

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE AND COREN KINTZ SECRETARY III.

THE COUNTY CONTROLLER, COUNTY TREASURER, COURT ADMINISTRATOR, HUMAN RESOURCES DIRECTOR, COUNTY SHERIFF, ADMINISTRATOR OF CHILDREN & YOUTH JILL GEISSINGER, CHILDREN & YOUTH CASEWORKERS STEPHANIE WALBERT AND SHANNON BROOKES AND MEMBERS OF THE PRESS WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE VICE-CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MAY 27, 2021.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**PROCLAMATION:**

**#21-273 CHILD WELFARE PROFESSIONALS WEEK:**

A PROCLAMATION ACKNOWLEDGING JUNE 7 – 11, 2021, AS “CHILD WELFARE PROFESSIONALS WEEK”.

**PROCLAMATION #2021-08**

**CHILD WELFARE PROFESSIONALS WEEK**

**WHEREAS**, THE WEEK OF JUNE 7-11, 2021 HAS BEEN PROCLAIMED AS CHILD WELFARE PROFESSIONALS APPRECIATION WEEK BY GOVERNOR WOLF, RECOGNIZING THE EFFORTS OF CHILD WELFARE PROFESSIONALS SERVING THE CHILDREN OF PENNSYLVANIA; AND



COMMISSIONER NOTHSTEIN REMARKED ON CARBON COUNTY CHILDREN & YOUTH HAVING A CHALLENGING JOB WITH PROTECTING THE CHILDREN.

THE COMMISSIONERS THANKED ADMINISTRATOR OF CHILDREN & YOUTH JILL GEISSINGER, AND CASEWORKERS STEPHANIE WALBERT AND SHANNON BROOKES AND ALL OTHER CHILDREN & YOUTH CASEWORKERS FOR THE WORK THEY ACCOMPLISH.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED JUNE 3, 2021.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 221321 THROUGH 221417 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 620,502.85
COUNTY PARKING FUND	\$ 285.16
AREA AGENCY ON AGING FUND	\$ 28,038.68
CHILDREN & YOUTH FUND	\$ 32,252.26
HUMAN SERVICE AGENCY FUND	\$ 981.34
DOMESTIC RELATIONS FUND	\$ 20,769.40
WORKFORCE INVESTMENT ACT FUND	\$ 7,193.04
PARKS & RECREATION FUND	\$ 8,933.16
CARBON TRANSPORTATION FUND	\$ 22,760.00
9-1-1 FUND	\$ 83,941.16
OFFENDER SUPERVISION FUND	\$ 309,784.98
CENTRALIZED BOOKING FUND	\$ 1,174.47
VICTIM/WITNESS FUND	\$ 952.83
CAPITAL PROJECTS FUND	\$ 23,275.00
FRINGE BENEFIT PAYMENT FUND	\$ 506,209.71
TOTAL:	\$1,667,054.04

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

**TREASURER'S REPORT:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED MAY 24, 2021 TO MAY 31, 2021 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF MAY 31, 2021:**

GENERAL FUND CHECKING ACCOUNT	\$ 942.53
GENERAL FUND SP NOW	\$ 9,844,928.28
PLGIT/PRIME	\$ 0.00
OPERATING RESERVE FUND	\$ 984,249.80
PLGIT/PRIME	\$ 0.00
RENTAL PROPERTY FUND	\$ 183,578.14
COUNTY PARKING FUND	\$ 1,419,137.81
PLGIT/PRIME	\$ 0.00
LIQUID FUELS TAX FUND	\$ 689,448.90
AREA AGENCY ON AGING FUND	\$ 435,779.65
CHILDREN & YOUTH FUND	\$ 76,933.41
HUMAN SERVICE AGENCY FUND	\$ 15,736.04
DOMESTIC RELATION IV-D FUND	\$ 171,077.37
WORKFORCE INVESTMENT ACT	\$ 25,918.92
PARKS & RECREATION FUND	\$ 139,365.12
CARBON TRANSPORTATION SYSTEM FUND	\$ 155,538.08
9-1-1 FUND	\$ 1,214,119.69
HAZMAT RESPONSE FUND	\$ 168,537.00
OFFENDER SUPERVISION FUND	\$ 612,915.35
ADULT ELECTRONIC MONITORING FUND	\$ 164,699.38
FARMLAND PRESERVATION FUND	\$ 66,456.92
HUMAN SERVICE DEVELOPMENT FUND	\$ 3,892.02
HOMELESS GRANT FUND	\$ 2,948.20
CENTRALIZED BOOKING FUND	\$ 261,105.44
VICTIM/WITNESS FUND	\$ 9,852.99
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 50,894.90
COUNTY RECORDS IMPROVEMENTS FUND	\$ 8,665.38
JUVENILE SUPERVISION FEE FUND	\$ 43,064.84
COMMUNITY SERVICE FEE FUND	\$ 10,514.14
PROTHONOTARY AUTOMATION FUND	\$ 50,107.78
AFFORDABLE HOUSING FUND	\$ 333,327.51
CLERK OF COURTS AUTOMATION FUND	\$ 14,814.52
REGISTER OF WILLS AUTOMATION FUND	\$ 19,154.29
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,292.53
VITAL STATS IMPROVEMENT FUND	\$ 27,053.51
SUBSTANCE ABUSE EDUCATION	\$ 202,402.91
LIQUID FUELS/ACT 44	\$ 630,904.75
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 742,206.46
VICTIMS SERVICES FUND	\$ 94,561.63
HOTEL ROOM EXCISE TAX FUND	\$ 22,030.01
COVID ARP FUND	\$ 6,233,812.83
RR ECONOMIC DEVELOPMENT FUND	\$ 0.00
CDBG FUND	\$ 35.88

DEBT SERVICE FUND	\$ 274,336.02
CAPITAL PROJECTS FUND	\$ 12,245,516.09
PLGIT/PRIME	\$ 0.00
PLGIT/CD PURCHASE	\$ 0.00
FRINGE BENEFIT PAYMENT FUND	\$ 736,520.61
PAYROLL FUND	\$ 28,247.71
TAX CLAIM FUND	\$ 1,638,412.30

BOARD POLLED: AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:34 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE CHAIRMAN RECESSED THE MONTHLY SALARY BOARD MEETING AT 10:43 A.M. FOR AN EXECUTIVE SESSION AND RECONVENED THE SALARY BOARD MEETING AT 10:44 A.M.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:49 A.M.

**PERSONNEL REPORT:**

**CHANGES OF STATUS:**

**CHRISTINE M. GUERRERA, ORWIGSBURG, PA**

FROM: COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES

TO: COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES

EFFECTIVE: MAY 30, 2021

**KAREN S. FLEXER, LEHIGHTON, PA**

FROM: CAPTAIN TRAINEE, SHERIFF'S OFFICE

TO: CAPTAIN, SHERIFF'S OFFICE

EFFECTIVE: JUNE 3, 2021

**NICHOLAS G. GOLDBERG, JIM THORPE, PA**

FROM: IT SPECIALIST/SOCIAL MEDIA TECHNICIAN, INFORMATION TECHNOLOGY

TO: IT SYSTEM ANALYST/SOCIAL MEDIA TECHNICIAN, INFORMATION TECHNOLOGY

EFFECTIVE: JUNE 7, 2021

**COURT APPOINTMENT:**

**FRANK J. SHOR, WEATHERLY, PA – PART-TIME DISTRICT JUSTICE SECRETARY I, WEATHERLY MAGISTERIAL DISTRICT COURT – EFFECTIVE JUNE 14, 2021.**

**SEMINAR/TRAINING REQUESTS:**

**CHILDREN & YOUTH SERVICES**

**ANISSA M. NUNEMACHER**

**JILL M. GEISSINGER**

NORTHEAST REGION TITLE IV-E VALIDATION SYSTEM – FAMILY FIRST PREVENTION SERVICES ACT TRAINING, VIRTUAL

JIM THORPE, PA

**JILL M. GEISSINGER**

**MARIANNE GRABARITS**

**ANISSA M. NUNEMACHER**





JUNE 3, 2021

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO AUTHORIZE THE REVISION FOR THE ADVERTISEMENT OF A PUBLIC NOTICE REGARDING THE CARBON COUNTY AGRICULTURAL LAND PRESERVATION BOARD.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**ANIMAL SHELTER:**

**#21-279 PROPOSAL/CONCRETE:**

ACCEPTANCE OF THE PROPOSAL FROM FLEXER MASONRY, OF LEHIGHTON, PENNSYLVANIA TO FORM AND INSTALL A 14'X 25' CONCRETE PAD AT THE ANIMAL SHELTER WAS SUBMITTED FOR APPROVAL. THE PROPOSAL IS IN THE AMOUNT OF \$2,300.

MOTION BY MR. LUKASEVICH, SECONDED MR. AHNER, TO ACCEPT THE PROPOSAL FROM FLEXER MASONRY.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**#21-280 PROPOSAL/PAVING:**

ACCEPTANCE OF THE PROPOSAL FROM MOTOLA'S PAVING, OF LEHIGHTON, PENNSYLVANIA FOR PAVING AND REGRADING OF THE PARKING AREA AT THE ANIMAL SHELTER WAS SUBMITTED FOR APPROVAL. THE PROPOSAL IS IN THE AMOUNT OF \$8,300 PLUS REGRADING IN THE AMOUNT OF \$2,300, FOR A GRAND TOTAL OF \$10,600.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE PROPOSAL FROM MOTOLA'S PAVING.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**AREA AGENCY ON AGING:**

**#21-281 LINK PROGRAM:**

A REQUEST WAS RECEIVED FROM THE OFFICE ON AGING FOR APPROVAL FOR THE CARBON COUNTY AREA AGENCY ON AGING TO CONTINUE AS FISCAL MANAGER FOR THE LINK PROGRAM FROM JULY 1, 2021 THROUGH JUNE 30, 2022.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE REQUEST FOR THE CARBON COUNTY AREA AGENCY ON AGING TO CONTINUE AS FISCAL MANAGER FOR THE LINK PROGRAM.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**#21-282 AGREEMENT RENEWAL/ROVINSKI-MANN:**

A REQUEST WAS RECEIVED FROM THE OFFICE ON AGING FOR RENEWAL OF AGREEMENT BETWEEN THE COUNTY OF CARBON, CARBON COUNTY AREA AGENCY ON AGING AND JULIE ROVINSKI-MANN, OF JIM THORPE, PENNSYLVANIA, TO CONTINUE IN THE POSITION OF CARBON COUNTY LINK COORDINATOR,



CREATED BY A FEDERAL MANDATE, FOR THE TERM JULY 1, 2021 THROUGH JUNE 30, 2022 AT A RATE OF \$25.00/HOUR, WITH FLEXIBLE HOURS UP TO BUT NOT EXCEEDING FORTY (40) HOURS PER WEEK. THIS CONTRACT WILL RENEW ANNUALLY, SUBJECT TO FUNDING AVAILABILITY.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE RENEWAL AGREEMENT WITH JULIE ROVINSKI-MANN.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**BID AWARD EXTENSION:**

**#21-283 CDBG PROJECT:**

A REQUEST WAS RECEIVED FROM THE DIRECTOR OF PLANNING & DEVELOPMENT TO EXTEND THE RECOMMENDATION TO AWARD OR REJECT THE BIDS OPENED MAY 20, 2021 FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT TO JUNE 10, 2021:

WEISSPORT BOROUGH: WATER/SEWER IMPROVEMENTS (FY 2017)  
BRIDGE STREET (STORMWATER/IMPROVEMENTS)

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE EXTENSION OF THE RECOMMENDATION TO AWARD OR REJECT THE BIDS AS REQUESTED UNTIL JUNE 10, 2021.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**LANTA:**

**OPERATING ASSISTANCE:**

**#21-284 RESOLUTION:**

THE FY 2021/2022 STATE OPERATING FINANCIAL ASSISTANCE RESOLUTION CERTIFYING OPERATING ASSISTANCE OF \$273,126 AND MATCHING FUNDS OF NO LESS THAN \$40,969 WAS SUBMITTED FOR APPROVAL. (NO CHANGE)

**RESOLUTION #21-013**  
**RESOLUTION CERTIFYING THE LOCAL MATCH**  
**FOR STATE OPERATING FINANCIAL ASSISTANCE**

THE CARBON COUNTY COMMISSIONERS FOR CARBON COUNTY COMMUNITY TRANSIT RESOLVE AND CERTIFY THAT THE OPERATING FINANCIAL ASSISTANCE OF \$273,126 PROVIDED PURSUANT TO 74 PA.C.S. §1513 IS NEEDED IN FISCAL YEAR 2021/2022 OR IN A SUBSEQUENT FISCAL YEAR TO HELP PAY FOR PROJECTED OPERATING EXPENSES, INCLUDING ASSET MAINTENANCE COSTS; AND THAT THESE FUNDS WILL BE USED FOR THIS PURPOSE ONLY, BECAUSE THESE FUNDS ARE INELIGIBLE TO BE USED FOR ASSET, OR CAPITAL, IMPROVEMENTS PROJECTS; AND THAT ANY FUNDS NOT USED THIS FISCAL YEAR WILL BE RETAINED AND USED ONLY FOR OPERATING ASSISTANCE IN A SUBSEQUENT FISCAL YEAR(S).

FURTHER, THE CARBON COUNTY COMMISSIONERS RESOLVE AND CERTIFY THAT LOCAL, OR PRIVATE, CASH MATCHING FUNDS OF NO LESS THAN \$40,969 WILL BE PROVIDED IN FISCAL YEAR 2021/2022 BY THE COUNTY OF CARBON TO MATCH THE REQUESTED SECTION 1513 FUNDS.

I, WAYNE E. NOTHSTEIN, CHAIRMAN OF THE CARBON COUNTY COMMISSIONERS DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE RESOLUTION ADOPTED AT A REGULAR MEETING OF THE CARBON COUNTY COMMISSIONERS HELD THE 3RD DAY OF JUNE, 2021.

JUNE 3, 2021

DATE: JUNE 3, 2021

/S/ WAYNE E. NOTHSTEIN  
CHAIRMAN, BOARD OF COMMISSIONER

ATTEST:

COUNTY OF

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR JUNE 3<sup>RD</sup>, 2021

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ADOPT THE FY2021/2022 STATE OPERATING FINANCIAL ASSISTANCE RESOLUTION CERTIFYING OPERATING ASSISTANCE OF \$273,126.00 AND MATCHING FUNDS OF NO LESS THAN \$40,969.00. (NO CHANGE)

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**COMMUNICATIONS/911:**

**#21-285 AGREEMENT/ RADIO MAINTENANCE:**

A REQUEST WAS RECEIVED FROM THE COMMUNICATIONS DIRECTOR ENCLOSING AN AGREEMENT WITH RADIO MAINTENANCE, INCORPORATED (RMI), OF READING, PENNSYLVANIA, TO INSTALL PAGING EQUIPMENT TO ENHANCE COVERAGE IN THE LOWER PART OF THE COUNTY. THE ANNUAL FEE IS \$13,200.00 WITH A 3% INCREASE PER YEAR. THE TERM OF THE AGREEMENT COMMENCING ON JUNE 1, 2021 THROUGH MAY 31, 2022 WITH AUTOMATIC RENEWAL FOR ONE (1) YEAR AND MAY BE TERMINATED BY EITHER PARTY GIVING SIXTY (60) DAYS WRITTEN NOTICE.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE AGREEMENT WITH RADIO MAINTENANCE, INCORPORATED (RMI).

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER AHNER COMMENTED ON THE FOLLOWING:

- PROJECTS BEING PERFORMED AT THE ANIMAL SHELTER
- CURRENTLY NO REPORTS OF POSITIVE COVID CASES WITHIN COUNTY OFFICES

COMMISSIONER NOTHSTEIN ENCOURAGED COUNTY EMPLOYEES THAT RECEIVED THE VACCINE SHOULD SEND A COPY OF THEIR DOCUMENTATION TO THE DEPARTMENT OF HUMAN RESOURCES.

HE SPOKE OF THE COUNTY COMMISSIONERS ASSOCIATION OF PENNSYLVANIA (CCAP) PURSUING CHANGES REGARDING THE VOTING PROCESS TO CHANGING THE DEADLINE FOR MAIL-IN BALLOT APPLICATIONS AND PRE-CANVASSING.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:03 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN