

MARCH 5, 2020

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:31 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, LUKASEVICH, AND AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR, JUDGE NANOVIC, COUNTY SHERIFF, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD FEBRUARY 27, 2020.

BOARD POLLED: AHNER NOT VOTING*

LUKASEVICH YES

NOTHSTEIN YES

*DUE TO ABSENCE AT FEBRUARY 27, 2020 MEETING

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

SHARON DEWALD, JIM THORPE

RE: FOOD SERVICE AT THE PENN KIDDER SENIOR CENTER; INVITE THE BOARD TO THE PENN KIDDER SENIOR CENTER

JOHN DEWALD, JIM THORPE

RE: PENN KIDDER SENIOR CENTER BUILDING CONCERNS

ALFRED FANELLI, JIM THORPE

RE: FREE PARKING FOR DISABLED VETERANS IN CARBON COUNTY

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:42 A.M. IN ORDER TO CONVENE THE SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:47A.M.

PRESENTATION:

OWEN O'NEIL, EXECUTIVE DIRECTOR OF LANTA:

MR. OWEN O'NEIL, EXECUTIVE DIRECTOR OF LANTA, GAVE A BRIEF PRESENTATION REGARDING CCCT PARATRANSIT SYSTEM SERVICE PROPOSED FARE INCREASE IN CARBON COUNTY. HE DISCUSSED THE FARE STRUCTURE WILL CONTINUE BY ZONE-BASE, REPRESENTING (7) SEVEN MILES OF TRAVEL AND (6) SIX ZONES WITH AN INCREASE OF \$.90 CENTS/DIRECTION. THE RATE INCREASE IS DUE TO COST INCREASE IN PROVIDING THE CCCT PARATRANSIT SERVICE AND WITH THE REIMBURSEMENTS FOR SERVICES UNDER THE MEDICAL ASSISTANCE TRANSPORTATION PROGRAM (MATP). THIS IS THE FIRST INCREASE IN (6) SIX YEARS AND THE SECOND INCREASE IN (12) TWELVE YEARS. NOTIFICATION ABOUT THE FARE MODIFICATION WAS POSTED AT VARIES LOCATIONS.

GUESTS: (CONCERNING BUSINESS AS PER LANTA)

HELEN DOMBROWSKI, JIM THORPE

RE: CCCT PROPOSED FARE RAISE; CCCT GPS ISSUES

JOHN DEWALD, JIM THORPE

RE: STATE TAKING OVER THE CCCT

WANDA MCNICHOL, JIM THORPE

RE: CCCT PROPOSED FARE INCREASE POSTING; BUS SCHEDULING

JULIA O'NEILL, JIM THORPE

RE: CCCT PROPOSED FARE INCREASE POSTING; TRAINING FOR BUS DRIVERS

EXECUTIVE SESSIONS:

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THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSIONS WERE HELD:

| | | |
|---------------|------------|-------------------|
| MARCH 2, 2020 | 9:00 A.M. | PERSONNEL REASONS |
| MARCH 3, 2020 | 10:30 A.M. | LITIGATION |

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE THE BUDGET TRANSFERS FOR 2019 AND 2020 LISTED ON TRANSMITTALS DATED MARCH 5, 2020.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 72211 THROUGH 72244 AND DIRECT DEPOSIT CHECK NUMBERS 6017417 THROUGH 6017832 FOR PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$578,773.98 (PAYROLL DATED FEBRUARY 28, 2020).

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 211820 THROUGH 211903 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

| | |
|-------------------------------|----------------|
| GENERAL FUND | \$ 475,832.08 |
| AREA AGENCY ON AGING FUND | \$ 80,988.36 |
| CHILDREN & YOUTH FUND | \$ 29,802.59 |
| HUMAN SERVICE AGENCY FUND | \$ 993.38 |
| DOMESTIC RELATIONS FUND | \$ 19,424.82 |
| WORKFORCE INVESTMENT ACT FUND | \$ 7,159.50 |
| PARKS & RECREATION FUND | \$ 9,582.57 |
| 9-1-1 FUND | \$ 73,793.64 |
| CENTRALIZED BOOKING FUND | \$ 13.93 |
| VICTIM/WITNESS FUND | \$ 34.60 |
| AFFORDABLE HOUSING FUND | \$ 2,151.53 |
| CAPITAL PROJECTS FUND | \$ 18,818.91 |
| FRINGE BENEFIT PAYMENT FUND | \$ 506,289.74 |
| TOTAL: | \$1,224,885.65 |

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: AHNER YES
 LUKASEVICH YES
 NOTHSTEIN YES

TREASURER'S REPORT:

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER'S REPORT DATED FEBRUARY 24, 2020 TO FEBRUARY 28, 2020 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF FEBRUARY 28, 2020:

| | |
|-------------------------------------|------------------|
| GENERAL FUND CHECKING ACCOUNT | \$ 1,251.94 |
| GENERAL FUND SP NOW | \$ 5,005,612.31 |
| OPERATING RESERVE FUND | \$ 980,902.56 |
| RENTAL PROPERTY FUND | \$ 188,136.93 |
| COUNTY PARKING FUND | \$ 1,054,764.21 |
| LIQUID FUELS TAX FUND | \$ 594,778.79 |
| AREA AGENCY ON AGING FUND | \$ 208,239.51 |
| CHILDREN & YOUTH FUND | \$ 519,969.11 |
| HUMAN SERVICE AGENCY FUND | \$ 13,382.65 |
| DOMESTIC RELATION IV-D FUND | \$ 127,693.38 |
| WORKFORCE INVESTMENT ACT | \$ 26,457.45 |
| PARKS & RECREATION FUND | \$ 138,856.46 |
| CARBON TRANSPORTATION SYSTEM FUND | \$ 305,274.59 |
| 9-1-1 FUND | \$ 1,032,208.41 |
| HAZMAT RESPONSE FUND | \$ 152,306.40 |
| OFFENDER SUPERVISION FUND | \$ 376,693.77 |
| ADULT ELECTRONIC MONITORING FUND | \$ 213,173.81 |
| FARMLAND PRESERVATION FUND | \$ 87,697.57 |
| HUMAN SERVICE DEVELOPMENT FUND | \$ 13,053.38 |
| HOMELESS GRANT FUND | \$ 7,877.23 |
| CENTRALIZED BOOKING FUND | \$ 169,861.90 |
| VICTIM/WITNESS FUND | \$ 9,401.77 |
| RECORDER OF DEEDS IMPROVEMENT FUND | \$ 48,120.40 |
| COUNTY RECORDS IMPROVEMENTS FUND | \$ 18,796.89 |
| JUVENILE SUPERVISION FEE FUND | \$ 37,171.20 |
| COMMUNITY SERVICE FEE FUND | \$ 9,000.44 |
| PROTHONOTARY AUTOMATION FUND | \$ 32,497.65 |
| AFFORDABLE HOUSING FUND | \$ 282,924.10 |
| CLERK OF COURTS AUTOMATION FUND | \$ 6,349.36 |
| REGISTER OF WILLS AUTOMATION FUND | \$ 14,376.82 |
| JUVENILE ELECTRONIC MONITORING FUND | \$ 6,270.65 |
| VITAL STATS IMPROVEMENT FUND | \$ 41,235.75 |
| SUBSTANCE ABUSE EDUCATION | \$ 156,654.26 |
| LIQUID FUELS/ACT 44 | \$ 546,243.08 |
| HIGHWAY BRIDGE IMPROVEMENT ACT 13 | \$ 649,308.11 |
| VICTIMS SERVICES FUND | \$ 68,625.73 |
| HOTEL ROOM EXCISE TAX FUND | \$ 875.19 |
| CDBG FUND | \$ 19.22 |
| DEBT SERVICE FUND | \$ 474,939.48 |
| CAPITAL PROJECTS FUND | \$ 15,833,767.92 |
| FRINGE BENEFIT PAYMENT FUND | \$ 576,451.45 |

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PAYROLL FUND \$ 177,612.24
TAX CLAIM FUND \$ 1,209,713.80

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATION:

SALLIANNE S. NEWTON, JIM THORPE, PA – ADMINISTRATOR II, CHILDREN & YOUTH SERVICES – EFFECTIVE MARCH 2, 2020.

RESIGNATIONS:

DANIEL E. REIS, LEHIGHTON, PA – 911 OPERATOR, COMMUNICATIONS CENTER – EFFECTIVE MARCH 4, 2020.

CHRIS N. MCLAUGHLIN, WHITEHALL, PA – COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES – EFFECTIVE MARCH 20, 2020.

CHANGES OF STATUS:

NANCY T. RIVERA, JIM THORPE, PA

FROM: PART-TIME ADMINISTRATIVE ASSISTANT, ADULT PROBATION

TO: ADMINISTRATIVE ASSISTANT, ADULT PROBATION

EFFECTIVE: MARCH 9, 2020

MARIANNE GRABARITS, WALNUTPORT, PA

FROM: COUNTY CASEWORK SUPERVISOR II, CHILDREN & YOUTH SERVICES

TO: ACTING ADMINISTRATOR II, CHILDREN & YOUTH SERVICES

EFFECTIVE: RETROACTIVE TO MARCH 3, 2020

SEMINAR/TRAINING REQUEST:

COMMISSIONERS' OFFICE/BUILDINGS & GROUNDS

COLLEEN KLEIN

LARRY CINICOLA

COUNTY BUILDING RISK MANAGEMENT WORKSHOP

HARRISBURG, PA

CORRECTIONS

TIMOTHY L. FRITZ

PRISON RISK MANAGEMENT WORKSHOP

HERSHEY, PA

TIMOTHY L. FRITZ

TAC OFFICER TRAINING

SCRANTON, PA

TIMOTHY L. FRITZ

RYAN R. LONG

PENNSYLVANIA COUNTY CORRECTIONS ASSOCIATION SPRING 2020 CONFERENCE AND TRAINING

MALVERN, PA

SEMINAR/TRAINING REQUESTS CONTINUED:

EMERGENCY MANAGEMENT AGENCY

MARK S. NALESNIK

SHELLEY L. SNYDER

COMMONWEALTH 2020 ALL HAZARDS EXERCISE (2020 AHX) FUNCTIONAL EXERCISE
NESQUEHONING, PA

MARK S. NALESNIK

GOVERNOR'S EMERGENCY PREPAREDNESS SUMMIT 2020 (GEPS)

POCONO MANOR, PA

COST: REGISTRATION FEE \$50

SHERIFF

SYDNEY R. WERNETT

NATHANIEL M. HREBIK

OPEN SOURCE INTELLIGENCE AND INVESTIGATIONS

HERSHEY, PA

COST: MEALS

TREASURER

KAREN M. YAICH

COUNTY TREASURERS' ASSOCIATION COMMONWEALTH OF PENNSYLVANIA SPRING SEMINAR

STATE COLLEGE, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

WORKFORCE TRAINING

SAMUEL T. HELLEN

FOUNDATIONS OF WORKFORCE DEVELOPMENT

HARRISBURG, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:

COURT ADMINISTRATION

SARAH M. SHERER

KRISTIN J. LEFFLER

AMANDA L. MILLER

JNET APPLICATION TRAINING

NESQUEHONING, PA

DISTRICT JUSTICE

WENDY R. SMELAS

SUSAN A. JOYCE

KELLY J. SHERIDAN

KIMBERLY D. HOUSER

EXPUNGEMENT, LIMITED ACCESS AND CLEAN SLATE WEBINAR

JIM THORPE, PA

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JUVENILE COURT

KIMMY L. MULIK

JANELLE M. ONDRUS

SHAWN M. JONES

ASSESSING SUICIDE: ASSESSING THE LETHALITY OF POTENTIALLY SUICIDAL PERSONS

READING, PA

KIMMY L. MULIK

CRYSTAL L. SMITH

KUMRA VUKELJ

CPCMS EXPUNGEMENT WEBINAR

JIM THORPE, PA

KIMMY L. MULIK

JOSEPH A. GRECO

2ND ANNUAL LAW ENFORCEMENT SYMPOSIUM

WILKES-BARRE, PA

COST: MEALS

JOSEPH A. GRECO

JNET APPLICATION TRAINING

NESQUEHONING, PA

MOTION BY MR. LUKASEVICH, SECONDED BY MR. AHNER, TO ACCEPT THE PERSONNEL REPORT DATED MARCH 5, 2020.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

CORRESPONDENCE:

THE FEBRUARY 2020 REPORT TO CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT, PRESENTED FEBRUARY 24, 2020, WAS RECEIVED FROM SAVE CARBON COUNTY.

ADVERTISING REQUEST:

#20-131 CDBG/BIDS:

A REQUEST WAS RECEIVED FROM THE DIRECTOR OF PLANNING AND DEVELOPMENT TO AUTHORIZE THE ADVERTISEMENT FOR INVITATION TO BID FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS:

FRANKLIN TOWNSHIP: WATER/SEWER IMPROVEMENTS- DRAINAGE IMPROVEMENTS
PHASE 1- RED HILL ROAD (FY2015 & FY2016)

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO AUTHORIZE THE ADVERTISEMENT OF THE CDBG PROJECT (FY2015 & FY2016) FOR FRANKLIN TOWNSHIP.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

#20-132 CDBG/1ST PUBLIC HEARING:

A REQUEST WAS RECEIVED FROM THE DIRECTOR OF PLANNING AND DEVELOPMENT TO AUTHORIZE THE ADVERTISEMENT OF 1ST PUBLIC HEARING NOTICE REGARDING USE OF FY 2020 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND APPLICATION FOR ENTITLEMENT AND NON-ENTITLEMENT COMMUNITIES.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO AUTHORIZE THE ADVERTISEMENT OF THE CDBG (FY2020) FUNDS AND APPLICATION FOR ENTITLEMENT AND NON-ENTITLEMENT COMMUNITIES.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

COURTS/DOMESTIC RELATIONS:

#20-133 PROPOSAL/CONTACT WIRELESS:

A REQUEST WAS RECEIVED FROM THE DOMESTIC RELATIONS OFFICE ENCLOSING A PROPOSAL FROM CONTACT WIRELESS, OF ALBUQUERQUE, NEW MEXICO, FOR TEXT PAGE PRO MESSAGING PROGRAM THAT WOULD BE AVAILABLE TO THE ENFORCEMENT OFFICERS ALLOWING INCREASED COMMUNICATION WITH CLIENTS TO INCREASE SUPPORT COLLECTIONS. THE (6) SIX MONTH TRIAL SERVICE FOR (2) TWO DEDICATED PHONE/TEXT LINES AND ADMINISTRATIVE DASHBOARD AT A TOTAL COST OF \$120.91/MONTH. EFFECTIVE FEBRUARY 1, 2020 AND TERMINATED JULY 31, 2020.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO ACCEPT AND AUTHORIZE EXECUTE OF THE PROPOSAL FROM CONTACT WIRELESS

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#20-134 LSA CONTRACT:

AUTHORIZE ELECTRONIC EXECUTION OF MONROE COUNTY LOCAL SHARE ACCOUNT (LSA) TO THE CONTRACT C000073312 FOR FAMILY PROMISE HOMELESS FACILITY ACQUISITION IN THE AMOUNT OF \$30,000.

MOTION BY MR. AHNER, SECONDED BY MR. LUKASEVICH, TO APPROVE AND AUTHORIZE EXECUTION OF THE LSA CONTRACT C000073312 FOR FAMILY PROMISE HOMELESS FACILITY ACQUISITION.

COMMISSIONER LUKASEVICH THANKED THE FAMILY PROMISE DIRECTOR KRISTA BROWN AND BOARD OF DIRECTOR JAMES MARKLEY FOR CLARIFICATION IN REGARDS TO HOMELESSNESS SINGLE FAMILY LIVING CONCERNS.

BOARD POLLED: AHNER YES
LUKASEVICH YES
NOTHSTEIN YES

FURTHER BUSINESS:

COMMISSIONER NOTHSTEIN SPOKE ABOUT THE CORONAVIRUS DISEASE AND THE PROCESS THE COUNTY IS TAKING IN UPDATING THE CONTINUITY OF OPERATION PLAN AND EXPANDING THE PANDEMIC PLAN. HE COMMENTED ON A CONFERENCE CALL THAT OCCURRED WITH THE PENNSYLVANIA DEPARTMENT OF HEALTH, PEMA, CCAP AND WITH VARIOUS OTHER ORGANIZATIONS UPDATING ON THE

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ACTIONS THAT SHOULD BE TAKEN TO PREVENT THE CAUSE OF THE FLU. HE DISCUSSED WEBSITES THAT ARE AVAILABLE INFORMING THE PUBLIC ON PRECAUTIONS TO TAKE REGARDING THE SPREAD OF THE VIRUS.

COMMISSIONERS' REPORTS:

COMMISSIONER AHNER SPOKE ON THE FOLLOWING:

- COMBINING THE SAFETY COMMITTEE AND COUNTY SECURITY REGARDING CORONAVIRUS

AMONG ISSUES THROUGHOUT THE COUNTY.

- THANKED CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER ON THE REPORT REGARDING "WHAT'S COOL ABOUT MANUFACTURING" WHICH WILL BE AVAILABLE ON CARBON CHAMBER AND ECONOMIC DEVELOPMENT WEBSITE.
- ON APRIL 3, 2020, THE LEHIGHTON RECREATION CENTER WILL BE HOSTING A SENIOR FAIR ADDRESSING FOOD AND COOKING ISSUES.
- MEETING THAT OCCURRED WITH SENATOR CASEY REGARDING TRANSPORTATION AND OTHER CONCERNS.
- ATTENDED A CONSERVATION DISTRICT TRAINING, SOME ISSUES DISCUSSED WERE FRANCIS E. WALTER DAM AND PALMERTON PROJECT.

COMMISSIONER LUKASEVICH COMMENTED ON THE FOLLOWING:

- MEETING THAT OCCURRED WITH SENATOR CASEY FOCUSING ON TRANSPORTATION, EMERGENCY SERVICES, AMBULANCE SERVICE, FIRE COMPANY VOLUNTEERS, SENIOR NUTRITION, FRANCIS E. WALTER DAM, RURAL BROADBAND, CORONAVIRUS, FARMLAND PRESERVATION; INITIATIVE FOR FIVE FREEDOMS FOR CHILDREN TO BE HEALTHY, TO BE SECURE, FREE TO LEARN, FREE FROM HUNGER, AND SAFE FROM HARM.
- PARTICIPATED IN THE PUBLIC COMMENT PERIOD WITH NEPA DISCUSSING DEFICIENCIES WITH THE LONG RANGE TRANSPORTATION PLAN FOR PENNSYLVANIA.

COMMISSIONER NOTHSTEIN DISCUSSED ON THE FOLLOWING:

- MEETING THAT WAS HELD WITH SENATOR CASEY REGARDING TRANSPORTATION, INFRASTRUCTURE AND OTHER CONCERNS.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:41 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN