

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:31 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY TREASURER, COUNTY SHERIFF AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE VICE-CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JULY 2, 2020.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSIONS WERE HELD.

JULY 7, 2020	11:00 A.M.	PERSONNEL
JULY 8, 2020	10:00 A.M.	LITIGATION

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED JULY 9, 2020.

JULY 9, 2020

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATIONS:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE SUPPLEMENTAL APPROPRIATION AS LISTED ON TRANSMITTAL DATED JULY 9, 2020.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 72501 THROUGH 72542 AND DIRECT DEPOSIT CHECK NUMBERS 6020941 THROUGH 6021357 FOR PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$565,570.88 (PAYROLL DATED JULY 2, 2020).

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 214272 THROUGH 214357 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 126,260.98
RENTAL PROPERTY FUND	\$ 718.56
COUNTY PARKING FUND	\$ 866.50
AREA AGENCY ON AGING FUND	\$ 6,137.87
CHILDREN & YOUTH FUND	\$ 31,805.24
DOMESTIC RELATIONS FUND	\$ 2,941.20
WORKFORCE INVESTMENT ACT FUND	\$ 86.64
PARKS & RECREATION FUND	\$ 3,648.65
CARBON TRANSPORTATION FUND	\$ 11,702.80
9-1-1 FUND	\$ 28,564.88
HAZ-MAT RESPONSE FUND	\$ 40.01
CENTRALIZED BOOKING FUND	\$ 75.15
VICTIM/WITNESS FUND	\$ 54.74
AFFORDABLE HOUSING FUND	\$ 8.43
CAPITAL PROJECTS FUND	\$ 5,176.00
TAX CLAIM FUND	\$ 2,932.09
TOTAL:	\$ 221,019.74

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**TREASURER'S REPORT:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED JUNE 29, 2020 TO JUNE 30, 2020 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF JUNE 30, 2020:**

GENERAL FUND CHECKING ACCOUNT	\$ 1,954.05
GENERAL FUND SP NOW	\$ 15,935,545.62
OPERATING RESERVE FUND	\$ 982,068.86
RENTAL PROPERTY FUND	\$ 193,351.44
COUNTY PARKING FUND	\$ 1,108,887.27
LIQUID FUELS TAX FUND	\$ 667,598.96
AREA AGENCY ON AGING FUND	\$ 470,201.76
CHILDREN & YOUTH FUND	\$ 458,661.61
HUMAN SERVICE AGENCY FUND	\$ 9,217.50
DOMESTIC RELATION IV-D FUND	\$ 233,044.89
WORKFORCE INVESTMENT ACT	\$ 56,755.28
PARKS & RECREATION FUND	\$ 40,506.28
CARBON TRANSPORTATION SYSTEM FUND	\$ 274,778.45
9-1-1 FUND	\$ 1,080,004.06
HAZMAT RESPONSE FUND	\$ 159,102.43
OFFENDER SUPERVISION FUND	\$ 302,865.55
ADULT ELECTRONIC MONITORING FUND	\$ 216,032.30
FARMLAND PRESERVATION FUND	\$ 68,012.35
HUMAN SERVICE DEVELOPMENT FUND	\$ 12,724.27
HOMELESS GRANT FUND	\$ 6,858.71
CENTRALIZED BOOKING FUND	\$ 206,836.98
VICTIM/WITNESS FUND	\$ 13,353.37
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 38,016.29
COUNTY RECORDS IMPROVEMENTS FUND	\$ 5,887.60
JUVENILE SUPERVISION FEE FUND	\$ 40,466.19
COMMUNITY SERVICE FEE FUND	\$ 9,209.36
PROTHONOTARY AUTOMATION FUND	\$ 35,302.19
AFFORDABLE HOUSING FUND	\$ 261,886.27
CLERK OF COURTS AUTOMATION FUND	\$ 8,969.85
REGISTER OF WILLS AUTOMATION FUND	\$ 15,264.43
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,278.12
VITAL STATS IMPROVEMENT FUND	\$ 29,612.47
SUBSTANCE ABUSE EDUCATION	\$ 177,772.96
LIQUID FUELS/ACT 44	\$ 572,971.05
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 650,080.15
VICTIMS SERVICES FUND	\$ 74,998.95
HOTEL ROOM EXCISE TAX FUND	\$ 27,873.21
CDBG FUND	\$ 19.56
DEBT SERVICE FUND	\$ 962,651.41
CAPITAL PROJECTS FUND	\$ 15,696,209.31
FRINGE BENEFIT PAYMENT FUND	\$ 573,647.36
PAYROLL FUND	\$ 2,618.02
TAX CLAIM FUND	\$ 902,899.78

BOARD POLLED: AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES



**INGRID L. SMITH**

**NICOLE L. SELL**

**KATHERINE KAMM**

FOUNDATIONS: MODULE 8: FAMILY SERVICE PLANNING- ZOOM

FOUNDATIONS: MODULE 9: ACHIEVING PERMANENCY – ZOOM

JIM THORPE, PA

**TARA A. SKRIMCOVSKY**

SUPERVISOR TRAINING SERIES: 543: MODULE 4: MANAGING DIVERSITY THROUGH THE EMPLOYMENT PROCESS – ZOOM

SUPERVISOR TRAINING SERIES: 540: MODULE 5: ENDINGS AND TRANSITIONS: MANAGING STAFF RETENTION, SATISFACTION AND SEPARATION - ZOOM

JIM THORPE, PA

**SHERIFF**

**IAN O. ACHBERGER**

PHYSICAL AGILITY TESTING

JIM THORPE, PA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE PERSONNEL REPORT DATED JULY 9, 2020.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: MAY 19, 2020 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE AND FEBRUARY 27, 2020 MEETING OF THE CARBON COUNTY AREA AGENCY ON AGING ADVISORY COUNCIL.

JUNE 2020 REPORT TO THE CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT, PRESENTED JULY 1, 2020, WAS RECEIVED FROM SAVE CARBON COUNTY.

THE JUNE 2020 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

NUMEROUS EMAILS WERE RECEIVED FROM INDIVIDUALS REGARDING THE SWIMMING RESTRICTION AT MAUCH CHUNK LAKE PARK FOR COUNTY RESIDENTS AND SEASON PASS HOLDERS.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

TUTHILL CORP BLUE MOUNTAIN SKI AREA

NPDES PERMIT RENEWAL FOR WWTP DISCHARGE

BLUE MOUNTAIN SKI AREA TOWER, LOWER TOWAMENSING TOWNSHIP

**ADVERTISING REQUEST:**

**#20-325 CDBG/BIDS:**

AUTHORIZE THE ADVERTISEMENT OF THE INVITATION TO BID FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS:

MAHONING TOWNSHIP - STREET IMPROVEMENTS (FY2016, 2017, 2018)

RECONSTRUCT/PAVE – PINE STREET (DOUGLAS ST. TO MAUCH CHUNK ST.)

LEHIGHTON BOROUGH - SIDEWALKS (FY2016, 2017, 2018)



BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**COVID-19 BLOCK GRANT:**

**#20-329 COMMITTEES:**

RATIFY THE APPOINTMENT OF THE FOLLOWING REPRESENTATIVES TO THE RESPECTIVE COMMITTEES FORMED FOR EACH CATEGORY OF THE COVID BLOCK GRANT:

**MUNICIPALITY:**

KARA SCOTT, BOWMANSTOWN - LEAD: COUNCIL OF GOVERNMENTS  
CHRISTIAN BARTULOVICH, PENN FOREST TOWNSHIP  
KRIS HOFFNER, PALMERTON  
BRUCE MARKOVICH, LANSFORD  
TONY RUSNOCK, BEAVER MEADOWS

**SMALL BUSINESS:**

KATHY HENDERSON, EAST PENN - LEAD: CARBON CHAMBER ECONOMIC & DEVELOPMENT CORPORATION (CCEDC)  
BARB FRANZOSA, KIDDER TOWNSHIP  
DONNA MCGARRY, PALMERTON  
PAT REILLY, JIM THORPE  
BOB SILVER, LANSFORD  
RYAN SAUNDERS, LEHIGHTON

**TOURISM:**

MARLYN KISSNER, PALMERTON - LEAD: CARBON COUNTY CHAMBER  
JAMES DOUGHER, JIM THORPE – JIM THORPE TOURISM AGENCY (JTTA)  
CHRIS ONDRUS, LANSFORD - LANSFORD ALIVE  
CHRIS BARRETT, ADVISOR - POCONO MOUNTAINS VISITORS BUREAU (PMVB)  
BRUCE BEATTY, ADVISOR - BLUE RIDGE REALTY

**501(C)3 AND 501(C)19:**

SHARON ALEXANDER, SUMMIT HILL - PRESIDENT CARBON COUNTY COMMUNITY FOUNDATION  
RORY KOONS, PALMERTON - FORMER FIRE CHIEF & VOLUNTEER  
CHRISTINE LECLAIR, LANSFORD - DIRECTOR OF VETERANS AFFAIRS (CARBON COUNTY)  
HEATHER MULLEN, PENN FOREST - CARBON COUNTY AMERICORPS PROGRAM MANAGER (UNITED WAY)  
TRISHA HIGGINS, JIM THORPE - LEHIGH VALLEY COMMUNITY FOUNDATION

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY AND AUTHORIZE THE APPOINTMENT OF THE REPRESENTATIVES TO THE RESPECTIVE COMMITTEES FORMED FOR EACH CATEGORY OF THE COVID BLOCK GRANT AS LISTED.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**D&L TRAIL CONNECTION:**

**#20-330 MAINTENANCE GRANT:**

RATIFY THE SUBMISSION OF APPLICATION FOR A D&L TRAIL MAINTENANCE GRANT THAT IS AVAILABLE TO OFFSET COSTS RELATING TO TRAIL MAINTENANCE.

JULY 9, 2020

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO RATIFY THE SUBMISSION OF AN APPLICATION FOR A D&L TRAIL MAINTENANCE GRANT THAT IS AVAILABLE TO OFFSET COSTS RELATING TO TRAIL MAINTENANCE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**HUMAN SERVICES:**

**#20-331 HAP OPERATIONS:**

A REQUEST WAS RECEIVED FROM THE CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES FOR AUTHORIZATION TO CONTINUE UNINTERRUPTED HOMELESS ASSISTANCE PROGRAM (HAP) CASE MANAGEMENT AND RENTAL ASSISTANCE SERVICES BEYOND JUNE 30, 2020.

IT IS UNDERSTOOD THAT ANY EXPENSE INCURRED AS A RESULT OF THESE SERVICES ON OR AFTER JULY 1, 2020 WILL BE RECORDED AS A FY 2020/2021 HAP-RELATED/HUMAN SERVICES BLOCK GRANT COST.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE AUTHORIZATION TO CONTINUE THE HAP PROGRAM.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**#20-332 HSDF PROGRAM OPERATIONS:**

A REQUEST WAS RECEIVED FROM THE CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES FOR AUTHORIZATION TO CONTINUE UNINTERRUPTED HUMAN SERVICES DEVELOPMENT FUND (HSDF) SUPPORTED CHORE, HOUSING RELATED SERVICE PLANNING/CASE MANAGEMENT, AND HSDF-HAP SERVICES TO CLIENTS IN NEED BEYOND JUNE 30, 2020.

IT IS UNDERSTOOD THAT ANY EXPENSE INCURRED BEYOND AS A RESULT OF THESE SERVICES ON OR AFTER JULY 1, 2020 WILL BE RECORDED AS A FY 2020/2021 HSDF-RELATED HUMAN SERVICES BLOCK GRANT COST.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE AUTHORIZATION TO CONTINUE THE HSDF PROGRAM.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**DECLARATION OF DISASTER EMERGENCY:**

**#20-333 RESOLUTION/DECLARATION:**

DECLARATION OF DISASTER EMERGENCY DUE TO CORONAVIRUS DISEASE – 2019 (COVID-19) AUTHORIZED THE 9<sup>TH</sup> DAY OF JULY, 2020 EXTENDING THROUGH DECEMBER 31, 2020.

**RESOLUTION #20-028**

**DECLARATION OF DISASTER EMERGENCY  
FOR THE COUNTY OF CARBON, PENNSYLVANIA**

**WHEREAS**, ON THE 16<sup>TH</sup> DAY OF MARCH, 2020, THE CARBON COUNTY BOARD OF COMMISSIONERS DECLARED THE IMMINENCY OF A DISASTER EMERGENCY IN CARBON COUNTY DUE TO COVID-19 PURSUANT TO THE PROVISIONS OF SECTION 7501 OF THE PENNSYLVANIA EMERGENCY MANagements SERVICES CODE 35 PA. C.S. § 7501; AND





**JULY 9, 2020**

**FURTHER BUSINESS:**

COMMISSIONER NOTHSTEIN ACKNOWLEDGED COMMISSIONER AHNER FOR BEING RECOGNIZED IN THE SECOND HARVEST FOOD BANK BULLETIN FOR HIS TIME AND COMMITMENT WITH DISTRIBUTING FOOD TO SHELTERS AND FOOD PANTRIES THROUGHOUT THE COUNTY. THE COMMISSIONER'S THANKED COMMISSIONER AHNER FOR HIS COMMITMENT WITH ASSISTING WITH THE FOOD BANK TO HELP COUNTY RESIDENTS DURING THE PANDEMIC.

**COMMISSIONERS' REPORTS:**

COMMISSIONER LUKASEVICH SPOKE OF THE 2020 CENSUS. CARBON COUNTY RESPONSE REMAINS BEHIND THE AVERAGE IN PENNSYLVANIA BY THE RATE OF 9%; MOBILE APPLICATIONS SITES WILL BE AVAILABLE IN THE NEAR FUTURE AND ENCOURAGED THE PUBLIC TO COMPLETE THE QUESTIONNAIRE TO ASSURE REVENUE FOR THE COUNTY.

COMMISSIONER NOTHSTEIN REMARKED IT IS IMPORTANT THAT THE PUBLIC COMPLETES THE 2020 CENSUS QUESTIONNAIRE.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:44 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN