

April 15, 2021

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, EXECUTIVE SECRETARY JEN BOGER AND SECRETARY III COREN KINTZ.

SOLICITOR MISCAVIGE WAS AVAILABLE REMOTELY.

THE COUNTY SHERIFF AND COUNTY CONTROLLER WERE PRESENT.

THE COUNTY TREASURER AND THE COURT ADMINISTRATOR WERE AVAILABLE REMOTELY.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE VICE-CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD APRIL 8, 2021.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**OPENING OF BIDS:**

**CDBG PROJECTS:**

**#21-167 PALMERTON BOROUGH:**

THE FOLLOWING BIDS WERE RECEIVED FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT - PALMERTON BOROUGH- STREET IMPROVEMENTS (FY 2019) - RECONSTRUCT/PAVE – MAUCH CHUNK ROAD - (SOUTH SIDE) FRANKLIN AVE. – LINDEN STREET)

BRACALENTE CONSTRUCTION, INC.  
700 SAVAGE ROAD, SUITE 15

BID: \$134,925.00

April 15, 2021

NORTHAMPTON, PA 18067

SCHUYLKILL PAVING INC. BID: \$192,940.00  
285 BLUE MOUNTAIN ROAD  
SCHUYLKILL HAVEN, PA 17972

H & K GROUP, INC. BID: \$156,087.07  
2052 LUCON ROAD – P.O. BOX 196  
SKIPPACK, PA 19474

LEHIGH ASPHALT PAVING & CONSTRUCTION, CO. BID: \$169,335.00  
P.O. BOX 549  
TAMAQUA, PA 18252

BRUCE GEORGE PAVING & EXCAVATING, INC. BID: \$177,394.40  
843 KUEHNER DRIVE  
KUNKLETOWN, PA 18058

LIVENGOOD EXCAVATORS, INC. BID: \$239,994.35  
461 LEHIGH DRIVE  
WALNUTPORT, PA 18088

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO TABLE THE BIDS AND REFER THEM TO THE OFFICE OF PLANNING & DEVELOPMENT AND SOLICITOR FOR REVIEW WITH A RECOMMENDATION OF EITHER AWARD OF A CONTRACT OR REJECTION OF THE BIDS IN TWO (2) WEEKS.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SUMMIT HILL BOROUGH:**

THE FOLLOWING BIDS WERE RECEIVED FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT – SUMMIT HILL BOROUGH - STREET IMPROVEMENTS (FY 2019) - RECONSTRUCT/PAVE – WEST HOLLAND STREET - (SOUTH CHESTNUT STREET TO NORTH MARKET STREET)

BRACALENTE CONSTRUCTION, INC. BID: \$54,184.00  
700 SAVAGE ROAD, SUITE 15  
NORTHAMPTON, PA 18067

SCHUYLKILL PAVING INC. BID: \$54,081.00  
285 BLUE MOUNTAIN ROAD  
SCHUYLKILL HAVEN, PA 17972

H & K GROUP, INC. BID: \$58,433.15  
2052 LUCON ROAD – P.O. BOX 196  
SKIPPACK, PA 19474

LEHIGH ASPHALT PAVING & CONSTRUCTION, CO. BID: \$54,695.76  
P.O. BOX 549  
TAMAQUA, PA 18252

BRUCE GEORGE PAVING & EXCAVATING, INC. BID: \$69,852.43  
843 KUEHNER DRIVE  
KUNKLETOWN, PA 18058

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO TABLE THE BIDS AND REFER THEM TO THE OFFICE OF PLANNING & DEVELOPMENT AND SOLICITOR FOR REVIEW WITH A RECOMMENDATION OF EITHER AWARD OF A CONTRACT OR REJECTION OF THE BIDS IN TWO (2) WEEKS.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN  YES

**WEISSPORT BOROUGH:**

THE FOLLOWING BIDS WERE RECEIVED FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT - WEISSPORT BOROUGH - WATER/SEWER IMPROVEMENTS (FY 2017) - BRIDGE STREET.

NO BIDS WERE RECEIVED.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO AUTHORIZE RE-ADVERTISEMENT OF BID FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT - WEISSPORT BOROUGH - WATER/SEWER IMPROVEMENTS (FY 2017) - BRIDGE STREET.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN  YES

MR. AHNER QUESTIONED THE PROCEDURES FOR WHEN NO BIDS ARE RECEIVED AFTER RE-ADVERTISING.

SOLICITOR MISCAVIGE DISCUSSED REVIEWING THE REGULATIONS AND PROCEDURES WITH THE OFFICE OF PLANNING & DEVELOPMENT REGARDING BID REQUIREMENT ASSOCIATED WITH CDBG PROJECTS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE BUDGET TRANSFERS FOR 2020 AND 2021 LISTED ON TRANSMITTALS DATED APRIL 15, 2021.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN  YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 73263 THROUGH 73290 AND DIRECT DEPOSIT CHECK

April 15, 2021

NUMBERS 6029376 THROUGH 6029782 FOR PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$587,573.21 (PAYROLL DATED APRIL 9, 2021).

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 219934 THROUGH 220162 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 116,455.41
RENTAL PROPERTY FUND	\$ 36.00
COUNTY PARKING FUND	\$ 385.86
LIQUID FUELS FUND	\$ 103.24
AREA AGENCY ON AGING FUND	\$ 33,248.27
CHILDREN & YOUTH FUND	\$ 155,414.03
DOMESTIC RELATIONS FUND	\$ 709.89
WORKFORCE INVESTMENT ACT FUND	\$ 79.17
PARKS & RECREATION FUND	\$ 1,681.79
9-1-1 FUND	\$ 23,823.59
HAZ-MAT RESPONSE FUND	\$ 23.50
CENTRALIZED BOOKING FUND	\$ 30.58
VICTIM/WITNESS FUND	\$ 49.22
CDBG FUND	\$ 5.06
CAPITAL PROJECTS FUND	\$ 71,899.74
TAX CLAIM FUND	\$ <u>417,632.86</u>
TOTAL:	\$ 821,578.21

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**TREASURER'S REPORT:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED APRIL 1, 2021 TO APRIL 9, 2021 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF APRIL 9, 2021:**

GENERAL FUND CHECKING ACCOUNT	\$ 544.35
GENERAL FUND SP NOW	\$ 8,143,060.12
PLGIT/PRIME	\$ 0.00
OPERATING RESERVE FUND	\$ 983,838.70
PLGIT/PRIME	\$ 0.00
RENTAL PROPERTY FUND	\$ 184,744.23
COUNTY PARKING FUND	\$ 1,505,057.41
PLGIT/PRIME	\$ 0.00

LIQUID FUELS TAX FUND	\$ 702,957.64
AREA AGENCY ON AGING FUND	\$ 707,385.99
CHILDREN & YOUTH FUND	\$ 628,800.44
HUMAN SERVICE AGENCY FUND	\$ 18,943.09
DOMESTIC RELATION IV-D FUND	\$ 157,681.91
WORKFORCE INVESTMENT ACT	\$ 34,161.17
PARKS & RECREATION FUND	\$ 138,665.12
CARBON TRANSPORTATION SYSTEM FUND	\$ 204,333.89
9-1-1 FUND	\$ 929,539.62
HAZMAT RESPONSE FUND	\$ 167,747.17
OFFENDER SUPERVISION FUND	\$ 590,324.33
ADULT ELECTRONIC MONITORING FUND	\$ 147,784.54
FARMLAND PRESERVATION FUND	\$ 65,636.96
HUMAN SERVICE DEVELOPMENT FUND	\$ 28,952.58
HOMELESS GRANT FUND	\$ 15,512.96
CENTRALIZED BOOKING FUND	\$ 257,503.38
VICTIM/WITNESS FUND	\$ 8,174.39
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 66,361.57
COUNTY RECORDS IMPROVEMENTS FUND	\$ 24,747.98
JUVENILE SUPERVISION FEE FUND	\$ 42,165.84
COMMUNITY SERVICE FEE FUND	\$ 10,062.85
PROTHONOTARY AUTOMATION FUND	\$ 49,127.11
AFFORDABLE HOUSING FUND	\$ 320,562.63
CLERK OF COURTS AUTOMATION FUND	\$ 14,250.91
REGISTER OF WILLS AUTOMATION FUND	\$ 18,726.39
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,289.90
VITAL STATS IMPROVEMENT FUND	\$ 33,423.86
SUBSTANCE ABUSE EDUCATION	\$ 198,493.91
LIQUID FUELS/ACT 44	\$ 630,641.24
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 741,896.46
VICTIMS SERVICES FUND	\$ 97,658.14
HOTEL ROOM EXCISE TAX FUND	\$ 25,807.53
CDBG FUND	\$ 32.69
DEBT SERVICE FUND	\$ 518,042.14
CAPITAL PROJECTS FUND	\$ 12,766,789.08
PLGIT/PRIME	\$ 0.00
PLGIT/CD PURCHASE	\$ 0.00
FRINGE BENEFIT PAYMENT FUND	\$ 770,158.76
PAYROLL FUND	\$ 153,506.90
TAX CLAIM FUND	\$ 1,403,944.70

BOARD POLLED: AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

**PERSONNEL REPORT:**

**CHANGE OF STATUS:**

**GREGORY L. MOUSSEAU, JIM THORPE, PA**  
 FROM: TEMPORARY FULL-TIME CHIEF PUBLIC DEFENDER TRAINEE,  
 PUBLIC DEFENDER'S OFFICE & SOLICITOR, CLERK OF COURTS  
 TO: TEMPORARY FULL-TIME CHIEF PUBLIC DEFENDER TRAINEE,  
 PUBLIC DEFENDER'S OFFICE

**April 15, 2021**

EFFECTIVE: APRIL 14, 2021

**LEAVES OF ABSENCE:**

**ANIMAL SHELTER**

**ARIEL L. MURPHY**, LEHIGHTON, PA  
PART-TIME K-9 OFFICER  
FROM: APRIL 21, 2021  
TO: APRIL 30, 2021

**CORRECTIONS**

**CLAYTON E. HUNSICKER**, JIM THORPE, PA  
CORRECTIONS OFFICER  
FROM: APRIL 9, 2021  
TO: JUNE 14, 2021

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**RENEE E. DEHAVEN**  
APPRISE – NEW COUNSELOR TRAINING - VIRTUAL  
PALMERTON, PA

**DONNA L. SHELLY**

APPRISE – BACK TO BASICS TRAINING – VIRTUAL  
PALMERTON, PA

**FRANCINE CARNEGIE**

PS-OAPSA INTAKE WORKERS TRAINING COURSE – WEBINAR RECORDED  
PROTECTIVE SERVICE BASIC TRAINING – VIRTUAL  
PALMERTON, PA

**PARKS**

**MARK E. JANNER**

ANNUAL FIREARMS QUALIFICATION  
WALNUTPORT, PA

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE PERSONNEL REPORT  
DATED APRIL 15, 2021.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**CORRESPONDENCE:**

MINUTES RECEIVED: MARCH 12, 2021 MEETING OF THE CARBON COUNTY PARKS AND RECREATION  
COMMISSION

A CARD WAS RECEIVED FROM CARBON COUNTY FRIENDS OF ANIMALS THANKING THE COMMISSIONERS FOR THEIR DONATION.

A LETTER WAS RECEIVED FROM PAULA FOUGERAY NOTIFYING HER RETIREMENT FROM THE POSITION OF EXECUTIVE DIRECTOR OF THE CARBON COUNTY HOUSING AUTHORITY EFFECTIVE APRIL 16, 2021. THE BOARD OF DIRECTORS OF THE CARBON COUNTY HOUSING AUTHORITY HIRED WESTON BREHM ON MARCH 1, 2021 TO FILL THE VACANCY.

**AREA AGENCY ON AGING:**

**#21-168 COOPERATIVE GRANT AGREEMENT:**

COOPERATIVE GRANT AGREEMENT BETWEEN THE DEPARTMENT OF AGING AND THE CARBON COUNTY AREA AGENCY ON AGING FOR PROVISION OF AGING SERVICES BEGINNING JULY 1, 2021 THROUGH JUNE 30, 2025 WAS SUBMITTED FOR APPROVAL. ANNUAL FUNDING OF \$1,318,009 FOR EACH YEAR.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE COOPERATIVE GRANT AGREEMENT.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**EMERGENCY MANAGEMENT:**

**#21-169 EMERGENCY OPERATIONS PLAN:**

A REQUEST WAS RECEIVED FROM THE EMERGENCY MANAGEMENT DIRECTOR TO AUTHORIZE EXECUTION OF THE PROMULGATION STATEMENT FOR THE 2021 UPDATED CARBON COUNTY EMERGENCY OPERATIONS PLAN (EOP).

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ADOPT AND AUTHORIZE EXECUTION OF THE PROMULGATION STATEMENT FOR THE 2021 UPDATED CARBON COUNTY EMERGENCY OPERATIONS PLAN (EOP).

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**EMERGENCY RENTAL ASSISTANCE PROGRAM:**

**#21-170 SUBGRANT AGREEMENT:**

THE SUBGRANT AGREEMENT BETWEEN THE COUNTY OF CARBON AND CATHOLIC CHARITIES DIOCESE OF ALLENTOWN, PENNSYLVANIA, FOR THE EMERGENCY RENTAL ASSISTANCE PROGRAM 2021 WAS SUBMITTED FOR RATIFICATION.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY THE SUBGRANT AGREEMENT WITH CATHOLIC CHARITIES DIOCESE OF ALLENTOWN FOR THE EMERGENCY RENTAL ASSISTANCE PROGRAM 2021.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**PARKING:**





MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT AS LISTED.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**BANNER REQUEST:**

#21-175

A BANNER REQUEST WAS SUBMITTED FOR THE FOLLOWING:

81<sup>ST</sup> PA COMPANY K CIVIL WAR RE-ENACTORS, JIM THORPE, PA  
CIVIL WAR WEEKEND, MAY 15 & 16, 2021  
(BANNER: MAY 3 – MAY 16, 2021)

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUEST AS LISTED.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**COUNTY PARKING LOT:**

#21-176 **ACTIVITIES AGREEMENT:**

SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE COUNTY PARKING LOT PROPERTY WAS SUBMITTED FOR THE FOLLOWING:

RUNNING WITH ANGELS, INCORPORATED, JIM THORPE, PA  
FUNDRAISER RUNNING EVENT, MAY 8, 2021

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT AS LISTED.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**44 & 76 SUSQUEHANNA STREET PROJECT:**

#21-177 **PROPOSAL/DIEFENDERFER:**

A PROPOSAL WAS RECEIVED FROM DIEFENDERFER ELECTRICAL CONTRACTORS, OF ALLENTOWN, PENNSYLVANIA, TO INSTALL ONE (1) SINGLE MODE FIBER OPTIC CABLE FROM 76 SUSQUEHANNA STREET TO 44 SUSQUEHANNA STREET WITH OPTION #2, 24 STRAND, TOTAL COST \$16,330.00. DOES NOT INCLUDE POLE PERMITS.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE PROPOSAL FROM DIEFENDERFER ELECTRICAL CONTRACTORS.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

#21-178 **ADDENDUM/TEMPORARY CONSTRUCTION EASEMENT:**

