

NOVEMBER 12, 2020

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER, DIRECTOR OF ELECTIONS, SHERIFF'S CHIEF DEPUTY AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD NOVEMBER 5, 2020.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED NOVEMBER 12, 2020.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES



BOARD POLLED:   AHNER       YES  
                           LUKASEVICH YES  
                           NOTHSTEIN YES

**TREASURER'S REPORT:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED NOVEMBER 2, 2020 TO NOVEMBER 6, 2020 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF NOVEMBER 6, 2020:**

GENERAL FUND CHECKING ACCOUNT	\$	2,829.91
GENERAL FUND SP NOW	\$	12,179,445.59
PLGIT/PRIME	\$	0.00
OPERATING RESERVE FUND SP NOW	\$	982,848.90
PLGIT/PRIME	\$	0.00
RENTAL PROPERTY FUND	\$	186,966.09
COUNTY PARKING FUND SP NOW	\$	1,392,906.76
PLGIT/PRIME	\$	0.00
LIQUID FUELS TAX FUND	\$	661,516.72
AREA AGENCY ON AGING FUND	\$	49,070.73
CHILDREN & YOUTH FUND	\$	461,754.40
HUMAN SERVICE AGENCY FUND	\$	19,627.40
DOMESTIC RELATION IV-D FUND	\$	239,933.21
WORKFORCE INVESTMENT ACT	\$	23,484.90
PARKS & RECREATION FUND	\$	11,207.03
CARBON TRANSPORTATION SYSTEM FUND	\$	90,826.39
9-1-1 FUND	\$	818,902.04
HAZMAT RESPONSE FUND	\$	157,681.67
OFFENDER SUPERVISION FUND	\$	505,405.99
ADULT ELECTRONIC MONITORING FUND	\$	225,728.34
FARMLAND PRESERVATION FUND	\$	86,299.07
HUMAN SERVICE DEVELOPMENT FUND	\$	20,622.31
HOMELESS GRANT FUND	\$	25,894.60
CENTRALIZED BOOKING FUND	\$	241,199.69
VICTIM/WITNESS FUND	\$	6,542.44
RECORDER OF DEEDS IMPROVEMENT FUND	\$	48,123.76
COUNTY RECORDS IMPROVEMENTS FUND	\$	12,609.57
JUVENILE SUPERVISION FEE FUND	\$	48,187.11
COMMUNITY SERVICE FEE FUND	\$	10,506.02
PROTHONOTARY AUTOMATION FUND	\$	41,669.21
AFFORDABLE HOUSING FUND	\$	267,456.49
CLERK OF COURTS AUTOMATION FUND	\$	11,854.78
REGISTER OF WILLS AUTOMATION FUND	\$	17,328.04
JUVENILE ELECTRONIC MONITORING FUND	\$	6,283.40
VITAL STATS IMPROVEMENT FUND	\$	33,389.35
SUBSTANCE ABUSE EDUCATION	\$	197,063.48
LIQUID FUELS/ACT 44	\$	573,452.59
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$	741,130.48
VICTIMS SERVICES FUND	\$	87,533.54
HOTEL ROOM EXCISE TAX FUND	\$	445,381.29
CDBG FUND	\$	45.99
DEBT SERVICE FUND	\$	1,145,379.63
CAPITAL PROJECTS FUND SP NOW	\$	15,191,541.80
PLGIT/PRIME	\$	0.00

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PLGIT/CD PURCHASE	\$	0.00
FRINGE BENEFIT PAYMENT FUND	\$	690,867.11
PAYROLL FUND	\$	174,001.17
TAX CLAIM FUND	\$	1,248,213.22

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**PERSONNEL REPORT:**

**HIRE:**

**CHRISTINE M. GUERRERA**, PALMERTON, PA – COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES  
– EFFECTIVE NOVEMBER 30, 2020.

**PROTHONOTARY APPOINTMENT:**

**MELISSA S. ARMBRUSTER**, LEHIGHTON, PA – TEMPORARY PART-TIME CLERICAL ASSISTANT –  
EFFECTIVE NOVEMBER 17, 2020.

**LEAVE OF ABSENCE:**

**CHILDREN & YOUTH**

**KATHERINE KAMM**, JIM THORPE, PA  
COUNTY CASEWORKER I  
FROM: NOVEMBER 23, 2020  
TO: DECEMBER 7, 2020

**SEMINAR/TRAINING REQUESTS:**

**CHILDREN & YOUTH SERVICES**

**JILL M. GEISSINGER**  
THE COACH APPROACH TO ADAPTIVE LEADERSHIP (ZOOM)  
JIM THORPE, PA

**TAX ASSESSMENT**

**PAMELA M. BAUCHSPIES**  
**KATHRYN A. MCGUIRE**  
**LEWIS M. GULLONE**  
AAP VIRTUAL FALL CONFERENCE  
JIM THORPE, PA  
COST: CONFERENCE FEE \$200 PER PERSON

**COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:**

**COURT COMPUTER**

**REBECCA L. COLLURA**  
DELL EDUCATION – POWEREDGE SERVER TRAINING  
JIM THORPE, PA  
COST: CONFERENCE FEE \$2,000

**DOMESTIC RELATIONS**

**BRIDGET M. JOHNSTON**  
**LAUREN HOLLAND**  
PACSETI MANAGEMENT ACADEMY ZOOM CLASS  
JIM THORPE, PA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE PERSONNEL REPORT DATED NOVEMBER 12, 2020.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**CORRESPONDENCE:**

AUDIT RECEIVED: HIGHWAY SAFETY NETWORK FOR THE YEAR END DECEMBER 31, 2019 WAS RECEIVED FROM JONES & COMPANY.

MINUTES: SEPTEMBER 11, 2020 MEETING OF THE CARBON COUNTY PARKS AND RECREATION COMMISSION; SEPTEMBER 15, 2020 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE; SEPTEMBER 22, 2020 MEETING OF THE CARBON COUNTY RAILROAD COMMISSION; OCTOBER 20, 2020 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

THE OCTOBER 2020 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

CORRESPONDENCE WAS RECEIVED FROM THE DEPUTY SECRETARY FOR MENTAL HEALTH & SUBSTANCE ABUSE SERVICES NOTIFYING THE COUNTY’S DRUG AND ALCOHOL PROGRAM FY 2020-2021 PRIMARY ALLOCATION FROM THE DEPARTMENT OF HUMAN SERVICES (DHS), OFFICE OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES (OMHSAS) OF \$777,484.00. (BEHAVIORAL HEALTH SERVICES INITIATIVE - \$451,700; ACT 152 - \$191,784; OPIOID USE DISORDER \$134,000).

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

AMERICAN ZINC RECYCLING CORPORATION, PALMERTON, PA  
AIR QUALITY PLAN APPROVAL #13-00001B

A LETTER WAS RECEIVED FROM THE WEATHERLY AREA COMMUNITY LIBRARY PRESIDENT THANKING THE COMMISSIONERS FOR THE AWARDED OF THE COVID-19 COUNTY RELIEF BLOCK GRANT FUNDING TO THE WEATHERLY AREA COMMUNITY LIBRARY.

**ADVERTISING REQUEST:**

**#20-549 ORDINANCE/UNIFORM PARCEL IDENTIFIER:**

AUTHORIZE THE ADVERTISEMENT REGARDING THE COUNTY’S INTENT TO ENACT AN ORDINANCE AMENDING THE CARBON COUNTY UPI (UNIFORM PARCEL IDENTIFIER) ORDINANCE #1994-01 (ADOPTED DECEMBER 29, 1994).

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE ADVERTISEMENT REGARDING THE COUNTY’S INTENT TO ENACT AN ORDINANCE AMENDING THE CARBON COUNTY UPI ORDINANCE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**ESG PROGRAM:**

**#20-550 2020 GRANT AGREEMENT:**



NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**PURCHASE/SERVICE AGREEMENT:**

**#20-553 EDWARDS/ARCHIVES OFFICE:**

A PURCHASE/SERVICE AGREEMENT (SOURCEWELL #083116-KON) WITH EDWARDS BUSINESS SYSTEMS, WYOMISSING, PENNSYLVANIA, FOR A NEW HP LASERJET MANAGED E50145DN COPIER AT A COST OF \$981.00 (0.0155 B&W PER COPY BILLED QUARTERLY) LOCATED IN THE ARCHIVES' OFFICE. MACHINE MAINTENANCE WILL BE FIXED FOR THE FIRST THREE (3) YEARS.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH EDWARDS BUSINESS SYSTEMS.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**FURTHER BUSINESS:**

THE CHAIRMAN ANNOUNCED THAT THE RAILROAD COMMISSION MEETING SCHEDULED TO BE HELD NOVEMBER 17<sup>TH</sup> HAS BEEN CANCELLED.

**COMMISSIONERS' REPORTS:**

COMMISSIONER AHNER SPOKE OF THE CHANGE ORDER FOR PLANNING & DEVELOPMENT'S HOME REHABILITATION PROGRAM INDICATING A DECREASE IN THE CONTRACT PRICE.

COMMISSIONER LUKASEVICH DISCUSSED THE FOLLOWING:

- CONGRATULATED THE DIRECTOR OF PEACEFUL KNIGHTS, AGGIE SCHOENBERGER, ON RECENTLY PURCHASING A BUILDING TO SHELTER WOMEN EXPERIENCING HOMELESSNESS.
- COUNTY RELIEF BLOCK GRANT SECOND ROUND APPLICATIONS WERE DISTRIBUTED TO THE COMMITTEES TO BE ASSESSED
- ON DECEMBER 10, 2020 AT 7:30 P.M., HOSTING A LIVE-STREAM RIGHT TO KNOW/SUNSHINE ACT PANEL DISCUSSION

COMMISSIONER NOTHSTEIN ACKNOWLEDGED A SUCCESSFUL TURNOUT FOR THE CARBON COUNTY VETERAN'S DAY CEREMONY HELD ON NOVEMBER 10, 2020.

THANKED THE VETERANS FOR THEIR CONTINUED SERVICES TO THE COUNTRY AND THE COMMUNITY FOR RESPECTING THE FLAG ETIQUETTE.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:42 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN