

FEBRUARY 25, 2021

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENE THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE AVAILABLE REMOTELY.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD FEBRUARY 18, 2021.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD.

FEBRUARY 24, 2021 10:00 A.M. PERSONNEL

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE BUDGET TRANSFERS FOR

2020 AND 2021 LISTED ON TRANSMITTALS DATED FEBRUARY 25, 2021.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 219023 THROUGH 219148 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 199,817.33
RENTAL PROPERTY FUND	\$ 1,137.46
COUNTY PARKING FUND	\$ 1,715.22
AREA AGENCY ON AGING FUND	\$ 9,131.35
CHILDREN & YOUTH FUND	\$ 154,908.19
DOMESTIC RELATIONS FUND	\$ 1,798.37
WORKFORCE INVESTMENT ACT FUND	\$ 997.63
PARKS & RECREATION FUND	\$ 2,972.89
CARBON TRANSPORTATION FUND	\$ 16,126.20
9-1-1 FUND	\$ 3,931.47
HAZ-MAT RESPONSE FUND	\$ 35.48
CENTRALIZED BOOKING FUND	\$ 12.76
VICTIM/WITNESS FUND	\$ 39.62
AFFORDABLE HOUSING FUND	\$ 1.51
CDBG FUND	\$ 90.00
CAPITAL PROJECTS FUND	\$ <u>149,130.37</u>
TOTAL:	\$ 541,845.85

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

TREASURER'S REPORT:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED FEBRUARY 15, 2021, TO FEBRUARY 19, 2021 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF FEBRUARY 19, 2021:

GENERAL FUND CHECKING ACCOUNT	\$ 222.35
GENERAL FUND SP NOW	\$ 6,796,981.16
PLGIT/PRIME	\$ 0.00
OPERATING RESERVE FUND	\$ 983,441.25
PLGIT/PRIME	\$ 0.00

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RENTAL PROPERTY FUND	\$ 186,230.75
COUNTY PARKING FUND	\$ 1,449,856.49
PLGIT/PRIME	\$ 0.00
LIQUID FUELS TAX FUND	\$ 702,776.70
AREA AGENCY ON AGING FUND	\$ 299,504.66
CHILDREN & YOUTH FUND	\$ 265,192.61
HUMAN SERVICE AGENCY FUND	\$ 17,947.18
DOMESTIC RELATION IV-D FUND	\$ 182,736.23
WORKFORCE INVESTMENT ACT	\$ 35,855.74
PARKS & RECREATION FUND	\$ 107,631.26
CARBON TRANSPORTATION SYSTEM FUND	\$ 143,927.10
9-1-1 FUND	\$ 1,089,739.27
HAZMAT RESPONSE FUND	\$ 155,728.44
OFFENDER SUPERVISION FUND	\$ 551,475.20
ADULT ELECTRONIC MONITORING FUND	\$ 146,141.45
FARMLAND PRESERVATION FUND	\$ 86,353.36
HUMAN SERVICE DEVELOPMENT FUND	\$ 16,581.50
HOMELESS GRANT FUND	\$ 8,803.04
CENTRALIZED BOOKING FUND	\$ 252,420.45
VICTIM/WITNESS FUND	\$ 12,793.88
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 59,581.12
COUNTY RECORDS IMPROVEMENTS FUND	\$ 20,235.55
JUVENILE SUPERVISION FEE FUND	\$ 49,028.68
COMMUNITY SERVICE FEE FUND	\$ 10,714.48
PROTHONOTARY AUTOMATION FUND	\$ 47,322.11
AFFORDABLE HOUSING FUND	\$ 298,986.53
CLERK OF COURTS AUTOMATION FUND	\$ 13,355.85
REGISTER OF WILLS AUTOMATION FUND	\$ 18,004.06
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,287.35
VITAL STATS IMPROVEMENT FUND	\$ 33,410.35
SUBSTANCE ABUSE EDUCATION	\$ 193,600.99
LIQUID FUELS/ACT 44	\$ 630,386.47
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 741,596.75
VICTIMS SERVICES FUND	\$ 94,020.08
HOTEL ROOM EXCISE TAX FUND	\$ 8,871.89
CDBG FUND	\$ 144.30
DEBT SERVICE FUND	\$ 507,978.01
CAPITAL PROJECTS FUND	\$ 13,391,452.86
PLGIT/PRIME	\$ 0.00
PLGIT/CD PURCHASE	\$ 0.00
FRINGE BENEFIT PAYMENT FUND	\$ 782,773.03
PAYROLL FUND	\$ 21,345.13
TAX CLAIM FUND	\$ 1,114,642.98

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

PERSONNEL REPORT:

RESIGNATION:

ANDREW T. BENCH, ALLENTOWN, PA – ASSISTANT PUBLIC DEFENDER, PUBLIC DEFENDER’S OFFICE –
EFFECTIVE FEBRUARY 28, 2021.

HIRE:

CAROL C. ETHERIDGE, LEHIGHTON, PA – ASSISTANT DIRECTOR, ELECTIONS DEPARTMENT – EFFECTIVE MARCH 1, 2021.

PRISON BOARD APPOINTMENT:

SANTIAGO JARAMILLO-ARIAS, HAZLETON, PA – CORRECTIONS OFFICER – EFFECTIVE MARCH 1, 2021.

SHERIFF APPOINTMENTS:

KENDALL J. JURACKA, JIM THORPE, PA – DEPUTY SHERIFF – EFFECTIVE MARCH 1, 2021.

ROBERT T. LILLY, BETHLEHEM, PA – DEPUTY SHERIFF – EFFECTIVE MARCH 1, 2021.

CHANGE OF STATUS:

JAMI ROLON, JIM THORPE, PA

FROM: SECRETARY III, CHILDREN & YOUTH SERVICES

TO: SOCIAL SERVICES AIDE I, CHILDREN & YOUTH SERVICES

EFFECTIVE: FEBRUARY 22, 2021

SEMINAR/TRAINING REQUEST:

COMMISSIONERS' OFFICE

JENNIFER A. BOGER

LISA M. O'DONNELL

RTKL FOR LAW ENFORCEMENT – WEBINARS

AFFIDAVITS: SUPPORTING EXEMPTIONS UNDER THE RTKL

LAWS THAT PROTECT INFORMATION

RECORDS MANAGEMENT AND ELECTRONIC RECORDS BEST PRACTICES

JIM THORPE, PA

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE PERSONNEL REPORT DATED FEBRUARY 25, 2021.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

NUMEROUS EMAIL CORRESPONDENCE WAS RECEIVED FROM DAVID BRADLEY, ET AL, RELATIVE TO THE LEHIGHTON AREA SCHOOL DISTRICT.

CORRESPONDENCE WAS RECEIVED FROM PENNDOT REGARDING THE REPLACEMENT OF THE I-80 BRIDGES OVER THE LEHIGH RIVER CONNECTING LUZERNE AND CARBON COUNTY.

A LETTER WAS RECEIVED FROM THE GOVERNOR'S OFFICE OF COMMUNICATION RELEASING THE FOURTH RENEWAL OF THE 90-DAY PROCLAMATION OF DISASTER EMERGENCY FOR THE COVID-19 PANDEMIC.

CHILDREN & YOUTH:

#21-095 FY 2020-2021/AGREEMENT:

THE FY2020-21 PURCHASE OF SERVICE AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER:

AFFINITY FORENSIC SERVICES DBA-PENNSYLVANIA

FORENSIC ASSOCIATES, READING, PA

PROVIDER:

FY20-21

FEBRUARY 25, 2021

FOSTER FAMILY CLASS-TA	\$173.92
FOSTER FAMILY CLASS-TC	\$173.80
FOSTER FAMILY CLASS-TE	\$169.85
CLINICAL POLYGRAPH	\$350.00

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE AGREEMENT WITH AFFINITY FORENSIC SERVICES DBA-PENNSYLVANIA FORENSIC ASSOCIATES.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

VEHICLE FLEET FINANCING:

#21-096 PROPOSAL/ENTERPRISE:

A PROPOSAL WAS SUBMITTED BY ENTERPRISE FLEET MANAGEMENT OF HARRISBURG, PENNSYLVANIA FOR ONE (1) ADDITIONAL VEHICLE UNDER THE VEHICLE FLEET FINANCING AND MAINTENANCE MASTER OPEN-END (EQUITY) LEASE AGREEMENT APPROVED APRIL 27, 2017, AGENDA #17-159. VEHICLE AND MONTHLY COST AS FOLLOWS WITH A TERM OF 60 MONTHS:

1-CHEVY EQUINOX WITH CAGE @ \$514.01/MONTH

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO RATIFY THE PROPOSAL SUBMITTED BY ENTERPRISE FLEET MANAGEMENT.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

SOLICITOR'S REPORT:

CHILDREN & YOUTH:

#21-097 CONSULTING SERVICE AGREEMENT:

A CONSULTING SERVICE AGREEMENT WITH GEORGE KOVARIE TO PROVIDE PROFESSIONAL SERVICES TO THE CARBON COUNTY CHILDREN & YOUTH SERVICES AGENCY AT A COST OF \$125.00/HOUR; TRAVEL/PLUS EXPENSES - \$75.00/HOUR WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE CONSULTING SERVICE AGREEMENT WITH GEORGE KOVARIE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

FURTHER BUSINESS:

#21-098 MOTION BY MR. NOTHSTEIN, SECONDED BY MR. LUKASEVICH, TO ADOPT THE PROCLAMATION ACKNOWLEDGING MARCH 14 - 20, 2021 AS "PENNSYLVANIA 4-H WEEK. "

"4-H WEEK"

MARCH 14 – 20, 2021

WHEREAS, THE YOUTH OF CARBON COUNTY IS ONE OF THE COUNTY'S MOST VALUABLE RESOURCES; AND
WHEREAS, 4-H MEMBERS CONTRIBUTE TO ENVIRONMENTAL IMPROVEMENT, COMMUNITY SERVICE, FOOD PRODUCTION AND PARTICIPATE IN PROGRAMS THAT AID IN YOUTH DEVELOPMENT, HEALTH, NUTRITION, HOME IMPROVEMENT AND FAMILY RELATIONSHIPS; AND

WHEREAS, AS A RESULT OF INTERNATIONAL COOPERATION WITH MANY COUNTRIES, 4-H IS ALSO

CONTRIBUTING TO WORLD UNDERSTANDING; AND

WHEREAS, IN THE PROCESS, 4-H YOUTH APPLY LEADERSHIP SKILLS, ACQUIRE A POSITIVE SELF-CONCEPT AND LEARN TO RESPECT AND GET ALONG WITH PEOPLE; AND

WHEREAS, THROUGHOUT THE STATE OF PENNSYLVANIA THE WEEK OF MARCH 14 THROUGH MARCH 20 HAS BEEN PROCLAIMED "4-H WEEK IN PENNSYLVANIA".

NOW, THEREFORE, THE CARBON COUNTY BOARD OF COMMISSIONERS PROCLAIM THE WEEK OF MARCH 14-20, 2021 AS "4-H WEEK IN CARBON COUNTY" AND URGE ALL CITIZENS TO GIVE RECOGNITION TO THE PEOPLE INVOLVED IN THE 4-H PROGRAM.

GIVEN UNDER OUR HAND AND THE SEAL OF THE COUNTY OF CARBON THIS 1ST DAY OF MARCH, 2021.

CARBON COUNTY BOARD OF COMMISSIONERS

- /S/ WAYNE E. NOTHSTEIN, CHAIRMAN
- /S/ ROCKY C. AHNER, VICE-CHAIRMAN
- /S/ CHRIS L. LUKASEVICH, MEMBER

ATTEST:

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

#21-099 MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE PROPOSED AGREEMENT BETWEEN THE COUNTY OF CARBON AND THE COUNCIL OF GOVERNMENTS (COG) FOR THE COUNTY TO PROVIDE INSURANCE COVERAGE FOR THE FREIGHTLINER ELGIN WHIRLWIND STREET SWEEPER AND THE WILLIAMSON OCEAN ASPHALT PULVERIZING MACHINE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

COMMISSIONERS' REPORTS:

COMMISSIONER AHNER SPOKE ABOUT A MEMO RECEIVED FROM THE ELECTION DIRECTOR REGARDING RULES AND REGULATIONS FOR THE PRIMARY ELECTION.

COMMISSIONER LUKASEVICH COMMENTED ON THE COUNTY RECEIVING NOTIFICATION FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES FOR ADDITIONAL FUNDING IN THE AMOUNT OF \$4.22 MILLION DOLLARS FOR THE EMERGENCY RENTAL ASSISTANCE PROGRAM. CATHOLIC CHARITIES OF THE ALLENTOWN DIOCESE HAS AGREED TO MANAGE THE EMERGENCY RENTAL ASSISTANCE PROGRAM.

COMMISSIONER NOTHSTEIN STATED THE COUNCIL OF GOVERNMENTS (COG) IS AN ASSOCIATION OF LOCAL GOVERNMENT GROUPS ASSISTING TO IMPROVE COOPERATION, COORDINATION AND PLANNING. THE COUNCIL OF GOVERNMENTS (COG) HAS AN ANNUAL MEMBERSHIP FEE OF \$50.00.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:40 A.M.

ELOISE K. AHNER,
 CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN