

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD, APRIL 9, 2020.

BOARD POLLED:	AHNER	YES
	LUKASEVICH	YES
	NOTHSTEIN	YES

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD.

APRIL 14, 2020	1:30 P.M.	PERSONNEL REASONS
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**OPENING OF BIDS:**

**#20-180 REFUSE COLLECTION/SINGLE STREAM RECYCLING:**

THE FOLLOWING BIDS WERE RECEIVED FOR REFUSE COLLECTION/SINGLE STREAM RECYCLING (3-YEAR TERM):

COUNTY WASTE	BID: \$79,421.68
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APRIL 16, 2020

P.O. BOX 8010  
CLIFTON PARK, NY 12065

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO TABLE THE BIDS AND REFER THEM TO THE PURCHASING DIRECTOR AND SOLICITOR FOR REVIEW AND RECOMMENDATION TO AWARD OR REJECT WITHIN TWO (2) WEEKS.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED APRIL 16, 2020.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 72317 THROUGH 72350 AND DIRECT DEPOSIT CHECK NUMBERS 6018648 THROUGH 6019047 FOR PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$ 544,402.71 (PAYROLL DATED APRIL 9, 2020).

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 212562 THROUGH 212697 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 113,669.49
RENTAL PROPERTY FUND	\$ 547.77
COUNTY PARKING FUND	\$ 206.23
LIQUID FUELS FUND	\$ 99.69
AREA AGENCY ON AGING FUND	\$ 4,201.29
CHILDREN & YOUTH FUND	\$ 50,203.90
DOMESTIC RELATIONS FUND	\$ 3,125.08
WORKFORCE INVESTMENT ACT FUND	\$ 88.89
PARKS & RECREATION FUND	\$ 1,500.00

9-1-1 FUND	\$ 44,528.32
HAZ-MAT RESPONSE FUND	\$ 40.01
OFFENDER SUPERVISION FUND	\$ 249,905.94
CENTRALIZED BOOKING FUND	\$ 123.54
VICTIM/WITNESS FUND	\$ 106.60
AFFORDABLE HOUSING FUND	\$ 10.92
CDBG FUND	\$ 313.61
FRINGE BENEFIT PAYMENT FUND	\$ 762.88
TAX CLAIM FUND	\$ <u>756.59</u>
TOTAL:	\$ 470,190.75

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES  
 LUKASEVICH YES  
 NOTHSTEIN YES

**TREASURER'S REPORT:**

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED APRIL 1, 2020 TO APRIL 9, 2020 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF APRIL 9, 2020:**

GENERAL FUND CHECKING ACCOUNT	\$ 1,597.28
GENERAL FUND SP NOW	\$ 3,033,699.50
OPERATING RESERVE FUND	\$ 981,458.67
RENTAL PROPERTY FUND	\$ 193,262.56
COUNTY PARKING FUND	\$ 1,068,618.80
LIQUID FUELS TAX FUND	\$ 595,016.28
AREA AGENCY ON AGING FUND	\$ 109,036.87
CHILDREN & YOUTH FUND	\$ 854,659.15
HUMAN SERVICE AGENCY FUND	\$ 847.88
DOMESTIC RELATION IV-D FUND	\$ 76,767.38
WORKFORCE INVESTMENT ACT	\$ 26,715.52
PARKS & RECREATION FUND	\$ 101,825.72
CARBON TRANSPORTATION SYSTEM FUND	\$ 107,907.38
9-1-1 FUND	\$ 965,086.38
HAZMAT RESPONSE FUND	\$ 158,390.67
OFFENDER SUPERVISION FUND	\$ 396,646.19
ADULT ELECTRONIC MONITORING FUND	\$ 214,366.67
FARMLAND PRESERVATION FUND	\$ 67,970.09
HUMAN SERVICE DEVELOPMENT FUND	\$ 25,560.78
HOMELESS GRANT FUND	\$ 14,698.70
CENTRALIZED BOOKING FUND	\$ 177,323.55
VICTIM/WITNESS FUND	\$ 6,167.90
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 51,694.35
COUNTY RECORDS IMPROVEMENTS FUND	\$ 21,172.00
JUVENILE SUPERVISION FEE FUND	\$ 39,828.41
COMMUNITY SERVICE FEE FUND	\$ 9,046.91
PROTHONOTARY AUTOMATION FUND	\$ 31,777.18
AFFORDABLE HOUSING FUND	\$ 280,683.19
CLERK OF COURTS AUTOMATION FUND	\$ 6,851.64
REGISTER OF WILLS AUTOMATION FUND	\$ 14,880.09

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JUVENILE ELECTRONIC MONITORING FUND	\$	6,274.21
VITAL STATS IMPROVEMENT FUND	\$	41,259.13
SUBSTANCE ABUSE EDUCATION	\$	160,535.02
LIQUID FUELS/ACT 44	\$	546,552.77
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$	649,676.23
VICTIMS SERVICES FUND	\$	70,882.54
HOTEL ROOM EXCISE TAX FUND	\$	27,455.12
CDBG FUND	\$	332.99
DEBT SERVICE FUND	\$	478,589.34
CAPITAL PROJECTS FUND	\$	15,886,893.09
FRINGE BENEFIT PAYMENT FUND	\$	569,586.24
PAYROLL FUND	\$	141,964.81
TAX CLAIM FUND	\$	870,283.27

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**PERSONNEL REPORT:**

**RESIGNATION:**

**BRITTANI L. THOMPSON**, SUMMIT HILL, PA – PART-TIME DISPATCHER, COMMUNICATIONS CENTER -  
EFFECTIVE APRIL 14, 2020.

**PRISON BOAR APPOINTMENT:**

**ALAN D. KNEPPER**, WEATHERLY, PA – ASSISTANT SITE COORDINATOR – EFFECTIVE APRIL 20, 2020.

**CHANGES OF STATUS:**

**ANTHONY G. ESCOLANO**, ALLENTOWN, PA  
FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS  
TO: CORRECTIONS OFFICER, CORRECTIONS  
EFFECTIVE: APRIL 20, 2020

**TATYANA L. GARCIA**, LEHIGHTON, PA  
FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS  
TO: CORRECTIONS OFFICER, CORRECTIONS  
EFFECTIVE: APRIL 20, 2020

**SEMINAR/TRAINING REQUEST:**

**DOMESTIC RELATIONS**

**BENJAMIN C. WYSOCKI**

**EMMA J. KELSALL**

JNET SKYPE TRAINING

JIM THORPE, PA

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE PERSONNEL REPORT  
DATED APRIL 16, 2020.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**CORRESPONDENCE:**

THE MARCH 2020 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HEALTH REGARDING DATA SHARING RELATED TO COVID-19.

AN EMAIL WAS RECEIVED FROM MARIAM ALUNKAL REGARDING COUNTY TAXES.

**BOARDS & AUTHORITIES:**

**#20-181 C&Y ADVISORY BOARD:**

**REAPPOINTMENTS:**

CHILDREN & YOUTH SERVICES ADVISORY BOARD:

3-YEAR TERM (MAY 1, 2020 – MAY 1, 2023):

DR. SAMUEL DOLGOPOL  
LEHIGHTON, PA

SUZANNE L. WHITELEY  
JIM THORPE, PA

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE REAPPOINTMENTS OF DR. SAMUEL DOLGOPOL, LEHIGHTON, PENNSYLVANIA AND SUZANNE L. WHITELEY, JIM THORPE, PENNSYLVANIA TO SERVE AN ADDITIONAL THREE-YEAR TERMS ON THE CHILDREN & YOUTH ADVISORY BOARD, TO EXPIRE MAY 1, 2023.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**REDEVELOPMENT AUTHORITY:**

**#20-182 REAPPOINTMENT:**

REDEVELOPMENT AUTHORITY ADVISORY BOARD 5-YEAR TERM (MAY 5, 2020 – MAY 5, 2025):

HAROLD J. PUDLINER  
WEATHERLY, PA

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE THE REAPPOINTMENT OF HAROLD J. PUDLINER, WEATHERLY, PENNSYLVANIA TO SERVE AN ADDITIONAL FIVE-YEAR TERM ON THE REDEVELOPMENT AUTHORITY ADVISORY BOARD, TO EXPIRE MAY 5, 2025.

BOARD POLLED:   AHNER       YES  
                          LUKASEVICH YES  
                          NOTHSTEIN YES

**HUMAN SERVICES:**

**#20-183 TEFAP/2<sup>ND</sup> QUARTER:**

THE 2019-20 SECOND QUARTER (JANUARY THROUGH MARCH 2020) INVENTORY PARTICIPATION REPORT AND INVOICE EXPENSE REIMBURSEMENT REQUEST FOR THE CARBON COUNTY TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP), WHICH HAS BEEN SUBMITTED TO THE DEPARTMENT OF AGRICULTURE.

MOTION BY MR. LUKASEVICH, SECONDED MR. AHNER, TO APPROVE AND EXECUTE THE 2019 – 2020 SECOND QUARTER INVENTORY PARTICIPATION REPORT AND INVOICE EXPENSE REIMBURSEMENT

REQUEST FOR THE CARBON COUNTY TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP).

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

V. **SOLICITOR'S REPORT:**

**COOK GEOLOGIC/CONSULTING AGREEMENT:**

**#20-184 WELL #2/ANIMAL SHELTER:**

A PROPOSAL WAS RECEIVED FROM COOK GEOLOGIC, LLC, OF COVINGTON TOWNSHIP, PENNSYLVANIA, TO ASSIST WITH THE PERMITTING PROCESS OF WELL #2 AS A COMMUNITY WATER SUPPLY. ESTIMATED COSTS ARE \$11,200.00 PLUS \$85.00 PER HOUR. COUNTY WILL BE RESPONSIBLE FOR CONTRACTING WITH A WELL DRILLER AND WATER TESTING SERVICE PROVIDER IN ORDER TO COMPLETE THE PROCESS REQUIRED FOR PERMITTING.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE PROPOSAL FROM COOK GEOLOGIC, LLC TO ASSIST WITH THE PERMITTING PROCESS OF WELL #2 AS A COMMUNITY SUPPLY FOR THE ANIMAL SHELTER.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**OFFICE SUPPLIES:**

**#20-185 PROPOSAL/W.B. MASON COMPANY, INCORPORATED:**

A RECOMMENDATION FROM THE PURCHASING MANAGER TO ACCEPT THE PROPOSAL FROM W.B. MASON COMPANY, INCORPORATED FOR THE SALE AND DELIVERY OF OFFICE SUPPLIES TO ALL COUNTY OFFICES. PRICING, TERMS, AND CONDITIONS ARE IN COMPLIANCE WITH THE PA COSTARS COOPERATIVE PURCHASING PROGRAM, CONTRACT #004-2455641 (OFFICE, SCHOOL AND LIBRARY SUPPLIES) FOR A THREE (3) YEAR AGREEMENT EFFECTIVE APRIL 1, 2020 THROUGH MARCH 31, 2023.

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE PROPOSAL FROM W.B. MASON COMPANY, INCORPORATED AS RECOMMENDED.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**FURTHER BUSINESS:**

COMMISSIONER NOTHSTEIN SPOKE OF AN AGREEMENT WITH PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY IN ORDER TO OBTAIN DATA CONCERNING POSITIVE CASES OF THE COVID-19 HOT SPOT LOCATIONS. HE STATED "PROTECTING THE HIPPA LAWS THAT WE WILL NOT RELEASE THIS INFORMATION, THIS IS FOR EMERGENCY RESPONSE ONLY AND MITIGATION PURPOSES."

COMMISSIONER AHNER COMMENTED ON THE DATA CONCERNING THE POSITIVE CASES OF THE VIRUS;  
DATA WILL ONLY BE RELEASED STRICTLY TO THE FIRST RESPONDERS.

**#20-186** COMMISSIONER LUKASEVICH MOTIONED, SECONDED BY MR. AHNER, TO SIGN THE NDA FORM WITH PENNSYLVANIA DEPARTMENT OF HEALTH REGARDING THE RELEASE OF DATA CONCERNING POSITIVE CASES OF THE COVID-19 HOT SPOT LOCATIONS.

BOARD POLLED: AHNER YES  
LUKASEVICH YES  
NOTHSTEIN YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER AHNER REPORTED ON THE FOLLOWING:

- SENATE BILL 841 WHICH WAS PASSED BY THE SENATE AND THE HOUSE MOVES TO GOVERNOR WOLF FOR SIGNATURE AND WILL BE BENEFICIAL TO THE LOCAL GOVERNMENTS AND MUNICIPALITIES.
- CARBON COUNTY'S RATIO IN REGARDS TO THE COVID-19 VIRUS; WEAR MASKS FOR YOUR SAFETY

COMMISSIONER LUKASEVICH COMMENTED ON THE FOLLOWING:

- SENATE BILL 841 WILL ALLOW THE COMMISSIONERS TO ANALYZE THE OPPORTUNITIES THAT ARE AVAILABLE TO THE COUNTY WHEN SIGNED BY GOVERNOR WOLF.
- LANTA AND CCCT ARE ADVISING PASSENGERS TO WEAR MASKS; THERE HAS BEEN A 50% DECREASE IN PASSENGERS WHICH ALLOWED SOCIAL DISTANCING.
- DATA REGARDING MAIL IN ABSENTEE BALLOTS RECEIVED BY THE DIRECTOR OF ELECTIONS
- JANUARY AND FEBRUARY 2020, ONE-THOUSAND (1,000) UNEMPLOYMENT CLAIMS; MARCH 28, 2020 – APRIL 4, 2020 THERE WERE OVER TWO-THOUSAND (2,000) UNEMPLOYMENT CLAIMS IN CARBON COUNTY DUE TO THE PANDEMIC.
- MAUCH CHUNK TRUST COMPANY AND JIM THORPE NEIGHBORHOOD BANK SUPPORTING THE PAY CHECK PROTECTION PROGRAM AMONG A VARIETY OF OTHER PROGRAMS TO ASSIST SMALL BUSINESSES IN CARBON COUNTY.
- REQUESTS MADE TO THE EMERGENCY MANAGEMENT COORDINATOR FOR PERSONAL PROTECTIVE EQUIPMENT HAVE BEEN ACCOMPLISHED.

COMMISSIONER NOTHSTEIN SPOKE ON THE FOLLOWING:

- SENATE BILL 841 WILL ALLOW EXTENDING THE LATE FEE DEADLINES, WAVE FEES OR PENALTIES WITH LATE PAYMENTS OF TAXES.
- COMPLAINTS RECEIVED REGARDING THE LACK OF MASKS OR EQUIPMENT AT THE CARBON COUNTY CORRECTIONAL FACILITY; A MOTION WAS MADE AT THE PRISON BOARD MEETING TO ENSURE THE MASKS WERE BEING WORN BY THE STAFF AT THE FACILITY. THE FACILITY HAS BEEN RECEIVING THE PROPER SAFETY EQUIPMENT IN REGARDS TO THE VIRUS.
- SENATE BILL 327 WHICH PASSED THE SENATE AND THE HOUSE MOVES TO GOVERNOR WOLF FOR SIGNATURE. THIS WOULD BE FOR COSTS AND RECOVERY TASK FORCE ASSOCIATED WITH THE COVID-19 VIRUS.
- CONFERENCE CALL WITH COUNTY COMMISSIONERS' ASSOCIATION BOARD OF DIRECTORS REQUESTING UNIFORMITY THROUGHOUT THE STATE AND FOR A COUNTY COMMISSIONER TO BE INCLUDED IN THE MITIGATION PLAN.
- CONCERNS WITH THE SHORTAGE OF FLAGS FOR MEMORIAL DAY FOR THE CEMETERIES DUE TO THE COVID-19 PANDEMIC, THE CHALLENGE WILL BE PLACING THE FLAGS AT VARIOUS CEMETERIES.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:55 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN