THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONERS’ MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER. THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:


*NOTING CHANGE: #20-148 CCCT/LANTA: CERTIFICATIONS/ASSURANCES FFY2019 SHOULD BE CERTIFICATIONS/ASSURANCES FFY 2020

BOARD POLLED: AHNER YES

LUKASEVICH YES

NOTHSTEIN YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THE BOARD IS PERFORMING SOCIAL DISTANCING DURING THE COMMISSIONERS’ MEETINGS AND ARRANGING CONFERENCE CALLS AMONG OTHER VARIOUS TYPES OF COMMUNICATION IN THIS TIME OF CRISIS.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS (2019 & 2020):

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE BUDGET TRANSFERS FOR
MARCH 26, 2020


BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 212267 THROUGH 212375 FOR EXPENDITURES THROUGH THE
GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND</td>
<td>$111,655.97</td>
</tr>
<tr>
<td>RENTAL PROPERTY FUND</td>
<td>$1,445.56</td>
</tr>
<tr>
<td>COUNTY PARKING FUND</td>
<td>$3,041.24</td>
</tr>
<tr>
<td>AREA AGENCY ON AGING FUND</td>
<td>$54,892.33</td>
</tr>
<tr>
<td>CHILDREN &amp; YOUTH FUND</td>
<td>$96,278.81</td>
</tr>
<tr>
<td>DOMESTIC RELATIONS FUND</td>
<td>$3,250.44</td>
</tr>
<tr>
<td>WORKFORCE INVESTMENT ACT FUND</td>
<td>$800.00</td>
</tr>
<tr>
<td>PARKS &amp; RECREATION FUND</td>
<td>$2,238.61</td>
</tr>
<tr>
<td>CARBON TRANSPORTATION FUND</td>
<td>$219,706.00</td>
</tr>
<tr>
<td>9-1-1 FUND</td>
<td>$2,944.14</td>
</tr>
<tr>
<td>HAZ-MAT RESPONSE FUND</td>
<td>$218.88</td>
</tr>
<tr>
<td>FARM LAND PRESERVATION FUND</td>
<td>$21,116.94</td>
</tr>
<tr>
<td>VICTIM/WITNESS FUND</td>
<td>$184.80</td>
</tr>
<tr>
<td>PROTHONOTARY AUTOMATION FUND</td>
<td>$2,384.00</td>
</tr>
<tr>
<td>HOTEL ROOM EXCISE TAX FUND</td>
<td>$29.25</td>
</tr>
<tr>
<td>CDBG FUND</td>
<td>$885.47</td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>$521,072.44</strong></td>
</tr>
</tbody>
</table>

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE PAYMENT OF THE CHECK
NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

TREASURER’S REPORT:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER’S REPORT
DATED MARCH 16, 2020 TO MARCH 20, 2020 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF MARCH 20, 2020:**

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND CHECKING ACCOUNT</td>
<td>$1,251.94</td>
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<tr>
<td>GENERAL FUND SP NOW</td>
<td>$4,218,110.53</td>
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<tr>
<td>OPERATING RESERVE FUND</td>
<td>$980,902.56</td>
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<tr>
<td>RENTAL PROPERTY FUND</td>
<td>$196,118.37</td>
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<tr>
<td>COUNTY PARKING FUND</td>
<td>$1,071,375.69</td>
</tr>
<tr>
<td>LIQUID FUELS TAX FUND</td>
<td>$594,679.10</td>
</tr>
</tbody>
</table>
MARCH 26, 2020

AREA AGENCY ON AGING FUND $ 230,413.77
CHILDREN & YOUTH FUND $ 1,060,860.41
HUMAN SERVICE AGENCY FUND $ 8,113.59
DOMESTIC RELATION IV-D FUND $ 85,520.24
WORKFORCE INVESTMENT ACT $ 27,604.12
PARKS & RECREATION FUND $ 137,070.09
CARBON TRANSPORTATION SYSTEM FUND $ 327,434.59
9-1-1 FUND $ 1,039,983.59
HAZMAT RESPONSE FUND $ 154,847.37
OFFENDER SUPERVISION FUND $ 376,693.77
ADULT ELECTRONIC MONITORING FUND $ 213,173.81
FARMLAND PRESERVATION FUND $ 89,038.04
HUMAN SERVICE DEVELOPMENT FUND $ 13,053.38
HOMELESS GRANT FUND $ 7,877.23
CENTRALIZED BOOKING FUND $ 169,333.50
VICTIM/WITNESS FUND $ 8,005.86
RECORDER OF DEEDS IMPROVEMENT FUND $ 49,683.40
COUNTY RECORDS IMPROVEMENTS FUND $ 19,838.89
JUVENILE SUPERVISION FUND $ 37,171.20
COMMUNITY SERVICE FEE FUND $ 9,000.44
PROTHONOTARY AUTOMATION FUND $ 33,437.40
AFFORDABLE HOUSING FUND $ 285,369.27
CLERK OF COURTS AUTOMATION FUND $ 6,270.65
REGISTER OF WILLS AUTOMATION FUND $ 14,646.82
JUVENILE ELECTRONIC MONITORING FUND $ 6,270.65
VITAL STATS IMPROVEMENT FUND $ 41,235.75
SUBSTANCE ABUSE EDUCATION $ 156,654.26
LIQUID FUELS/ACT 44 $ 546,243.08
HIGHWAY BRIDGE IMPROVEMENT ACT 13 $ 649,308.11
VICTIMS SERVICES FUND $ 68,625.73
HOTEL ROOM EXCISE TAX FUND $ 27,470.95
CDBG FUND $ 904.69
DEBT SERVICE FUND $ 478,319.64
CAPITAL PROJECTS FUND $ 15,761,995.45
FRINGE BENEFIT PAYMENT FUND $ 565,742.99
PAYROLL FUND $ 40,538.41
TAX CLAIM FUND $ 1,045,713.50

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATION:

RESIGNATION:

HIRES:
PRISON BOARD APPOINTMENTS:

RODNEY R. REESER, BOWMANSTOWN, PA – SITE COORDINATOR TRAINEE, CORRECTIONS – EFFECTIVE APRIL 7, 2020


MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT THE PERSONNEL REPORT DATED MARCH 26, 2020.

BOARD POLLED:  AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

CORRESPONDENCE:

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES INFORMING OF CARBON COUNTY’S TENTATIVE CHILD WELFARE NEEDS-BASED BUDGET (NBPB) ALLOCATIONS FOR STATE FY 2020-21.

COMMUNICATIONS WERE RECEIVED FROM THE DEPUTY SECRETARY FOR MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES TO ANNOUNCE THE FOLLOWING:

THE ALLOCATION OF $134,000 IN FY 2019-2020 STATE OPIOID USE DISORDER (OUD) FUNDING (APPROPRIATION 10262) TO THE COUNTY’S DRUG AND ALCOHOL PROGRAM.

THE REDUCTION OF $134,000 IN FY 2019-2020 OPIOID USE DISORDER FUNDS (OUD) (APPROPRIATION 10262) WAS INCORRECTLY INCLUDED IN THE COMMUNITY MENTAL HEALTH PRIMARY ALLOCATION.

ADVERTISING REQUESTS:

#20-156  BIDS/REFUSE COLLECTION:

AUTHORIZED THE ADVERTISEMENT OF THE INVITATION TO BID FOR REFUSE AND RECYCLING COLLECTION AT VARIOUS COUNTY LOCATIONS. (AGREEMENTS DATED MARCH 27, 2017 EXPIRE ON APRIL 30, 2020 WITH NO OPTION TO RENEW THE TERM ON THE CONTRACTS)

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO AUTHORIZE THE ADVERTISEMENT OF INVITATION TO BID FOR REFUSE AND RECYCLING COLLECTION AT VARIOUS COUNTY LOCATIONS.

BOARD POLLED:  AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

BID EXTENSION/CDBG:

#20-157A  BEAVER MEADOWS:

A REQUEST WAS RECEIVED FROM THE DIRECTOR OF PLANNING & DEVELOPMENT FOR APPROVAL TO AUTHORIZE THE (1) ONE WEEK EXTENSION TO AWARD OR REJECT THE BIDS FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT:
MARCH 26, 2020

BEAVER MEADOWS BOROUGH – STREET IMPROVEMENTS – TAMAOQA STREET & GOOSE ALLEY (FY2016)

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE EXTENSION OF THE BEAVER MEADOWS BOROUGH STREET IMPROVEMENTS – TAMAOQA STREET & GOOSE ALLEY (FY2016) CDBG PROJECT.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

BID REJECTION/CDBG:
#20-157B MAHONING TOWNSHIP:

A COMMUNICATION WAS RECEIVED FROM THE DIRECTOR OF PLANNING & DEVELOPMENT RECOMMENDING THE BIDS FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT BE REJECTED AS REQUESTED BY MAHONING TOWNSHIP:


MOTION BY MR. AHNER, SECONDED MR. LUKASEVICH, TO REJECT THE BIDS FOR THE MAHONING TOWNSHIP STREET IMPROVEMENTS – RECONSTRUCT PINE & DOUGLAS STREET (FY 2016, FY 2017, FY 2018) CDBG PROJECT.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

BOARDS & AUTHORITIES:
#20-158 AGRICULTURAL PRESERVATION:

REAPPOINTMENTS:

AGRICULTURAL LAND PRESERVATION BOARD (3-YEAR TERM TO EXPIRE APRIL 10, 2023):

RICHARD FEDOR ROBERT SELERT
PALMERTON, PA WEATHERLY, PA

MOTION BY MR. LUKASEVICH, SECONDED MR. AHNER, TO APPROVE THE REAPPOINTMENT OF RICHARD FEDOR, PALMERTON, PENNSYLVANIA AND ROBERT SELERT, WEATHERLY, PENNSYLVANIA TO AN ADDITIONAL THREE-YEAR TERM TO THE AGRICULTURAL LAND PRESERVATION BOARD, TO EXPIRE APRIL 10, 2023.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

CORRECTIONAL FACILITY:

VEHICLE FLEET FINANCING:
#20-159 AGREEMENT/ENTERPRISE:

A REQUEST WAS RECEIVED FROM THE WARDEN ENCLOSING A PROPOSAL FROM ENTERPRISE FLEET MANAGEMENT OF ANNIVILLE, PENNSYLVANIA, UNDER THE VEHICLE FLEET FINANCING AND MAINTENANCE OF THE MASTER OPEN-END (EQUITY) LEASE AGREEMENT TO LEASE A 2020 CHEVROLET
EQUINOX FOR A 60 MONTH TERM AT A COST OF $456.03/MONTH PLUS A ONE TIME PAYMENT OF $1,222.15
FOR INSTALLATION OF THE SETINA. (THIS REPLACES THE CHEVY TAHOE.)

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE PROPOSAL
FROM ENTERPRISE FLEET MANAGEMENT.

BOARD POLLED:  AHNER YES
                LUKASEVICH YES
                NOTHSTEIN YES

SOLICITOR’S REPORT:

AREA AGENCY OF AGING:
PERS AGREEMENTS:
#20-160 2nd EXTENSION:

A REQUEST WAS RECEIVED FROM THE AREA AGENCY ON AGING FOR APPROVAL OF THE SECOND
EXTENSION TO PERS (PERSONAL EMERGENCY RESPONSE SYSTEM) CONTRACT WITH MEDSCOPE AMERICA
CORPORATION TO CONTINUE TO PROVIDE PERSONAL EMERGENCY RESPONSE SERVICES FOR CARBON
COUNTY AREA AGENCY ON AGING FROM JULY 1, 2020 THROUGH JUNE 30, 2021.
ALL TERMS AND CONDITIONS OF THE DECEMBER 15, 2016 CONTRACT SHALL REMAIN THE SAME.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE
AGREEMENT WITH MEDSCOPE AMERICA CORPORATION.

BOARD POLLED:  AHNER YES
                LUKASEVICH YES
                NOTHSTEIN YES

AUDITING SERVICES:

#20-161 RKL LLP/ARRANGEMENT LETTER:

AN ARRANGEMENT LETTER WITH RKL LLP FOR THE 2019 SINGLE AUDIT, WHICH INCLUDES
WORKFORCE INVESTMENT AGENCY (WIA), AT A TOTAL COST NOT TO EXCEED $46,100.00 WAS
RECEIVED FOR APPROVAL AND EXECUTION.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND EXECUTE THE
ARRANGEMENT LETTER TO RKL LLP.

BOARD POLLED:  AHNER YES
                LUKASEVICH YES
                NOTHSTEIN YES

DECLARATION OF DISASTER EMERGENCY:

#20-162 RESOLUTION/DECLARATION:

DECLARATION OF DISASTER EMERGENCY DUE TO CORONAVIRUS DISEASE – 2019
(COVID-19) AUTHORIZED THE 26TH DAY OF MARCH, 2020 EXTENDING THE ORIGINAL
DECLARATION OF DISASTER FOR 60 DAYS.

DECLARATION OF DISASTER EMERGENCY
FOR THE COUNTY OF CARBON, PENNSYLVANIA

WHEREAS, ON THE 16TH DAY OF MARCH, 2020, THE CARBON COUNTY BOARD OF COMMISSIONERS
DECLARED THE IMMINENCY OF A DISASTER EMERGENCY IN CARBON COUNTY DUE TO COVID-19
PURSUANT TO THE PROVISIONS OF SECTION 7501 OF THE PENNSYLVANIA EMERGENCY MANAGEMENTS
WHEREAS, CIRCUMSTANCES OF COVID-19 REQUIRE THAT THE PERIOD OF DISASTER EMERGENCY IN CARBON COUNTY BE EXTENDED PURSUANT TO SAID STATUTE.

NOW, THEREFORE, WE, THE CARBON COUNTY BOARD OF COMMISSIONERS (“COMMISSIONERS”), PURSUANT TO THE PROVISIONS OF SECTION 7501 OF THE PENNSYLVANIA EMERGENCY MANAGEMENTS SERVICES CODE 35 PA. C.S. § 7501, DO HEREBY EXTEND THE PERIOD OF DISASTER EMERGENCY IN CARBON COUNTY DUE TO COVID-19 FOR A PERIOD OF 60 DAYS FROM THE DATE OF ENACTMENT OF THIS DECLARATION.

FURTHER, THAT ALL TERMS, AND PROVISIONS OF THE ORIGINAL DECLARATION OF DISASTER EMERGENCY AUTHORIZED THE 16TH DAY OF MARCH, 2020 ARE INCORPORATED HEREIN AS IF THE SAME WERE SET OUT AT LENGTH.

THIS DECLARATION SHALL TAKE EFFECT IMMEDIATELY.

AUTHORIZED THIS 26TH DAY OF MARCH, 2020.

CARBON COUNTY BOARD OF COMMISSIONERS
/S/ WAYNE E. NOTHSTEIN, CHAIRMAN
/S/ ROCKY C. AHNER, VICE-CHAIRMAN
/S/ CHRIS L. LUKASEVICH, MEMBER

ATTEST:
/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ADOPT THE RESOLUTION FOR THE DECLARATION OF DISASTER EMERGENCY DUE TO CORONAVIRUS 2019 (COVID-19).

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

FURTHER BUSINESS:

COMMISIONER NOTHSTEIN THANKED THE PUBLIC FOR THE COOPERATION WITH LIMITED SERVICES IN COUNTY OFFICES REGARDING THE COVID-19. HE COMMENTED ON PRODUCTIVE CONFERENCE CALLS THAT OCCURRED WITH SENATOR JOHN YUDICHAK, PENNSYLVANIA STATE REPRESENTATIVE DOYLE HEFFLEY. A CONFERENCE CALL WITH THE COUNCIL OF GOVERNMENT WILL BE PERFORMED ON A WEEKLY BASIS UPDATING MUNICIPALITIES IN REGARDS TO THEIR CONCERNS. HE NOTED, EFFECTIVE IMMEDIATELY, NO FINGER PRINTING WILL BE PERFORMED AND NO VISITORS WILL BE PERMITTED AT THE CARBON COUNTY CORRECTIONAL FACILITY UNTIL FURTHER NOTICE.

COMMISIONER AHNER REPORTED ON A FEMA TRAILER THROUGH THE EMERGENCY MANAGEMENT AGENCY IS LOCATED AT THE CARBON COUNTY CORRECTIONAL FACILITY TO PROCESS BAIL FOR THE INMATES AT 9:00 A.M., 3:00 P.M. AND 8:00 P.M.

COMMISSIONERS’ REPORTS:

COMMISIONER AHNER COMMENTED ON THE MEETING THAT OCCURRED WITH SENATOR JOHN YUDICHAK AND STATE REPRESENTATIVE DOYLE HEFFLEY REGARDING A BILL PASSED BY THE HOUSE AND SENATE TO POSTPONE THE 2020 PRIMARY ELECTION FROM APRIL 28, 2020 UNTIL JUNE 2, 2020. ALSO DISCUSSED WAS THE PROPOSED FEDERAL AND STATE REGULATIONS AND THE IMPORTANCE RELATED TO JOBS IN CARBON COUNTY GIVING SMALL CONTRACTORS AND THEIR EMPLOYEES THE OPPORTUNITY TO COLLECT UNEMPLOYMENT BENEFITS.

HE THANKED THE PUBLIC FOR PRACTICING THE (6) SIX FEET OF SOCIAL AND PHYSICAL DISTANCES IN
REGARDS TO THE COVID-19.

COMMISSIONER LUKASEVICH SPOKE OF THE CENSUS 2020 NOTING CARBON COUNTY’S RESPONSE REMAINS BEHIND THE AVERAGE IN PENNSYLVANIA BY THE RATE OF 6%. HE IS ENCOURAGING THE PUBLIC TO COMPLETE THE CENSUS 2020 QUESTIONNAIRE TO ASSURE REVENUE FOR THE COUNTY.

HE COMMENTED ON LANTA SUSPENDING THE LYNX BUS FIXED ROUTE SERVICE AS OF MARCH 26, 2020 UNTIL FURTHER NOTICE. THE SHARED RIDE PARATRANSIT WILL CONTINUE OPERATION WITH RESTRICTED TRIPS.

THANKED MR. HERMAN AND MR. MARKS FOR ALLOWING THE COUNTY TO PLACE A PUBLIC SERVICE AD LOCATED IN PACKERTON DIP, LEHIGHTON, TO EMPHASIZE THE IMPORTANCE OF SOCIAL DISTANCING.

ACKNOWLEDGING SENATOR JOHN YUDICHAK, STATE REPRESENTATIVE DOYLE HEFFLEY, COUNTY SHERIFF’S ASSOCIATION, AND COUNTY SHERIFF TONY HARVILLA FOR THE EXTENSION OF THE EXPIRATION DATE IN REGARDS TO CONCEALED CARRY PERMIT.

COMMISSIONER NOTHSTEIN COMMENTED ON THE CHALLENGES THE COUNTY IS EXPERIENCING WITH REDUCTION IN STAFF DUE TO THE COVID-19. EMPHASIZING THE FINANCIAL IMPACT THIS WILL HAVE ON EVERYONE. HE ENCOURAGES EVERYONE TO SUPPORT AND WORK TOGETHER WITH EACH OTHER.

COUNTY CONTROLLER MARK SVERCHEK, COUNTY TREASURER RONALD SHEEHAN, COURT ADMINISTRATOR GREG ARMSTRONG GAVE A DETAILED EXPLANATION ON THE STAFF REDUCTION IN THE COUNTY OFFICES IN AND EFFECTS THE COVID-19 ISSUES MAY HAVE ON FUTURE OPERATIONS AND FINANCES.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOINED AT 10:52 A.M.

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ELOISE K. AHNER,                  WAYNE E. NOTHSTEIN, CHAIRMAN
CHIEF CLERK/COUNTY ADMINISTRATOR