

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:32 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, SECRETARY III JEN BOGER, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF, COUNTY FINANCIAL CONSULTANT, COURT ADMINISTRATOR, COMMISSIONER-ELECT CHRIS LUKASEVICH, AND CONTROLLER-ELECT MARK SVERCHEK WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER O'GUREK OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD DECEMBER 5, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

JERRY STRUBINGER, JIM THORPE, PA	RE: 2020 TAXES
CHRIS LUKASEVICH, JIM THORPE, PA	RE: LIQUID FUELS PROGRAM ENCUMBRANCE REVISION FOR BRIDGE #4
BRUCE MORRISON, PALMERTON, PA	RE: BUDGET CONCERNS FOR STRUCTURAL REPAIRS AND MAINTENANCE AT CARBON COUNTY CORRECTIONAL FACILITY

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD:

DECEMBER 11, 2019	9:00 A.M.	PERSONNEL MATTERS
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**FINAL ADOPTION:**

#19-538 **2020 BUDGETS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE 2020 BUDGETS INCLUSIVE OF THE FOLLOWING:

OPERATING FUNDS BUDGETS

EXPENDITURES TOTALING \$47,305,561

CAPITAL PROJECTS FUNDS BUDGETS

EXPENDITURES TOTALING \$14,566,483

SPECIAL FUNDS BUDGETS

EXPENDITURES TOTALING \$3,090,043

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#19-539 **BUDGET RESOLUTION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE FOLLOWING RESOLUTION:

**RESOLUTION #19-040**  
**ON THE ADOPTION OF THE YEAR 2020**  
**OPERATING BUDGET FOR THE COUNTY OF CARBON**

**BE RESOLVED AND ENACTED:**

**THAT** IN ORDER TO MEET THE NECESSARY AND LAWFUL EXPENDITURES OF THE GOVERNMENT OF CARBON COUNTY, THIS BOARD OF COUNTY COMMISSIONERS, HEREBY ADOPTS THE ATTACHED FUND APPROPRIATIONS FOR THE 2020 FISCAL YEAR.

**THAT** ONLY THE CARBON COUNTY BOARD OF COMMISSIONERS-HAVE THE POWER TO AUTHORIZE THE TRANSFER WITHIN THE SAME FUND OF ANY UNENCUMBERED BALANCE, OR ANY PORTION THEREOF, OR FROM ONE SPENDING AGENCY TO ANOTHER.

**THAT** NO WORK SHALL BE DONE, NO MATERIAL PURCHASED, NO CONTRACT MADE AND NO ORDERS ISSUED FOR THE PAYMENT OF ANY MONIES BY THE COUNTY COMMISSIONERS WHICH SHALL CAUSE THE APPROPRIATIONS TO BE EXCEEDED.

**THAT** ALL AGENCIES RECEIVING FUNDS BY APPROPRIATIONS FROM THE COUNTY CERTIFY THAT THEIR BOOKS SHALL BE OPENED AT A REASONABLE TIME TO THE VISITATION, INSPECTION, AND EXAMINATION OF DULY AUTHORIZED OFFICERS, INSPECTORS, AND ACCOUNTANTS OF THE BOARD OF COMMISSIONERS AND COUNTY CONTROLLER.

**THAT** THE COUNTY ADMINISTRATOR/CHIEF CLERK IS HEREBY AUTHORIZED AND DIRECTED TO PREPARE THE NECESSARY REPORT FORMS FOR THE FILING WITH THE STATE DEPARTMENT OF COMMUNITY AFFAIRS, OTHER SANCTIONED FEDERAL AND STATE DEPARTMENT OF COMMUNITY AFFAIRS, OTHER SANCTIONED FEDERAL AND STATE AGENCIES AND TRANSMIT THE BUDGET DETAIL TO THE COUNTY CONTROLLER.

**RESOLVED** THIS 12<sup>TH</sup> DAY OF DECEMBER, 2019.

**CARBON COUNTY BOARD OF COMMISSIONERS**

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN  
/S/ TOM J. GERHARD, VICE-CHAIRMAN  
/S/ WILLIAM J. O'GUREK, MEMBER

**ATTEST:**

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#19-540 **TAX LEVY RESOLUTION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE FOLLOWING RESOLUTION:

**RESOLUTION #19-041**

**ANNUAL BUDGET FOR THE CARBON COUNTY**

**FOR THE YEAR 2020**

**TAX LEVY AND APPROPRIATION RESOLUTION 19-041**

A RESOLUTION OF THE COUNTY OF CARBON, COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE FISCAL YEAR 2020 AND APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE COUNTY GOVERNMENT, HEREINAFTER SET FORTH, DURING THE FISCAL YEAR.

**BE IT RESOLVED AND ENACTED**, AND IT IS HEREBY RESOLVED AND ENACTED BY THE **BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CARBON**, COMMONWEALTH OF PENNSYLVANIA:

**SECTION 1.** THAT A TAX BE AND THE SAME IS HEREBY LEVIED ON ALL **REAL PROPERTY** WITHIN THE SAID COUNTY SUBJECT TO TAXATION FOR COUNTY PURPOSES FOR THE FISCAL YEAR 2020, AS FOLLOWS:

**TAX RATE FOR GENERAL COUNTY PURPOSES**

SUM OF **ELEVEN POINT FOUR (11.400) MILLS ON EACH DOLLAR OF ASSESSED VALUATION**

**OR**

**(THE SUM OF ONE DOLLAR FOURTEEN CENTS (\$1.1400) ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION)**

**FOR DEBT PURPOSES**

**THE SUM OF POINT EIGHT FIVE (.850) MILLS ON EACH DOLLAR OF ASSESSED VALUATION**

**(THE SUM OF EIGHT POINT FIVE CENTS (\$.0850) ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION)**

**SECTION 2.** THAT A TAX BE AND THE SAME IS HEREBY LEVIED ON ALL **OCCUPATIONS** WITHIN THE SAID COUNTY SUBJECT TO TAXATION FOR COUNTY PURPOSES FOR THE FISCAL YEAR 2020, AS FOLLOWS:

**TAX RATE FOR GENERAL COUNTY PURPOSES**

**THE SUM OF ZERO (0) MILLS ON EACH DOLLAR OF ASSESSED VALUATION**

**OR**

**(THE SUM OF ZERO DOLLAR AND ZERO CENTS (0) ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION)**

**SECTION 3.** THAT FOR THE EXPENSES OF THE COUNTY FOR THE FISCAL YEAR 2020, THE FOLLOWING AMOUNTS ARE HEREBY APPROPRIATED FROM THE REVENUES AVAILABLE FOR THE FISCAL YEAR FOR THE SPECIFIC PURPOSES SET FORTH BELOW, WHICH AMOUNTS ARE MORE FULLY ITEMIZED IN THE COUNTY BUDGET FORM ON FILE IN THE OFFICE OF THE COUNTY COMMISSIONERS.

**SECTION 4.** THAT ANY RESOLUTION, OR PART OF RESOLUTION, CONFLICTING WITH THIS RESOLUTION BE AND THE SAME IS HEREBY REPEALED INSOFAR AS THE SAME AFFECTS THIS RESOLUTION. PASSED FINALLY BY THE BOARD OF CARBON COUNTY COMMISSIONERS THIS **12<sup>TH</sup> DAY OF DECEMBER, 2019.**

/S/ WAYNE E. NOTHSTEIN,

**CERTIFICATION**

TO THE SECRETARY OF COMMUNITY AFFAIRS:

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION IS A TRUE AND CORRECT COPY OF THE RESOLUTION ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CARBON ON DECEMBER 12, 2019.

**DATE:** DECEMBER 12, 2019

/S/ ELOISE K. AHNER  
COUNTADMINISTRATION/  
CHIEF CLERK

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED DECEMBER 12, 2019.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 71974 THROUGH 72012 AND DIRECT DEPOSIT CHECK NUMBERS 6014892 THROUGH 6015321 FOR THE PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$594,558.97 (PAYROLL DATED DECEMBER 6, 2019).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 210137 THROUGH 210321 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 160,111.44
RENTAL PROPERTY FUND	\$ 1,608.86
COUNTY PARKING FUND	\$ 3,569.45
LIQUID FUELS FUND	\$ 158.73

AREA AGENCY ON AGING FUND	\$ 6,652.38
CHILDREN & YOUTH FUND	\$ 13,350.72
DOMESTIC RELATIONS FUND	\$ 2,667.93
WORKFORCE INVESTMENT ACT FUND	\$ 122.53
PARKS & RECREATION FUND	\$ 2,383.75
CARBON TRANSPORTATION FUND	\$ 110,800.00
9-1-1 FUND	\$ 8,759.67
HAZ-MAT RESPONSE FUND	\$ 138.11
FARMLAND PRESERVATION FUND	\$ 2.30
CENTRALIZED BOOKING FUND	\$ 81.55
VICTIM/WITNESS FUND	\$ 80.78
AFFORDABLE HOUSING FUND	\$ 0.92
CDBG FUND	\$ 6.95
CAPITAL PROJECTS FUND	\$ 6,366.50
TAX CLAIM FUND	\$ <u>162,978.16</u>
TOTAL:	\$ 479,840.73

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK STATED, "YES, WITH THE EXCEPTION OF THE BILLS FOR THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, PALMERTON TELEPHONE COMPANY, AND PENTELEDATA, TO WHICH I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS WHICH IS A SISTER COMPANY OF BLUE RIDGE COMMUNICATIONS, PENTELEDATA, AND THE PALMERTON TELEPHONE COMPANY."

**ETHICS COMMISSION COMPLIANCE:**

COMMISSIONER O'GUREK PRESENTED THE FOLLOWING MEMORANDUM STATING HIS POTENTIAL CONFLICT OF INTEREST WITH PENCOR RELATED COMPANIES AS PER THE ADVICE OF THE STATE ETHICS COMMISSION:

**MEMORANDUM**

SECTION 1103(J) OF THE ETHICS ACTS PROVIDES AS FOLLOWS:

VOTING CONFLICT-WHERE VOTING CONFLICTS ARE NOT OTHERWISE ADDRESSED BY THE CONSTITUTION OF PENNSYLVANIA OR BY ANY LAW RULE REGULATION ORDER OR ORDINANCE, THE FOLLOWING PROCEDURE SHALL BE EMPLOYED. ANY PUBLIC OFFICIAL OR PUBLIC EMPLOYEE WHO IN THE DISCHARGE OF HIS OFFICIAL DUTIES WOULD BE REQUIRED TO VOTE ON A MATTER THAT WOULD RESULT IN A CONFLICT OF INTEREST SHALL ABSTAIN FROM VOTING AND PRIOR TO THE VOTE BEING TAKEN PUBLICLY ANNOUNCE AND DISCLOSE THE NATURE OF HIS INTEREST AS A PUBLIC RECORD IN A WRITTEN MEMORANDUM FILED WITH THE PERSON RESPONSIBLE FOR RECORDING THE MINUTES OF THE MEETING AT WHICH THE VOTE IS TAKEN PROVIDED THAT WHENEVER A GOVERNING BODY WOULD BE UNABLE TO TAKE ANY ACTION ON A MATTER BEFORE IT BECAUSE THE NUMBER OF MEMBERS OF THE BODY REQUIRED TO ABSTAIN FROM VOTING UNDER THE PROVISIONS OF THIS SECTION MAKES THE MAJORITY OR OTHER LEGALLY REQUIRED VOTE OF APPROVAL UNATTAINABLE THEN SUCH MEMBERS SHALL BE PROVIDED TO VOTE IF DISCLOSURES ARE MADE AS OTHERWISE PROVIDED HEREIN. IN THE CASE OF A THREE-MEMBER GOVERNING BODY OF A POLITICAL SUBDIVISION WHERE ONE MEMBER HAS ABSTAINED FROM VOTING AS A RESULT OF A CONFLICT OF INTEREST AND THE REMAINING TWO MEMBERS OF THE GOVERNING BODY HAVE CAST OPPOSING

DECEMBER 12, 2019

VOTES THE MEMBER WHO HAS ABSTAINED SHALL BE PERMITTED TO VOTE TO BREAK THE TIE VOTE IF DISCLOSURE IS MADE AS OTHERWISE PROVIDED HEREIN.  
ACCORDINGLY, TO COMPLY WITH THIS SECTION OF THE ETHICS ACT, I AM SUBMITTING THIS MEMORANDUM AS A MEANS OF PROVIDING FULL DISCLOSURE OF A CONFLICT OF INTEREST, STATING THAT I AM ABSTAINING TODAY ON ANY ACTIONS RELATING TO PAYING BILLS TO, ADVERTISING WITH, ACCEPTING PROPOSALS FROM AND/OR ENTERING CONTRACTS WITH TIMES NEWS, LEHIGHTON, PA, BECAUSE I AM A PART-TIME EMPLOYEE THERE, AS WELL AS ITS SISTER COMPANIES, INCLUDING BLUE RIDGE COMMUNICATIONS, PENTELEDATA, THE PALMERTON TELEPHONE COMPANY AND PENCOR HOSE AND FITTING, AND ANY OTHER PENCOR SERVICES' AFFILIATES.

/S/ WILLIAM J. O'GUREK, MEMBER

12/12/2019

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED DECEMBER 2, 2019 TO DECEMBER 6, 2019 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF DECEMBER 6, 2019:**

GENERAL FUND CHECKING ACCOUNT	\$ 13,535.55
GENERAL FUND SP NOW	\$ 8,956,581.10
OPERATING RESERVE FUND	\$ 977,249.96
RENTAL PROPERTY FUND	\$ 186,610.72
COUNTY PARKING FUND	\$ 1,008,622.09
LIQUID FUELS TAX FUND	\$ 603,361.13
AREA AGENCY ON AGING FUND	\$ 85,242.47
CHILDREN & YOUTH FUND	\$ 350,409.82
HUMAN SERVICE AGENCY FUND	\$ 13,869.62
DOMESTIC RELATION IV-D FUND	\$ 193,083.19
WORKFORCE INVESTMENT ACT	\$ 14,610.73
PARKS & RECREATION FUND	\$ 154,170.18
CARBON TRANSPORTATION SYSTEM FUND	\$ 464,426.08
9-1-1 FUND	\$ 1,094,796.14
HAZMAT RESPONSE FUND	\$ 147,602.62
OFFENDER SUPERVISION FUND	\$ 423,302.97
ADULT ELECTRONIC MONITORING FUND	\$ 209,338.07
FARMLAND PRESERVATION FUND	\$ 64,578.00
HUMAN SERVICE DEVELOPMENT FUND	\$ 12,706.08
HOMELESS GRANT FUND	\$ 6,920.74
CENTRALIZED BOOKING FUND	\$ 159,346.80
VICTIM/WITNESS FUND	\$ 14,342.11
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 41,078.68
COUNTY RECORDS IMPROVEMENTS FUND	\$ 14,151.88
JUVENILE SUPERVISION FEE FUND	\$ 42,049.94
COMMUNITY SERVICE FEE FUND	\$ 9,775.91
PROTHONOTARY AUTOMATION FUND	\$ 93,376.87
AFFORDABLE HOUSING FUND	\$ 273,749.56
CLERK OF COURTS AUTOMATION FUND	\$ 4,857.12
REGISTER OF WILLS AUTOMATION FUND	\$ 13,799.38
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,247.30
VITAL STATS IMPROVEMENT FUND	\$ 41,082.20
SUBSTANCE ABUSE EDUCATION	\$ 158,351.05
LIQUID FUELS/ACT 44	\$ 544,220.53
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 646,890.27

VICTIMS SERVICES FUND	\$	62,875.77
HOTEL ROOM EXCISE TAX FUND	\$	3,229.22
CDBG FUND	\$	82.92
DEBT SERVICE FUND	\$	459,488.10
CAPITAL PROJECTS FUND	\$	15,892,986.55
FRINGE BENEFIT PAYMENT FUND	\$	593,356.39
PAYROLL FUND	\$	181,128.38
TAX CLAIM FUND	\$	1,043,159.90

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**PERSONNEL REPORT:**

**RESIGNATION:**

**JENNI K. HOFFMAN**, LEHIGHTON, PA - 911 OPERATOR, COMMUNICATIONS CENTER - EFFECTIVE DECEMBER 26, 2019.

**HIRE:**

**SAMUEL T. HELLEN**, PALMERTON, PA - ADMINISTRATOR, PCWDA - EFFECTIVE DECEMBER 23, 2019.

**LEAVE OF ABSENCE:**

**SHERIFF'S OFFICE**

**ALLEN B. STROHL**, LEHIGHTON, PA

DEPUTY SHERIFF

FROM: JANUARY 6, 2020

TO: JUNE 12, 2020

**SEMINAR/TRAINING REQUESTS:**

**CORRECTIONS & BUILDINGS & GROUNDS**

**GREGORY YAMRICH**

**PETER BOCHICCHIO**

WATER TREATMENT PLANT OPERATION LEVEL 1

NESQUEHONING, PA

COST: CONFERENCE FEE \$736.50 PER PERSON

**COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:**

**ADULT PROBATION**

**JOSEPH BETTINE**

**KIMBERLY COOPER**

**KEVIN DOLL**

**JILLIAN FITTOS**

**APRIL GOOD**

**NICOLE HORN**

**MICHAEL JORDA**

**MATTHEW KIMMEL**

**EDYTA MASONE**

**RICHMOND PARSONS**

**ERIC YUKNEK**

FETC CONTINUING EDUCATION COURSE 4: WOUNDED OFFICER SURVIVAL TACTICS

NANTICOKE, PA

COST: MEALS

**DISTRICT COURT**

**NICOLE DROB**

MDJS BASIC FOR NEW EMPLOYEES

MECHANICSBURG, PA

**DOMESTIC RELATIONS**

DECEMBER 12, 2019

**BRIDGET M. JOHNSTON**

QUARTERLY DRAP BOARD OF DIRECTORS MEETING

HARRISBURG, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED DECEMBER 12, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: OCTOBER 15, 2019 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

THE NOVEMBER 2019 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

A COPY OF A LETTER SENT TO THE CARBON COUNTY TAX CLAIM BUREAU FROM SUMMIT HILL BOROUGH ADVISING THAT THEY ARE SENDING THEIR DELINQUENT 2019 REAL ESTATE TAXES TO PORTNOFF LAW ASSOCIATES, LTD., KING OF PRUSSIA, PA, FOR COLLECTION OF THE TAXES.

**ADULT PROBATION:**

**#19-541 INTERNSHIP/BLOOMSBURG:**

INTERNSHIP AGREEMENT BETWEEN BLOOMSBURG UNIVERSITY OF PENNSYLVANIA AND THE CARBON COUNTY ADULT PROBATION FOR INTERNSHIP PLACEMENTS (MINIMUM OF 120 HOURS PER SEMESTER OR SUMMER TERM) WITH THE ADULT PROBATION DEPARTMENT WAS SUBMITTED FOR APPROVAL AND EXECUTION. THE AGREEMENT WILL LAST FOR FIVE (5) YEARS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**ADVERTISING REQUEST:**

**#19-542 REORGANIZATIONAL/ANNUAL SALARY BOARD:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF THE REORGANIZATIONAL MEETING OF THE BOARD OF COMMISSIONERS, ANNUAL SALARY BOARD AND COMMISSIONERS MEETING TO BE HELD ON MONDAY, JANUARY 6, 2020, AT 2:00 P.M.

BOARD POLLED:	O'GUREK	ABSTAIN*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK STATED, "I ABSTAIN BECAUSE THE ADVERTISEMENT WILL RUN IN THE TIMES NEW WHERE I AM A PART-TIME EMPLOYEE"

**BOARDS/AUTHORITIES:**

**#19-543 AIRPORT AUTHORITY:**



**RESIGNATION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE RESIGNATION OF DENNIS YENSER, LEHIGHTON, PENNSYLVANIA, FROM THE CARBON COUNTY AIRPORT AUTHORITY, EFFECTIVE DECEMBER 31, 2019.

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#19-544 AIRPORT AUTHORITY:**

**APPOINTMENT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE APPOINTMENT OF ROBERT NEFF, PALMERTON, PENNSYLVANIA, FOR A FIVE-YEAR TERM ON THE CARBON COUNTY AIRPORT AUTHORITY TO EXPIRE DECEMBER 31, 2024.

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#19-545 DRUG & ALCOHOL:**

**REAPPOINTMENT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE REAPPOINTMENT OF JOHN T. (JACK) FINNEGAN OF LEHIGHTON, PENNSYLVANIA, TO AN ADDITIONAL THREE-YEAR TERM ON THE CARBON-MONROE-PIKE DRUG & ALCOHOL COMMISSION TO EXPIRE OCTOBER 31, 2022.

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#19-546 HOSPITAL AUTHORITY:**

**REAPPOINTMENT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE REAPPOINTMENT OF WALLACE PUTKOWSKI, LEHIGHTON, PENNSYLVANIA, TO AN ADDITIONAL FIVE-YEAR TERM ON THE CARBON COUNTY HOSPITAL AUTHORITY TO EXPIRE DECEMBER 31, 2024.

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**EMERGENCY OPERATIONS & TRAINING FACILITY:**

**GEOTECHNICAL SERVICES:**

**#19-547 CHANGE ORDER/GEO-SCIENCE:**

CHANGE ORDER #1 TO THE CONTRACT WITH GEO-SCIENCE ENGINEERING & TESTING, LLC, JESSUP, PENNSYLVANIA, FOR THE EMERGENCY OPERATIONS AND TRAINING CENTER PHASE 1B, WAS SUBMITTED FOR BOARD ACTION.

THE CHANGE ORDER IS DUE TO ADDITIONAL FIELD WORK REQUIRED INVOLVING SOIL AND ROCK BORINGS TO COMPLETE THE GEOTECHNICAL REPORT.

CONTRACT PRICE INCREASED \$1,030.00, FOR A NEW TOTAL PRICE OF \$8,206.00. ORIGINAL CONTRACT: \$7,176.00

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE CHANGE ORDER #1.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PARKS/JOSIAH WHITE:**

**#19- 548 CONCESSION LEASE/CINICOLA:**

A LEASE AGREEMENT BETWEEN THE COUNTY AND ERIC CINICOLA, JIM THORPE, PENNSYLVANIA FOR A 15'X15' AREA RELATED TO THE OPERATION OF A MOBILE FOOD AND REFRESHMENT CONCESSION IN THE JOSIAH WHITE PARK WAS SUBMITTED FOR APPROVAL.

THE TERM OF THE AGREEMENT SHALL BE JANUARY 1, 2020 TO DECEMBER 31, 2020, WITH AUTOMATIC RENEWAL OPTIONS FOR THREE (3) SUCCESSIVE ANNUAL TERMS, UNLESS TERMINATED BY EITHER PARTY. ANNUAL RENT - \$350.00 (NO CHANGE).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH ERIC CINICOLA.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#19-549 CONCESSION LEASE/PADULA:**

A LEASE AGREEMENT BETWEEN THE COUNTY AND WILLIAM PADULA, NORTH ABINGTON TOWNSHIP, PENNSYLVANIA FOR A 15'X15' AREA RELATED TO THE OPERATION OF A MOBILE FOOD AND REFRESHMENT CONCESSION IN THE JOSIAH WHITE PARK WAS SUBMITTED FOR APPROVAL.

THE TERM OF THE AGREEMENT SHALL BE JANUARY 1, 2020 TO DECEMBER 31, 2020, WITH AUTOMATIC RENEWAL OPTIONS FOR THREE (3) SUCCESSIVE ANNUAL TERMS, UNLESS TERMINATED BY EITHER PARTY. ANNUAL RENT - \$350.00 (NO CHANGE).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH WILLIAM PADULA.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#19-550 CONCESSION LEASE/SMITH:**

A LEASE AGREEMENT BETWEEN THE COUNTY AND SEAN SMITH, NESQUEHONING, PENNSYLVANIA FOR A 15'X15' AREA RELATED TO THE OPERATION OF A MOBILE FOOD AND REFRESHMENT CONCESSION IN THE JOSIAH WHITE PARK WAS SUBMITTED FOR APPROVAL.

THE TERM OF THE AGREEMENT SHALL BE JANUARY 1, 2020 TO DECEMBER 31, 2020, WITH AUTOMATIC RENEWAL OPTIONS FOR THREE (3) SUCCESSIVE ANNUAL TERMS, UNLESS TERMINATED BY EITHER PARTY. ANNUAL RENT - \$350.00.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH SEAN SMITH.

BOARD POLLED:	O'GUREK	YES
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GERHARD YES  
NOTHSTEIN YES

**#19-551 CONCESSION LEASE/WAGNER:**

A LEASE AGREEMENT BETWEEN THE COUNTY AND GARY AND JACQUELINE WAGNER, SLIDER PARADISE, SUMMIT HILL, PENNSYLVANIA FOR A 15'X15' AREA RELATED TO THE OPERATION OF A MOBILE FOOD AND REFRESHMENT CONCESSION IN THE JOSIAH WHITE PARK WAS SUBMITTED FOR APPROVAL.

THE TERM OF THE AGREEMENT SHALL BE JANUARY 1, 2020 TO DECEMBER 31, 2020, WITH AUTOMATIC RENEWAL OPTIONS FOR THREE (3) SUCCESSIVE ANNUAL TERMS, UNLESS TERMINATED BY EITHER PARTY. ANNUAL RENT - \$350.00 (NO CHANGE).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH GARY AND JACQUELINE WAGNER.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SPECIAL ACTIVITIES:**

**#19-552 AGREEMENT/LIGNORE CARRIAGES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY APPROVAL AND OF A SPECIAL ACTIVITIES AGREEMENT SUBMITTED FOR THE FOLLOWING:

SCOTT LIGNORE, HORSE-DRAWN CARRIAGE & WAGON RIDES  
OLD TIME CHRISTMAS, DECEMBER 7 & 8, 14 & 15, 21 & 22, 2019

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**RECORDER OF DEEDS:**

**#19-553 AGREEMENT TERMINATION:**

A REQUEST WAS RECEIVED FROM THE RECORDER OF DEEDS TO TERMINATE THE MAINTENANCE CONTRACT WITH DRS GROUP, SPRINGFIELD, NJ, FOR THE SCANPRO 2000 SCANNER EQUIPMENT AND SOFTWARE.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO TERMINATE THE CONTRACT WITH DRS GROUP.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#19-554 AGREEMENT/E-IMAGEDATA:**

EQUIPMENT SERVICE AGREEMENT WITH E-IMAGEDATA, HARTFORD, WI, FOR THE SCAN PRO 3000 MICROFILM SCANNER AND SOFTWARE LOCATED IN THE RECORDER OF DEEDS OFFICE WAS SUBMITTED FOR BOARD ACTION. THE TERM SHALL BE NOVEMBER 5, 2019 TO NOVEMBER 4, 2020 AT A COST OF \$595.00.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH E-IMAGEDATA.

BOARD POLLED: O'GUREK YES

GERHARD YES  
NOTHSTEIN YES

**RETIREMENT:**

**#19-555 LEAVE BUYBACK/BUTRIE:**

A REQUEST WAS RECEIVED FROM MARIANNE BUTRIE FOR BUYBACK OF RETIREMENT CREDIT FOR LEAVE OF ABSENCE WITHOUT PAY FOR THE YEARS 2006 (10 DAYS) AND 2011 (23 DAYS). TOTAL MEMBER CONTRIBUTION - \$217.02; COUNTY CONTRIBUTION - \$246.83.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REQUEST AS SUBMITTED BY MARIANNE BUTRIE.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:51 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN