

AUGUST 6, 2020

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:32 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, ASSISTANT CHIEF CLERK COLLEEN KLEIN, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER WAS ABSENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JULY 30, 2020.

MR. LUKASEVICH MENTIONED A MOTION WHICH WILL BE MADE UNDER FURTHER BUSINESS WITH THE CORRECTED ADDRESS AT 1202 NORTH STREET, JIM THORPE, PA (MCTC PLAZA) AND 410 CENTER AVENUE, JIM THORPE PA (JTASD ADMIN) REPLACING THE MOTION WHICH WAS VOTED DOWN ON JULY 30, 2020 TO THE PROPOSAL FROM PERSON AGENCY FOR RENTAL FEE APPRAISALS AT THE LOCATIONS AT 1202 CENTER STREET, JIM THORPE PA (MCTC PLAZA) AND 410 CENTER AVENUE, JIM THORPE PA (JTASD ADMIN).

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD:

AUGUST 3, 2020 9:00 A.M. PERSONNEL

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED AUGUST 6, 2020.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE SUPPLEMENTAL APPROPRIATION AS LISTED ON TRANSMITTAL DATED AUGUST 6, 2020.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 72591 THROUGH 72645 AND DIRECT DEPOSIT CHECK NUMBERS 6021786 THROUGH 6022216 FOR PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$592,147.66 (PAYROLL DATED JULY 31, 2020).

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 214796 THROUGH 214871 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 37,085.38
RENTAL PROPERTY FUND	\$ 6,395.00
COUNTY PARKING FUND	\$ 44.82
AREA AGENCY ON AGING FUND	\$ 4,121.24
CHILDREN & YOUTH FUND	\$ 20,570.77
WORKFORCE INVESTMENT ACT FUND	\$ 66.78
PARKS & RECREATION FUND	\$ 2,902.73
9-1-1 FUND	\$ 7,639.69
HAZ-MAT RESPONSE FUND	\$ 59.29
CENTRALIZED BOOKING FUND	\$ 84.25
PROTHONOTARY AUTOMATION FUND	\$ 375.00
CAPITAL PROJECTS FUND	\$ 588.32
TOTAL:	\$ 79,933.27

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES

LUKASEVICH YES

NOTHSTEIN YES

TREASURER'S REPORT:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED JULY 27, 2020 TO JULY 31, 2020 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF JULY 31, 2020:

GENERAL FUND CHECKING ACCOUNT	\$ 2,181.00
GENERAL FUND SP NOW	\$ 15,536,634.47
PLGIT/PRIME	\$ 5,000,000.00
OPERATING RESERVE FUND SP NOW	\$ 32,114.58
PLGIT/PRIME	\$ 950,000.00
RENTAL PROPERTY FUND	\$ 189,942.34
COUNTY PARKING FUND SP NOW	\$ 362,291.09
PLGIT/PRIME	\$ 750,000.00
LIQUID FUELS TAX FUND	\$ 662,875.86
AREA AGENCY ON AGING FUND	\$ 197,065.40
CHILDREN & YOUTH FUND	\$ 195,287.01
HUMAN SERVICE AGENCY FUND	\$ 17,386.52
DOMESTIC RELATION IV-D FUND	\$ 84,516.68
WORKFORCE INVESTMENT ACT	\$ 23,491.17
PARKS & RECREATION FUND	\$ 60,590.28
CARBON TRANSPORTATION SYSTEM FUND	\$ 274,838.19
9-1-1 FUND	\$ 895,003.48
HAZMAT RESPONSE FUND	\$ 158,127.42
OFFENDER SUPERVISION FUND	\$ 337,707.01
ADULT ELECTRONIC MONITORING FUND	\$ 217,173.29
FARMLAND PRESERVATION FUND	\$ 68,039.98
HUMAN SERVICE DEVELOPMENT FUND	\$ 12,506.08
HOMELESS GRANT FUND	\$ 6,640.95
CENTRALIZED BOOKING FUND	\$ 216,730.47
VICTIM/WITNESS FUND	\$ 11,888.77
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 40,226.67
COUNTY RECORDS IMPROVEMENTS FUND	\$ 7,357.07
JUVENILE SUPERVISION FEE FUND	\$ 43,617.90
COMMUNITY SERVICE FEE FUND	\$ 9,246.39
PROTHONOTARY AUTOMATION FUND	\$ 36,124.83
AFFORDABLE HOUSING FUND	\$ 270,024.96
CLERK OF COURTS AUTOMATION FUND	\$ 10,117.48
REGISTER OF WILLS AUTOMATION FUND	\$ 15,567.72
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,279.45
VITAL STATS IMPROVEMENT FUND	\$ 33,368.37
SUBSTANCE ABUSE EDUCATION	\$ 187,219.75
LIQUID FUELS/ACT 44	\$ 573,092.38
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 650,217.80
VICTIMS SERVICES FUND	\$ 80,352.87
HOTEL ROOM EXCISE TAX FUND	\$ 217,598.32
CDBG FUND	\$ 19.60
DEBT SERVICE FUND	\$ 1,041,560.35
CAPITAL PROJECTS FUND SP NOW	\$ 2,177,840.21
PLGIT/PRIME	\$ 13,000,000.00

PLGIT/CD PURCHASE	\$	0.00
FRINGE BENEFIT PAYMENT FUND	\$	687,140.25
PAYROLL FUND	\$	166,034.74
TAX CLAIM FUND	\$	760,159.86

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:37 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:44 A.M.

PERSONNEL REPORT:

RESIGNATIONS:

REBECCA A. CANCELLIERE, JIM THORPE, PA – ADULT PROBATION TREATMENT COURT SPECIALIST, ADULT PROBATION – EFFECTIVE AUGUST 13, 2020.

DOUGLAS M. HARRIGAN JR., HARRISBURG, PA – LAW CLERK, COURT ADMINISTRATION – EFFECTIVE AUGUST 3, 2020.

EMPLOYMENT SEPARATIONS:

NICHOLAS D. GOFF, JIM THORPE, PA – SUMMER LABORER, BUILDINGS & GROUNDS – EFFECTIVE AUGUST 7, 2020.

BLADE L. MCCABE, LEHIGHTON, PA – SUMMER LABORER, BUILDINGS & GROUNDS – EFFECTIVE AUGUST 7, 2020.

SETH D. PALUCK, JIM THORPE, PA – SUMMER LABORER, BUILDINGS & GROUNDS – EFFECTIVE AUGUST 7, 2020.
KEITH R. MCCALL II, SUMMIT HILL, PA – SUMMER LABORER, LIQUID FUELS SUMMER PROGRAM – EFFECTIVE JULY 23, 2020.

ADAM E. GILBERT, LANSFORD, PA – SUMMER LABORER, LIQUID FUELS SUMMER PROGRAM – EFFECTIVE JULY 31, 2020.

RAYMOND G. DONNELLY, JIM THORPE, PA – SUMMER SUPERVISOR, LIQUID FUELS SUMMER PROGRAM – EFFECTIVE JULY 31, 2020.

KATHERINE KAMM, JIM THORPE, PA – COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES – EFFECTIVE AUGUST 7, 2020.

CHANGES OF STATUS:

MARK E. JANNER, NESQUEHONING, PA
 FROM: SEASONAL PARK RANGER II, PARKS
 TO: SEASONAL PARK RANGER I, PARKS
 EFFECTIVE: AUGUST 7, 2020

CHRIS N. MCLAUGHLIN, ALLENTOWN, PA
 FROM: COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES
 TO: COUNTY CASEWORK SUPERVISOR I, CHILDREN & YOUTH SERVICES
 EFFECTIVE: AUGUST 10, 2020

ADAM J. NEVENGLOSKY, NESQUEHONING, PA
 FROM: CLERICAL SPECIALIST, CLERK OF COURTS
 TO: COLLECTION CLERK II, CLERK OF COURTS
 EFFECTIVE: AUGUST 10, 2020

AUGUST 6, 2020

SHADIMON L. NAVARRO, WHITEHALL, PA

FROM: COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES

TO: COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES

EFFECTIVE: AUGUST 12, 2020

RHONDA S. WENRICH, LEHIGHTON, PA

FROM: SECRETARY III, COMMISSIONERS' OFFICE

TO: PURCHASING MANAGER, PURCHASING DEPARTMENT

EFFECTIVE: AUGUST 24, 2020

LEAVE OF ABSENCE EXTENSIONS:

CLERK OF COURTS/BUREAU OF COLLECTIONS

ERIC D. JOHNSTON, JIM THORPE, PA

DIRECTOR – BUREAU OF COLLECTIONS

FROM: AUGUST 3, 2020

TO: OCTOBER 21, 2020

SHERIFF

MICHAEL P. MAHER, SR., JIM THORPE, PA

PART-TIME SECURITY OFFICER

FROM: AUGUST 1, 2020

TO: OCTOBER 1, 2020

UNPAID INTERNSHIP:

COURT ADMINISTRATION

OLIVIA HIRKO, WEATHERLY, PA

WEATHERLY AREA HIGH SCHOOL – NATIONAL HONOR SOCIETY

FROM: AUGUST 5, 2020

TO: SEPTEMBER 4, 2020

SEMINAR/TRAINING REQUEST:

VETERANS AFFAIRS

CHRISTINE M. LECLAIR

BONNIE L. GAWLIK

ANNUAL TRAINING CONFERENCE WEBINARS

JIM THORPE, PA

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE PERSONNEL REPORT DATED AUGUST 6, 2020.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. LUKASEVICH TO WITHDRAW THE MOTION.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE PERSONNEL REPORT WITH THE EXCEPTION OF THE CHANGE OF STATUS OF ONE SECRETARY III TO THE PURCHASING MANAGER EFFECTIVE AUGUST 24, 2020.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE CHANGE OF STATUS FOR RHONDA WENRICH FROM SECRETARY III TO PURCHASING MANAGER EFFECTIVE AUGUST 24, 2020.

BOARD POLLED: AHNER YES
LUKASEVICH NO
NOTHSTEIN YES

CORRESPONDENCE:

THE JULY 2020 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

HAZLETON CITY AUTHORITY, HAZLETON, PA
NPDES PERMIT RENEWAL #PA0063011
OUT OF BASIN TRANSFER HQ SURFACE WATER
LEHIGH RIVER INTAKE, LEHIGH TOWNSHIP TO DRECK CREEK DAM "F" DISCHARGE
HAZLE TOWNSHIP

AECOM
PENNEAST PIPELINE COMPANY, LLC
NATURAL GAS COMPRESSOR STATIONS (GP-5)

JULY 2020 REPORT TO CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT, PRESENTED AUGUST 1, 2020, WAS RECEIVED FROM SAVE CARBON COUNTY.

A COMMUNICATION WAS RECEIVED FROM THE DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT REGARDING THE START OF THE CITIZEN PARTICIPATION PROCESS FOR THE 2020 ANNUAL ACTION PLAN-REGIONAL HOUSING ADVISORY COMMITTEE MEETINGS.

CORRESPONDENCE WAS RECEIVED FROM THE NATIONAL ASSOCIATION OF COUNTIES (NACO) APPOINTING COMMISSIONER CHRIS LUKASEVICH AS VICE-CHAIR TO THE VETERANS AND MILITARY SERVICES COMMITTEE.

AN EMAIL WAS RECEIVED TO ENCOURAGE THE CREATION OF A WEEKEND BELTZVILLE STATE PARK TASK FORCE.

A LETTER FROM THE BOARD OF COMMISSIONERS TO GOVERNOR TOM WOLF COLLECTIVELY VOICING CONCERNS REGARDING THE CONTINUING DEGRADATION OF THE VISITOR EXPERIENCE AT BELTZVILLE STATE PARK.

ADVERTISING REQUESTS:

#20-373 CDBG/REVISION/MODIFICATION:

AUTHORIZE THE ADVERTISEMENT OF THE PUBLIC NOTICE TO REVISE FY2018 AND MODIFY FY2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FRANKLIN TOWNSHIP.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO AUTHORIZE THE ADVERTISEMENT OF THE PUBLIC NOTICE TO REVISE FY2018 AND MODIFY FY2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FRANKLIN TOWNSHIP.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

AUGUST 6, 2020

COUNTY BUILDINGS:

#20-374 PROPOSAL/RANDY FLEXER MASONRY:

A PROPOSAL WAS RECEIVED FROM RANDY FLEXER MASONRY OF LEHIGHTON, PENNSYLVANIA, TO REMOVE OLD SIDEWALKS, CONCRETE CAPS, POUR NEW SIDEWALKS AND INSTALL NEW CAPS AT A TOTAL COST OF \$9,000.00.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE PROPOSAL FROM RANDY FLEXER MASONRY.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

ELECTIONS:

QUADIANT USA, INCORPORATED:

#20-375 PURCHASE/SERVICE AGREEMENT:

A REQUEST WAS RECEIVED FROM THE DIRECTOR OF ELECTIONS TO RATIFY THE PURCHASE/SERVICE AGREEMENT WITH QUADIANT USA, INCORPORATED, FOR A HIGH-SPEED LETTER OPENER IM-410 FOR OPENING MAIL-IN AND ABSENTEE BALLOTS. PENNSYLVANIA STATE CONTRACT #4400015968 IN THE AMOUNT OF \$8,328.00 AND ANNUAL MAINTENANCE AGREEMENT WITH POSTAGE PROS PLUS IN THE AMOUNT OF \$1,367.00.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO RATIFY THE PURCHASE/SERVICE AGREEMENT WITH QUADIANT USA, INCORPORATED.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

PARKING LOT TRAIL PROJECT:

#20-376 CONSTRUCTION INSPECTION SERVICES:

RATIFY THE ELECTRONIC EXECUTION OF THE AGREEMENT WITH NAVARRO & WRIGHT CONSULTING ENGINEERS, INCORPORATED, OF NEW CUMBERLAND, PENNSYLVANIA, AS PREPARED BY THE DEPARTMENT OF TRANSPORTATION. THE AGREEMENT IS FOR CONSTRUCTION INSPECTION SERVICES FOR THE PARKING LOT TRAIL PROJECT THROUGH THE COUNTY PARKING LOT AND LISTS A MAXIMUM AMOUNT OF \$18,813.15, SAID COSTS ARE COVERED UNDER THE TRANSPORTATION ALTERNATIVES SET ASIDE GRANT.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY THE ELECTRONIC EXECUTION OF THE AGREEMENT WITH NAVARRO & WRIGHT CONSULTING ENGINEERS, INCORPORATED.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

FURTHER BUSINESS:

#20-377 MOTION BY MR. LUKASEVICH, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE PROPOSAL FROM PERSON AGENCY OF LEHIGHTON, PENNSYLVANIA, FOR RENTAL FEE APPRAISALS REGARDING PROPERTIES AT 1202 NORTH STREET, JIM THORPE, PENNSYLVANIA (MCTC PLAZA) AT A COST OF \$650.00 AND 410 CENTER AVENUE, JIM THORPE, PENNSYLVANIA (JTASD ADMIN.) AT A COST OF \$700.00.

A BRIEF DISCUSSION WAS HELD.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

MR. NOTHSTEIN GAVE AN UPDATE ON NUMEROUS APPLICATIONS RECEIVED FROM VARIOUS ENTITIES REGARDING THE CARES ACT FUNDING. THE EXPENDING OF FUNDS WILL BE TIME CONSUMING AND COMPLEX AMONG A POSSIBLE DELAY IN THE AWARDING OF FUNDS.

COMMISSIONERS' REPORTS:

COMMISSIONER LUKASEVICH COMMENTED ON THE FOLLOWING:

- PROVIDING THE MEDIA WITH THE CARES ACT FUNDING SPREAD SHEET OBTAINING THE NUMBER OF APPLICATIONS AND THE DOLLAR AMOUNT.
- POTENTIALLY BLOCK GRANT ADMINISTRATION GROUP CELL DATES BEING DELAYED FOR A WEEK AMONG MEETING DISBURSEMENT DUE IN MID-SEPTEMBER.
- CARES RENT RELIEF PROGRAM FIRST MONTHLY REPORT.
- D & L TRAIL CONNECTOR TRAIL PROJECT

COMMISSIONER NOTHSTEIN REPORTED ON SUBMISSION OF THE RACP (REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM) GRANT FOR THE EMERGENCY OPERATIONS/TRAINING FACILITY. ON AUGUST 10, 2020, A PRESENTATION WILL BE HELD AT THE SITE REGARDING THE PROJECT.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:01 A.M.

COLLEEN KLEIN,
ASSISTANT CHIEF CLERK

WAYNE E. NOTHSTEIN, CHAIRMAN