

SEPTEMBER 10, 2020

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:31 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER, SHERIFF'S CAPTAIN AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD SEPTEMBER 3, 2020.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

JERRY STRUBINGER, JIM THORPE           RE: HOME RULE CHARTER

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED SEPTEMBER 10, 2020.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN

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**SUPPLEMENTAL APPROPRIATIONS:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE SUPPLEMENTAL APPROPRIATION AS LISTED ON TRANSMITTAL DATED SEPTEMBER 10, 2020.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**EXPENDITURE APPROVAL:**

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 215378 THROUGH 215594 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 567,217.90
RENTAL PROPERTY FUND	\$ 718.56
COUNTY PARKING FUND	\$ 3,263.38
LIQUID FUELS FUND	\$ 217.58
AREA AGENCY ON AGING FUND	\$ 26,636.82
CHILDREN & YOUTH FUND	\$ 265,738.04
HUMAN SERVICE AGENCY FUND	\$ 3,424.00
DOMESTIC RELATIONS FUND	\$ 22,830.54
WORKFORCE INVESTMENT ACT FUND	\$ 15,257.48
PARKS & RECREATION FUND	\$ 10,507.89
CARBON TRANSPORTATION FUND	\$ 22,760.00
9-1-1 FUND	\$ 30,904.93
HAZ-MAT RESPONSE FUND	\$ 40.01
CENTRALIZED BOOKING FUND	\$ 634.46
VICTIM/WITNESS FUND	\$ 87.44
AFFORDABLE HOUSING FUND	\$ 12,000.92
CDBG FUND	\$ 379,593.47
CAPITAL PROJECTS FUND	\$ 175,411.27
TAX CLAIM FUND	\$ <u>295,302.35</u>
TOTAL:	\$ 1,832,547.04

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**TREASURER'S REPORT:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED SEPTEMBER 1, 2020 TO SEPTEMBER 4, 2020 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF SEPTEMBER 4, 2020:**

GENERAL FUND CHECKING ACCOUNT	\$ 2,319.25
GENERAL FUND SP NOW	\$ 14,630,963.99
PLGIT/PRIME	\$ 5,001,112.10
OPERATING RESERVE FUND SP NOW	\$ 32,121.38
PLGIT/PRIME	\$ 950,211.30

RENTAL PROPERTY FUND	\$ 178,118.99
COUNTY PARKING FUND SP NOW	\$ 447,339.57
PLGIT/PRIME	\$ 750,166.81
LIQUID FUELS TAX FUND	\$ 661,939.76
AREA AGENCY ON AGING FUND	\$ 88,327.59
CHILDREN & YOUTH FUND	\$ 1,030,930.64
HUMAN SERVICE AGENCY FUND	\$ 13,528.25
DOMESTIC RELATION IV-D FUND	\$ 177,863.73
WORKFORCE INVESTMENT ACT	\$ 29,365.02
PARKS & RECREATION FUND	\$ 45,614.33
CARBON TRANSPORTATION SYSTEM FUND	\$ 297,660.49
9-1-1 FUND	\$ 1,070,403.82
HAZMAT RESPONSE FUND	\$ 158,023.63
OFFENDER SUPERVISION FUND	\$ 362,023.05
ADULT ELECTRONIC MONITORING FUND	\$ 225,329.08
FARMLAND PRESERVATION FUND	\$ 93,162.05
HUMAN SERVICE DEVELOPMENT FUND	\$ 12,552.29
HOMELESS GRANT FUND	\$ 21,594.00
CENTRALIZED BOOKING FUND	\$ 230,271.25
VICTIM/WITNESS FUND	\$ 12,694.78
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 42,608.63
COUNTY RECORDS IMPROVEMENTS FUND	\$ 8,940.92
JUVENILE SUPERVISION FEE FUND	\$ 44,195.44
COMMUNITY SERVICE FEE FUND	\$ 9,298.35
PROTHONOTARY AUTOMATION FUND	\$ 38,622.69
AFFORDABLE HOUSING FUND	\$ 278,648.05
CLERK OF COURTS AUTOMATION FUND	\$ 10,805.33
REGISTER OF WILLS AUTOMATION FUND	\$ 16,426.11
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,280.78
VITAL STATS IMPROVEMENT FUND	\$ 33,375.44
SUBSTANCE ABUSE EDUCATION	\$ 191,411.81
LIQUID FUELS/ACT 44	\$ 573,213.73
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 740,821.77
VICTIMS SERVICES FUND	\$ 83,392.72
HOTEL ROOM EXCISE TAX FUND	\$ 5,053.12
CDBG FUND	\$ 379,592.93
DEBT SERVICE FUND	\$ 1,104,130.54
CAPITAL PROJECTS FUND SP NOW	\$ 2,370,978.43
PLGIT/PRIME	\$13,002,891.45
PLGIT/CD PURCHASE	\$ 0.00
FRINGE BENEFIT PAYMENT FUND	\$ 1,194,573.01
PAYROLL FUND	\$ 34,356.31
TAX CLAIM FUND	\$ 672,978.56

BOARD POLLED: AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

**PERSONNEL REPORT:**

**RESIGNATION:**

**JENNIFER A. KETCHLEDGE, LEHIGHTON, PA – PART-TIME ELECTION CLERK, BUREAU OF ELECTIONS - EFFECTIVE SEPTEMBER 7, 2020.**

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**HIRE:**

**COREN KINTZ**, JIM THORPE, PA – SECRETARY III, COMMISSIONERS’ OFFICE – EFFECTIVE SEPTEMBER 21, 2020.

**COURT APPOINTMENT:**

**BETH A. MARSTELLER**, PALMERTON, PA – ADULT PROBATION TREATMENT COURT SPECIALIST, ADULT PROBATION – EFFECTIVE SEPTEMBER 21, 2020.

**UNPAID INTERNSHIP:**

**ADULT PROBATION:**

**ALAINA STROHL**, LEHIGHTON, PA  
LEHIGHTON AREA HIGH SCHOOL, VIRTUAL ACADEMY, CRIMINAL JUSTICE  
FROM: SEPTEMBER 14, 2020  
TO: SEPTEMBER 18, 2020

**LEAVE OF ABSENCE EXTENSION:**

**CORRECTIONS:**

**ALAN D. KNEPPER**, WEATHERLY, PA  
ASSISTANT SITE COORDINATOR  
FROM: SEPTEMBER 7, 2020  
TO: OCTOBER 19, 2020

**SEMINAR/TRAINING REQUEST:**

**CHILDREN & YOUTH:**

**RHIANNA L. DELICH**  
FOUNDATIONS MODULES 2, 3, & 4 VIA ZOOM  
INTRODUCTION OF ENGAGEMENT  
CHILD PROTECTIVE SERVICES AND GENERAL PROTECTIVE SERVICES  
SAFTEY ASSESSMENT  
JIM THORPE, PA

**PLANNING & DEVELOPMENT:**

**DAVID J. BODNAR**  
**JENNIFER L. HUNSICKER**  
ECONOMIC DEVELOPMENT VIRTUAL TRAINING  
JIM THORPE, PA

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE PERSONNEL REPORT DATED SEPTEMBER 10, 2020.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**CORRESPONDENCE:**

MINUTES: MARCH 17, 2020 MEETING OF THE CARBON COUNTY RAILROAD COMMISSION

AUDIT REPORTS RECEIVED: AUDITOR GENERAL’S REPORT OF CARBON COUNTY DISTRICT COURT 56-3-04 (WEATHERLY), FOR THE PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2019.

THE AUGUST 2020 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

SEPTEMBER 2020 REPORT TO CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT, PRESENTED SEPTEMBER 7, 2020, WAS RECEIVED FROM SAVE CARBON COUNTY.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

SURFACE MINING PERMIT #13760301C  
NPDES PERMIT #PA0124214  
AUTHORIZATION TO MINE # 1917-13760301-01  
LITTLE GAP QUARRY OPERATION, LOWER TOWAMENSING TOWNSHIP

**CHILDREN & YOUTH:**

**#20-438 AGREEMENT:**

FY 2020/2021 PURCHASE OF SERVICE AGREEMENT/IN-HOME PROVIDER AGREEMENT WAS SUBMITTED FOR THE FOLLOWING IN-HOME SERVICE PROVIDER: (RATES ATTACHED)

**BRIAN ALBOUCQ, L.L.C., DBA HOMESTEAD FAMILY SERVICES**

**ALLENTOWN, PA**

<b><u>PROVIDER:</u></b>	<b><u>FY 20-21</u></b>
COUNSELING-FAMILY PRESERVATION SVCS-PER HOUR	\$70.00

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE AGREEMENT WITH BRIAN ALBOUCQ, L.L.C., DBA HOMESTEAD FAMILY SERVICES.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**PURCHASE/SERVICE AGREEMENT:**

**#20-439 EDWARDS/CONTROLLERS OFFICE:**

A PURCHASE/SERVICE AGREEMENT (SOURCEWELL #083116-KON) WITH EDWARDS BUSINESS SYSTEMS, WYOMISSING, PENNSYLVANIA, FOR A NEW BIZHUB C360I COPIER/PRINTER AT A COST OF \$6,582.00 (.0077 B&W AND .051 COLOR PER COPY BILLED QUARTERLY) LOCATED IN THE CONTROLLER'S OFFICE. MACHINE MAINTENANCE WILL BE FIXED FOR THE FIRST THREE (3) YEARS.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH EDWARDS BUSINESS SYSTEMS.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**FURTHER BUSINESS:**

MR. NOTHSTEIN NOTED THAT THE 911/PATRIOT DAY SERVICE WILL BE HELD SEPTEMBER 11<sup>TH</sup> IN THE JOSIAH WHITE PARK BEGINNING AT 8:40 A.M., AND ENCOURAGED EVERYONE TO ATTEND.

**COMMISSIONERS' REPORTS:**

COMMISSIONER LUKASEVICH THANKED THE CONTROLLER MARK SVERCHEK FOR PROVIDING THE 2021 BUDGET PACKET TO ALL THE DEPARTMENTS.

HE SPOKE OF CORRESPONDENCE RECEIVED FROM RIGHT FROM THE START PROGRAM REQUESTING

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CONTINUED SUPPORT FROM THE COMMISSIONERS.

ASKED THE CONTROLLER IF THE COUNTY CODE WOULD PREVENT THE COUNTY FROM PUBLISHING A DRAFT BUDGET PRIOR TO THE SECOND TUESDAY IN NOVEMBER FOR EVERY YEAR BEFORE ELECTION DAY.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:39 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN