

MAY 28, 2020

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER, COURT ADMINISTRATOR DIRECTOR OF ELECTIONS, DIRECTOR OF CHILDREN & YOUTH, CHILDREN & YOUTH CASEWORKERS AMY CHICKILLY AND PETER NYAMARI, WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MAY 21, 2020.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

PROCLAMATION:

#20-244 CHILD WELFARE PROFESSIONALS WEEK:

A PROCLAMATION ACKNOWLEDGING JUNE 1 – 5, 2020, AS “CHILD WELFARE PROFESSIONALS WEEK”.

PROCLAMATION #2020-06

CHILD WELFARE PROFESSIONALS WEEK

WHEREAS, THE WEEK OF JUNE 1-5, 2020 HAS BEEN PROCLAIMED AS CHILD WELFARE PROFESSIONALS APPRECIATION WEEK BY GOVERNOR WOLF, RECOGNIZING THE EFFORTS OF CHILD WELFARE PROFESSIONALS SERVING THE CHILDREN OF PENNSYLVANIA; AND

WHEREAS, EVERY DAY IN CARBON COUNTY, LOCAL CHILDREN ARE AT RISK OF CHILD ABUSE AND NEGLECT. SOME HAVE BEEN REMOVED FROM THEIR HOMES DUE TO SUCH ABUSE AND NEGLECT; AND

WHEREAS, WE, THE COMMISSIONERS OF CARBON COUNTY RECOGNIZE THE RISKS AND THE NEED TO INTERVENE TO PROTECT THE CHILDREN OF THIS COUNTY; AND

WHEREAS, THE CHALLENGING WORK OF INVESTIGATING CHILD ABUSE AND PROVIDING SERVICES TO FAMILIES TO ASSURE THE CHILDREN OF CARBON COUNTY ARE PROVIDED WITH HEALTHY, NURTURING CARE, AND SUPPORT AS THEY TRANSITION INTO ADULTHOOD. CARBON COUNTY CHILDREN AND YOUTH SERVICES PROVIDES THE NEEDED SERVICES THAT ALLOW A CHILD TO REMAIN SAFELY IN THEIR HOME OR RETURN HOME AS EXPEDITIOUSLY AS POSSIBLE; AND

WHEREAS, THE WORK OF THESE DEDICATED PROFESSIONALS REQUIRES THEM TO ENTER INTO SITUATIONS IN WHICH THEIR PERSONAL SAFETY MAY BE PUT AT RISK; AND

WHEREAS, OUR COMMITTED PROFESSIONALS WORK WITH CHILDREN WHO HAVE BEEN VICTIMIZED BY PHYSICAL ABUSE, SEXUAL ABUSE, NEGLECT, AND OTHER FORMS OF MALTREATMENT; AND

WHEREAS, THE PROFESSIONALS OF CARBON COUNTY CHILDREN AND YOUTH SERVICES MUST DEVELOP GREAT SKILL IN WORKING WITH FAMILIES WHO ARE IN CRISIS SITUATIONS, STRUGGLING WITH MENTAL HEALTH CHALLENGES, AND SUFFERING FROM DRUG AND ALCOHOL AFFLICTIONS, POVERTY, AND OTHER DIFFICULT ISSUES; AND

WHEREAS, THE PROFESSIONALS OF CARBON COUNTY CHILDREN AND YOUTH SERVICES MUST POSSESS SUBSTANTIAL KNOWLEDGE AND SKILLS IN A MYRIAD OF AREAS TO EFFECTIVELY SERVE THE FAMILIES OF CARBON COUNTY; AND

WHEREAS, THE STAFF OF CARBON COUNTY CHILDREN AND YOUTH SERVICES ENDEAVORS TO PROTECT THE CHILDREN OF CARBON COUNTY, OFTEN WITH LONG HOURS, TREMENDOUS DEMANDS, LITTLE APPRECIATION AND GREAT CRITICISM; AND

WHEREAS, MANY INJURIES AND POSSIBLY DEATHS OF CHILDREN IN CARBON COUNTY HAVE BEEN AVERTED DUE TO THE EFFORTS OF CARBON COUNTY CHILDREN AND YOUTH SERVICES.

NOW, THEREFORE, BE IT RESOLVED, THE MEMBERS OF THE BOARD OF COMMISSIONERS OF CARBON COUNTY HEREBY ADOPT THIS RESOLUTION RECOGNIZING THE STAFF OF CARBON COUNTY CHILDREN AND YOUTH SERVICES FOR ITS EFFORTS AND DEDICATION IN PROTECTING THE CHILDREN OF CARBON COUNTY. SIGNED THIS 28TH DAY OF MAY, 2020.

CARBON COUNTY BOARD OF COMMISSIONERS

- /S/ WAYNE E. NOTHSTEIN, CHAIRMAN
- /S/ ROCKY C. AHNER, VICE-CHAIRMAN
- /S/ CHRIS L. LUKASEVICH, MEMBER

ATTEST:

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ADOPT PROCLAMATION ACKNOWLEDGING "CHILD WELFARE PROFESSIONALS WEEK".

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

COMMISSIONER NOTHSTEIN REMARKED ON CARBON COUNTY CHILDREN & YOUTH HAVING A CHALLENGING JOB WITH PROTECTING THE CHILDREN. HE SPOKE OF WHEN COMPLAINTS ARE RECEIVED THEY ARE ADMINISTERED TO CHILDREN & YOUTH ADMINISTRATION AND OCCASIONALLY FORWARDED TO THE REGIONAL OFFICE.

COMMISSIONER AHNER COMMENTED ON CHILDREN & YOUTH BEING A VALUABLE RESOURCE FOR CHILDREN IN CARBON COUNTY.

COMMISSIONER LUKASEVICH THANKED THE CHILDREN & YOUTH STAFF BECAUSE OF THE CHALLENGES AND WORK THEY PERFORM TO ADMINISTER A SAFE ENVIRONMENT TO THE CHILDREN IN CARBON COUNTY.

COMMISSIONER NOTHSTEIN ACKNOWLEDGED DIRECTOR OF CHILDREN & YOUTH JILL GEISSINGER, CASEWORKERS AMY CHICKILLY AND PETER NYAMARI FOR THE WORK THEY ACCOMPLISH

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EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED MAY 28, 2020.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 72405 THROUGH 72433 AND DIRECT DEPOSIT CHECK NUMBERS 6019757 THROUGH 6020131 FOR PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$486,668.16 (PAYROLL DATED MAY 22, 2020).

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 213286 THROUGH 213377 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 477,646.38
COUNTY PARKING FUND	\$ 875.00
AREA AGENCY ON AGING FUND	\$ 73,175.18
CHILDREN & YOUTH FUND	\$ 25,972.56
HUMAN SERVICE AGENCY FUND	\$ 1,030.27
DOMESTIC RELATIONS FUND	\$ 20,128.67
WORKFORCE INVESTMENT ACT FUND	\$ 7,956.58
PARKS & RECREATION FUND	\$ 9,720.00
CARBON TRANSPORTATION FUND	\$ 54,290.35
9-1-1 FUND	\$ 22,786.81
HAZ-MAT RESPONSE FUND	\$ 35.48
CENTRALIZED BOOKING FUND	\$ 13.93
HOTEL ROOM EXCISE TAX FUND	\$ 225,681.80
CAPITAL PROJECTS FUND	\$ 32,532.50
FRINGE BENEFIT PAYMENT FUND	\$ 1,178.55
TOTAL:	\$ 953,024.06

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

TREASURER'S REPORT:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED MAY 18, 2020 TO MAY 22, 2020 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF MAY 28, 2020:

GENERAL FUND CHECKING ACCOUNT	\$ 1,712.60
GENERAL FUND SP NOW	\$ 5,255,881.31
OPERATING RESERVE FUND	\$ 981,659.79
RENTAL PROPERTY FUND	\$ 191,522.32
COUNTY PARKING FUND	\$ 1,063,004.56
LIQUID FUELS TAX FUND	\$ 594,941.07
AREA AGENCY ON AGING FUND	\$ 375,940.81
CHILDREN & YOUTH FUND	\$ 1,339,946.88
HUMAN SERVICE AGENCY FUND	\$ 18,021.80
DOMESTIC RELATION IV-D FUND	\$ 158,939.18
WORKFORCE INVESTMENT ACT	\$ 29,182.63
PARKS & RECREATION FUND	\$ 48,591.05
CARBON TRANSPORTATION SYSTEM FUND	\$ 344,418.51
9-1-1 FUND	\$ 1,167,973.48
HAZMAT RESPONSE FUND	\$ 159,910.00
OFFENDER SUPERVISION FUND	\$ 283,194.18
ADULT ELECTRONIC MONITORING FUND	\$ 215,294.30
FARMLAND PRESERVATION FUND	\$ 67,984.02
HUMAN SERVICE DEVELOPMENT FUND	\$ 12,718.44
HOMELESS GRANT FUND	\$ 6,855.54
CENTRALIZED BOOKING FUND	\$ 198,567.49
VICTIM/WITNESS FUND	\$ 16,584.83
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 36,483.62
COUNTY RECORDS IMPROVEMENTS FUND	\$ 4,873.09
JUVENILE SUPERVISION FEE FUND	\$ 40,424.34
COMMUNITY SERVICE FEE FUND	\$ 9,103.25
PROTHONOTARY AUTOMATION FUND	\$ 32,478.12
AFFORDABLE HOUSING FUND	\$ 286,020.02
CLERK OF COURTS AUTOMATION FUND	\$ 8,332.92
REGISTER OF WILLS AUTOMATION FUND	\$ 15,043.13
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,275.50
VITAL STATS IMPROVEMENT FUND	\$ 29,598.54
SUBSTANCE ABUSE EDUCATION	\$ 172,363.27
LIQUID FUELS/ACT 44	\$ 546,664.77
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 649,809.36
VICTIMS SERVICES FUND	\$ 77,667.58
HOTEL ROOM EXCISE TAX FUND	\$ 226,024.64
CDBG FUND	\$ 19.48
DEBT SERVICE FUND	\$ 105,878.80
CAPITAL PROJECTS FUND	\$ 15,788,610.26

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FRINGE BENEFIT PAYMENT FUND	\$	577,096.46
PAYROLL FUND	\$	141,514.36
TAX CLAIM FUND	\$	770,537.04

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATION:

VINCENT J. ANTGNANI, JIM THORPE, PA – PART-TIME SEASONAL PARK MAINTENANCE, PARKS – EFFECTIVE MAY 28, 2020.

PROTHONOTARY APPOINTMENT:

KAITLYN M. KOCH, LEHIGHTON, PA – AUTOMATION/PASSPORT PROCESSING CLERK – EFFECTIVE JUNE 1, 2020.

SEMINAR/TRAINING REQUEST:

CHILDREN & YOUTH SERVICES:

TARA SKRIMCOVSKY

501: THE SUPERVISOR TRAINING SERIES: MODULE 2: LIVING THE MISSION OF CHILD WELFARE – VIRTUAL TRAINING

JIM THORPE, PA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE PERSONNEL REPORT DATED MAY 28, 2020.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

CORRESPONDENCE:

A LETTER WAS RECEIVED FROM ROBERT SIKORSKY REGARDING CONCERNS WITH RAFTING COMPANIES ALLOWING TOURISTS THAT ARE IN QUARANTINE PHASE TO GO RAFTING.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA STATE POLICE ANNOUNCING THE EXTENSION TO LICENSE TO CARRY FIREARMS PERMITS UNTIL JULY 31, 2020 GRANTED BY GOVERNOR WOLF.

CORRECTIONAL FACILITY:

#20-245 PROPOSAL/JC SMALL ENGINE:

A REQUEST WAS RECEIVED FOR APPROVAL FROM THE WARDEN OF THE CORRECTIONAL FACILITY TO PURCHASE A SIMPLICITY CONTENDER XT ZERO TURN MOWER WITH A 52 INCH STEEL DECK FROM JC SMALL ENGINE, OF WEATHERLY, PENNSYLVANIA, IN THE AMOUNT OF \$5,750.00.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE PROPOSAL SUBMITTED BY JC SMALL ENGINE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

#20-246 TRANE PROPOSAL:

A PROPOSAL FROM TRANE, OF WILKES-BARRE, PENNSYLVANIA, TO REPLACE THE BLOWER MOTOR ON ROOF TOP UNIT #4 IN THE AMOUNT OF \$1,849.00 UNDER COSTARS CONTRACT #008-274 WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE PROPOSAL SUBMITTED BY TRANE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

PLANNING & DEVELOPMENT:

CDBG PROGRAM:

#20-247 SIGNATORY AUTHORIZATION:

DELEGATION OF SIGNING AUTHORITY AND FEDERAL FUNDING ACCOUNTABILITY SHEET LISTING THE CHAIRMAN AND VICE-CHAIRMAN AS AUTHORIZED SIGNATORIES. THIS IS FOR FY 2019 CONTRACT# C000073823.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE DELEGATION OF SIGNING AUTHORITY AND FEDERAL FUNDING ACCOUNTABILITY FOR THE FY 2019 CONTRACT # C000073823.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

SOLICITOR'S REPORT:

JOSIAH WHITE PARK:

#20-248 VENDOR AGREEMENTS:

AUTHORIZE THE SUSPENSION OF THE AGREEMENTS WITH THE FOLLOWING VENDORS FOR CONCESSION SERVICES IN JOSIAH WHITE PARK FOR THE YEAR 2020 DUE TO COVID-19 PANDEMIC AND FULL REFUND OF ANY PAYMENTS MADE TO DATE.

- ERIC CINICOLA
- CARMELLA'S PASTRIES
- SEAN SMITH
- GARY WAGNER

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO AUTHORIZE THE SUSPENSION OF THE AGREEMENTS AND REFUNDS TO THE VENDORS IN JOSIAH WHITE PARK FOR THE YEAR 2020 DUE TO THE COVID-19 PANDEMIC.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

RFP/DRILLING SERVICES:

#20-249 WELL #2/ANIMAL SHELTER:

A REQUEST FROM COOK GEOLOGICAL TO HAVE PROPOSALS RECEIVED FROM WELL DRILLERS IN ORDER TO COMPLETE THE REQUIRED PUMPING TESTS ON WELL #2 LOCATED NEAR THE ANIMAL

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SHELTER. THE REQUEST FOR PROPOSALS ARE DUE BACK TO THE CHIEF CLERK BY 4:00 P.M. ON FRIDAY, JUNE 12, 2020.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE REQUEST FROM COOK GEOLOGICAL FOR PROPOSALS FROM WELL DRILLERS TO COMPLETE THE REQUIRED PUMPING TESTS ON WELL #2 LOCATED NEAR THE ANIMAL SHELTER.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

FURTHER BUSINESS:

COMMISSIONER NOTHSTEIN ENCOURAGED THE MEDIA TO CONTACT CHILDREN & YOUTH DIRECTOR THROUGH A TELEPHONE INTERVIEW REGARDING THE AMOUNT OF CASE LOADS AND THE LENGTH OF TIME IT TAKES TO INVESTIGATE THE COMPLAINTS AND ISSUES.

COMMISSIONERS' REPORTS:

COMMISSIONER AHNER DISCUSSED ON THE FOLLOWING:

- DEPARTMENT OF AGRICULTURE APPLICATIONS FOR FARMERS MARKET VOUCHERS WILL BE AVAILABLE ONLINE AND AT VARIOUS LOCATIONS THROUGHOUT THE COUNTY.
- WEEKLY QUESTIONNAIRE AND GUIDELINES FOR ALL COUNTY EMPLOYEES RELATIVE TO COVID-19.

THANKED HIS FELLOW COMMISSIONERS FOR THE SUPPORT REGARDING THE WEEKLY QUESTIONNAIRE FOR COUNTY EMPLOYEES.

COMMISSIONER LUKASEVICH COMMENTED ON THE FOLLOWING:

- PROTECTING THE EMPLOYEES AND INDIVIDUALS WHO COME IN CONTACT WITH THEM.
- GOVERNOR WOLF ANNOUNCING OUTDOOR DINING TO RE-OPEN ON JUNE 5, 2020 IN THE YELLOW AND GREEN PHASE AREAS.
- PARTICIPATED IN A TELECONFERENCE WITH THE PARKS & RECREATIONS COMMISSION REGARDING PROCEDURES OF THE PARK WITH THE SAFETY OF EMPLOYEES, FINANCIAL, VERIFICATION, CAPACITY, AND MESSAGING.

COMMISSIONER NOTHSTEIN SPOKE OF THE FOLLOWING:

- AS OF JUNE 1, 2020, ELEVEN (11) FULL-TIME AND SIX (6) PART-TIME EMPLOYEES ARE FURLOUGHED.
- TEMPORARY SUSPENSION OF THE AGREEMENTS WITH THE VENDORS IN THE JOSIAH WHITE PARK DUE TO THE COVID-19 PANDEMIC.
- WEEKLY COUNTYWIDE ZOOM MEETING WITH NUMEROUS ENTITIES WHICH OCCURS EVERY TUESDAY AT 9:00 A.M. TO ADDRESS THE SITUATIONS THAT OCCUR.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:00 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN