

NOVEMBER 19, 2020

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONER LUKASEVICH AND ASSISTANT CHIEF CLERK COLLEEN KLEIN. COMMISSIONERS NOTHSTEIN AND AHNER, SOLICITOR MISCAVIGE, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, COUNTY CONTROLLER, THE COUNTY FINANCIAL CONSULTANT AND COUNTY TREASURER WERE AVAILABLE REMOTELY.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD NOVEMBER 12, 2020.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD:

NOVEMBER 18, 2020 3:00 P.M. PERSONNEL

PROPOSED 2021 BUDGETS:

#20-554 OPERATING FUNDS:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO PRESENT THE PROPOSED 2021 OPERATING FUNDS BUDGETS OF ESTIMATED EXPENDITURES TOTALING \$48,632,979 AND MAKE THE BUDGETS AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE COUNTY COMMISSIONERS,

CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, BETWEEN THE HOURS OF 8:30 A.M. AND 4:30 P.M., UNTIL DECEMBER 17, 2020.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

#20-555 CAPITAL PROJECTS FUNDS:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO PRESENT FOR PUBLIC INSPECTION THE PROPOSED 2021 CAPITAL PROJECTS FUNDS BUDGETS OF ESTIMATED EXPENDITURES TOTALING \$10,232,053 AND MAKE THE BUDGETS AVAILABLE AS STIPULATED ABOVE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

#20-556 SPECIAL FUNDS:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO PRESENT FOR PUBLIC INSPECTION THE PROPOSED 2021 SPECIAL FUNDS BUDGETS OF ESTIMATED EXPENDITURES TOTALING \$3,335,117 AND MAKE THE BUDGETS AVAILABLE AS STIPULATED ABOVE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED NOVEMBER 19, 2020.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 217170 THROUGH 217311 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 270,040.14
RENTAL PROPERTY FUND	\$ 1,348.71
COUNTY PARKING FUND	\$ 3,560.67
AREA AGENCY ON AGING FUND	\$ 24,540.82
CHILDREN & YOUTH FUND	\$ 76,859.24
DOMESTIC RELATIONS FUND	\$ 546.58

NOVEMBER 19, 2020

WORKFORCE INVESTMENT ACT FUND	\$	66.56
PARKS & RECREATION FUND	\$	2,122.41
9-1-1 FUND	\$	3,584.01
HAZ-MAT RESPONSE FUND	\$	38.45
HUMAN SERVICE DEVELOPMENT FUND	\$	12,200.00
CENTRALIZED BOOKING FUND	\$	36.04
CAPITAL PROJECTS FUND	\$	214,200.00
TAX CLAIM FUND	\$	<u>35,689.35</u>
TOTAL:	\$	644,832.98

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

TREASURER'S REPORT:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE TREASURER'S REPORT DATED NOVEMBER 9, 2020 TO NOVEMBER 13, 2020 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF NOVEMBER 13, 2020:

GENERAL FUND CHECKING ACCOUNT	\$	6,444.36
GENERAL FUND SP NOW	\$	12,207,668.27
PLGIT/PRIME	\$	0.00
OPERATING RESERVE FUND	\$	982,848.90
PLGIT/PRIME	\$	0.00
RENTAL PROPERTY FUND	\$	186,263.57
COUNTY PARKING FUND	\$	1,411,757.68
PLGIT/PRIME	\$	0.00
LIQUID FUELS TAX FUND	\$	661,421.14
AREA AGENCY ON AGING FUND	\$	36,244.20
CHILDREN & YOUTH FUND	\$	410,078.49
HUMAN SERVICE AGENCY FUND	\$	19,562.91
DOMESTIC RELATION IV-D FUND	\$	237,161.07
WORKFORCE INVESTMENT ACT	\$	23,459.06
PARKS & RECREATION FUND	\$	8,509.86
CARBON TRANSPORTATION SYSTEM FUND	\$	90,826.39
9-1-1 FUND	\$	1,200,984.29
HAZMAT RESPONSE FUND	\$	157,641.66
OFFENDER SUPERVISION FUND	\$	505,405.99
ADULT ELECTRONIC MONITORING FUND	\$	225,728.34
FARMLAND PRESERVATION FUND	\$	86,299.07
HUMAN SERVICE DEVELOPMENT FUND	\$	20,622.31
HOMELESS GRANT FUND	\$	10,894.60
CENTRALIZED BOOKING FUND	\$	241,113.58
VICTIM/WITNESS FUND	\$	5,263.79
RECORDER OF DEEDS IMPROVEMENT FUND	\$	50,943.76
COUNTY RECORDS IMPROVEMENTS FUND	\$	14,489.57
JUVENILE SUPERVISION FEE FUND	\$	48,187.11
COMMUNITY SERVICE FEE FUND	\$	10,506.02
PROTHONOTARY AUTOMATION FUND	\$	41,669.21

AFFORDABLE HOUSING FUND	\$ 277,916.35
CLERK OF COURTS AUTOMATION FUND	\$ 11,854.78
REGISTER OF WILLS AUTOMATION FUND	\$ 17,328.04
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,283.40
VITAL STATS IMPROVEMENT FUND	\$ 33,389.35
SUBSTANCE ABUSE EDUCATION	\$ 197,063.48
LIQUID FUELS/ACT 44	\$ 573,452.59
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 741,130.48
VICTIMS SERVICES FUND	\$ 87,533.54
HOTEL ROOM EXCISE TAX FUND	\$ 470,889.14
CDBG FUND	\$ 42.49
DEBT SERVICE FUND	\$ 441,243.22
CAPITAL PROJECTS FUND	\$ 15,034,942.68
PLGIT/PRIME	\$ 0.00
PLGIT/CD PURCHASE	\$ 0.00
FRINGE BENEFIT PAYMENT FUND	\$ 690,867.11
PAYROLL FUND	\$ 21,800.09
TAX CLAIM FUND	\$ 1,187,459.11

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

PERSONNEL REPORT:

RETIREMENT:

DORINDA A. GETZ, JIM THORPE, PA – INTAKE OFFICER, WIOA – EFFECTIVE DECEMBER 11, 2020.

RESIGNATIONS:

CYNTHIA R. LONGENBERGER, MAHANAY PLANE, PA – CORRECTION OFFICER, CORRECTIONS – EFFECTIVE NOVEMBER 9, 2020.

DENNIS S. BALLIET, JIM THORPE, PA – PART-TIME SECURITY OFFICER, SHERIFF’S OFFICE – EFFECTIVE NOVEMBER 9, 2020.

EMPLOYMENT SEPARATION:

NICHOLAS J. LAFATA, NORTHAMPTON, PA – PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS – EFFECTIVE NOVEMBER 18, 2020.

CHANGE OF STATUS:

AALIYAH J. HOPKINS, SUMMIT HILL, PA
 FROM: PART-TIME DISPATCHER TRAINEE, COMMUNICATIONS CENTER
 TO: PART-TIME DISPATCHER, COMMUNICATIONS CENTER
 EFFECTIVE: NOVEMBER 30, 2020

SEMINAR/TRAINING REQUESTS:

PLANNING & DEVELOPMENT

DAVID BODNAR

JASON SKRIMCOVSKY

PA SHPO TECHNICAL ASSISTANCE FOR DCED HUD SMALL COMMUNITIES TRAINING:
 CONSULTING PARTY COORDINATION – WEBINAR

NOVEMBER 19, 2020

JIM THORPE, PA

DAVID BODNAR

JASON SKRIMCOVSKY

HUD WEBINAR – ENVIRONMENTAL REVIEW PROCEDURES FOR HUD ASSISTED PROJECTS DURING COVID-19

ALL PROGRAMS

JIM THORPE, PA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE PERSONNEL REPORT DATED NOVEMBER 19, 2020.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

CORRESPONDENCE:

NONE RECEIVED.

ADVERTISING REQUEST:

#20-557 CDBG/FAIR HOUSING ACTIVITY:

AUTHORIZE THE ADVERTISEMENT OF PUBLIC NOTICE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY 2020 FAIR HOUSING ACTIVITY REQUIRED YEARLY FOR THOSE RECEIVING FEDERAL PROGRAM FUNDS.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO AUTHORIZE THE ADVERTISEMENT OF PUBLIC NOTICE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY 2020 FAIR HOUSING ACTIVITY.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

BID AWARD:

#20-558 CDBG PROJECT:

A RECOMMENDATION WAS RECEIVED FROM THE DIRECTOR OF PLANNING & DEVELOPMENT TO AWARD THE CONTRACT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) BID OPENING ON NOVEMBER 5, 2020 AS FOLLOWS:

LEHIGHTON BOROUGH

SIDEWALKS- REPLACE ADA HANDICAP RAMPS (CORNERS OF 2ND, 3RD AND 6TH STREET ON IRON STREET) (FY 2016, FY 2017, & FY 2018)

PIONEER CONSTRUCTION CO., INC.
HONESDALE, PA BID: \$193,636.11

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO AWARD THE CONTRACT TO PIONEER CONSTRUCTION CO., INC., AT THEIR BID OF \$193,636.11.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

BOARDS/AUTHORITIES:

#20-559 AIRPORT AUTHORITY:

REAPPOINTMENT:

5-YEAR TERM (EXPIRES 12/31/25) PAUL SMITH
LEHIGHTON, PA

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO THE REAPPOINTMENT OF PAUL SMITH TO SERVE ON THE AIRPORT AUTHORITY, TERM TO EXPIRE DECEMBER 31, 2025.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

#20-560 C-M-P DRUG & ALCOHOL COMMISSION, INC.:

REAPPOINTMENT:

3-YEAR TERM (EXPIRES 11/30/23) JOSEPH GUARDIANI
NESQUEHONING, PA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE REAPPOINTMENT OF JOSEPH GUARDIANI TO SERVE ON THE C-M-P DRUG & ALCOHOL COMMISSION, INC., TERM TO EXPIRE NOVEMBER 30, 2023.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

PARKS & RECREATION COMMISSION:

#20- 561 RESIGNATION:

EXPIRES: 12/31/2020 THERESA (TERRY) WARNAGIRIS
WEATHERLY, PA

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE RESIGNATION OF THERESA (TERRY) WARNAGIRIS, WEATHERLY, PENNSYLVANIA, FROM THE PARKS & RECREATION COMMISSION.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

PLANNING COMMISSION:

#20-562 REAPPOINTMENTS:

4-YEAR TERM (EXPIRES 12/31/24)

TIMM BERGER GEORGE KARAS ROBERT MILLER
LEHIGHTON, PA LEHIGHTON, PA NESQUEHONING, PA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE REAPPOINTMENTS AS LISTED TO SERVE ON THE PLANNING COMMISSION, TERMS TO EXPIRE NOVEMBER 30, 2024.

BOARD POLLED: AHNER YES
 LUKASEVICH YES

NOTHSTEIN YES

CHILDREN & YOUTH:

#20-563 FY 2020/21 AGREEMENT:

FY 2020-2021 PURCHASE OF SERVICE AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER:

ACCESS SERVICES, INC., FORT WASHINGTON, PA

	<u>FY20-21</u>	<u>FY19-20</u>	<u>DIFFERENCE</u>
FOSTER- UNIT ID AA	\$ 94.92	\$ 0.00	\$ 94.92/ PER DIEM
FOSTER- UNIT ID BB	\$ 77.35	\$ 0.00	\$ 77.35/ PER DIEM

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE AGREEMENT WITH ACCESS SERVICES, INC.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

COVID-19 COUNTY RELIEF BLOCK GRANT:

#20-564 GRANT AWARD/FIRST ROUND:

THE AWARDING OF A CONTRACT PAYMENT FOR THE FIRST ROUND OF THE COUNTY RELIEF BLOCK GRANT TO LAKE HARMONY RESCUE SQUAD AND AMBULANCE IN THE AMOUNT OF \$23,667.48 WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE AGREEMENT WITH LAKE HARMONY RESCUE SQUAD AND AMBULANCE FOR THE FIRST ROUND OF THE COUNTY RELIEF BLOCK GRANT.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

MOYER DRILLING SERVICES:

#20-565 WELL #2/ANIMAL SHELTER/CHANGE ORDER#2:

CHANGE ORDER #2 TO THE PROPOSAL FROM DUANE MOYER WELL DRILLING, INCORPORATED OF LEHIGHTON, PENNSYLVANIA, TO COMPLETE THE REQUIRED PUMPING TESTS ON WELL #2 LOCATED NEAR THE ANIMAL SHELTER WAS RECEIVED FROM THE COUNTY ENGINEER. THIS CHANGE ORDER INCREASES THE PROPOSAL \$180.00 FOR A NEW TOTAL OF \$17,802.43 FOR PUMPING WELL DOWN AND CAMERA TO INSPECT PITLESS ADAPTER.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE CHANGE ORDER #2 TO THE AGREEMENT WITH DUANE MOYER WELL DRILLING, INCORPORATED.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#20-566 CDBG/CHANGE ORDER #1/PALMERTON BOROUGH:

CHANGE ORDER #1 WAS RECEIVED FROM THE DIRECTOR OF PLANNING & DEVELOPMENT EXTENDING THE COMPLETION DATE TO THE CONTRACT WITH BARKER & BARKER PAVING EXCAVATING OF BETHLEHEM, PENNSYLVANIA, FOR STREET IMPROVEMENTS – RECONSTRUCT/REPAVE – NORTH MAUCH CHUNK ROAD, PALMERTON BOROUGH (FY2018), DUE TO COVID-19 WORK BACK LOG WAS SUBMITTED FOR APPROVAL. THE NEW CONTRACT DEADLINE WILL BE DECEMBER 31, 2020.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE CHANGE ORDER #1 TO THE AGREEMENT WITH BARKER & BARKER PAVING EXCAVATING.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

#20-567 CDBG/CHANGE ORDER #2/PALMERTON BOROUGH:

CHANGE ORDER #2 WAS RECEIVED FROM THE DIRECTOR OF PLANNING & DEVELOPMENT TO THE CONTRACT WITH BARKER & BARKER PAVING EXCAVATING OF BETHLEHEM, PENNSYLVANIA, FOR STREET IMPROVEMENTS – RECONSTRUCT/REPAVE – NORTH MAUCH CHUNK ROAD, PALMERTON BOROUGH (FY2018), FOR ADDITIONAL PAVEMENT MILLING WORK. DUE TO CHANGES TO THE CONTRACT, THE COST WAS INCREASED \$17,244.00, FOR A NEW TOTAL CONTRACT PRICE OF \$83,704.00. ORIGINAL CONTRACT: \$66,460.00.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE CHANGE ORDER #2 TO THE AGREEMENT WITH BARKER & BARKER PAVING EXCAVATING.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

SOLICITOR'S REPORT:

RESOLUTION:

#20-568 EAGLE SCOUT/LONG:

A RESOLUTION HONORING JOSHUA RAYMOND LONG, MEMBER OF BOY SCOUT TROOP 209, PALMERTON, PENNSYLVANIA, ON ATTAINING THE RANK OF EAGLE SCOUT.

RESOLUTION #20-035

WHEREAS, JOSHUA RAYMOND LONG OF PALMERTON HAS SUCCEEDED IN ACHIEVING SCOUTING'S HIGHEST HONOR, THE RANK OF EAGLE SCOUT; AND

WHEREAS, JOSHUA RAYMOND LONG IS A MEMBER OF BOY SCOUT TROOP 209, SPONSORED BY THE PALMERTON ROD & GUN CLUB, PALMERTON, PENNSYLVANIA, AND HAS BEEN INVOLVED IN SCOUTING FOR 13 YEARS. DURING HIS SCOUTING CAREER, HE HAS EARNED 21 BADGES INCLUDING COOKING, SWIMMING, AND CAMPING. JOSHUA HAS SERVED AS ASSISTANT SENIOR PATROL LEADER, PATROL LEADER FOR BLAZING BUFFALOS, AND CHAPLAIN; AND

WHEREAS, JOSHUA RAYMOND LONG'S EAGLE SCOUT PROJECT INCLUDED CONSTRUCTING TWO RAISED WOODEN GARDEN BEDS FOR PAULS' HOUSE VALOR CLINIC IN JONAS, PENNSYLVANIA. VALOR CLINIC IS A NONPROFIT ORGANIZATION THAT ASSISTS HOMELESS VETERANS. THE RAISED GARDEN BEDS WILL ACCOMMODATE THE VETERANS WHO ARE WHEELCHAIR BOUND OR UNABLE TO BEND. HIS PROJECT IS

NOVEMBER 19, 2020

HELPING VALOR CLINIC TO BE MORE SELF-SUFFICIENT BY GROWING THEIR OWN FOOD. JOSHUA SPENT 111 HOURS ON THIS PROJECT; AND

WHEREAS, JOSHUA RAYMOND LONG HAS DEVELOPED THE NECESSARY SKILLS AND DETERMINATION TO ACHIEVE AN HONOR HE WILL VALUE FOR A LIFETIME; AND

WHEREAS, JOSHUA RAYMOND LONG IS AN INSPIRATION TO YOUNG MEN THROUGH HIS DEDICATION AND LEADERSHIP; AND

WHEREAS, THE BOARD OF COMMISSIONERS OF CARBON COUNTY WISHES TO ACKNOWLEDGE THE ACCOMPLISHMENT OF JOSHUA RAYMOND LONG.

NOW, THEREFORE, BE IT RESOLVED THE BOARD OF COMMISSIONERS OF CARBON COUNTY HEREBY RECOGNIZES THE ACHIEVEMENT OF JOSHUA RAYMOND LONG AND HEREBY COMMENDS AND CONGRATULATES HIM IN ATTAINING THE RANK OF EAGLE SCOUT.

ADOPTED BY THE CARBON COUNTY BOARD OF COMMISSIONERS THIS 19TH DAY OF NOVEMBER, 2020.

CARBON COUNTY BOARD OF COMMISSIONERS

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN
/S/ ROCKY AHNER
/S/ CHRIS LUKASEVICH

ATTEST:

/S/ ELOISE K. AHNER, COUNTY ADMINISTRATOR/CHIEF CLERK

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ADOPT THE RESOLUTION HONORING JOSHUA RAYMOND LONG, MEMBER OF BOY SCOUT TROOP 209.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

TAX ASSESSMENT:

#20-569 **TAX REFUNDS:**

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYERS ARE DUE A REFUND OF COUNTY REAL ESTATE TAXES:

MUNICIPALITY: PENN FOREST TOWNSHIP

FERRAUTI, FELICE L. & LINDA L.
5406 ROUTE 145
LAURY STATION, PA 18059

PROPERTY CODE: 19-51-21898

PROPERTY RECORD CARD #: 50-51-A2

REASON: THE TAXPAYER IS REQUESTING A REFUND DUE TO BOARD OF APPEALS LOWERING THE ASSESSMENT. THE TAX PAYER PAID TAX BILL ON 5/16/20.

TOTAL REFUND DUE: \$85.50

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND AUTHORIZE PAYMENT OF THE REFUND TO FELICE L. & LINDA L. FERRAUTI.

BOARD POLLED: AHNER YES
LUKASEVICH YES

NOTHSTEIN YES

#20-570 MUNICIPALITY: LEHIGH TOWNSHIP

CAMIER, MARIA T.
765 NORTH LEHIGH GORGE DRIVE
WEATHERLY, PA 18255

PROPERTY CODE: 11-27-10238

PROPERTY RECORD CARD #: 91-27-A9

REASON: TAXES ON PARCEL # 91-27-A9 WERE PAID TWICE, ONCE ON 5/11/2020 AND A SECOND TIME ON 6/20/2020.

TOTAL REFUND DUE: \$532.61

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND AUTHORIZE PAYMENT OF THE REFUND TO MARIA T. CAMIER.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

#20-571 MUNICIPALITY: PENN FOREST TOWNSHIP

MOORE, ERIC S. & CHRISTINE D.
180 SAGINAW DRIVE
JIM THORPE, PA 18229

PROPERTY CODE: 19-51-17932

PROPERTY RECORD CARD #: 49A-51-F597A

REASON: THE TAXPAYER IS REQUESTING A REFUND DUE TO BOARD OF APPEALS LOWERING THE ASSESSMENT. THE TAX PAYER PAID TAX BILL ON 6/02/20.

TOTAL REFUND DUE: \$5.51

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND AUTHORIZE PAYMENT OF THE REFUND TO ERIC S. & CHRISTINE D. MOORE.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

FURTHER BUSINESS:

COVID-19 PANDEMIC:

MR. NOTHSTEIN NOTED ALL COUNTY BUILDINGS WILL BE CLOSED TO THE PUBLIC UNTIL FURTHER NOTICE DUE TO COVID-19 RELATED ISSUES. THE BOARD OF COMMISSIONERS IS REQUESTING THE PUBLIC TO COMPLETE ONLINE SERVICES OR BY PHONE. SENIOR CENTERS WILL BE CLOSED EFFECTIVE NOVEMBER 19, 2020. HE ENCOURAGED THE PUBLIC TO FOLLOW CDC GUIDELINES.

MR. AHNER COMMENDED THE MAINTENANCE DEPARTMENT, CLEANING STAFF AND THE HUMAN RESOURCES DEPARTMENT FOR ASSISTING WITH COVID-19 RELATED ISSUES THROUGHOUT COUNTY OFFICES. HE ENCOURAGED EVERYONE TO PROTECT THEMSELVES AND OTHERS.

NOVEMBER 19, 2020

MR. LUKASEVICH SPOKE OF A ZOOM MEETING WITH DEPARTMENT HEADS, ROW OFFICES, COURTS AND ST. LUKE'S TO REVIEW THE COUNTY'S PROCESS AND PROTOCOLS.

COMMISSIONERS' REPORTS:

COMMISSIONER AHNER ACKNOWLEDGED NO INCREASE IN THE 2021 COUNTY BUDGET.

COMMISSIONER NOTHSTEIN PRAISED COUNTY EMPLOYEES WITH FOLLOWING THE PROCEDURES AND PROTOCOLS REGARDING COVID-19 ISSUES.

HE SPOKE OF THE CONCERNS WITH THE STATE BUDGET LINE APPROVAL FOR THE 2021 DUE TO THE RISE IN CASES CAUSED BY THE PANDEMIC AND THE STRAIN ON HUMAN RESERVICES.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:57 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN