

**JANUARY 4, 2021**

THE MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 3:47 P.M., CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE, IMMEDIATELY FOLLOWING THE ANNUAL SALARY BOARD MEETING.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE AND THE COUNTY CONTROLLER.

EXECUTIVE SECRETARY JEN BOGER AND THE COUNTY TREASURER WERE AVAILABLE REMOTELY.

MR. NOTHSTEIN NOTED THAT THERE WILL BE NOT BE A COMMISSIONERS' MEETING HELD ON JANUARY 7, 2021. THE REGULAR MEETINGS SCHEDULED FOR THE BOARD OF COMMISSIONERS WILL BEGIN JANUARY 14, 2021.

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED JANUARY 4, 2021.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 73036 THROUGH 73066 AND DIRECT DEPOSIT CHECK NUMBERS 6026477 THROUGH 6026894 FOR PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$601,775.61 (PAYROLL DATED DECEMBER 31, 2020).

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 218068 THROUGH 218090 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 235,750.42
GENERAL FUND LOAN #1 TO C&Y	<u>\$ 250,000.00</u>
TOTAL:	\$ 485,750.42

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**TREASURER'S REPORT:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE TREASURER'S REPORT DATED DECEMBER 28, 2020 TO DECEMBER 31, 2020 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF DECEMBER 31, 2020:**

GENERAL FUND CHECKING ACCOUNT	\$ 3,306.06
GENERAL FUND SP NOW	\$ 9,091,551.27
PLGIT/PRIME	\$ 0.00
OPERATING RESERVE FUND	\$ 983,232.48
PLGIT/PRIME	\$ 0.00
RENTAL PROPERTY FUND	\$ 186,794.14
COUNTY PARKING FUND	\$ 1,435,846.45
PLGIT/PRIME	\$ 0.00
LIQUID FUELS TAX FUND	\$ 713,632.25
AREA AGENCY ON AGING FUND	\$ 353,445.27
CHILDREN & YOUTH FUND	\$ 214,991.44
HUMAN SERVICE AGENCY FUND	\$ 4,280.82
DOMESTIC RELATION IV-D FUND	\$ 173,638.24
WORKFORCE INVESTMENT ACT	\$ 59,414.66
PARKS & RECREATION FUND	\$ 104,008.78
CARBON TRANSPORTATION SYSTEM FUND	\$ 206,872.33
9-1-1 FUND	\$ 1,055,887.14
HAZMAT RESPONSE FUND	\$ 157,476.87
OFFENDER SUPERVISION FUND	\$ 529,201.26
ADULT ELECTRONIC MONITORING FUND	\$ 144,864.74
FARMLAND PRESERVATION FUND	\$ 86,335.03
HUMAN SERVICE DEVELOPMENT FUND	\$ 12,594.92
HOMELESS GRANT FUND	\$ 6,678.98
CENTRALIZED BOOKING FUND	\$ 253,201.34
VICTIM/WITNESS FUND	\$ 5,510.22
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 53,635.20
COUNTY RECORDS IMPROVEMENTS FUND	\$ 16,275.74
JUVENILE SUPERVISION FEE FUND	\$ 48,693.86
COMMUNITY SERVICE FEE FUND	\$ 10,564.04
PROTHONOTARY AUTOMATION FUND	\$ 42,766.75
AFFORDABLE HOUSING FUND	\$ 278,932.95
CLERK OF COURTS AUTOMATION FUND	\$ 12,603.27

JANUARY 4, 2021

REGISTER OF WILLS AUTOMATION FUND	\$	17,565.30
JUVENILE ELECTRONIC MONITORING FUND	\$	6,286.02
VITAL STATS IMPROVEMENT FUND	\$	33,403.26
SUBSTANCE ABUSE EDUCATION	\$	201,644.53
LIQUID FUELS/ACT 44	\$	630,252.65
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$	741,439.32
VICTIMS SERVICES FUND	\$	91,126.59
HOTEL ROOM EXCISE TAX FUND	\$	61,317.17
CDBG FUND	\$	114,178.59
DEBT SERVICE FUND	\$	485,817.15
CAPITAL PROJECTS FUND	\$	14,324,137.43
PLGIT/PRIME	\$	0.00
PLGIT/CD PURCHASE	\$	0.00
FRINGE BENEFIT PAYMENT FUND	\$	766,929.98
PAYROLL FUND	\$	151,148.89
TAX CLAIM FUND	\$	1,000,188.81

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**PERSONNEL REPORT:**

**CHANGES OF STATUS:**

**JOYCE-ANNE SCHUSTER, KUNKLETOWN, PA**

FROM: PART-TIME VICTIM/WITNESS COORDINATOR, DISTRICT ATTORNEY  
TO: VICTIM/WITNESS COORDINATOR, DISTRICT ATTORNEY  
EFFECTIVE: JANUARY 4, 2021

**MELISSA S. ARMBRUSTER, LEHIGHTON, PA**

FROM: TEMPORARY PART-TIME CLERICAL ASSISTANT, PROTHONOTARY  
TO: PART-TIME CLERICAL ASSISTANT, PROTHONOTARY  
EFFECTIVE: JANUARY 1, 2021

**JODI A. SONON, WEISSPORT, PA**

FROM: COLLECTION CLERK II, CLERK OF COURTS/BUREAU OF COLLECTIONS  
TO: COLLECTIONS COORDINATOR, CLERK OF COURTS/BUREAU OF COLLECTIONS  
EFFECTIVE: JANUARY 1, 2021

**JENNIFER L. FLEXER, BOWMANSTOWN, PA**

FROM: CLERICAL SPECIALIST, CLERK OF COURTS  
TO: DEPUTY CLERK, CLERK OF COURTS  
EFFECTIVE: JANUARY 1, 2021

**ADAM J. NEVENGLOSKY, NESQUEHONING, PA**

FROM: COLLECTION CLERK II, CLERK OF COURTS/BUREAU OF COLLECTIONS  
TO: DEPUTY CLERK, CLERK OF COURTS  
EFFECTIVE: JANUARY 1, 2021

**JUSTIN E. MARKELL, LEHIGHTON, PA**

FROM: 911 ADDRESSING COORDINATOR, COMMUNICATIONS CENTER  
TO: 911 ASSISTANT MANAGER-ADDRESSING COORDINATOR, COMMUNICATIONS CENTER  
EFFECTIVE: JANUARY 1, 2021

**BRIAN K. BLOSE**, LEHIGHTON, PA

FROM: IT SYSTEM ANALYST, INFORMATION TECHNOLOGY  
TO: IT SYSTEM ADMINISTRATOR, INFORMATION TECHNOLOGY  
EFFECTIVE: JANUARY 1, 2021

**NICHOLAS G. GOLDBERG**, JIM THORPE, PA

FROM: IT SPECIALIST, INFORMATION TECHNOLOGY  
TO: IT SPECIALIST/SOCIAL MEDIA TECHNICIAN, INFORMATION TECHNOLOGY  
EFFECTIVE: JANUARY 1, 2021

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE PERSONNEL REPORT  
DATED JANUARY 4, 2021.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

MINUTES: OCTOBER 20, 2020 AND NOVEMBER 17, 2020 MEETING OF THE CARBON COUNTY SAFETY  
COMMITTEE

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY  
(PEMA) REGARDING THE AMENDMENT OF THE 2018 9-1-1 STATEWIDE INTERCONNECTIVITY FUNDING  
GRANT AWARD FOR THE NECORE CHE MAINTENANCE PROJECT.

THE 2020 ANNUAL DAM INSPECTION REPORT FOR MAUCH CHUNK LAKE DAM WAS RECEIVED FROM  
THE PENNSYLVANIA FISH AND BOAT COMMISSION.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF  
ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

KOVATCH MOBILE EQUIPMENT (KME) CORPORATION, NESQUEHONING, PA  
AIR QUALITY PROGRAM TITLE V OPERATING PERMIT #13-00008

ALPHA BIO-MED SERVICES, LLC  
MINOR PERMIT MODIFICATION, PERMIT #400696; APS ID #1024411, AUTH ID#1329024  
RELOCATION OF RADIATION SENSORS AND SCALE  
NESQUEHONING, PA

**COMMISSIONERS' REPORTS:**

**ACCOMPLISHMENTS IN THE YEAR 2020:**

COMMISSIONER LUKASEVICH SPOKE OF THE FOLLOWING:

- LANTA TRIP SPONSORSHIP THROUGH THE AREA AGENCY ON AGING
- DEDICATION OF A PARKING SPOT FOR VETERANS; PART-TIME VETERAN SERVICE OFFICER; PROPOSED  
NEW OFFICE SPACE LOCATED AT 76 SUSQUEHANNA STREET.
- ADVOCATE FOR BELTZVILLE STATE PARK WITH LIMITING STATE RESIDENTS
- KIOSK SYSTEM FOR COUNTY PARKING LOT
- THE COUNTY NO LONGER BEING THE GUARANTOR FOR 2016 BOND SERIES WITH BLUE MOUNTAIN  
HEALTH SYSTEMS
- REFINANCING OF THE DEBT BOND SERIES 2020
- RESTRICTING THE SWIMMING AREA OF THE MAUCH CHUNK LAKE PARK FOR COUNTY RESIDENTS  
ONLY DURING COVID-19 PANDEMIC

**JANUARY 4, 2021**

- LIVE STREAMING OF COUNTY MEETINGS
- D&L CONNECTOR TRAIL PROJECT
- FULL-TIME K-9 ANIMAL SHELTER OFFICER
- PUBLISHING OF COUNTY'S DRAFT AGENDA 24 HOURS BEFORE EACH MEETING
- ELECTIONS NEW VOTING MACHINES

**ANTICIPATIONS IN THE YEAR 2021:**

- COMPLETION OF THE RENOVATION OF THE 44 & 76 SUSQUEHANNA STREET PROJECT
- PRISON EVALUATION STUDY
- COLLABORATION WITH LEHIGH VALLEY HUMANE SOCIETY AND PCORP TO BE OF ASSISTANCE WITH THE CARBON COUNTY ANIMAL SHELTER
- IMPROVEMENTS TO THE COUNTY'S WEBSITE
- RETIREE COLA (COST-OF-LIVING-ADJUSTMENT)
- ENSURING THE MAUCH CHUNK LAKE PARK IS THE RECREATIONAL CHOICE FOR CARBON COUNTY RESIDENTS.
- UTILIZING THE PERFORMANCE EVALUATION POLICY

COMMISSIONER NOTHSTEIN COMMENTED ON THE FOLLOWING:

- THE BOARD OF COMMISSIONERS SPEAKING AT THE JANUARY 9, 2020 MEETING REGARDING THE REEVALUATION STUDY FOR THE FRANCIS E. WALTER DAM.
- KIOSK SYSTEM FOR THE COUNTY PARKING LOT
- CONTINUATION OF CHALLENGES RELATIVE TO THE COVID-19 PANDEMIC WITHIN COUNTY OFFICES
- CHALLENGES WITH THE ELECTION PROCESS
- ISSUES WITH THE SALARY SCALE
- CARBON COUNTY RELIEF BOCK GRANT

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 4:01 P.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN