

MAY 14, 2020

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER, DIRECTOR OF ELECTIONS AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MAY 7, 2020.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD:

MAY 12, 2020 1:30 P.M. PERSONNEL

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED MAY 14, 2020.

BOARD POLLED: AHNER YES

LUKASEVICH YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 72382 THROUGH 72404 AND DIRECT DEPOSIT CHECK NUMBERS 6019403 THROUGH 6019756 FOR PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$463,148.41 (PAYROLL DATED MAY 8, 2020).

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 213006 THROUGH 213176 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 71,321.79
RENTAL PROPERTY FUND	\$ 900.39
COUNTY PARKING FUND	\$ 3,375.00
LIQUID FUELS FUND	\$ 97.44
AREA AGENCY ON AGING FUND	\$ 34,852.04
CHILDREN & YOUTH FUND	\$ 102,531.20
DOMESTIC RELATIONS FUND	\$ 4,977.44
WORKFORCE INVESTMENT ACT FUND	\$ 204.72
PARKS & RECREATION FUND	\$ 1,791.60
9-1-1 FUND	\$ 4,455.36
HAZ-MAT RESPONSE FUND	\$ 40.01
CENTRALIZED BOOKING FUND	\$ 16.62
VICTIM/WITNESS FUND	\$ 54.74
AFFORDABLE HOUSING FUND	\$ 8.28
CDBG FUND	\$ 23.54
DEBT SERVICE FUND	\$ 630,284.38
CAPITAL PROJECTS FUND	\$ 7,873.54
FRINGE BENEFIT PAYMENT FUND	\$ 96.07
TAX CLAIM FUND	\$ <u>264,355.45</u>
TOTAL:	\$ 1,127,259.61

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

MAY 14, 2020

TREASURER'S REPORT:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED MAY 1, 2020 TO MAY 8, 2020 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF MAY 8, 2020:

GENERAL FUND CHECKING ACCOUNT	\$ 1,712.60
GENERAL FUND SP NOW	\$ 2,267,965.42
OPERATING RESERVE FUND	\$ 981,659.79
RENTAL PROPERTY FUND	\$ 191,440.91
COUNTY PARKING FUND	\$ 1,066,776.30
LIQUID FUELS TAX FUND	\$ 595,038.51
AREA AGENCY ON AGING FUND	\$ 421,697.74
CHILDREN & YOUTH FUND	\$ 1,548,082.87
HUMAN SERVICE AGENCY FUND	\$ 20,598.68
DOMESTIC RELATION IV-D FUND	\$ 93,732.74
WORKFORCE INVESTMENT ACT	\$ 20,798.47
PARKS & RECREATION FUND	\$ 65,095.28
CARBON TRANSPORTATION SYSTEM FUND	\$ 307,604.16
9-1-1 FUND	\$ 836,795.86
HAZMAT RESPONSE FUND	\$ 159,448.45
OFFENDER SUPERVISION FUND	\$ 266,459.87
ADULT ELECTRONIC MONITORING FUND	\$ 214,696.54
FARMLAND PRESERVATION FUND	\$ 67,984.02
HUMAN SERVICE DEVELOPMENT FUND	\$ 12,718.44
HOMELESS GRANT FUND	\$ 6,855.54
CENTRALIZED BOOKING FUND	\$ 190,505.56
VICTIM/WITNESS FUND	\$ 17,111.48
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 53,312.88
COUNTY RECORDS IMPROVEMENTS FUND	\$ 22,248.29
JUVENILE SUPERVISION FEE FUND	\$ 40,379.09
COMMUNITY SERVICE FEE FUND	\$ 9,099.87
PROTHONOTARY AUTOMATION FUND	\$ 32,478.12
AFFORDABLE HOUSING FUND	\$ 286,029.84
CLERK OF COURTS AUTOMATION FUND	\$ 7,753.03
REGISTER OF WILLS AUTOMATION FUND	\$ 15,043.13
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,275.50
VITAL STATS IMPROVEMENT FUND	\$ 41,267.58
SUBSTANCE ABUSE EDUCATION	\$ 168,156.82
LIQUID FUELS/ACT 44	\$ 546,664.77
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 649,809.36
VICTIMS SERVICES FUND	\$ 75,242.27
HOTEL ROOM EXCISE TAX FUND	\$ 218,872.28
CDBG FUND	\$ 19.48
DEBT SERVICE FUND	\$ 488,847.16
CAPITAL PROJECTS FUND	\$ 15,851,078.82
FRINGE BENEFIT PAYMENT FUND	\$ 567,009.21
PAYROLL FUND	\$ 132,126.34
TAX CLAIM FUND	\$ 865,417.02

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

PERSONNEL REPORT:

TERMINATIONS:

ALLYSON M. KUSKO, NESQUEHONING, PA – AUTOMATION/PASSPORT PROCESSING CLERK, PROTHONOTARY
– EFFECTIVE MAY 7, 2020.

CALEB W. KNEPPER, LANSFORD, PA – LIFEGUARD, PARKS – EFFECTIVE MAY 14, 2020.

JOSEPH F. ZEMAITAITIS, JIM THORPE, PA – LIFEGUARD, PARKS – EFFECTIVE MAY 14, 2020.

RESIGNATION:

GUNNAR LIENHARD, JIM THORPE, PA – LIFEGUARD, PARKS – EFFECTIVE MAY 4, 2020.

HIRE:

CHRIS N. MCLAUGHLIN, WHITEHALL, PA – COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES –
EFFECTIVE MAY 18, 2020.

CHANGES OF STATUS:

DANIEL P. SIST, HAZLE TOWNSHIP
FROM: LEAD SEASONAL PARK RANGER I, PARKS
TO: DEPUTY SHERIFF, SHERIFF'S OFFICE
EFFECTIVE: MAY 18, 2020

MICHELE A. GALLAGHER, JIM THORPE, PA
FROM: CLERK/PFAD COORDINATOR, PROTHONOTARY
TO: SECOND DEPUTY, PROTHONOTARY
EFFECTIVE: MAY 11, 2020

LEAVE OF ABSENCE:

CHILDREN & YOUTH SERVICES

TARA –LYNN KRIZEK, CRESCO, PA
COUNTY CASEWORKER I
FROM: MAY 12, 2020
TO: JUNE 12, 2020

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

KEVIN M. KANE
OLDER ADULT PROTECTIVE SERVICES ACT (OAPSA) INTAKE WORKER TRAINING COURSE WEBINAR
HARMONY/MEDIWARE TUTORIALS FOR SAMS.NET & SAMS – BASIC TRAINING COURSE WEBINAR
NATIONAL VOTER REGISTRATION ACT (NVRA) PROCEDURES WEBINAR
PDA PROTECTIVE SERVICES BASIC TRAINING WEBINAR
PALMERTON, PA

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE PERSONNEL REPORT
DATED MAY 14, 2020.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

CORRESPONDENCE:

MAY 14, 2020

- CALLS AND EMAILS RECEIVED WITH CONCERNS OF THE COUNTY MOVING FROM RED TO YELLOW PHASE.

COMMISSIONER LUKASEVICH SPOKE ON THE FOLLOWING:

- VIRTUAL DISCUSSION WITH NUMEROUS ENTITIES OCCURRED REGARDING THE RESPONSIBLE REOPENING FOR CARBON COUNTY.
- CCCT OPERATION SERVICES CONTINUE; THERE HAS BEEN A 65% DECREASED IN PASSENGERS.
- ADVOCATING THE AREA AGENCY ON AGING'S BLOCK GRANT FUND BEING CARRIED OVER TO THE NEXT FISCAL YEAR TO BE USED TO OFFSET THE CCCT FARE INCREASE.
- CARBON COUNTY BEING EDUCATED ON HOW TO SAFELY OPEN IN THE YELLOW PHASE.
- A LETTER SENT TO GOVERNOR WOLF WITH CONCERNS REGARDING A NOTIFICATION RECEIVED AUTHORIZING TEMPORARY SUSPENSION OF THE SENTENCE FOR FORMER CARBON COUNTY CLERK OF COURTS.
- ELECTION OFFICE RECEIVING OVER 5,000 MAIL IN AND ABSENTEE BALLOTS.
- TAX REVENUE ANALYSIS COMPARING YEARS 2019 AND 2020.

COMMISSIONER NOTHSTEIN DISCUSSED THE FOLLOWING:

- MEETING THAT OCCURRED WITH NUMEROUS ENTITIES REGARDING CONCERNS WITH SAFELY REOPENING AND TOURISM.
- VENDORS HAVING AGREEMENTS WITH THE COUNTY'S JOSIAH WHITE PARK WILL BE SUSPENDED; APPLICATIONS WILL BE ACCEPTED FOR THE USE OF JOSIAH WHITE PARK BUT ALL ACTIVITIES IN THE PARK ARE SUSPENDED.
- CALLS RECEIVED REGARDING COUNTY GOING FROM RED TO THE YELLOW PHASE.
- COUNTY PARKING LOT RESUMING OPERATION ON MAY 16, 2020.
- CONFERENCE CALL THAT WILL OCCUR WITH GOVERNOR WOLF EXPRESSING THE COUNTY'S CONCERNS.
- FLYING THE AMERICAN FLAG TO HONOR "ARMED FORCES DAY" BEING OBSERVED ON MAY 16, 2020; THE THEME IS BEING RECOGNIZED AS "SOARING TO NEW HEIGHTS".
- DEDICATION OF THE NO FEE "VETERANS AFFAIRS PARKING ONLY" DESIGNATED PARKING SPACE.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:52 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN