 2021

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER, COURT ADMINISTRATOR, TONY GANGUZZA, CONSTRUCTION MANAGER, CLERK OF COURTS, PUBLIC DEFENDER LEVY, JASON SHELLHAMMER DIRECTOR OF GIS, LAUREN BABINETZ, GIS INTERN, DAWN BOWMAN DIRECTOR OF HUMAN RESOURCES AND MEMBERS OF THE PRESS WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE – CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JULY 29, 2021.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSIONS WERE HELD.

AUGUST 6, 2021 11:00 A.M. PERSONNEL

AUGUST 10, 2021 10:15 A.M. PERSONNEL

AUGUST 12, 2021 9:00 A.M. PERSONNEL

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MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

APPROVAL OF CHECK NUMBERS 222657 THROUGH 222801 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 86,901.90
RENTAL PROPERTY FUND	\$ 916.98
COUNTY PARKING FUND	\$ 2,810.28
LIQUID FUELS FUND	\$ 259.41
AREA AGENCY ON AGING FUND	\$ 4,663.81
CHILDREN & YOUTH FUND	\$ 72,775.89
DOMESTIC RELATIONS FUND	\$ 6,933.36
WORKFORCE INVESTMENT ACT FUND	\$ 1,831.42
PARKS & RECREATION FUND	\$ 7,706.74
9-1-1 FUND	\$ 17,826.54
HAZ-MAT RESPONSE FUND	\$ 59.50
FARMLAND PRESERVATION FUND	\$ 17,290.45
CENTRALIZED BOOKING FUND	\$ 86.02
VICTIM/WITNESS FUND	\$ 70.38
AFFORDABLE HOUSING FUND	\$ 0.46
CDBG FUND	\$ 8.56
CAPITAL PROJECTS FUND	\$ 78,273.33
FRINGE BENEFIT PAYMENT FUND	\$ 1,445.97
TAX CLAIM FUND	\$ <u>498,731.37</u>
TOTAL:	\$ 798,592.37

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

TREASURER'S REPORTS:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED JULY 26, 2021 TO JULY 31, 2021 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF JULY 31, 2021:

GENERAL FUND CHECKING ACCOUNT	\$ 1,413.83
GENERAL FUND SP NOW	\$ 18,247,554.51
PLGIT/PRIME	\$ 0.00
OPERATING RESERVE FUND	\$ 984,661.07
PLGIT/PRIME	\$ 0.00
RENTAL PROPERTY FUND	\$ 169,530.97
COUNTY PARKING FUND	\$ 1,603,205.47
PLGIT/PRIME	\$ 0.00
LIQUID FUELS TAX FUND	\$ 739,977.97
AREA AGENCY ON AGING FUND	\$ 214,986.47

CHILDREN & YOUTH FUND	\$ 257,501.45
HUMAN SERVICE AGENCY FUND	\$ 8,346.19
DOMESTIC RELATION IV-D FUND	\$ 169,304.03
WORKFORCE INVESTMENT ACT	\$ 31,758.03
PARKS & RECREATION FUND	\$ 269,071.58
CARBON TRANSPORTATION SYSTEM FUND	\$ 214,330.96
9-1-1 FUND	\$ 828,976.46
HAZMAT RESPONSE FUND	\$ 167,822.69
OFFENDER SUPERVISION FUND	\$ 547,250.39
ADULT ELECTRONIC MONITORING FUND	\$ 169,439.04
FARMLAND PRESERVATION FUND	\$ 67,484.96
HUMAN SERVICE DEVELOPMENT FUND	\$ 109.92
HOMELESS GRANT FUND	\$ 5,001.47
CENTRALIZED BOOKING FUND	\$ 260,687.81
VICTIM/WITNESS FUND	\$ 7,534.84
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 57,562.63
COUNTY RECORDS IMPROVEMENTS FUND	\$ 13,099.97
JUVENILE SUPERVISION FEE FUND	\$ 43,475.56
COMMUNITY SERVICE FEE FUND	\$ 10,558.55
PROTHONOTARY AUTOMATION FUND	\$ 52,240.01
AFFORDABLE HOUSING FUND	\$ 355,185.83
CLERK OF COURTS AUTOMATION FUND	\$ 15,627.10
REGISTER OF WILLS AUTOMATION FUND	\$ 20,042.56
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,295.16
VITAL STATS IMPROVEMENT FUND	\$ 27,064.82
SUBSTANCE ABUSE EDUCATION	\$ 207,271.04
LIQUID FUELS/ACT 44	\$ 661,301.36
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 742,516.59
VICTIMS SERVICES FUND	\$ 97,806.80
HOTEL ROOM EXCISE TAX FUND	\$ 464,192.54
COVID ARP FUND	\$ 6,236,417.64
RR ECONOMIC DEVELOPMENT FUND	\$ 2,000,547.98
CDBG FUND	\$ 33,523.69
DEBT SERVICE FUND	\$ 1,183,948.09
CAPITAL PROJECTS FUND	\$ 11,072,345.03
PLGIT/PRIME	\$ 0.00
PLGIT/CD PURCHASE	\$ 0.00
FRINGE BENEFIT PAYMENT FUND	\$ 222,479.40
PAYROLL FUND	\$ 187,591.83
TAX CLAIM FUND	\$ 1,487,270.36

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED AUGUST 2, 2021 TO AUGUST 6, 2021 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF AUGUST 6, 2021:

GENERAL FUND CHECKING ACCOUNT	\$ 1,413.83
GENERAL FUND SP NOW	\$ 18,304,660.21
PLGIT/PRIME	\$ 0.00
OPERATING RESERVE FUND	\$ 984,661.07

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PLGIT/PRIME	\$	0.00
RENTAL PROPERTY FUND	\$	168,830.97
COUNTY PARKING FUND	\$	1,629,612.09
PLGIT/PRIME	\$	0.00
LIQUID FUELS TAX FUND	\$	739,977.97
AREA AGENCY ON AGING FUND	\$	327,609.53
CHILDREN & YOUTH FUND	\$	296,345.95
HUMAN SERVICE AGENCY FUND	\$	21,364.17
DOMESTIC RELATION IV-D FUND	\$	168,889.53
WORKFORCE INVESTMENT ACT	\$	31,758.03
PARKS & RECREATION FUND	\$	282,246.44
CARBON TRANSPORTATION SYSTEM FUND	\$	150,172.96
9-1-1 FUND	\$	829,257.86
HAZMAT RESPONSE FUND	\$	167,787.21
OFFENDER SUPERVISION FUND	\$	563,954.15
ADULT ELECTRONIC MONITORING FUND	\$	170,693.36
FARMLAND PRESERVATION FUND	\$	79,423.72
HUMAN SERVICE DEVELOPMENT FUND	\$	109.92
HOMELESS GRANT FUND	\$	11,840.47
CENTRALIZED BOOKING FUND	\$	266,740.74
VICTIM/WITNESS FUND	\$	7,513.84
RECORDER OF DEEDS IMPROVEMENT FUND	\$	57,562.63
COUNTY RECORDS IMPROVEMENTS FUND	\$	13,099.97
JUVENILE SUPERVISION FEE FUND	\$	44,016.41
COMMUNITY SERVICE FEE FUND	\$	10,594.83
PROTHONOTARY AUTOMATION FUND	\$	53,215.26
AFFORDABLE HOUSING FUND	\$	355,185.83
CLERK OF COURTS AUTOMATION FUND	\$	16,057.72
REGISTER OF WILLS AUTOMATION FUND	\$	20,382.56
JUVENILE ELECTRONIC MONITORING FUND	\$	6,295.16
VITAL STATS IMPROVEMENT FUND	\$	31,537.68
SUBSTANCE ABUSE EDUCATION	\$	209,605.58
LIQUID FUELS/ACT 44	\$	661,301.36
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$	742,516.59
VICTIMS SERVICES FUND	\$	99,687.80
HOTEL ROOM EXCISE TAX FUND	\$	478,299.81
COVID ARP FUND	\$	6,236,417.64
RR ECONOMIC DEVELOPMENT FUND	\$	2,000,547.98
CDBG FUND	\$	51.69
DEBT SERVICE FUND	\$	1,183,972.23
CAPITAL PROJECTS FUND	\$	10,958,844.09
PLGIT/PRIME	\$	0.00
PLGIT/CD PURCHASE	\$	0.00
FRINGE BENEFIT PAYMENT FUND	\$	222,479.40
PAYROLL FUND	\$	23,446.70
TAX CLAIM FUND	\$	1,554,123.18

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:34 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:45 A.M.

PERSONNEL REPORT:

RETIREMENT:

DEBORAH J. GIGLIOTTI, SUMMIT HILL, PA – 911 CENTER/EMA AIDE, COMMUNICATIONS CENTER – EFFECTIVE OCTOBER 1, 2021.

RESIGNATION:

JANERIA A. HOLLOWAY, ALLENTOWN, PA – COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES – AUGUST 13, 2021.

HIRES AS RECOMMENDED BY DEPARTMENT SUPERVISOR:

DAVID J. ADAMITIS JR., BROCKTON, PA – MAINTENANCE II, BUILDINGS & GROUNDS – EFFECTIVE AUGUST 23, 2021.
MELISSA F. SHELLOCK, WEATHERLY, PA – CLEANING PERSON, BUILDINGS & GROUNDS – EFFECTIVE AUGUST 30, 2021.

COURT APPOINTMENT:

JOANNE M. MAURER, NESQUEHONING, PA – LEAD JUDICIAL SECRETARY TRAINEE, COURT ADMINISTRATION – EFFECTIVE AUGUST 23, 2021.

CHANGES OF STATUS:

PAUL J. LEVY, ALLENTOWN, PA

FROM: TEMPORARY FULL-TIME CHIEF PUBLIC DEFENDER TRAINEE, PUBLIC DEFENDER'S OFFICE

TO: CHIEF PUBLIC DEFENDER, PUBLIC DEFENDER'S OFFICE

EFFECTIVE: AUGUST 13, 2021

CASI J. PAPAY, PALMERTON, PA

FROM: PART-TIME LEGAL SECRETARY, DISTRICT ATTORNEY'S OFFICE

TO: CLERICAL SPECIALIST, DISTRICT ATTORNEY'S OFFICE

EFFECTIVE: AUGUST 23, 2021

KELLY M. MACDONALD, SUMMIT HILL, PA

FROM: 911 OPERATOR, COMMUNICATIONS CENTER

TO: DOMESTIC RELATIONS SPECIALIST I, DOMESTIC RELATIONS

EFFECTIVE: AUGUST 23, 2021

LEAVE OF ABSENCE:

PARKING FUND

RICHARD W. ANTHONY JR., LEHIGHTON, PA

PART-TIME PARKING/METER ATTENDANT

FROM: JULY 21, 2021

TO: SEPTEMBER 15, 2021

AUGUST 12, 2021

SEMINAR/TRAINING REQUESTS:

COMMUNICATIONS CENTER

THOMAS B. WASSIL

PUBLIC SAFETY TELECOMMUNICATOR 1, 7TH EDITION – INSTRUCTOR ONLINE #59995

NESQUEHONING, PA

COST: CONFERENCE FEE \$489.00

HUMAN RESOURCES

DAWN M. BOWMAN

LISA A. MARKS

2021 SCHRPP ANNUAL CONFERENCE

CARROLL VALLEY, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

VETERANS AFFAIRS

CHRISTINE M. LECLAIR

TWV SUMMIT 2021

DENVER, CO

WIOA

BENJAMIN P. WINN

LEADERSHIP CARBON: BUILDING LEADERS FOR OUR COMMUNITY

LEHIGHTON, PA

COST: CONFERENCE FEE \$347.00, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:

ADULT PROBATION

RICHMOND S. PARSONS

GREGORY J. JOHNSON

VA VETERANS JUSTICE OUTREACH SUMMIT 2021 – VIRTUAL

JIM THORPE, PA

NICOLE A. HORN

2021 COUNTY CHIEF ADULT PROBATION AND PAROLE OFFICERS ASSOCIATION OF PENNSYLVANIA ANNUAL CONFERENCE STATE COLLEGE, PA

COST: CONFERENCE FEE \$225.00, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS CONTINUED:

ADULT PROBATION

GREGORY J. JOHNSON

MATTHEW D. HASSICK

103RD BASIC FIREARMS TRAINING ACADEMY (BTA)

HARRISBURG, PA

103RD BASIC FIREARMS TRAINING ACADEMY RANGE INSTRUCTION

ANNVILLE, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

VARIOUS OFFICES:

MANDATORY 2021 SECURITY AWARENESS TRAINING (FOR EMPLOYEES WITH COMPUTER AND/OR MOBILE ACCESS)

COURT COMPUTER IT SYSTEMS

REBECCA COLLURA
PAYTON BATT

COURT ADMINISTRATION

KRISTIN LEFFLER
SARAH SHERER
AMANDA MILLER
JOANNE DONNELLY
ANGELA SALLEMI
ASHLEY UNANGST
RAYONNA FEDOR
MICHAEL PODSKOCH
SHERRI KLEINTOP
CARLA HILL
JONATHAN PHILLIPS
PATRICIA LAWLESS

DOMESTIC RELATIONS

JENNIFER WERTMAN
STACY KATTNER
LAUREN HOLLAND
EMMA KELSALL
RACHEL MOYER
RASHUNDA YUHAS
KAREN GASKER
BRIDGET JOHNSTON
SAMANTHA JONES
TRACY SMITH

JUVENILE PROBATION

JANELLE ONDRUS
JAMES DODSON
JOSEPH GRECO
KIMMY MULIK
KUMRA VUKELJ
SHAWN JONES
CRYSTAL SMITH

MDJ – JIM THORPE

WENDY SMELAS
SUSAN JOYCE
KIMBERLY HOUSER
KELLY SHERIDAN

REGISTER OF WILLS

BARBARA MILLER
ELIZABETH DODSON
HANNAH ROBLES

SHERIFF’S DEPARTMENT

DANIEL LONG
KAREN FLEXER
KRISTY CUMMINS
MITCHELL KRAMER
TIMOTHY DUGAN
NATHANIEL HREBIK
RYAN REHATCHEK
BRIAN HAWK
DANIEL ZEIGLER
NICOLE THALMANN
JILLIAN FITTOS
JESSICA CRESSLEY
JOSEPH BERKE
JOSEPH BETTINE
CHERYL HONCHEN
NICOLE HORN
APRIL SHIRK
MICHAEL JORDA
JUSTIN BILKA
KEEGAN MCDEVITT
GREGORY JOHNSON
MATTHEW HASSICK

CLERK OF COURTS

KAREN SWEENEY
JENNIFER HEFFELFINGER
CARLA FRITZ
MICHELLE ANTIGA
REGINA D’ANCONA
LISA SHERRY

PROTHONOTARY

KELLY SOLT
MICHELE GALLAGHER
SYDNEY WERNETT
HEATHER WILLIAMS
MELISSA ARMBRUSTER

ADULT PROBATION

TAMMY WALL
RICHMOND PARSONS
NANCY RIVERA
SARA HOLLAND
MATTHEW KIMMEL
KIMBERLY COOPER
BRIAN MITTURA
IAN ACHBERGER
KENDALL JURACKA
ROBERT LILLY
ALYSSA SMITH
MICHAEL STASKO
TYLER DIETZ
DAKOTA BAKER
JOSEPH DUNNER
JAMES GOLDING
JERRY HONCHEN
JOHN RUFF
ROBERT GOGEL
TARA TRAINER
MOLLY WATTS
MICHELLE MILLER

MDJ – LANSFORD

DONNA PECK
JOANNE RECLA
CARLA BARTELT

MDJ – PALMERTON

JAMIE GRAVER
GAIL BERGER
MICHELE HUSZAR

MDJ – WEATHERLY

FRANK SHOR
KAREN RAYNO
LYNN DONNELLY
JESSICA KOSCO
NICOLE DROB

BUREAU OF COLLECTIONS

JODI SONAN
ADAM NEVENGLOSKY

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE PERSONNEL REPORT
DATED AUGUST 12, 2021.

BOARD POLLED: AHNER YES*
LUKASEVICH YES*
NOTHSTEIN YES*

*MR. AHNER STATED, “I VOTE YES, WITH THE
EXCEPTION OF THE LEAVE OF ABSENCE OF
RICHARD W. ANTHONY JR. PART-TIME
PARKING/METER ATTENDANT.

*MR. LUKASEVICH STATED, “I VOTE YES, WITH THE
EXCEPTION OF THE LEAVE OF ABSENCE OF
RICHARD W. ANTHONY JR. PART-TIME

AUGUST 12, 2021

PARKING/METER ATTENDANT.

*MR. NOTHSTEIN STATED, "I VOTE YES, WITH THE EXCEPTION OF THE LEAVE OF ABSENCE OF RICHARD W. ANTHONY JR. PART-TIME PARKING/METER ATTENDANT.

CORRESPONDENCE:

THE JULY 2021 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

JULY 2021 REPORT TO CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT, PRESENTED AUGUST 6, 2021, WAS RECEIVED FROM SAVE CARBON COUNTY.

A COPY OF A LETTER WAS RECEIVED FROM BENJAMIN ALLEN THANKING THE CARBON COUNTY ARCHIVES DIRECTOR AND STAFF FOR THEIR KINDNESS, DIRECTION AND SUPPORT WITH OBTAINING GENEALOGICAL RECORDS.

AN ADDENDUM TO THE ORIGINAL PERMIT ISSUED ON AUGUST 28, 1985 WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

BET ASSOCIATES IV, LLC
SURFACE MINING PERMIT NO. 54733020C10
LCN MINE OPERATION
TAMAQUA, COALDALE, LANSFORD, SUMMIT HILL & NESQUEHONING BOROUGH,
SCHUYLKILL CARBON COUNTIES

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

HAZLETON CITY AUTHORITY, HAZLETON, PA
JOHN G. SYNOSKI, DIRECTOR OF ENGINEERING, HAZLETON CITY AUTHORITY-
WATER DEPARTMENT
SR 940 IMPROVEMENT PROJECT
HCA DISTRIBUTION IMPROVEMENT PROJECT
MAHANoy TOWNSHIP, CARBON COUNTY & SCHUYLKILL COUNTY

TES&P THOMPSON ENVIRONMENTAL SURVEYS & PERMITTING, LLC
HAZLETON BELTWAY CENTER - BLUECUP VENTURES, LLC
MUNICIPAL NOTIFICATION ACTS 14/67/68/127
HAZLE TOWNSHIP, LUZERNE COUNTY, KLINE TOWNSHIP, SCHUYLKILL COUNTY
& BANKS TOWNSHIP, CARBON COUNTY.

CORRESPONDENCE WAS RECEIVED FROM ADVANTAGE ENGINEERS REPRESENTING VERIZON WIRELESS INFORMING THE COUNTY THAT VERIZON IS PROPOSING TO UPGRADE ITS EXISTING EQUIPMENT AS PER THE BUILDING AND ROOFTOP AGREEMENT.

ADVERTISING REQUESTS:

#21-381 CDBG/MODIFICATION:

AUTHORIZE THE ADVERTISEMENT OF A ZOOM PUBLIC NOTICE REGARDING THE PROPOSED MODIFICATION TO PALMERTON BOROUGH FY2020 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AS FOLLOWS:

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

#21-388 CONTRACT ADDENDA:

ADDENDA TO EXTEND THE RATES OF THE FOLLOWING 2020-2021 PURCHASE OF SERVICE AGREEMENTS FOR 180 DAYS FROM THE FISCAL YEAR ENDING JUNE 30, 2021 OR UNTIL THE FINALIZATION OF THE FY 2021-2022 CONTRACTS:

ADELPHOI VILLAGE, LATROBE, PA
CHILDREN'S HOME OF EASTON, EASTON, PA
CLEAR VISION RESIDENTIAL TREATMENT SERVICES, INC., MONTGOMERY, PA
CONCERN-PROFESSIONAL SERVICES FOR CHILDREN, YOUTH & FAMILIES, FLEETWOOD, PA
CORNELL ABRAXAS GROUP, INC., PITTSBURGH, PA
DIAKON CHILD, FAMILY & COMMUNITY MINISTRIES, TOPTON, PA
HOFFMAN HOMES FOR YOUTH, LITTLESTOWN, PA
KIDSPACE NATIONAL CENTERS, INC., SCHNECKSVILLE, PA
PINEBROOK FAMILY ANSWERS, ALLENTOWN, PA
UNITED CHILDREN'S HOMES, INC., HAZLETON, PA
VISION QUEST, TUCSON, AZ

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE ADDENDA TO THE AGREEMENTS AS LISTED.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

CORRECTIONAL FACILITY:

#21-389 PROPOSAL TREMCO ROOFING RESTORATION PROJECT:

A PROPOSAL WAS SUBMITTED FROM TREMCO ROOFING AND BUILDING MAINTENANCE OF BEACHWOOD, OHIO, FOR A ROOF RESTORATION AND SKYLIGHT REPLACEMENT AT THE CORRECTIONAL FACILITY AT A COST OF \$1,039,664.06. (CONTRACT #KPN-A-202012-04)

MOTION BY MR. LUKASEVICH, SECONDED MR. AHNER, TO APPROVE AND EXECUTE THE PROPOSAL FROM TREMCO ROOFING AND BUILDING MAINTENANCE.

MR. LUKASEVICH NOTED A MAJORITY OF THE ROOF RESTORATION AND SKYLIGHT REPLACEMENT PROJECT WAS IN THE BUDGET.

MR. AHNER COMMENTED ON THE SUPPORT FROM TREMCO ROOFING AND BUILDING MAINTENANCE WITH MAINTAINING THE COST OF THE PROJECT THROUGHOUT THE PROCESS.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

HUMAN RESOURCES:

#21-390 COBRA SOLUTIONS:

THE INVOICE FOR RENEWAL SOFTWARE MAINTENANCE WITH COBRA SOLUTIONS OF TEMPE, ARIZONA, FOR THE TERM 7/01/21 THROUGH 6/30/22 AT A COST OF \$395.00 WAS PRESENTED FOR APPROVAL. (NO CHANGE IN COST SINCE INCEPTION IN 2011).

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MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE RENEWAL WITH COBRA SOLUTIONS.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

HUMAN SERVICES:

#21-391 STATE FOOD/EXPENSE & DATA:

THE FY 2020/2021 STATE FOOD PURCHASE PROGRAM'S FOURTH AND FINAL QUARTER EXPENSE AND DATA REPORT AS SUBMITTED BY SHEPHERD HOUSE, INCORPORATED TO THE DEPARTMENT OF AGRICULTURE FOR ACCEPTANCE.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE FY 2020/2021 STATE FOOD PURCHASE PROGRAM'S FOURTH AND FINAL QUARTER EXPENSE AND DATA REPORT.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

#21-392 3RD QUARTER/CARES/TEFAP:

THE 2020-2021 THIRD QUARTER CARES (APRIL 2021 THROUGH JUNE 2021) INVENTORY PARTICIPATION REPORT AND INVOICE EXPENSE REIMBURSEMENT REQUEST FORM FOR THE CARBON COUNTY TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP), WHICH HAS BEEN SUBMITTED TO THE DEPARTMENT OF AGRICULTURE WAS SUBMITTED FOR ACCEPTANCE.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE 2020-2021 THIRD QUARTER CARES (APRIL 2021 THROUGH JUNE 2021) INVENTORY PARTICIPATION REPORT AND INVOICE EXPENSE REIMBURSEMENT REQUEST FORM FOR THE CARBON COUNTY TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP).

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

PARKING LOT TRAIL PROJECT:

#21-393 J.D. ECKMAN INCORPORATED/CONTRACT EXTENSION:

RATIFY THE ELECTRONIC APPROVAL TO EXTEND THE CONTRACT WITH J.D. ECKMAN, INCORPORATED OF ATGLEN, PENNSYLVANIA, FOR CONSTRUCTION OF THE TRAIL THROUGH THE COUNTY PARKING LOT AS RECOMMENDED BY THE DEPARTMENT OF TRANSPORTATION. NEW APPROVED COMPLETION DATE IS SEPTEMBER 25, 2021 DUE TO ADDITIONAL WORK NEEDED BEING REQUESTED BY THE COUNTY.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO RATIFY THE ELECTRONIC APPROVAL TO EXTEND THE CONTRACT WITH J.D. ECKMAN, INCORPORATED.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

**#21-394 CONSTRUCTION INSPECTION SERVICES:
ADDITIONAL SERVICES:**

RATIFY THE APPROVAL OF ADDITIONAL SERVICES UNDER THE AGREEMENT WITH NAVARRO & WRIGHT CONSULTING ENGINEERS, INCORPORATED OF NEW CUMBERLAND, PENNSYLVANIA DUE TO CHANGES MADE TO THE CONSTRUCTION OF THE PARKING LOT TRAIL. IT IS NECESSARY TO ALSO EXTEND THE AGREEMENT FOR CONSTRUCTION INSPECTION SERVICES FOR A MAXIMUM OF SEVEN WEEKS TO CLOSE OUT THE PROJECT.

SINCE ALL GRANT FUNDS HAVE BEEN UTILIZED, IT WILL BE NECESSARY FOR THE COUNTY TO PAY FOR THESE ADDITIONAL SERVICES IN THE AMOUNT OF \$3,659.50.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO RATIFY THE AGREEMENT WITH NAVARRO & WRIGHT CONSULTING ENGINEERS, INCORPORATED.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

AREA AGENCY ON AGING:

#21-395 AGREEMENT:

A REQUEST WAS RECEIVED FROM THE OFFICE ON AGING REQUESTING APPROVAL AND EXECUTION OF THE AGREEMENT WITH THE FOLLOWING PROVIDER TO CONTINUE TO PROVIDE PERSONAL CARE AND HOME SUPPORT SERVICES FOR THE TERM JULY 1, 2021 THROUGH JUNE 30, 2024 AT THE RATE OF \$19.68/HOUR (INCREASE FROM PREVIOUS RATE OF \$19.28/HOUR):

ALMA HEALTH LLC D/B/A MEDSTAFFERS, CARLISLE, PA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE AGREEMENT WITH ALMA HEALTH LLC D/B/A MEDSTAFFERS.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

SHARE PROGRAM:

#21-396 AMENDMENT #2/MOU/DEPT. OF AGING:

AMENDMENT #2 TO THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE PA DEPARTMENT OF AGING AND CARBON COUNTY AREA AGENCY ON AGING TO ADMINISTER A SHARED HOUSING MATCH-UP PILOT CALLED SHARED HOUSING AND RESOURCE AND EXCHANGE (SHARE) TO ADDRESS THE INCREASING NEED FOR AFFORDABLE HOUSING OPTIONS FOR SENIORS AND SENIORS WITH DISABILITIES WAS SUBMITTED FOR APPROVAL. BUDGET FOR THE SHARE PROGRAM THROUGH CARBON COUNTY TOTALS \$342,704.00. THE TERM OF AMENDMENT #2 MOU SHALL BE OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2024 AND SUPERSEDES FUNDING SPECIFIED IN AMENDMENT #1.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE AMENDMENT #2 TO THE MEMORANDUM OF UNDERSTANDING.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

COST ALLOCATION:

#21-397 AGREEMENT/MAXIMUS:

AUGUST 12, 2021

A COMMUNICATION WAS RECEIVED FROM THE COUNTY CONTROLLER ENCLOSING AN UPDATED RENEWAL AGREEMENT WITH MAXIMUS, INCORPORATED OF RICHMOND, VIRGINIA, TO DEVELOP CARBON COUNTY'S ANNUAL COST ALLOCATION PLANS.

THE CONTRACT REFLECTS A THREE (3) YEAR TERM FOR PREPARATION OF THE COUNTY'S 2021, 2022, AND 2023 CALENDAR YEAR PLANS. THE FEE FOR EACH YEAR WILL BE \$8,200, FOR A TOTAL CONTRACT PRICE OF \$24,600.00. (NO INCREASE) THE PARTIES MAY MUTUALLY AGREE TO EXTEND THIS AGREEMENT FOR THE THREE (3) ADDITIONAL ONE (1) YEAR PERIODS, PURSUANT TO AMENDMENT DULY SIGNED BY BOTH PARTIES.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH MAXIMUS, INCORPORATED.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

EMERGENCY OPERATIONS & TRAINING FACILITY:

#21-398 CONSTRUCTION TESTING SERVICES:

A PROPOSAL WAS RECEIVED FROM UNITED INSPECTION SERVICES OF JIM THORPE, PENNSYLVANIA, FOR CONSTRUCTION TESTING SERVICES FOR THE EMERGENCY OPERATIONS AND TRAINING FACILITY PROJECT. THE PROPOSAL LISTS A NOT TO EXCEED AMOUNT OF \$24,970.00 AND WAS THE LOWEST OF THE FIVE OTHER PROPOSALS RECEIVED. BOYLE CONSTRUCTION MANAGEMENT HAS REVIEWED ALL PROPOSALS AND RECOMMENDS THE CONSTRUCTION TESTING SERVICES CONTRACT BE AWARDED TO UNITED INSPECTION SERVICES.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE PROPOSAL FROM UNITED INSPECTION SERVICES.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

PARKS/JOSIAH WHITE:

#21-399 ACTIVITIES AGREEMENT/GAZEBO:

A SPECIAL ACTIVITIES AGREEMENT FOR THE USE OF THE JOSIAH WHITE PARK, ALONG WITH REQUEST FOR GAZEBO, WAS SUBMITTED FOR THE FOLLOWING:

NEW ENGLAND VALLEY MENNONITE CHURCH, TAMAQUA, PA
STREET MEETING (ACAPPELLA SINGING & BIBLE TEACHING), AUGUST 28, 2021.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT AND GAZEBO REQUEST.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

TAX ASSESSMENT:

#21-400 TAX REFUND:

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS DUE A REFUND OF COUNTY REAL ESTATE TAXES:

MUNICIPALITY: KIDDER TOWNSHIP

MOSEBACH, GEOFFREY S
119 BIG PINE DRIVE
PO BOX 2008
ALBRIGHTSVILLE, PA 18210

PROPERTY CODE: 08-21-12586

PROPERTY RECORD CARD #: 21A-21-C201

REASON: THE TAXPAYER IS REQUESTING A REFUND DUE TO PARCEL 21A-21-C201 BEING DELETED AND COMBINED WITH PARCEL NUMBER 21A-21-A801A. REFUND IS BASED ON AN ASSESSMENT OF 2,000. TAX BILL WAS PAID IN DISCOUNT PERIOD.

TOTAL REFUND DUE: \$24.01

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND AUTHORIZE PAYMENT OF THE REFUND TO GEOFFREY S. MOSEBACH.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

FURTHER BUSINESS:

COMMISSIONER NOTHSTEIN ENCOURAGED EVERYONE TO ATTEND THE 4-H AUCTION AT THE CARBON COUNTY FAIR ON AUGUST 14, 2021 AT 1:00 P.M.

COMMISSIONERS' REPORTS:

COMMISSIONER AHNER COMMENTED ON THE FOLLOWING:

- SEPTEMBER 3, 2021 PROPOSED COMPLETION DATE OF THE 44 SUSQUEHANNA STREET PROJECT
- EMPLOYEES VACCINATED IS APPROXIMATELY 30%

COMMISSIONER LUKASEVICH DISCUSSED THE FOLLOWING:

- APPLICATIONS RECEIVED TO SERVE ON THE ANIMAL SHELTER ADVISORY BOARD COMMISSION
- TEMPORARY PARKING RESTRICTION AT LOCATIONS ZONE 4, ZONE 6 AND ZONE 7 ON AUGUST 13, 2021 STARTING AT 5:00 A.M.
- 3 ADDITIONAL KIOSKS INSTALLED FOR A TOTAL OF 14
- CURRENTLY \$448,000 IN PARKING REVENUE RECEIVED; BOOTH RELOCATION; ADDITIONAL SIGNAGE; BIDS FOR PAVING COUNTY PARKING LOTS
- SENATE BILL 554, SUNSHINE LAW CHANGES
- JIM THORPE AREA SCHOOL BOARD ACCEPTING THE COUNTY'S LETTER OF INTENT TO PURCHASE THE PROPERTY LOCATED AT 410 CENTER AVENUE, JIM THORPE, CONTINGENT UPON INSPECTION.
- AWAITING AMERICAN RESCUE PLAN FINAL GUIDANCE
- DEPARTING OF GIS INTERN LAUREN BABINETZ

JASON SHELLHAMMER, DIRECTOR OF GIS, SPOKE OF GIS INTERN, LAUREN BABINETZ ACKNOWLEDGING MS. BABINETZ FINISHING THE EXPLORE JIM THORPE INTERACTIVE USER MAP, CREATING A PUBLIC TRANSPORTATION USER MAP, ASSISTING IN GRAPHIC DESIGN FOR A SOON TO BE RELEASED 911 DATA HUB, WITNESS TO A COLLEGIATE – COUNTY DATA EXCHANGE, ASSISTED IN FIELD DATA COLLECTION AND ACTED IN JOURNEYMEN GIS TECHNICIAN CAPACITY.

AUGUST 12, 2021

LAUREN BABINETZ, GIS INTERN THANKED THE COMMISSIONER'S FOR THE OPPORTUNITY TO WORK AS AN INTERN IN THE GIS DEPARTMENT.

COMMISSIONER NOTHSTEIN SPOKE OF THE FOLLOWING:

- THE COUNTY IS SEEKING EMPLOYEES IN CHILDREN & YOUTH AND THE CORRECTIONAL FACILITY

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:26 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN