

JANUARY 28, 2021

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENE THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER AND THE COURT ADMINISTRATOR WERE AVAILABLE REMOTELY.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JANUARY 21, 2021 AND THE SPECIAL MEETING HELD JANUARY 21, 2021.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

PRESENTATION:

CATHOLIC CHARITIES RENT RELIEF PROGRAM:

MR. TOM MILLER, COMMUNITY SUPPORT SUPERVISOR OF CATHOLIC CHARITIES OF THE DIOCESE OF ALLENTOWN GAVE A BRIEF PRESENTATION ON THE ADMINISTRATION OF THE PENNSYLVANIA HOUSING FINANCE AGENCY CARES RENTAL RELIEF PROGRAM FOR CARBON COUNTY. THE PROGRAM RECEIVED 66 APPLICATIONS FROM LANDLORDS HOWEVER, 50 LANDLORDS RECEIVED ASSISTANCE WHICH REPRESENTED 97 TENANTS WITH 81 RECEIVING ASSISTANCE. THE QUALIFIED APPLICANTS RECEIVED OVER \$3,000.00 COVERING PAYMENTS UP TO \$750.00/MONTH FOR A MAXIMUM OF SIX (6) MONTHS OR MONETARY OF MAXIMUM OF \$4,500.00. APPLICANTS THAT DIDN'T QUALIFY WERE OFFERED OTHER SERVICES.

THE COMMISSIONERS THANKED MR. MILLER FOR HIS ASSISTANCE REGARDING THE CARES RENTAL

DEBT SERVICE FUND	\$ 510,179.19
CAPITAL PROJECTS FUND	\$ 13,976,975.75
PLGIT/PRIME	\$ 0.00
PLGIT/CD PURCHASE	\$ 0.00
FRINGE BENEFIT PAYMENT FUND	\$ 778,985.08
PAYROLL FUND	\$ 8,179.77
TAX CLAIM FUND	\$ 957,910.88

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

PERSONNEL REPORT:

RETIREMENT:

KIM A. STEIGERWALT, LEHIGHTON, PA – CHIEF ASSESSOR, TAX ASSESSMENT – EFFECTIVE MARCH 5, 2021.

RESIGNATION:

JASON D. COMISAC-NELSON, MARY D, PA – PART-TIME DISPATCHER, COMMUNICATIONS CENTER – EFFECTIVE FEBRUARY 8, 2021.

COURT APPOINTMENT:

JEREMY R. ADAMS, STROUDSBURG, PA – PROBATION OFFICER I, ADULT PROBATION – EFFECTIVE FEBRUARY 1, 2021.

HIRE:

GERALD A. TONE, POTTSVILLE, PA – COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES – EFFECTIVE FEBRUARY 1, 2021.

CHANGE OF STATUS:

TIMOTHY B. DUGAN, ALLENTOWN, PA
 FROM: DEPUTY SHERIFF, SHERIFF'S OFFICE
 TO: SERGEANT, SHERIFF'S OFFICE
 EFFECTIVE: FEBRUARY 1, 2021

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE PERSONNEL REPORT DATED JANUARY 28, 2021.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

CORRESPONDENCE:

MINUTES: DECEMBER 15, 2020 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

THE 2020 REPORT OF RECEIPTS AND DISBURSEMENTS WERE RECEIVED FROM THE CARBON COUNTY DISTRICT COURT 56-3-01, JIM THORPE, ALONG WITH THE CASELOAD REPORT.

LETTERS WERE RECEIVED FROM CHRISTINA SCHOEMAKER OF VALLEY YOUTH HOUSE, MINSI TRAILS COUNCIL AND CARE NET OF CARBON COUNTY THANKING THE BOARD OF COMMISSIONERS FOR THE AWARDING OF THE COVID-19 COUNTY RELIEF BLOCK GRANT FUNDING.

A LETTER WAS RECEIVED FROM THE WEATHERLY AREA COMMUNITY LIBRARY THANKING THE COMMISSIONERS FOR THEIR DONATION AND SUPPORT.

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ADVERTISING:

#21-042 MCLP/FOOD & REFRESHMENT CONCESSION LEASE:

AUTHORIZE TO ADVERTISE A REQUEST FOR PROPOSAL FOR THE FOOD & REFRESHMENT CONCESSION LEASE AT MAUCH CHUNK LAKE PARK.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO AUTHORIZE TO ADVERTISE A REQUEST FOR PROPOSAL FOR THE FOOD & REFRESHMENT CONCESSION LEASE AT MAUCH CHUNK LAKE PARK.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

BOARDS/AUTHORITIES

#21-043 PARKS & RECREATION COMMISSION:

APPOINTMENT:

FIVE-YEAR TERM TO EXPIRE 12/31/23: ROBERT SIKORSKY
PALMERTON, PA

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE APPOINTMENT OF ROBERT SIKORSKY, PALMERTON, PENNSYLVANIA TO THE PARKS & RECREATION COMMISSION.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

CHILDREN & YOUTH:

#21-044 FY 2019-2020 AGREEMENT:

A REQUEST WAS RECEIVED FROM THE OFFICE OF CHILDREN AND YOUTH SERVICES TO APPROVE THE UPGRADES TO THE CAPS CWIS SYSTEM – AVANCO INTERNATIONAL, INCORPORATED OF CLIFTON, VIRGINIA, FOR THE TERM JULY 1, 2019 – JUNE 30, 2020 LISTING THE COST OF \$1,544.87 PER UPGRADE.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE UPGRADES FOR THE FY 2019/2020 TO THE CAPS CWIS SYSTEM – AVANCO INTERNATIONAL, INC.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

#21-045 FY 2020-2021 AGREEMENT:

A REQUEST WAS RECEIVED FROM THE OFFICE OF CHILDREN AND YOUTH SERVICES TO APPROVE THE UPGRADES TO THE CAPS CWIS SYSTEM – AVANCO INTERNATIONAL, INCORPORATED OF CLIFTON, VIRGINIA, FOR THE TERM JULY 1, 2020 – JUNE 30, 2021 LISTING THE COST OF \$1,544.87 PER UPGRADE.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE UPGRADES FOR THE FY 2020/2021 TO THE CAPS CWIS SYSTEM – AVANCO INTERNATIONAL, INC.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

CORRECTIONAL FACILITY:

#21-046 DELL INC.:

ACCEPTANCE OF A QUOTE FROM DELL INC. OF ROUND ROCK, TEXAS, TO PURCHASE A COMPUTER FOR THE CLEAN TERMINAL LOCATED IN THE LIVE SCAN ROOM AT THE CORRECTIONAL FACILITY AT A COST OF \$1,231.60, UNDER COSTARS CONTRACT #003-051 WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE QUOTE FROM DELL INC.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

#21-047 PROPOSAL/K&D FACTORY SERVICE INC.:

A PROPOSAL SUBMITTED BY K&D FACTORY SERVICE INC. OF HARRISBURG, PENNSYLVANIA, TO REPLACE THE HEATER BOOSTER FOR THE DISHWASHING MACHINE IN THE KITCHEN LOCATED AT THE CORRECTIONAL FACILITY AT A COST OF \$2,577.50.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE PROPOSAL SUBMITTED BY K&D FACTORY SERVICE INC.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

EMERGENCY MANAGEMENT:

#21-048 HMRF GRANT:

A COMMUNICATION WAS RECEIVED FROM THE EMERGENCY MANAGEMENT AGENCY ENCLOSING THE SFY 2021/2022 HAZARDOUS MATERIAL RESPONSE FUND (HMRF) GRANT APPLICATION FOR SUBMISSION TO THE PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY (PEMA).

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE SFY 2021/2022 HAZARDOUS MATERIAL RESPONSE FUND GRANT APPLICATION.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

HUMAN SERVICES:

#21-049 STATE FOOD/CARES FUND:

THE STATE FOOD PURCHASE PROGRAM CARES FUND REPORT FROM JUNE 6, 2020 THROUGH DECEMBER 31, 2020 AS SUBMITTED BY SHEPHERD HOUSE, INCORPORATED TO THE DEPARTMENT OF AGRICULTURE.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE STATE FOOD PURCHASE PROGRAMS CARES FUND REPORT.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

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#21-050 STATE FOOD/EXPENSE & DATA:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE FY 2020/2021 STATE FOOD PURCHASE PROGRAM'S FIRST AND SECOND QUARTER EXPENSE AND DATA REPORT AS SUBMITTED BY SHEPHERD HOUSE, INCORPORATED TO THE DEPARTMENT OF AGRICULTURE.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

JUVENILE COURT:

#21-051 GRANT-IN-AID:

THE FY 2020/2021 GRANT-IN-AID AWARD NOTIFICATION FROM THE JUVENILE COURT JUDGES' COMMISSION FOR SALARY REIMBURSEMENT OF THE JUVENILE COURT OFFICE FOR THE TERM OF JULY 1, 2020 TO JUNE 30, 2021 IN THE AMOUNT OF \$24,715.98 WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE FY 2020/2021 GRANT-IN-AID AWARD.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

MAILROOM SYSTEMS:

#21-052 ADDENDUM #3:

ADDENDUM #3 TO AGREEMENT DATED MAY 8, 2017 WITH MAILROOM SYSTEMS, INCORPORATED OF WEST READING, PENNSYLVANIA, ADDING AN ADDITIONAL SERVICE FEE OF .01 CENTS FOR EACH FIRST CLASS PRESORTED LETTER, BRINGING THE TOTAL TO .02 DUE TO A RATE INCREASE FROM THE USPS WAS SUBMITTED FOR APPROVAL. THE COST WILL BE EFFECTIVE JANUARY 24, 2021.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE ADDENDUM #3 TO THE AGREEMENT WITH MAILROOM SYSTEMS, INCORPORATED.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

PARKS/RECREATION:

#21-053 BOAT MOORING RATES:

A COMMUNICATION WAS RECEIVED FROM THE PARKS DIRECTOR RECOMMENDING CHANGES IN BOAT MOORING RATES FOR THE MAUCH CHUNK LAKE PARK SETTING THE FEES AS FOLLOWS:

COUNTY RESIDENTS: BOAT MOORING - \$50.00 FIRST SPACE; \$60.00 SECOND SPACE

NON-COUNTY RESIDENTS: BOAT MOORING - \$80.00; \$100.00 SECOND SPACE

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE RECOMMENDATIONS AND MODIFY THE LIMIT OF TWO (2) SPACES PER APPLICANT REGARDING THE BOAT MOORING FEE CHANGES.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

AGENCY ON AGING:

#21-054 AGREEMENT/COONS:

THE AGREEMENT BETWEEN THE COUNTY OF CARBON/AREA AGENCY ON AGING AND LESLIE COONS, R.N., FOR PROFESSIONAL SERVICES AS REGISTERED NURSE CONSULTANT TO PROVIDE ASSESSMENT AND DETERMINE CONSUMER LEVEL OF CARE FOR NURSING FACILITIES AND PERSONAL CARE HOME PLACEMENT WAS SUBMITTED FOR APPROVAL. COMPENSATION SHALL BE AT A RATE OF \$35.00/HOUR, MAXIMUM OF \$6,300/YEAR. THE AGREEMENT SHALL BE EFFECTIVE JANUARY 1, 2021 THROUGH DECEMBER 31, 2023.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE AGREEMENT WITH LESLIE COONS.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

CHILDREN&YOUTH:

#21-055 AGREEMENT/LOCK HAVEN UNIVERSITY:

AFFILIATION OF AGREEMENT BETWEEN THE CARBON COUNTY CHILDREN AND YOUTH AND LOCK HAVEN UNIVERSITY FOR UTILIZATION OF A COLLEGE STUDENT IN THE CAPACITY OF UNPAID INTERNSHIP WAS SUBMITTED FOR APPROVAL. THE TERM OF THE AGREEMENT WILL BE 32 HOURS PER WEEK FOR 16 WEEKS.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE AFFILIATION OF AGREEMENT WITH LOCK HAVEN UNIVERSITY.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

CORRECTIONAL FACILITY:

#21-056 SAVIN PROGRAM:

THE ANNUAL MAINTENANCE/SERVICE AGREEMENT BETWEEN THE PENNSYLVANIA DISTRICT ATTORNEY'S INSTITUTE AND CARBON COUNTY RELATIVE TO THE SAVIN PROGRAM (STATEWIDE AUTOMATED VICTIM INFORMATION AND NOTIFICATION SYSTEM) IN CARBON COUNTY WAS SUBMITTED FOR APPROVAL. THE TERM IS JANUARY 1, 2021 TO DECEMBER 31, 2021. THERE IS NO COST FOR 2021.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND AUTHORIZE EXECUTION OF THE SAVIN PROGRAM AGREEMENT.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

PURCHASE/SERVICE AGREEMENT:

#21-057 EDWARDS/ELECTIONS OFFICE:

A PURCHASE/SERVICE AGREEMENT WITH EDWARDS BUSINESS SYSTEMS OF WYOMISSING, PENNSYLVANIA, FOR A NEW HP COLOR LASERJET MANAGED E65150DN COPIER AT A COST OF \$1,677.00 (.0175 B&W AND .0658 COLOR PER COPY BILLED QUARTERLY) LOCATED IN THE ELECTIONS OFFICE WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH EDWARDS BUSINESS SYSTEMS.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

TRAINING CENTER

PROPOSAL/PHASE 1B:

#21-058 TIMBER CLEARING:

QUOTATION FROM MOUNTAIN SIDE TREE SERVICE TO CLEAR THE AREA NEEDED BY PPL FOR THE POWER LINE TO THE EMERGENCY OPERATIONS AND TRAINING CENTER. PROPOSAL IS IN THE AMOUNT OF \$5,000.00 AND REQUIRES THE CONTRACTOR TO REMOVE THE TIMBER. MOUNTAIN SIDE SERVICE WILL HAVE BRAD KONSTAS LAWN CARE ASSIST WITH THE PROJECT, AN AGREEMENT WITH EACH IS PRESENTED FOR APPROVAL SINCE EACH ARE SOLE PROPRIETORS. THE COUNTY ENGINEER IS RECOMMENDING ACCEPTANCE OF THE QUOTE AND EXECUTION OF THE AGREEMENTS.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE QUOTE FROM MOUNTAIN TREE SERVICE AND EXECUTE THE AGREEMENTS WITH BOTH VENDORS.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

FURTHER BUSINESS:

44 SUSQUEHANNA STREET PROJECT:

#21-059 MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT AND EXECUTE THE QUOTE FROM ENVIRONMENTAL TESTING SERVICES, LLC OF BERK COUNTY, PENNSYLVANIA, TO PERFORM A LEAD PAINT INSPECTION/XRF SURVEY OF THE EXTERIOR BEAMS LOCATED AT 44 SUSQUEHANNA STREET, JIM THORPE, PENNSYLVANIA AT A COST OF \$675.00.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

COMMISSIONERS' REPORTS:

COMMISSIONER AHNER COMMENTED ON THE FOLLOWING:

- 583 INDIVIDUALS ATTENDED THE BELTZVILLE STATE PARK TESTING SITE FOR COVID-19
- REPORTED ON THE COVID-19 CASES IN COUNTY OFFICES
- QUARANTINE IN THE PRISON ENDED; CONTINUED SUSPENSIONS TO WORK RELEASE, FINGERPRINTING AND WEEKEND SENTENCING REMAIN IN EFFECT
- FOOD PANTRY DISTRIBUTION REPORT
- THANKED CHIEF ADULT PROBATION OFFICER RICK PARSONS AND THE STAFF FOR THE JOB THEY HAVE BEEN DOING.

COMMISSIONER LUKASEVICH SPOKE OF THE FOLLOWING:

- ANNOUNCEMENT ON THE PERSONNEL REPORT OF KIM STEIGERWALT, CHIEF TAX ASSESSOR ON HER RETIREMENT
- THANKED THE PARKING ATTENDANTS FOR ASSISTING WITH THE ADJUSTMENTS REGARDING THE PARKING KIOSK.
- ON FEBRUARY 4, 2021, THE BOARD OF COMMISSIONERS WILL BE RECOGNIZING U.S. CORPORAL, WORLD WAR II VETERAN, WILLIAM H. DAVIS AT THE DILIGENCE FIRE COMPANY, JIM THORPE, PENNSYLVANIA.

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COMMISSIONER NOTHSTEIN GAVE AN UPDATE ON THE D&L TRAIL PROJECT POSSIBLY STARTING IN MARCH WITH COMPLETION IN JUNE WEATHER PERMITTING.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:56 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN