

**JANUARY 14, 2021**

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF AND THE COURT ADMINISTRATOR WERE AVAILABLE REMOTELY

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE VICE-CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS HELD DECEMBER 31, 2020 AND JANUARY 4, 2021.

\*NOTING CHANGE: #21-012 LIQUID FUELS: ACT 44 REPORT BALANCE SHOULD BE \$269,951.62.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**OPENING OF BIDS:**

**#21-001 #2 FUEL OIL & OFF-ROAD DIESEL FUEL DELIVERY:**

THE FOLLOWING BID WAS RECEIVED FOR "#2 FUEL OIL & OFF-ROAD DIESEL FUEL DELIVERY":

LIBERTY OIL	BID: 49.69¢
801 BRIDGE STREET	BOND: WAIVED
LEHIGHTON, PA 18235	

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO TABLE THE BID AND REFER TO THE PURCHASING DIRECTOR AND SOLICITOR FOR REVIEW AND RECOMMENDATION TO AWARD OR REJECT WITHIN TWO (2) WEEKS.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE BUDGET TRANSFERS FOR 2020 AND 2021 LISTED ON TRANSMITTALS DATED JANUARY 14, 2021.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 218091 THROUGH 218145 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 204,565.29
RENTAL PROPERTY FUND	\$ 600.46
COUNTY PARKING FUND	\$ 826.43
AREA AGENCY ON AGING FUND	\$ 20,286.27
DOMESTIC RELATIONS FUND	\$ 625.00
PARKS & RECREATION FUND	\$ 1,288.28
9-1-1 FUND	\$ 6,247.20
HUMAN SERVICE DEVELOPMENT FUND	\$ 8,452.76
HOMELESS GRANT FUND	\$ 4,652.70
CDBG FUND	\$ 114,129.65
CAPITAL PROJECTS FUND	\$ 65,358.55
TOTAL:	\$ 427,032.59

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO RATIFY PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

JANUARY 14, 2021

APPROVAL OF CHECK NUMBERS 218146 THROUGH 218307 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 113,685.15
RENTAL PROPERTY FUND	\$ 57.99
COUNTY PARKING FUND	\$ 1,435.00
LIQUID FUELS FUND	\$ 10,900.00
AREA AGENCY ON AGING FUND	\$ 38,141.59
CHILDREN & YOUTH FUND	\$ 94,467.52
HUMAN SERVICE AGENCY FUND	\$ 1,194.90
DOMESTIC RELATIONS FUND	\$ 2,653.03
WORKFORCE INVESTMENT ACT FUND	\$ 29.74
PARKS & RECREATION FUND	\$ 1,763.88
9-1-1 FUND	\$ 186,105.02
HAZ-MAT RESPONSE FUND	\$ 375.01
CENTRALIZED BOOKING FUND	\$ 6,500.00
VICTIM/WITNESS FUND	\$ 84.44
AFFORDABLE HOUSING FUND	\$ 7.82
CDBG FUND	\$ 10,374.95
CAPITAL PROJECTS FUND	\$ 53,076.06
TAX CLAIM FUND	<u>\$ 112,157.77</u>
TOTAL:	\$ 633,009.87

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**TREASURER'S REPORT:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE TREASURER'S REPORT DATED JANUARY 1, 2021 TO JANUARY 8, 2021 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF JANUARY 8, 2021:

GENERAL FUND CHECKING ACCOUNT	\$ 3,306.06
GENERAL FUND SP NOW	\$ 9,063,254.81
PLGIT/PRIME	\$ 0.00
OPERATING RESERVE FUND	\$ 983,232.48
PLGIT/PRIME	\$ 0.00
RENTAL PROPERTY FUND	\$ 186,193.68
COUNTY PARKING FUND	\$ 1,441,630.39
PLGIT/PRIME	\$ 0.00
LIQUID FUELS TAX FUND	\$ 713,632.25
AREA AGENCY ON AGING FUND	\$ 335,709.00
CHILDREN & YOUTH FUND	\$ 217,213.36
HUMAN SERVICE AGENCY FUND	\$ 4,280.82
DOMESTIC RELATION IV-D FUND	\$ 173,013.24
WORKFORCE INVESTMENT ACT	\$ 59,414.66
PARKS & RECREATION FUND	\$ 124,717.70
CARBON TRANSPORTATION SYSTEM FUND	\$ 206,872.33
9-1-1 FUND	\$ 1,052,423.61

HAZMAT RESPONSE FUND	\$ 157,515.57
OFFENDER SUPERVISION FUND	\$ 529,201.26
ADULT ELECTRONIC MONITORING FUND	\$ 144,864.74
FARMLAND PRESERVATION FUND	\$ 86,335.03
HUMAN SERVICE DEVELOPMENT FUND	\$ 4,142.16
HOMELESS GRANT FUND	\$ 2,026.28
CENTRALIZED BOOKING FUND	\$ 253,276.34
VICTIM/WITNESS FUND	\$ 5,510.22
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 56,887.20
COUNTY RECORDS IMPROVEMENTS FUND	\$ 18,443.74
JUVENILE SUPERVISION FEE FUND	\$ 48,693.86
COMMUNITY SERVICE FEE FUND	\$ 10,564.04
PROTHONOTARY AUTOMATION FUND	\$ 44,666.75
AFFORDABLE HOUSING FUND	\$ 290,804.05
CLERK OF COURTS AUTOMATION FUND	\$ 12,603.27
REGISTER OF WILLS AUTOMATION FUND	\$ 17,740.30
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,286.02
VITAL STATS IMPROVEMENT FUND	\$ 33,403.26
SUBSTANCE ABUSE EDUCATION	\$ 201,644.53
LIQUID FUELS/ACT 44	\$ 630,252.65
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 7 41,439.32
VICTIMS SERVICES FUND	\$ 91,126.59
HOTEL ROOM EXCISE TAX FUND	\$ 67,696.24
CDBG FUND	\$ 10,423.89
DEBT SERVICE FUND	\$ 485,817.15
CAPITAL PROJECTS FUND	\$14,258,778.88
PLGIT/PRIME	\$ 0.00
PLGIT/CD PURCHASE	\$ 0.00
FRINGE BENEFIT PAYMENT FUND	\$ 766,929.98
PAYROLL FUND	\$ 1,564.68

BOARD POLLED: AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

**PERSONNEL REPORT:**

**RESIGNATION:**

**INGRID SMITH**, ALLENTOWN, PA – COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES – EFFECTIVE JANUARY 8, 2021.

**PRISON BOARD APPOINTMENTS:**

**SAVANNAH ALFARO**, TAMAQUA, PA – CORRECTIONS OFFICER – EFFECTIVE JANUARY 11, 2021.

**JASON JARAMILLO**, HAZLETON, PA – CORRECTIONS OFFICER – EFFECTIVE JANUARY 11, 2021.

**LEAVES OF ABSENCE:**

**BUILDINGS & GROUNDS**

**WANDA E. RAB**, LANSFORD, PA

PART-TIME CLEANING PERSON

FROM: DECEMBER 17, 2020

TO: MARCH 1, 2021

**PARKING**

**TOD A. WARNER**, WEATHERLY, PA

PART-TIME PARKING/METER ATTENDANT

JANUARY 14, 2021

FROM: DECEMBER 28, 2020

TO: FEBRUARY 22, 2021

**SEMINAR/TRAINING REQUESTS:**  
**AREA AGENCY ON AGING**

**SUSAN ZEIGLER**  
**DEENA L. FITAL**  
**KEVIN M. KANE**  
**NOEL S. CEGLIA**  
**MARK D. MISCZENSKI**  
**ZACH L. RABENOLD**

CHANGES TO THE PS-INVESTIGATION SUMMARY AND ASSESSMENT (ISA) FORM WEBINAR  
PALMERTON, PA

**CHILDREN AND YOUTH SERVICES**

**RICARDO L. SLOAN**

FOUNDATIONS MODULE 7: INTRODUCTION TO DEPENDENCY COURT PRACTICE  
VIA ZOOM  
JIM THORPE, PA

**DISTRICT ATTORNEY'S OFFICE**

**TIMOTHY L. NOTHSTEIN**

2021 MANDATORY IN-SERVICE TRAINING (MIST)  
ALLENTOWN, PA  
COST: CONFERENCE FEE \$100

**PLANNING & DEVELOPMENT**

**DAVID J. BODNAR**  
**JASON M. SKRIMCOVSKY**

CD&H ALERTS & UPDATES – HUD ENVIRONMENTAL REVIEW VIRTUAL TRAINING  
JIM THORPE, PA

**COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:**  
**ADULT PROBATION**

**NICOLE A. HORN**

JNET & PA CHIEFS VIRTUAL CONFERENCE  
JIM THORPE, PA

**DOMESTIC RELATIONS**

**BRIDGET M. JOHNSTON**

DRAP VIRTUAL QUARTERLY BOARD MEETING  
JIM THORPE, PA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE PERSONNEL REPORT  
DATED JANUARY 14, 2021.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**CORRESPONDENCE:**

AUDIT REPORTS RECEIVED: AUDITOR GENERAL'S REPORT OF CARBON COUNTY DISTRICT COURT 56-3-03 (LANSFORD), FOR THE PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2019.

MINUTES: DECEMBER 11, 2020 MEETING OF THE CARBON COUNTY PARKS AND RECREATION COMMISSION.

COPY OF THE ADMINISTRATIVE ORDER #1-2021, FROM THE COURT OF COMMON PLEAS OF CARBON COUNTY, PENNSYLVANIA, APPOINTING EILEEN M. DIEHL, ESQUIRE AS DIVORCE MASTER FOR 2021.

COPY OF THE ADMINISTRATIVE ORDER #5-2021, FROM THE COURT OF COMMON PLEAS OF CARBON COUNTY, PENNSYLVANIA, AUTHORIZING HONORABLE STEVEN R. SERFASS TO REPRESENT THE PRESIDENT JUDGE OF THE 56<sup>TH</sup> JUDICIAL DISTRICT OF PENNSYLVANIA, ROGER N. NANOVIC, AS VOTING MEMBER OF THE CARBON COUNTY SALARY BOARD AND CARBON COUNTY PRISON BOARD IN THE ABSENCE OF THE PRESIDENT JUDGE.

COPY OF THE ADMINISTRATIVE ORDER #6-2021, FROM THE COURT OF COMMON PLEAS OF CARBON COUNTY, PENNSYLVANIA, ASSIGNMENT OF THE HONORABLE STEVEN R. SERFASS AS ELECTION JUDGE FOR THE 2021 PRIMARY AND GENERAL ELECTIONS.

THE DECEMBER 2020 MONTHLY REPORTS WERE RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS AND THE CARBON COUNTY REGISTER OF WILLS RESPECTIVELY.

DECEMBER 2020 REPORT TO CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT, PRESENTED DECEMBER 31, 2020, WAS RECEIVED FROM SAVE CARBON COUNTY.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES INFORMING OF THE FOLLOWING:

- HUMAN SERVICES DEVELOPMENT FUND (HSDF) FY 2020-2021 APPROVED ALLOCATION FOR CARBON COUNTY IS \$50,000

A COPY OF A LETTER FROM THE PENNSYLVANIA DEPARTMENT OF AGING ANNOUNCING THE AWARDING OF FUNDS FOR THE 2020-2021 SENIOR COMMUNITY CENTERS IN THE AMOUNT OF \$24,691 TO BE DISTRIBUTED EQUALLY BETWEEN CARBON COUNTY'S FIVE SENIOR CENTERS.

**ADVERTISING REQUEST:**

**#21-002 ELECTIONS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO AUTHORIZE THE ADVERTISEMENT OF INVITATION TO BID RELATIVE TO THE 2021 MUNICIPAL PRIMARY ELECTION.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO AMEND THE ADVERTISEMENT OF INVITATION TO BID RELATIVE TO THE 2021 MUNICIPAL PRIMARY ELECTION TO INCLUDE THE GENERAL ELECTION.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**#21-003 REVISED 2021 HOLIDAYS:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO AUTHORIZE THE RE-ADVERTISEMENT OF THE REVISED 2021 HOLIDAYS AS FOLLOWS:

JANUARY 1	NEW YEAR'S DAY
FEBRUARY 15	PRESIDENT'S DAY
APRIL 2	GOOD FRIDAY
MAY 31	MEMORIAL DAY
JULY 5	INDEPENDENCE DAY (OBSERVED)
SEPTEMBER 6	LABOR DAY

JANUARY 14, 2021

OCTOBER 11	COLUMBUS DAY
NOVEMBER 11	VETERANS DAY
NOVEMBER 25	THANKSGIVING HOLIDAY
NOVEMBER 26	THANKSGIVING HOLIDAY
DECEMBER 24	CHRISTMAS (OBSERVED)
DECEMBER 31	NEW YEAR'S DAY (OBSERVED)

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**#21-004 2021 REVISED MEETING SCHEDULE:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO AUTHORIZE THE RE-ADVERTISEMENT OF THE REVISED 2021 REVISED MEETING SCHEDULE AS FOLLOWS:

NOTICE IS HEREBY GIVEN ALL PUBLIC MEETINGS OF THE CARBON COUNTY BOARD OF COMMISSIONERS, AND OTHERS LISTED BELOW, FOR THE YEAR 2021 WILL BE HELD AND LIVE-STREAMED AT [WWW.FACEBOOK.COM/CARBONCOUNTYCOMMISSIONERS](http://WWW.FACEBOOK.COM/CARBONCOUNTYCOMMISSIONERS), EVERY THURSDAY AT 10:30 AM, PREVAILING TIME, IN THE COMMISSIONERS' CONFERENCE ROOM #1, THIRD FLOOR, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PA, COMMENCING THURSDAY, JANUARY 14, 2021, WITH THE FOLLOWING EXCEPTIONS: NOVEMBER 11, 2021 – VETERANS DAY

NOVEMBER 25, 2021- THANKSGIVING

MEETINGS OF THE CARBON COUNTY SALARY BOARD FOR THE YEAR 2021 WILL BE HELD ON THE FIRST THURSDAY OF EACH MONTH UPON RECESS OF THE COMMISSIONERS' REGULAR MEETING, COMMENCING FEBRUARY 4, 2021.

MEETINGS OF THE CARBON COUNTY ELECTION BOARD FOR THE YEAR 2021 WILL BE HELD ON THE SECOND THURSDAY OF EACH MONTH FOLLOWING THE COMMISSIONERS' REGULAR MEETING, COMMENCING JANUARY 14, 2021 WITH THE FOLLOWING EXCEPTIONS:

ELECTION BOARD FOR NOVEMBER 2021 WILL BE HELD ON NOVEMBER 18, 2021

MEETINGS OF THE CARBON COUNTY RETIREMENT BOARD FOR THE YEAR 2021 WILL BE HELD ON THE THIRD THURSDAY OF EACH MONTH FOLLOWING THE COMMISSIONERS' REGULAR MEETING, COMMENCING JANUARY 21, 2021.

MEETINGS OF THE CARBON COUNTY PRISON BOARD FOR THE YEAR 2021 WILL BE HELD ON THE THIRD WEDNESDAY OF EACH MONTH BEGINNING AT 1:30 PM, IN THE COMMISSIONERS' CONFERENCE ROOM #1, THIRD FLOOR, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PA COMMENCING ON JANUARY 20, 2021.

UNTIL EXPIRATION OF THE CARBON COUNTY DISASTER EMERGENCY (NOVEL CORONAVIRUS/SARS COV-2), PUBLIC COMMENTS WILL BE ACCEPTED VIA E-MAIL TO [CCCOMMISS@PTD.NET](mailto:CCCOMMISS@PTD.NET) UP UNTIL 9:00 A.M. PREVAILING TIME ON THE DAY OF THE SCHEDULED MEETING.

MEETINGS ARE BARRIER-FREE. REQUESTS FOR SPECIAL ACCOMMODATIONS SHOULD BE DIRECTED TO THE COUNTY ADA COORDINATOR AT (570) 325-3611.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**#21-005 SPECIAL MEETING:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY THE ADVERTISEMENT OF A SPECIAL COMMISSIONERS MEETING TO BE HELD JANUARY 21, 2021 AT 6:00 P.M. TO SET THE SALARIES OF ELECTED OFFICIALS FOR THE YEARS 2024 AND 2025.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**AREA AGENCY ON AGING:**

**#21-006 SENIOR COMMUNITY CENTER GRANT:**

A COMMUNICATION WAS RECEIVED FROM THE CARBON COUNTY AREA AGENCY ON AGING ENCLOSING THE AWARD OF FUNDING IN THE AMOUNT OF \$24,691.00 TO BE DISTRIBUTED EQUALLY TO THE FIVE (5) SENIOR COMMUNITY CENTERS AS FOLLOWS:

- JIM THORPE/PENN KIDDER SENIOR CENTER
- LEHIGHTON SENIOR CENTER
- PALMERTON SENIOR CENTER
- PANTHER VALLEY SENIOR CENTER
- WEATHERLY SENIOR CENTER

MOTION MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE AWARD OF FUNDS FOR THE 2020-2021 SENIOR COMMUNITY CENTERS.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**BOARDS/AUTHORITIES:**

**PARKS & RECREATION COMMISSION:**

**#21- 007 RESIGNATION:**

A LETTER WAS RECEIVED FROM DARRYL J. BREWSTER SUBMITTING HIS RESIGNATION FROM THE CARBON COUNTY PARKS AND RECREATION COMMISSION, EFFECTIVE JANUARY 1, 2021.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE RESIGNATION OF DARRYL J. BREWSTER FROM CARBON COUNTY PARKS AND RECREATION COMMISSION.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MR. AHNER EXPRESSED REGRETS ON THE RESIGNATION OF DARRYL J. BREWSTER, WISHING HIM WELL.

**COMMISSIONERS:**

**#21-008 AUDIO VISUAL PROJECT:**

CHANGE ORDER #3 TO THE PROPOSAL FROM VISUAL SOUND OF BROOMALL, PENNSYLVANIA, TO PROVIDE A NEW CEILING MOUNTED PROJECTOR AND PRESENTATION AUDIO FOR THE AUDIO AND VIDEO TECHNOLOGICAL UPGRADES TO THE EQUIPMENT IN THE COMMISSIONERS CONFERENCE ROOM AT A COST OF \$2,517.61 WAS SUBMITTED FOR APPROVAL. PROPOSAL IS BASED ON COSTARS CONTRACT #03-023.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY CHANGE ORDER #3 TO THE PROPOSAL FROM VISUAL SOUND.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

MR. LUKASEVICH DISCUSSED CHANGE ORDER #3 PROPOSAL IS TO UPGRADE THE CURRENT



PROJECTOR FOR FURTHER ENHANCEMENT.

**COMMUNICATIONS/911:**

**#21-009 ESRI/ARCGIS LICENSES:**

QUOTATION #25992464, CONTRACT #00274262.0, WAS RECEIVED FROM ESRI (ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE), INCORPORATED OF REDLANDS, CALIFORNIA, FOR MAINTENANCE OF CURRENT FOURTEEN (14) ARCGIS ONLINE USER ACCOUNT LICENSES FROM FEBRUARY 21, 2021 TO FEBRUARY 20, 2022. THE TOTAL COST IS \$6,846.00 (NO CHANGE) WHICH INCLUDES 500 CREDITS PER LICENSE.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE ESRI QUOTE IN THE AMOUNT OF \$6,846.00 AS SUBMITTED.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**INFORMATION TECHNOLOGY:**

**#21-010 PENTELEDATA/AGREEMENT:**

A REQUEST WAS RECEIVED FROM INFORMATION TECHNOLOGY FOR APPROVAL TO ESTABLISH A THREE-YEAR (3) SERVICE AGREEMENT WITH PENTELEDATA FOR INTERNET ACCESS AND EMAIL CAPABILITIES VIA CABLE MODEM FOR THE ANIMAL SHELTER WITH A MONTHLY RECURRING FEE- \$67.95; MODEM RENTAL - \$3.00.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE THREE-YEAR AGREEMENT WITH PENTELEDATA.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**LIQUID FUELS:**

**#21-011 ANNUAL REPORT:**

THE ANNUAL REPORT TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE LIQUID FUELS TAX FUND ACCOUNT LISTING AN UNENCUMBERED BALANCE OF \$140,304.25 AS OF 12/31/20 AND LISTING ENCUMBRANCES AS FOLLOWS:

BRIDGE #4	PACKER TOWNSHIP (REPLACEMENT)	\$ 506,328.00
BRIDGE #12	PENN FOREST TOWNSHIP (REPLACEMENT)	\$ 50,000.00
BRIDGE #17	GUIDERAIL PROJECT	<u>\$ 17,000.00</u>
		\$ 573,328.00

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE SUBMISSION OF THE ANNUAL REPORT TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE LIQUID FUELS TAX FUND ACCOUNT AS LISTED.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**#21-012 ACT 44 REPORT:**

THE ANNUAL REPORT TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION SHOWING BALANCE OF ACT 44 FUNDS FOR CALENDAR YEAR 2020. BALANCE AS OF 12/31/20 - \$269,951.62 WAS SUBMITTED FOR APPROVAL.

\*REPORTING REQUIREMENT FOR FUNDS WHICH THE COUNTY RECEIVED AND CAN ONLY BE UTILIZED FOR CONSTRUCTION, RECONSTRUCTION, MAINTENANCE AND REPAIR OF BRIDGES.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE SUBMISSION OF THE ANNUAL REPORT TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION SHOWING BALANCE OF ACT 44 FUNDS FOR CALENDAR YEAR 2020.

BOARD POLLED:   AHNER       YES  
                           LUKASEVICH YES  
                           NOTHSTEIN YES

**#21-013   ACT 89 REPORT:**

THE ANNUAL REPORT TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION REPORTING BALANCE OF ACT 89 FUNDS FOR CALENDAR YEAR 2020. BALANCE AS OF 12/31/20 - \$360,301.03 WAS SUBMITTED FOR APPROVE.

\*REPORTING REQUIREMENT FOR FUNDS WHICH THE COUNTY RECEIVED AND CAN ONLY BE UTILIZED FOR CONSTRUCTION, RECONSTRUCTION, MAINTENANCE AND REPAIR OF BRIDGES.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE SUBMISSION OF THE ANNUAL REPORT TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION SHOWING BALANCE OF ACT 89 FUNDS FOR CALENDAR YEAR 2020.

BOARD POLLED:   AHNER       YES  
                           LUKASEVICH YES  
                           NOTHSTEIN YES

**PLANNING & DEVELOPMENT:**

**#21-014   HOME PROGRAM:**

**AGREEMENT:**

CHANGE ORDER TO THE FOLLOWING CONTRACT WITH THE SERVICE TEAM OF LEHIGHTON, PENNSYLVANIA FOR THE FOLLOWING HOME REHABILITATION CONTRACT:

#MR 142-15-137: ORIGINAL GENERAL CONTRACT PRICE:	\$12,020.00
CHANGE ORDER (DECREASE/INCREASE):	-\$1,420.00
DELETED – SMALL WINDOWS IN BATHROOM, FRONT & BACK STEEL ENTRY DOORS, FRONT & BACK STORM DOORS	
ADDITION – PLYWOOD NEEDED FOLLOWING SHINGLE REMOVAL (COST, LABOR & INSTALLATION) (ROOF DECKING REPLACEMENT DUE TO DETERIORATION)	\$2,925.00
NEW GENERAL CONTRACT PRICE:	\$13,525.00
HOMEOWNER WILL PAY	\$1,525.00

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE CHANGE ORDER TO THE AGREEMENT WITH THE SERVICE TEAM.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**PROCEDURE CONSIDERATIONS:**

**#21-015**

MOTION BY MR. LUKASEVICH THAT THE CHIEF ASSESSOR, TAX ASSESSMENT IN COORDINATION WITH THE DIRECTOR, TAX CLAIM BUREAU AND SOLICITOR, WITHIN 180 DAYS, COMPLETES AN ASSESSMENT OF THE VIABILITY OF AN ANNUALLY INCREASING .25 MILL/YEAR COUNTY PROPERTY SENIOR CITIZEN TAX REBATE FOR HOMEOWNERS 66 AND OLDER WHO HAVE PAID COUNTY PROPERTY TAXES FOR A MINIMUM OF 10 YEARS, CURRENTLY OWN A HOME AS THEIR PRIMARY RESIDENCE IN CARBON COUNTY, AND MEET TO BE DETERMINED MAXIMUM INCOME REQUIREMENTS. NOTE: A .50 MILL/YEAR FOR WIDOWS AND WIDOWERS WOULD APPLY.

MR. LUKASEVICH DISCUSSED ASSESSING THE VIABILITY OF THE COUNTY PROPERTY SENIOR CITIZEN TAX REBATE.

MR. AHNER QUESTIONED WHAT IS THE PROJECTION FOR INDIVIDUALS AGES 60-66 OVER THE NEXT 5-6 YEARS AND WHAT ARE THE RULES AND CRITERIA.

MR. NOTHSTEIN SPOKE OF NO CURRENT END DATE LISTED AND QUESTIONED THE ANNUAL INCREASE OF .25 MILL/YEAR.

A BRIEF DISCUSSION WAS HELD.

MOTION DIED FOR LACK OF A SECOND.

**#21-016**

MOTION BY MR. LUKASEVICH THAT THE CARBON COUNTY BOARD OF COMMISSIONERS ESTABLISH A WORKING GROUP COMPOSED OF REPRESENTATIVES FROM DEPARTMENTS UNDER THE COMMISSIONERS, ROW OFFICES AND THE COURTS TO DEVELOP A CONCEPT AND ASSOCIATED TEMPLATE FOR A RECURRING BI-ANNUAL STATE OF THE COUNTY REPORT, COMMENCING WITH JANUARY 2022, THAT IS INCLUSIVE OF ALL COUNTY FUNDED DEPARTMENTS AND OFFICES.

MR. NOTHSTEIN SECONDED THE MOTION.

MR. LUKASEVICH COMMENTED ON THE IMPORTANCE OF KNOWING THE METHODS AND MEASURES OF EFFECTIVENESS OF COUNTY OFFICES.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**#21-017**

MOTION BY MR. LUKASEVICH THAT THE CARBON COUNTY BOARD OF COMMISSIONERS, DEVELOPS A POLICY OF INVITATION THAT FORMALLY REQUESTS MUNICIPAL ELECTED OFFICIALS TO ATTEND AND PRESENT ANNUAL STATE OF THE MUNICIPALITY UPDATES TO THE BOARD OF COMMISSIONERS DURING ITS WEEKLY PUBLIC MEETINGS.

MR. AHNER SECONDED THE MOTION.

MR. NOTHSTEIN COMMENTED ON THE RESPONSIBILITIES OF THE MUNICIPALITIES TO PROVIDE ANNUAL UPDATES TO THEIR CONSTITUENTS.

A BRIEF DISCUSSION WAS HELD.

MOTION DIED FOR LACK OF A SECOND.

BOARD POLLED: AHNER NO  
LUKASEVICH YES  
NOTHSTEIN NO

**#21-018** MOTION BY MR. LUKASEVICH THAT THE CARBON COUNTY BOARD OF COMMISSIONERS, IN CONSULTATION WITH ALL RELEVANT STAKEHOLDERS, REEVALUATES THE TERMS OF ACT 18/HOTEL OCCUPANCY TAX CONTRACT BETWEEN THE POCONO MOUNTAIN VISITORS BUREAU, CARBON COUNTY CHAMBER AND ECONOMIC DEVELOPMENT CORPORATION (OFFICIAL COUNTY TOURISM PROMOTION AGENCY), AND THE GOVERNMENT OF CARBON COUNTY.

A BRIEF DISCUSSION WAS DISCUSSED.  
MOTION DIED FOR LACK OF A SECOND.

**#21-019** MOTION BY MR. LUKASEVICH THAT THE DIRECTOR, HUMAN RESOURCES, WITHIN 60 DAYS AND IN CONSULTATION WITH EMPLOYEE UNION REPRESENTATIVES, THE COURT ADMINISTRATOR, ROW OFFICERS, AND DEPARTMENT DIRECTORS PROVIDE OPTIONS FOR AN ORGANIZATION AND WORKPLACE CLIMATE SURVEY.

MR. NOTHSTEIN SPOKE OF THE MOTION TO PROVIDE OPTIONS FOR AN ORGANIZATION AND WORKPLACE CLIMATE SURVEY WILL REQUIRE MORE THAN A 60 DAY PERIOD.

MOTION BY MR. LUKASEVICH TO MODIFY THE AMENDMENT TO NO LATER THAN 180 DAYS.

MOTION DIED FOR LACK OF A SECOND.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. NOTHSTEIN, TO APPROVE MODIFICATION TO AMEND THAT THE DIRECTOR, HUMAN RESOURCES, NO LATER THAN DECEMBER 31, 2021 AND IN CONSULTATION WITH EMPLOYEE UNION REPRESENTATIVES, THE COURT ADMINISTRATOR, ROW OFFICERS, AND DEPARTMENT DIRECTORS PROVIDE OPTIONS FOR AN ORGANIZATION AND WORKPLACE CLIMATE SURVEY.

A BRIEF DISCUSSION WAS HELD.

BOARD POLLED: AHNER NO  
LUKASEVICH YES  
NOTHSTEIN YES

**#21-020** MOTION BY MR. LUKASEVICH THAT BEGINNING WITH THE FISCAL YEAR 2022 BUDGET, ALL DEPARTMENTS AND OFFICES REQUESTING FUNDING FROM THE BOARD OF COMMISSIONERS WILL SUBMIT METHODS AND MEASURES OF EFFECTIVENESS.

MR. LUKASEVICH SPOKE OF WITHOUT SUBMISSION OF METHODS AND MEASURES THERE IS NO ACKNOWLEDGEMENT OF THE PERFORMANCES THROUGHOUT COUNTY OFFICES.

A BRIEF DISCUSSION WAS HELD.

MR. LUKASEVICH RESCINDED THE MOTION.

**#21-021** MR. LUKASEVICH RESCINDED THE MOTION COMMENCING WITH THE FISCAL YEAR 2022 CARBON COUNTY BUDGET PROCESS, ALL NON-COUNTY ENTITIES RECEIVING FUNDS FROM COUNTY TAXPAYERS,

WILL PROVIDE AN OVERVIEW ON THE METHODS AND MEASURES OF EFFECTIVENESS OF SUPPORTED PROGRAMS.

A BRIEF DISCUSSION WAS HELD.

#21-022 MOTION BY MR. LUKASEVICH THAT NO LATER THAN 31 JANUARY 2021, A WORKING GROUP COMPRISED OF REPRESENTATION FROM DEPARTMENTS UNDER THE COMMISSIONERS’ OFFICE, ROW OFFICES, AND THE COURTS BE ESTABLISHED TO ASSESS THE VIABILITY AND DEVELOP A ROADMAP FOR THE GRADUAL ELIMINATION OF NON-ESSENTIAL CARBON COUNTY GOVERNMENT’S 23 P.O. BOXES AT THE U.S. POST OFFICE, JIM THORPE WHICH CURRENTLY COSTS THE TAXPAYER IN EXCESS OF \$55,000 ANNUALLY.

MR. NOTHSTEIN COMMENTED ON VARIOUS ISSUES WITH ELIMINATING SOME OF THE P.O. BOXES. A BRIEF DISCUSSION WAS HELD.

MOTION DIED FOR LACK OF A SECOND.

#21-023 FOR APPROVAL THAT EFFECTIVE IMMEDIATELY, THE “PUBLIC COMMENT” PERIOD, OF ALL COUNTY PUBLIC MEETINGS TO INCLUDE, BUT NOT LIMITED TO BOARD OF COMMISSIONERS, ELECTIONS, SALARY, RETIREMENT, PLANNING, RAILROAD, AND PRISON BOARD IS RENAMED “PUBLIC COMMENT AND QUESTION” WITH THE PURPOSES OF INCREASING TRANSPARENCY, ACCOUNTABILITY, AND INTERACTION BETWEEN COUNTY RESIDENTS AND COUNTY COMMISSIONERS.

MOTION BY MR. LUKASEVICH TO AMEND THAT EFFECTIVE TERMINATION OF THE EMERGENCY DECLARATION FOR COVID-19, THE “PUBLIC COMMENT” PERIOD OF ALL COUNTY PUBLIC MEETINGS TO INCLUDE, BUT NOT LIMITED TO BOARD OF COMMISSIONERS, ELECTIONS, SALARY, RETIREMENT, PLANNING, RAILROAD, AND PRISON BOARD IS RENAMED “PUBLIC COMMENT AND QUESTION” WITH THE PURPOSES OF INCREASING TRANSPARENCY, ACCOUNTABILITY, AND INTERACTION BETWEEN COUNTY RESIDENTS AND COUNTY COMMISSIONERS.

MR. NOTHSTEIN DISCUSSED PUBLIC COMMENTS AFTER EVERY MOTION COULD BE EXCESSIVE.

A BRIEF DISCUSSION WAS HELD.

MOTION DIED FOR LACK OF A SECOND.

**SERVICE AGREEMENT:**

#21-024 **RODGERS CLOCK:**

THE ANNUAL SERVICE AGREEMENT WITH RODGERS CLOCK SERVICE, HARRISBURG, PENNSYLVANIA FOR THE COURT HOUSE TOWER CLOCK WAS SUBMITTED FOR APPROVAL. THE COST IS \$315.00 (INCREASE OF \$20.00).

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE ANNUAL SERVICE AGREEMENT WITH RODGERS CLOCK SERVICE.

BOARD POLLED:     AHNER        YES  
                               LUKASEVICH YES  
                               NOTHSTEIN YES

#21-025 **STENOGRAPH LLC/COURTS:**

STENOGRAPH WRITER PROTECTION PLAN RENEWAL CONTRACT #MQ117352 (BASIC PROTECTION WITH LOANER) FOR DIAMANTE STENO MACHINE (SERIAL #Z02167 BLUE ICE WRITER), COURTROOM #1 FOR THE TERM 12/10/20 TO 12/09/21 AT A COST OF \$499.00 (\$110.00 INCREASE) WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH STENOGRAPH WRITER PROTECTION PLANS.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**COURTS**

**#21-026 CONTRACT/SALLEMI:**

A CONTRACT WAS SUBMITTED FOR ANGELA C. SALLEMI, KINGSTON, PENNSYLVANIA, ESTABLISHING PER DIEM COURT REPORTING SERVICE RATES FOR STENOGRAPHIC SERVICES FOR THE COURT OF COMMON PLEAS AS FOLLOWS:

HALF-DAY (UP TO 3 HOURS)	\$ 200.00
FULL-DAY (UP TO 8 HOURS)	\$ 350.00
OVER 8 HOURS BILLED AT	\$ 50.00/HOUR

THE AGREEMENT MAY BE TERMINATED BY EITHER PARTY GIVING THIRTY (30) DAY WRITTEN NOTICE.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE AGREEMENT WITH ANGELA C. SALLEMI.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**PURCHASE/SERVICE AGREEMENT:**

**#21-027 EDWARDS/ELECTIONS OFFICE:**

A PURCHASE/SERVICE AGREEMENT (SOURCEWELL #083116-KON) WITH EDWARDS BUSINESS SYSTEMS OF WYOMISSING, PENNSYLVANIA, FOR A HIGH-SPEED FRICTION FOLDER 352FPROFESSIONAL SERIES TABLETOP FOLDER AT A COST OF \$4,499.00 LOCATED IN THE ELECTIONS OFFICE WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH EDWARDS BUSINESS SYSTEMS.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**FURTHER BUSINESS:**

MR. NOTHSTEIN GAVE AN UPDATE ON THE POSITIVE COVID CASES AT THE PRISON.

**COMMISSIONERS' REPORTS:**

COMMISSIONER AHNER ACKNOWLEDGED TOM CONNORS, DIRECTOR OF THE CARBON COUNTY ANIMAL SHELTER WITH ASSISTING A STRAY DOG IN BUTLER COUNTY, PENNSYLVANIA.

**JANUARY 14, 2021**

COMMISSIONER LUKASEVICH COMMENTED ON THE FOLLOWING:

- SERVICE AGREEMENT WITH PENTELEDA FOR INTERNET ACCESS AND EMAIL CAPABILITIES FOR THE ANIMAL SHELTER.
- ADVERTISEMENT REGARDING AN ADDITIONAL EMPLOYEE FOR THE ANIMAL SHELTER.
- EDITORIAL POSTING IN PITTSBURGH RELATIVE TO THE 3% ANNUAL SALARY INCREASE.

COMMISSIONER NOTHSTEIN SPOKE OF ARRANGING A MEETING TO ANALYZE THE COUNTY'S PAY STUDY IN THE NEAR FUTURE.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:53 A.M.

---

ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

---

WAYNE E. NOTHSTEIN, CHAIRMAN