

DECEMBER 17, 2020

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:44 A.M., CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE.

COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER WERE AVAILABLE REMOTELY.

THE COUNTY CONTROLLER, COUNTY TREASURER AND COUNTY'S FINANCIAL CONSULTANT WERE ALSO AVAILABLE REMOTELY.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD DECEMBER 10, 2020 WITH A CORRECTION TO AGENDA #20-597 THE SECOND ROUND OF THE COVID-19 COUNTY RELIEF BLOCK GRANT, ELIMINATING THERAPEUTIC MASSAGE SERVICES OF CARBON COUNTY, LLC, SINCE THIS ENTITY WAS PREVIOUSLY AWARDED A GRANT IN THE FIRST ROUND.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSIONS WAS HELD.

DECEMBER 15, 2020 3:00 P.M. REAL ESTATE

FINAL ADOPTION:

#20-604 2021 BUDGETS:

THE 2021 BUDGETS INCLUSIVE OF THE FOLLOWING:

OPERATING FUNDS BUDGETS

EXPENDITURES TOTALING \$ 48,632,979

CAPITAL PROJECTS FUNDS BUDGETS

EXPENDITURES TOTALING \$ 10,232,053

SPECIAL FUNDS BUDGETS

EXPENDITURES TOTALING \$ 3,335,117

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO ADOPT THE 2021 BUDGET INCLUSIVE AS LISTED.

MR. LUKASEVICH ASKED FOR CLARIFICATION FROM THE COUNTY'S FINANCIAL CONSULTANT REGARDING THE FUNDS FOR THE 2021 BUDGET WHICH ARE BEING ALLOCATED FOR OPERATING COST FOR THE 44 & 76 SUSQUEHANNA STREET PROJECT WHEN CONSTRUCTION IS COMPLETED.

COUNTY'S FINANCIAL CONSULTANT CLARIFIED THAT THE FUNDS ARE BUDGETED IN A CONTINGENCY.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

#20-605 BUDGET RESOLUTION:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION #20-039
ON THE ADOPTION OF THE YEAR 2021
OPERATING BUDGET FOR THE COUNTY OF CARBON

BE RESOLVED AND ENACTED:

THAT IN ORDER TO MEET THE NECESSARY AND LAWFUL EXPENDITURES OF THE GOVERNMENT OF CARBON COUNTY, THIS BOARD OF COUNTY COMMISSIONERS, HEREBY ADOPTS THE ATTACHED FUND APPROPRIATIONS FOR THE 2021 FISCAL YEAR.

THAT ONLY THE CARBON COUNTY BOARD OF COMMISSIONERS-HAVE THE POWER TO AUTHORIZE THE TRANSFER WITHIN THE SAME FUND OF ANY UNENCUMBERED BALANCE, OR ANY PORTION THEREOF, OR FROM ONE SPENDING AGENCY TO ANOTHER.

THAT NO WORK SHALL BE DONE, NO MATERIAL PURCHASED, NO CONTRACT MADE AND NO ORDERS ISSUED FOR THE PAYMENT OF ANY MONIES BY THE COUNTY COMMISSIONERS WHICH SHALL CAUSE THE APPROPRIATIONS TO BE EXCEEDED.

THAT ALL AGENCIES RECEIVING FUNDS BY APPROPRIATIONS FROM THE COUNTY CERTIFY THAT THEIR BOOKS SHALL BE OPENED AT A REASONABLE TIME TO THE VISITATION, INSPECTION, AND EXAMINATION OF DULY AUTHORIZED OFFICERS, INSPECTORS, AND ACCOUNTANTS OF THE BOARD OF COMMISSIONERS AND COUNTY CONTROLLER.

THAT THE COUNTY ADMINISTRATOR/CHIEF CLERK IS HEREBY AUTHORIZED AND DIRECTED TO NOTIFY THE COUNTY CONTROLLER AND COUNTY TREASURER OF THE APPROPRIATIONS ADOPTED AND MILAGE SET, TO PROVIDE THE CONTROLLER WITH A LINE-ITEM DETAIL OF THE APPROPRIATION ADOPTED AND TO PROVIDE PROPER PUBLIC NOTICE OF THE BUDGET ADOPTION

THAT THE COUNTY ADMINISTRATOR/CHIEF CLERK IS HEREBY AUTHORIZED AND DIRECTED TO PREPARE THE NECESSARY REPORT FORMS FOR THE FILING WITH THE STATE DEPARTMENT OF

DECEMBER 17, 2020

COMMUNITY AFFAIRS, OTHER SANCTIONED FEDERAL AND STATE AGENCIES AND TRANSMIT THE BUDGET DETAIL TO THE COUNTY CONTROLLER.

RESOLVED THIS 17TH DAY OF DECEMBER, 2020.

BOARD OF COMMISSIONERS OF THE COUNTY OF CARBON

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN

/S/ ROCKY AHNER, VICE-CHAIRMAN

/S/ CHRIS LUKASEVICH, MEMBER

ATTEST

/S/ ELOISE K. AHNER COUNTY ADMINISTRATOR/CHIEF CLERK

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

#20-606 TAX LEVY RESOLUTION:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION #20-040
ANNUAL BUDGET FOR THE CARBON COUNTY
FOR THE YEAR 2021

TAX LEVY AND APPROPRIATION RESOLUTION #20-040

A RESOLUTION OF THE COUNTY OF CARBON, COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE FISCAL YEAR 2021 AND APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE COUNTY GOVERNMENT, HEREINAFTER SET FORTH, DURING THE FISCAL YEAR.

BE IT RESOLVED AND ENACTED, AND IT IS HEREBY RESOLVED AND ENACTED BY THE **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CARBON**, COMMONWEALTH OF PENNSYLVANIA:

SECTION 1. THAT A TAX BE AND THE SAME IS HEREBY LEVIED ON ALL **REAL PROPERTY** WITHIN THE SAID COUNTY SUBJECT TO TAXATION FOR COUNTY PURPOSES FOR THE FISCAL YEAR 2021, AS FOLLOWS:

TAX RATE FOR GENERAL COUNTY PURPOSES

SUM OF **ELEVEN POINT FOUR (11.400) MILLS ON EACH DOLLAR OF ASSESSED VALUATION**

OR

(THE SUM OF ONE DOLLAR FOURTEEN CENTS (\$1.1400) ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION)

FOR DEBT PURPOSES

THE SUM OF POINT EIGHT FIVE (.850) MILLS ON EACH DOLLAR OF ASSESSED VALUATION

(THE SUM OF EIGHT POINT FIVE CENTS (\$.0850) ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION)

SECTION 2. THAT A TAX BE AND THE SAME IS HEREBY LEVIED ON ALL **OCCUPATIONS** WITHIN THE SAID COUNTY SUBJECT TO TAXATION FOR COUNTY PURPOSES FOR THE FISCAL YEAR 2021, AS FOLLOWS:

TAX RATE FOR GENERAL COUNTY PURPOSES

THE SUM OF ZERO (0) MILLS ON EACH DOLLAR OF ASSESSED VALUATION

OR

(THE SUM OF ZERO DOLLAR AND ZERO CENTS (0) ON EACH ONE HUNDRED DOLLARS OF

ASSESSED VALUATION)

SECTION 3. THAT FOR THE EXPENSES OF THE COUNTY FOR THE FISCAL YEAR 2021, THE FOLLOWING AMOUNTS ARE HEREBY APPROPRIATED FROM THE REVENUES AVAILABLE FOR THE FISCAL YEAR FOR THE SPECIFIC PURPOSES SET FORTH BELOW, WHICH AMOUNTS ARE MORE FULLY ITEMIZED IN THE COUNTY BUDGET FORM ON FILE IN THE OFFICE OF THE COUNTY COMMISSIONERS.

SECTION 4. THAT ANY RESOLUTION, OR PART OF RESOLUTION, CONFLICTING WITH THIS RESOLUTION BE AND THE SAME IS HEREBY REPEALED INSOFAR AS THE SAME AFFECTS THIS RESOLUTION. PASSED FINALLY BY THE BOARD OF CARBON COUNTY COMMISSIONERS THIS **17TH DAY OF DECEMBER, 2020.**

/S/ WAYNE E. NOTHSTEIN,
CHAIRMAN OF THE BOARD

CERTIFICATION

TO THE SECRETARY OF COMMUNITY AFFAIRS:

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION IS A TRUE AND CORRECT COPY OF THE RESOLUTION ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CARBON ON DECEMBER 17, 2020.

DATE: DECEMBER 17, 2020

/S/ ELOISE K. AHNER
COUNTADMINISTRATION/CHIEF CLERK

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED DECEMBER 17, 2020.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBER 217651 FOR EXPENDITURE THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOW:

CAPITAL PROJECTS FUND \$ 14,359.50

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY PAYMENT OF THE CHECK NUMBER AS LISTED.

BOARD POLLED: AHNER YES
LUKASEVICH YES

APPROVAL OF CHECK NUMBERS 217652 THROUGH 217752 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 585,753.60
RENTAL PROPERTY FUND	\$ 510.35
COUNTY PARKING FUND	\$ 634.03
LIQUID FUELS FUND	\$ 191.16
AREA AGENCY ON AGING FUND	\$ 44,410.53
CHILDREN & YOUTH FUND	\$ 38,161.10
HUMAN SERVICE AGENCY FUND	\$ 993.38
DOMESTIC RELATIONS FUND	\$ 20,801.25
WORKFORCE INVESTMENT ACT FUND	\$ 8,922.11
PARKS & RECREATION FUND	\$ 11,574.26
9-1-1 FUND	\$ 29,344.74
HAZ-MAT RESPONSE FUND	\$ 25.94
CENTRALIZED BOOKING FUND	\$ 1,194.26
VICTIM/WITNESS FUND	\$ 48.00
CAPITAL PROJECTS FUND	\$ 18,503.10
FRINGE BENEFIT PAYMENT FUND	\$ 1,182.60
TAX CLAIM FUND	\$ <u>243.99</u>
TOTAL:	\$ 762,494.40

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

TREASURER'S REPORT:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED DECEMBER 7, 2020 TO DECEMBER 11, 2020 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF DECEMBER 11, 2020:

GENERAL FUND CHECKING ACCOUNT	\$ 3,081.11
GENERAL FUND SP NOW	\$ 11,547,512.01
PLGIT/PRIME	\$ 0.00
OPERATING RESERVE FUND	\$ 983,024.33
PLGIT/PRIME	\$ 0.00
RENTAL PROPERTY FUND	\$ 186,460.13
COUNTY PARKING FUND	\$ 1,428,799.64
PLGIT/PRIME	\$ 0.00
LIQUID FUELS TAX FUND	\$ 713,671.47
AREA AGENCY ON AGING FUND	\$ 329,400.08
CHILDREN & YOUTH FUND	\$ 158,880.49
HUMAN SERVICE AGENCY FUND	\$ 13,203.69
DOMESTIC RELATION IV-D FUND	\$ 197,313.73
WORKFORCE INVESTMENT ACT	\$ 34,456.69
PARKS & RECREATION FUND	\$ 79,773.79
CARBON TRANSPORTATION SYSTEM FUND	\$ 206,826.42
9-1-1 FUND	\$ 1,137,489.58

HAZMAT RESPONSE FUND	\$	157,600.03
OFFENDER SUPERVISION FUND	\$	518,624.20
ADULT ELECTRONIC MONITORING FUND	\$	225,928.85
FARMLAND PRESERVATION FUND	\$	86,316.75
HUMAN SERVICE DEVELOPMENT FUND	\$	8,425.54
HOMELESS GRANT FUND	\$	4,397.69
CENTRALIZED BOOKING FUND	\$	246,998.78
VICTIM/WITNESS FUND	\$	3,258.36
RECORDER OF DEEDS IMPROVEMENT FUND	\$	53,624.03
COUNTY RECORDS IMPROVEMENTS FUND	\$	16,272.42
JUVENILE SUPERVISION FEE FUND	\$	48,196.98
COMMUNITY SERVICE FEE FUND	\$	10,536.68
PROTHONOTARY AUTOMATION FUND	\$	42,757.74
AFFORDABLE HOUSING FUND	\$	278,876.62
CLERK OF COURTS AUTOMATION FUND	\$	12,229.40
REGISTER OF WILLS AUTOMATION FUND	\$	17,561.59
JUVENILE ELECTRONIC MONITORING FUND	\$	6,284.69
VITAL STATS IMPROVEMENT FUND	\$	33,396.19
SUBSTANCE ABUSE EDUCATION	\$	199,378.78
LIQUID FUELS/ACT 44	\$	630,121.54
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$	741,282.35
VICTIMS SERVICES FUND	\$	89,271.30
HOTEL ROOM EXCISE TAX FUND	\$	1,450.00
CDBG FUND	\$	46.02
DEBT SERVICE FUND	\$	466,272.45
CAPITAL PROJECTS FUND	\$	14,364,003.40
PLGIT/PRIME	\$	0.00
PLGIT/CD PURCHASE	\$	0.00
FRINGE BENEFIT PAYMENT FUND	\$	239,108.97
PAYROLL FUND	\$	34,987.55
TAX CLAIM FUND	\$	930,858.92

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

PERSONNEL REPORT:

RESIGNATION:

ERIC J. YUKNEK, PALMERTON, PA – PROBATION OFFICER I, ADULT PROBATION – EFFECTIVE JANUARY 8, 2021.

EMPLOYMENT SEPARATIONS:

STEPHANIE L. MORRIS, NESQUEHONING, PA – CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 16, 2020.

GAVIN C. MOSER, LANSFORD, PA – CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 16, 2020.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE PERSONNEL REPORT DATED DECEMBER 17, 2020.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

CORRESPONDENCE:

MINUTES: NOVEMBER 17, 2020 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

DECEMBER 17, 2020

THE NOVEMBER 2020 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES ANNOUNCING FY 2020-21 REVISED PRIMARY ALLOCATIONS FOR INTELLECTUAL DISABILITIES – COMMUNITY BASE PROGRAM.

THE COVID-19 COUNTY RELIEF BLOCK GRANT PROGRAM FINANCIAL STATUS REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2020 WAS RECEIVED FROM THE COUNTY FINANCIAL CONSULTANT.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

EARTHRES GROUP, INC.
WENDY'S LEHIGHTON
APPLICATION FOR PUBLIC WATER SUPPLY PERMIT
MAHONING TOWNSHIP, CARBON COUNTY
EARTHRES PROJECT NO. 201023.001

ALFRED BENESCH & COMPANY
WASTEWATER TREATMENT PLANT NPDES RENEWAL PERMIT PA 0021199
BOROUGH OF BEAVER MEADOWS
BEAVER MEADOWS, CARBON COUNTY
PROJECT NO. 31094.02

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION – ENGINEERING DISTRICT 5-0 FOR THE FOLLOWING PROJECT:

PROJECT SCHEDULE AND FINAL DESIGN STATUS REPORT #7
AGREEMENT E04098, PART 2-FINAL DESIGN
CARBON COUNTY BRIDGE #12
T-516 (NORTH OLD STAGE ROAD) OVER MUD RUN
PENN FOREST & KIDDER TOWNSHIP, CARBON COUNTY

ADULT PROBATION:

#20-607 VEHICLES:

A REQUEST WAS RECEIVED FROM THE CHIEF ADULT PROBATION OFFICER TO RATIFY THE PURCHASE OF TWO (2) 2020 INTERCEPTOR SUV 3.3 LITER UNDER COSTARS CONTRACT #013-196, FROM ROTETT MOTORS, INCORPORATED AT A COST OF \$40,875.97 EACH FOR A TOTAL COST OF \$81,751.94. TOTAL COST WILL BE REIMBURSED FROM THE ELECTRONIC MONITORING FEE FUND.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY THE CONTRACT WITH ROTETT MOTORS, INCORPORATED.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

ADVERTISING REQUESTS:

#20-608 2021 ANNUAL SALARY BOARD:

AUTHORIZE THE ADVERTISEMENT OF THE CARBON COUNTY ANNUAL SALARY BOARD MEETING TO BE HELD MONDAY, JANUARY 4, 2021 CONVENING AT 2:00 P.M., IMMEDIATELY FOLLOWED BY A MEETING

OF THE CARBON COUNTY BOARD OF COMMISSIONERS.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO AUTHORIZE THE ADVERTISEMENT OF THE 2021 CARBON COUNTY ANNUAL SALARY BOARD MEETING.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

#20-609 2021 HOLIDAYS:

AUTHORIZE THE ADVERTISEMENT OF THE 2021 HOLIDAYS AS FOLLOWS:

JANUARY 1	NEW YEAR'S DAY
FEBRUARY 15	PRESIDENT'S DAY
APRIL 2	GOOD FRIDAY
MAY 31	MEMORIAL DAY
JULY 5	INDEPENDENCE DAY (OBSERVED)
SEPTEMBER 6	LABOR DAY
OCTOBER 11	COLUMBUS DAY
NOVEMBER 11	VETERANS DAY
NOVEMBER 25	THANKSGIVING HOLIDAY
NOVEMBER 26	THANKSGIVING HOLIDAY
DECEMBER 24	CHRISTMAS (OBSERVED)

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO AUTHORIZE THE ADVERTISEMENT OF THE 2021 HOLIDAYS AS LISTED.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

#20-610 2021 MEETING SCHEDULE:

AUTHORIZE THE ADVERTISEMENT SETTING THE 2021 MEETING SCHEDULE AS FOLLOWS:

NOTICE IS HEREBY GIVEN ALL PUBLIC MEETINGS OF THE CARBON COUNTY BOARD OF COMMISSIONERS, AND OTHERS LISTED BELOW, FOR THE YEAR 2021 WILL BE HELD AND LIVE-STREAMED AT WWW.FACEBOOK.COM/CARBONCOUNTYCOMMISSIONERS, EVERY THURSDAY AT 10:30 AM, PREVAILING TIME, IN THE COMMISSIONERS' CONFERENCE ROOM #1, THIRD FLOOR, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PA, COMMENCING THURSDAY, JANUARY 14, 2021, WITH THE FOLLOWING EXCEPTIONS: NOVEMBER 22, 2021 – THANKSGIVING.

MEETINGS OF THE CARBON COUNTY SALARY BOARD FOR THE YEAR 2021 WILL BE HELD ON THE FIRST THURSDAY OF EACH MONTH UPON RECESS OF THE COMMISSIONERS' REGULAR MEETING, COMMENCING FEBRUARY 4, 2021.

MEETINGS OF THE CARBON COUNTY ELECTION BOARD FOR THE YEAR 2021 WILL BE HELD ON THE SECOND THURSDAY OF EACH MONTH FOLLOWING THE COMMISSIONERS' REGULAR MEETING, COMMENCING JANUARY 14, 2021.

MEETINGS OF THE CARBON COUNTY RETIREMENT BOARD FOR THE YEAR 2021 WILL BE HELD ON THE THIRD THURSDAY OF EACH MONTH FOLLOWING THE COMMISSIONERS' REGULAR MEETING, COMMENCING JANUARY 21, 2021.

MEETINGS OF THE CARBON COUNTY PRISON BOARD FOR THE YEAR 2021 WILL BE HELD ON THE THIRD WEDNESDAY OF EACH MONTH BEGINNING AT 1:30 PM, IN THE COMMISSIONERS' CONFERENCE

DECEMBER 17, 2020

ROOM #1, THIRD FLOOR, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PA COMMENCING ON JANUARY 20, 2021.

UNTIL EXPIRATION OF THE CARBON COUNTY DISASTER EMERGENCY (NOVEL CORONAVIRUS/SARS COV-2), PUBLIC COMMENTS WILL BE ACCEPTED VIA E-MAIL TO CCCOMMISS@PTD.NET UP UNTIL 9:00 A.M. PREVAILING TIME ON THE DAY OF THE SCHEDULED MEETING.

MEETINGS ARE BARRIER-FREE. REQUESTS FOR SPECIAL ACCOMMODATIONS SHOULD BE DIRECTED TO THE COUNTY ADA COORDINATOR AT (570) 325-3611.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO AUTHORIZE THE ADVERTISEMENT SETTING OF THE 2021 MEETING SCHEDULE AS LISTED.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

BOARDS/AUTHORITIES:

#20-611 INDUSTRIAL DEVELOPMENT AUTHORITY:

REAPPOINTMENT:

FIVE-YEAR TERM TO EXPIRE 12/31/25: BARBARA GREEN
LEHIGHTON, PA

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE REAPPOINTMENT OF BARBARA GREEN, LEHIGHTON, PENNSYLVANIA, TO THE INDUSTRIAL DEVELOPMENT AUTHORITY.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

CHILDREN & YOUTH:

#20-62 CONTRACT ADDENDA:

ADDENDA TO EXTEND THE RATES OF THE FOLLOWING 2019/2020 PURCHASE OF SERVICE AGREEMENTS FOR 180 DAYS FROM THE FISCAL YEAR ENDING JUNE 30, 2020 OR UNTIL THE FINALIZATION OF THE FY 2020-2021 CONTRACT:

CLEAR VISION RESIDENTIAL TREATMENT SERVICES, INC., MONTGOMERY, PA
DRUG & ALCOHOL REHABILITATION SERVICES, INC., DBA-MANOS HOUSE,
HARRISBURG, PA
GEORGE JUNIOR REPUBLIC IN PA GROVE CITY, PA
HOFFMAN HOMES FOR YOUTH, LITTLESTOWN, PA
PATHWAYS ADOLESCENT CENTER, INC., OIL CITY, PA
PINEBROOK FAMILY ANSWERS, ALLENTOWN, PA
UNITED CHILDREN'S HOMES, INC., HAZLETON, PA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE ADDENDA TO THE AGREEMENTS AS LISTED.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

#20-613 FY 2020/21 AGREEMENT:

THE FY 2020/2021 PURCHASE OF SERVICE/IN-HOME SERVICE PROVIDER AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER:

CLEAR VISION RESIDENTIAL TREATMENT SERVICES, INC., MONTGOMERY, PA

<u>PROVIDER: CLEAR VISION RESIDENTIAL TREATMENT SERVICES, INC</u>	<u>FY 20-21</u>
RESIDENTIAL	\$ 199.59/PER DIEM
*GROUP HOME W/INDEPENDENT LIVING SERVICES	\$ 0.00/PER DIEM
*NO LONGER USING PROGRAM FOR FY 20-21	

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE AGREEMENT WITH CLEAR VISION RESIDENTIAL TREATMENT SERVICES.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

COMMUNICATIONS/911:

#20-614 PROPOSAL/ RADIO MAINTENANCE:

A REQUEST WAS RECEIVED FROM THE COMMUNICATIONS DIRECTOR FOR A PROPOSAL FROM RADIO MAINTENANCE, INCORPORATED (RMI) OF READING, PENNSYLVANIA, TO UPGRADE THE CURRENT CCTV SYSTEM AT THE TOWER SITES UNDER PA COSTARS CONTRACT #040-021 AT A COST OF \$25,915.21. ACT 12 FUNDS WILL COVER THE COST OF THIS PURCHASE.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE PROPOSAL FROM RADIO MAINTENANCE, INCORPORATED (RMI).

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

COUNTY ENGINEER:

#20-615 CARBON ENGINEERING /REAPPOINTMENT:

THE REAPPOINTMENT OF CARBON ENGINEERING, INCORPORATED AS COUNTY ENGINEER AND ACCEPTANCE OF THE 2021 PROFESSIONAL FEE SCHEDULE NO INCREASE (\$46.00 TO \$189.00/HOUR).

DISCUSSION.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. NOTHSTEIN, TO TABLE THE REAPPOINTMENT OF CARBON ENGINEERING, INCORPORATED FOR ONE (1) WEEK TO REVIEW THE VENDOR REPORT.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

COURTS/COMPUTER INFO:

#20-616 PENTELEDATA/AGREEMENT:

A REQUEST WAS RECEIVED FROM THE COURTS COMPUTER INFORMATION DEPARTMENT FOR APPROVAL TO UPGRADE A THREE-YEAR SERVICE AGREEMENT WITH PENTELEDATA FOR BROADBAND INTERNET SERVICE CABLE MODEM LOCATED AT THE COURTHOUSE TOTAL COST OF \$264.90/MONTH.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE THREE-YEAR AGREEMENT WITH PENTELEDATA.

BOARD POLLED:	AHNER	YES
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LUKASEVICH YES
NOTHSTEIN YES

INFORMATION TECHNOLOGY:

PENTELEDATA/CONTRACT:

#20-617 COUNTY NETWORK:

A REQUEST WAS RECEIVED FROM THE INFORMATION TECHNOLOGY DIRECTOR FOR APPROVAL TO UPGRADE A THREE-YEAR SERVICE AGREEMENT WITH PENTELEDATA FOR INTERNET ACCESS VIA CABLE MODEM WITH MONTHLY RECURRING FEE - \$246.95; STATIC IP BLOCKS - \$14.95; MODEM RENTAL - \$3.00. (INCREASE OF \$122.95)

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE THREE-YEAR AGREEMENT WITH PENTELEDATA.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

INSURANCE:

#20-618 WORKERS COMPENSATION:

PROPOSAL FROM THE HOUSING AND REDEVELOPMENT INSURANCE EXCHANGE (HARIE) FOR WORKERS COMPENSATION INSURANCE FOR CALENDAR YEAR 2021 IN THE AMOUNT OF \$345,050.00 (DECREASE OF \$72,298.00) WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE PROPOSAL FROM THE HOUSING AND REDEVELOPMENT INSURANCE EXCHANGE (HARIE) FOR THE CALENDAR YEAR 2021.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#20-619 CDBG/CHANGE ORDER #3/SUMMIT HILL:

CHANGE ORDER #3 WAS RECEIVED FROM THE DIRECTOR OF PLANNING & DEVELOPMENT TO THE CONTRACT WITH APM CONSTRUCTION, INCORPORATED OF LANSFORD, PENNSYLVANIA, FOR PARKS, RECREATIONAL FACILITIES - GINDER FIELD REHABILITATION PROJECT-BUILDING, SUMMIT HILL BOROUGH (FY2016, FY2017). DUE TO CHANGES TO THE CONTRACT, THE COST WAS INCREASED \$1,100.00, FOR A NEW TOTAL CONTRACT PRICE OF \$113,250.00. PREVIOUS REVISED CONTRACT AMOUNT OF \$112,150.00

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE CHANGE ORDER #3 TO THE AGREEMENT WITH APM CONSTRUCTION, INCORPORATED.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

#20-620 FAIR HOUSING REPORT:

A REQUEST WAS RECEIVED FROM THE OFFICE OF PLANNING & DEVELOPMENT FOR EXECUTION AND

SUBMISSION OF THE FY 2020 FAIR HOUSING ANNUAL REPORT AS REQUIRED FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE EXECUTION AND SUBMISSION OF THE FY 2021 FAIR HOUSING ANNUAL REPORT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND EMERGENCY SOLUTION GRANT (ESG) PROGRAM.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

SERVICE AGREEMENTS:

#20-621 GIS/MAPPING - ESRI:

THE SOFTWARE MAINTENANCE AGREEMENT WITH ESRI, INCORPORATED OF REDLANDS, CALIFORNIA, FOR THE YEAR 2021 LISTING THE FOLLOWING CHARGES: ASSESSMENT - \$400.00; ELECTIONS - \$300.00; LIQUID FUELS - \$10,900.00; 911 - \$3,500.00, FOR A TOTAL COST OF \$15,100.00 (NO INCREASE) WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE AGREEMENT WITH ESRI, INCORPORATED.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

#20-622 REYNOLDS BUSINESS/ARCHIVES:

THE SERVICE AGREEMENT WITH REYNOLDS BUSINESS SYSTEMS, ALLENTOWN, PENNSYLVANIA, FOR EQUIPMENT IN THE ARCHIVES DEPARTMENT FOR (2) MINOLTA READER/PRINTERS, (4) CANON READER/PRINTERS, (2) ALOS PLANETARY CAMERAS AND (1) MINOLTA PLANETARY CAMERA FOR A TOTAL COST OF \$9,874.00 WAS SUBMITTED FOR APPROVAL. THIS IS A 3% PRICE INCREASE (\$288.00) OVER 2020.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE AGREEMENT WITH REYNOLDS BUSINESS SYSTEMS.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

POCONO COUNTIES WIA:

#20-623 FISCAL/LOCAL ELECTED OFFICIALS AGREEMENT:

FISCAL/LOCAL ELECTED OFFICIALS AGREEMENT WITH THE COUNTIES OF MONROE, PIKE AND WAYNE DESIGNATING CARBON COUNTY AS THE FISCAL AGENT FOR FUNDS RECEIVED UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FOR THE POCONO COUNTIES (CARBON, MONROE, PIKE, AND WAYNE), AS REQUIRED BY PENNSYLVANIA DEPARTMENT OF LABOR AND INDUSTRY. THE TERM OF THE AGREEMENT SHALL BE JANUARY 1, 2020 THROUGH DECEMBER 31, 2023.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE AGREEMENT DESIGNATING CARBON COUNTY AS THE FISCAL AGENT FOR FUNDS RECEIVED UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FOR THE POCONO COUNTIES OF MONROE, PIKE, AND WAYNE.

BOARD POLLED: AHNER YES

LUKASEVICH YES
NOTHSTEIN YES

FURTHER BUSINESS:

DECLARATION OF DISASTER:

#20-624 RESOLUTION:

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. LUKASEVICH, TO RATIFY THE DECLARATION OF DISASTER EMERGENCY, SIGNED DECEMBER 16, 2020, IN REGARDS TO THE SNOW EMERGENCY.

RESOLUTION #20-041

DECLARATION OF DISASTER EMERGENCY

WHEREAS, ON OR ABOUT **DECEMBER 16TH 2020** A SNOW EMERGENCY HAS CAUSED OR THREATENS TO CAUSE INJURY, DAMAGE, AND SUFFERING TO THE PERSONS AND PROPERTY OF CARBON COUNTY; AND

WHEREAS, THE SNOW EMERGENCY HAS ENDANGERED THE HEALTH, SAFETY AND WELFARE OF A SUBSTANTIAL NUMBER OF PERSONS RESIDING IN CARBON COUNTY AND THREATENS TO CREATE PROBLEMS GREATER IN SCOPE THAN CARBON COUNTY MAY BE ABLE TO RESOLVE; AND

WHEREAS, EMERGENCY MANAGEMENT MEASURES ARE REQUIRED TO REDUCE THE SEVERITY OF THIS DISASTER AND TO PROTECT THE HEALTH, SAFETY, AND WELFARE OF AFFECTED RESIDENTS IN CARBON COUNTY.

NOW, THEREFORE, WE, THE UNDERSIGNED COMMISSIONERS OF CARBON COUNTY, PURSUANT TO THE PROVISIONS OF SECTION 7501 OF THE PENNSYLVANIA EMERGENCY MANAGEMENT SERVICES CODE (35 PA C.S.), AS AMENDED, DO HEREBY DECLARE THE EXISTENCE OF A DISASTER EMERGENCY IN THE COUNTY.

FURTHER, WE DIRECT THE CARBON COUNTY EMERGENCY MANAGEMENT COORDINATOR TO COORDINATE THE ACTIVITIES OF THE EMERGENCY RESPONSE, TO TAKE ALL APPROPRIATE ACTION NEEDED TO ALLEVIATE THE EFFECTS OF THIS DISASTER, TO AID IN THE RESTORATION OF ESSENTIAL PUBLIC SERVICES, AND TO TAKE ANY OTHER EMERGENCY RESPONSE ACTION DEEMED NECESSARY TO RESPOND TO THIS EMERGENCY AND

STILL FURTHER, WE AUTHORIZE OFFICIALS OF CARBON COUNTY TO ACT AS NECESSARY TO MEET THE CURRENT EXIGENCY OF THIS EMERGENCY, NAMELY: BY THE EMPLOYMENT OF TEMPORARY WORKERS, BY THE RENTAL OF EQUIPMENT, BY THE PURCHASE OF SUPPLIES AND MATERIALS, AND BY ENTERING INTO SUCH CONTRACTS AND AGREEMENTS FOR THE PERFORMANCE OF PUBLIC WORK AS MAY BE REQUIRED TO MEET THE EMERGENCY, ALL WITHOUT REGARD TO THOSE TIME-CONSUMING PROCEDURES AND FORMALITIES NORMALLY PRESCRIBED BY LAW, MANDATORY CONSTITUTIONAL REQUIREMENTS EXCEPTED.

THIS DECLARATION SHALL TAKE EFFECT IMMEDIATELY.

BOARD OF COMMISSIONERS OF THE COUNTY OF CARBON

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN

/S/ ROCKY AHNER, VICE-CHAIRMAN

/S/ CHRIS LUKASEVICH, MEMBER

ATTEST

/S/ ELOISE K. AHNER COUNTY ADMINISTRATOR/CHIEF CLERK

12/16/20

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

COMMISSIONERS' REPORTS:

COMMISSIONER LUKASEVICH COMMENTED ON THE FOLLOWING:

- AGENDA #20-570, THE 2021 MEETING SCHEDULE, PUBLIC COMMENTS WILL BE ACCEPTED VIA EMAIL UNTIL 9:00 A.M. THE DAY OF THE SCHEDULED MEETING.
- SUBMISSION OF AWARDEE LETTERS REGARDING THE SECOND ROUND OF THE COUNTY RELIEF

BLOCK GRANT.

- CONCERNS WITH INCONSISTENCY REGARDING PUBLIC ACCESS TO COUNTY OFFICES.

COMMISSIONER NOTHSTEIN SPOKE OF THE FOLLOWING:

- SECOND ROUND OF CARES ACT FUNDING FROM THE STATE
- A LETTER WAS RECEIVED FROM A CONSUMER RECOGNIZING DONNA SHELLY, AREA AGENCY ON AGING SUPPORT STAFF, WITH GOING ABOVE AND BEYOND WITH HER ASSISTANCE.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:10 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN