

OCTOBER 17, 2019

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:34 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, SECRETARY III JEN BOGER, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE VICE-CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD OCTOBER 10, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

MARY ANN LEWELLYN, LEHIGHTON, PA	RE: PUBLIC THANK-YOU TO RTK OFFICER FOR PROMPT RESPONSE TO RTK REQUESTS
CHRIS LUKASEVICH, JIM THORPE, PA	RE: COMMISSIONERS' POSITION ON READING BLUE MOUNTAIN RAILROAD'S TERMINATION OF THE EXCURSION TRAINS & IMPACT ON COUNTY REVENUE; COUNTY WORK HOURS; ETHICS CONCERNS AND FILING OF ETHICS COMPLAINTS

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED OCTOBER 17, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 71808 THROUGH 71847 AND DIRECT DEPOSIT CHECK NUMBERS 6013234 THROUGH 6013653 FOR THE PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$565,159.41 (PAYROLL DATED OCTOBER 11, 2019).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 208779 THROUGH 208990 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 123,812.51
RENTAL PROPERTY FUND	\$ 3,048.07
COUNTY PARKING FUND	\$ 74,422.14
LIQUID FUELS FUND	\$ 130.09
AREA AGENCY ON AGING FUND	\$ 19,736.45
CHILDREN & YOUTH FUND	\$ 79,101.49
HUMAN SERVICE AGENCY FUND	\$ 1,136.01
DOMESTIC RELATIONS FUND	\$ 2,636.41
WORKFORCE INVESTMENT ACT FUND	\$ 61.50
PARKS & RECREATION FUND	\$ 2,874.82
9-1-1 FUND	\$ 44,584.56
HAZ-MAT RESPONSE FUND	\$ 3.18
FARMLAND PRESERVATION FUND	\$ 2,500.00
CENTRALIZED BOOKING FUND	\$ 34.71
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 1,890.00
CDBG FUND	\$ 296.62
CAPITAL PROJECTS FUND	\$ 1,737.15
FRINGE BENEFIT PAYMENT FUND	\$ 746.43
TAX CLAIM FUND	\$ 365.26

TOTAL: \$ 359,117.40

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MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK STATED, "YES, WITH THE EXCEPTION OF THE BILLS FOR THE TIMES NEWS AND BLUE RIDGE COMMUNICATIONS, TO WHICH I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS WHICH IS A SISTER COMPANY OF BLUE RIDGE COMMUNICATIONS."

**ETHICS COMMISSION COMPLIANCE:**

COMMISSIONER O'GUREK PRESENTED THE FOLLOWING MEMORANDUM STATING HIS POTENTIAL CONFLICT OF INTEREST WITH PENCOR RELATED COMPANIES AS PER THE ADVICE OF THE STATE ETHICS COMMISSION:

**MEMORANDUM**

SECTION 1103(J) OF THE ETHICS ACTS PROVIDES AS FOLLOWS:

VOTING CONFLICT-WHERE VOTING CONFLICTS ARE NOT OTHERWISE ADDRESSED BY THE CONSTITUTION OF PENNSYLVANIA OR BY ANY LAW RULE REGULATION ORDER OR ORDINANCE, THE FOLLOWING PROCEDURE SHALL BE EMPLOYED. ANY PUBLIC OFFICIAL OR PUBLIC EMPLOYEE WHO IN THE DISCHARGE OF HIS OFFICIAL DUTIES WOULD BE REQUIRED TO VOTE ON A MATTER THAT WOULD RESULT IN A CONFLICT OF INTEREST SHALL ABSTAIN FROM VOTING AND PRIOR TO THE VOTE BEING TAKEN PUBLICLY ANNOUNCE AND DISCLOSE THE NATURE OF HIS INTEREST AS A PUBLIC RECORD IN A WRITTEN MEMORANDUM FILED WITH THE PERSON RESPONSIBLE FOR RECORDING THE MINUTES OF THE MEETING AT WHICH THE VOTE IS TAKEN PROVIDED THAT WHENEVER A GOVERNING BODY WOULD BE UNABLE TO TAKE ANY ACTION ON A MATTER BEFORE IT BECAUSE THE NUMBER OF MEMBERS OF THE BODY REQUIRED TO ABSTAIN FROM VOTING UNDER THE PROVISIONS OF THIS SECTION MAKES THE MAJORITY OR OTHER LEGALLY REQUIRED VOTE OF APPROVAL UNATTAINABLE THEN SUCH MEMBERS SHALL BE PROVIDED TO VOTE IF DISCLOSURES ARE MADE AS OTHERWISE PROVIDED HEREIN. IN THE CASE OF A THREE-MEMBER GOVERNING BODY OF A POLITICAL SUBDIVISION WHERE ONE MEMBER HAS ABSTAINED FROM VOTING AS A RESULT OF A CONFLICT OF INTEREST AND THE REMAINING TWO MEMBERS OF THE GOVERNING BODY HAVE CAST OPPOSING VOTES THE MEMBER WHO HAS ABSTAINED SHALL BE PERMITTED TO VOTE TO BREAK THE TIE VOTE IF DISCLOSURE IS MADE AS OTHERWISE PROVIDED HEREIN.

ACCORDINGLY, TO COMPLY WITH THIS SECTION OF THE ETHICS ACT, I AM SUBMITTING THIS MEMORANDUM AS A MEANS OF PROVIDING FULL DISCLOSURE OF A CONFLICT OF INTEREST, STATING THAT I AM ABSTAINING TODAY ON ANY ACTIONS RELATING TO PAYING BILLS TO, ADVERTISING WITH, ACCEPTING PROPOSALS FROM AND/OR ENTERING CONTRACTS WITH TIMES NEWS, LEHIGHTON, PA, BECAUSE I AM A PART-TIME EMPLOYEE THERE, AS WELL AS ITS SISTER COMPANIES, INCLUDING BLUE RIDGE COMMUNICATIONS, PENTELEDATA, THE PALMERTON TELEPHONE COMPANY AND PENCOR HOSE AND FITTING, AND ANY OTHER PENCOR SERVICES' AFFILIATES.

/S/ WILLIAM J. O'GUREK, MEMBER

10/17/2019

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED OCTOBER 7, 2019 TO OCTOBER 11, 2019 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF OCTOBER 11, 2019:**

GENERAL FUND CHECKING ACCOUNT	\$ 11,634.27
GENERAL FUND SP NOW	\$ 11,038,181.24
OPERATING RESERVE FUND	\$ 974,604.73
RENTAL PROPERTY FUND	\$ 188,613.16
COUNTY PARKING FUND	\$ 1,220,852.22
LIQUID FUELS TAX FUND	\$ 541,473.30
AREA AGENCY ON AGING FUND	\$ 143,788.42
CHILDREN & YOUTH FUND	\$ 796,980.54
HUMAN SERVICE AGENCY FUND	\$ 2,615.40
DOMESTIC RELATION IV-D FUND	\$ 81,011.01
WORKFORCE INVESTMENT ACT	\$ 19,891.51
PARKS & RECREATION FUND	\$ 212,217.14
CARBON TRANSPORTATION SYSTEM FUND	\$ 264,647.79
9-1-1 FUND	\$ 952,382.14
HAZMAT RESPONSE FUND	\$ 151,665.19
OFFENDER SUPERVISION FUND	\$ 392,018.21
ADULT ELECTRONIC MONITORING FUND	\$ 206,445.10
FARMLAND PRESERVATION FUND	\$ 66,901.28
HUMAN SERVICE DEVELOPMENT FUND	\$ 12,734.04
HOMELESS GRANT FUND	\$ 6,917.40
CENTRALIZED BOOKING FUND	\$ 148,861.75
VICTIM/WITNESS FUND	\$ 8,087.25
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 40,667.59
COUNTY RECORDS IMPROVEMENTS FUND	\$ 12,654.60
JUVENILE SUPERVISION FEE FUND	\$ 40,762.70
COMMUNITY SERVICE FEE FUND	\$ 9,325.32
PROTHONOTARY AUTOMATION FUND	\$ 90,582.99
AFFORDABLE HOUSING FUND	\$ 277,234.81
CLERK OF COURTS AUTOMATION FUND	\$ 3,922.13
REGISTER OF WILLS AUTOMATION FUND	\$ 13,133.39
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,230.39
VITAL STATS IMPROVEMENT FUND	\$ 40,971.00
SUBSTANCE ABUSE EDUCATION	\$ 151,275.86
LIQUID FUELS/ACT 44	\$ 486,894.20
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 645,139.27
VICTIMS SERVICES FUND	\$ 58,884.03
HOTEL ROOM EXCISE TAX FUND	\$ 8,944.50
CDBG FUND	\$ 832.47
DEBT SERVICE FUND	\$ 1,202,088.65
CAPITAL PROJECTS FUND	\$ 16,320,575.09
FRINGE BENEFIT PAYMENT FUND	\$ 560,656.44
PAYROLL FUND	\$ 146,748.63
TAX CLAIM FUND	\$ 757,914.41

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**PERSONNEL REPORT:**

**RESIGNATION:**

**BETH A. SOLT, NESQUEHONING, PA - CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE OCTOBER 11, 2019.**

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**COURT APPOINTMENT:**

JUSTIN S. BILKA, LANSFORD, PA - PROBATION OFFICER I, ADULT PROBATION - EFFECTIVE OCTOBER 21, 2019.

**SHERIFF APPOINTMENT:**

ETHAN J. MELBER, JIM THORPE, PA - SPECIAL DEPUTY SHERIFF TRAINEE - EFFECTIVE OCTOBER 21, 2019.

**CHANGE OF STATUS:**

KEITH V. ST. CLAIR, HAZLETON, PA  
FROM: PART-TIME CORRECTIONS OFFICER  
TO: PART-TIME CORRECTIONS OFFICER/TEAMSTERS  
EFFECTIVE: OCTOBER 21, 2019

**LEAVE OF ABSENCE:**

**BUILDINGS & GROUNDS**

JEFFREY STEIGERWALT, LEHIGHTON  
MAINTENANCE II  
FROM: SEPTEMBER 16, 2019  
TO: OCTOBER 14, 2019

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING/HUMAN SERVICES**

FRANCINE CARNEGIE  
KAREN A. GEIGER  
KIMBERLY M. SOLT  
HARMONY/WELLSKY TUTORIALS FOR SAMS.NET & SAMS BASIC TRAINING FROM THE OLTL WEBINARS  
PALMERTON, PA

**EMERGENCY MANAGEMENT AGENCY**

MARK S. NALESNIK  
FULL SCALE HAZMAT EXERCISE  
NESQUEHONING, PA

**COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENT:**

**ADULT PROBATION**

JOSEPH J. BERKE  
2019 COUNTY CHIEF ADULT PROBATION AND PAROLE OFFICERS ASSOCIATION OF PENNSYLVANIA MEETING  
STATE COLLEGE, PA  
COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED  
OCTOBER 17, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: SEPTEMBER 13, 2019 MEETING OF THE CARBON COUNTY PARKS AND RECREATION  
COMMISSION.

**CCCT/LANTA:**

**#19-459 MATP PROGRAM:**

**FY 2018-19 4<sup>TH</sup> QUARTER REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE 2018/2019 FOURTH QUARTER MEDICAL ASSISTANCE TRANSPORTATION PROGRAM (MATP) REPORT (APRIL 1, 2019 THROUGH JUNE 30, 2019) FOR SUBMISSION TO THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRECTIONAL FACILITY:**

**PROPOSALS/WATER SERVICE:**

PROPOSALS WERE RECEIVED RELATIVE TO EXTENDING THE WATER SERVICE FROM THE CORRECTIONAL FACILITY TO THE ANIMAL SHELTER AS FOLLOWS:

**#19-460 STEMPA EXCAVATING:**

STEMPA EXCAVATING, NESQUEHONING, PENNSYLVANIA – INSTALLATION OF NEW ONE (1) INCH WATER PIPE, INCLUDING ALL FITTINGS, EXCAVATING, STONE AND BACKFILL - \$7,645.00

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL OF \$7,645.00 AS SUBMITTED BY STEMPA EXCAVATING.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#19-461 FOX TAPPING:**

FOX TAPPING, WRIGHTSVILLE, PA – INSTALLATION OF ONE (1) WET TAP - \$3,079.00

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL OF \$3,079.00 AS SUBMITTED BY FOX TAPPING.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**EMERGENCY MANAGEMENT:**

**#19-462 HMRF GRANT/AMENDMENT:**

A REQUEST WAS RECEIVED FROM THE EMERGENCY MANAGEMENT COORDINATOR FOR APPROVAL OF A SFY 2019/2020 HAZARDOUS MATERIALS RESPONSE FUND (HMRF) GRANT BUDGET AMENDMENT ADDING REDUNDANCY EMERGENCY COMMUNICATIONS, IN THE AMOUNT OF \$2,533.74.

THE ORIGINAL HMRF 2019-2020 BUDGET WAS APPROVED AUGUST 22, 2019 IN THE AMOUNT OF \$6,690.00 (AGENDA ITEM #19-369). NEW TOTAL: \$9,223.74

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BUDGET AMENDMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

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**SOLICITOR'S REPORT:**

**ECONOMIC DEVELOPMENT:**

**#19-463 AGREEMENT/CCEDC:**

THE AGREEMENT WITH THE CARBON CHAMBER AND ECONOMIC DEVELOPMENT CORPORATION (CCEDC) TO CONTINUE TO PROVIDE ECONOMIC DEVELOPMENT ASSISTANCE SERVICES TO THE COUNTY FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2024 WAS PRESENTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH CCEDC.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**FUEL OIL/OFF-ROAD DIESEL:**

**#19-464 ADDENDUM/K&K OIL:**

THE SOLICITOR PRESENTED AN ADDENDUM TO THE AGREEMENT WITH K&K OIL COMPANY, LLC, LEHIGHTON, PENNSYLVANIA, FOR SALE AND DELIVERY OF #2 FUEL OIL & OFF-ROAD DIESEL FUEL WHICH REMOVES THE FOLLOWING ONE (1) SERVICE SITE FROM THE CONTRACT, EFFECTIVE OCTOBER 21, 2019: 314-316 SCHOOL STREET, JIM THORPE, PENNSYLVANIA.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDUM TO THE CONTRACT WITH K&K OIL COMPANY.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PARKS/RECREATION:**

**#19-465 BANNER REQUEST:**

A BANNER PERMIT REQUEST WAS SUBMITTED FOR THE FOLLOWING:

CARBON COUNTY FAIR ASSOCIATION  
CARBON COUNTY FAIR, AUGUST 3-8, 2020  
BANNER REQUEST: 7/25/20 TO 8/11/20

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER PERMIT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#19-466 AGREEMENT/MCLP:**

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF MAUCH CHUNK LAKE PARK WAS SUBMITTED FOR THE FOLLOWING:

ST. JOHN'S LUTHERAN CHURCH, JIM THORPE, PA  
2019 SWITCHBACK SCAMPER, OCTOBER 20, 2019

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE ACTIVITIES AGREEMENT.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**RESOLUTION:**

**#19-467 EAGLE SCOUT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE FOLLOWING RESOLUTION HONORING BRIAN WILLIAM BAUER OF SUMMIT HILL, PENNSYLVANIA, A MEMBER OF BOY SCOUT TROOP 555, JIM THORPE, PENNSYLVANIA, ON ATTAINING THE RANK OF EAGLE SCOUT:

**RESOLUTION #19-034**

**EAGLE SCOUT/BRIAN WILLIAM BAUER**

**WHEREAS**, BRIAN WILLIAM BAUER OF SUMMIT HILL HAS SUCCEEDED IN ACHIEVING SCOUTING'S HIGHEST HONOR, THE RANK OF EAGLE SCOUT; AND

**WHEREAS**, BRIAN WILLIAM BAUER IS A MEMBER OF BOY SCOUT TROOP 555, JIM THORPE, PENNSYLVANIA, AND HAS BEEN INVOLVED IN SCOUTING FOR 11 YEARS. DURING HIS SCOUTING CAREER, HE HAS EARNED 41 BADGES. BRIAN HAS SERVED AS WEBMASTER, PATROL LEADER, AND TROOP GUIDE; AND

**WHEREAS**, BRIAN WILLIAM BAUER'S EAGLE SCOUT PROJECT WAS ENHANCING THE LEHIGHTON BOYS AND GIRLS BAND HALL. BRIAN REMOVED OLD PAINT, SANDED, PRIMED AND REPAINTED THE RAILINGS, STAIRS, AND OUTSIDE DOORS OF THE BAND HALL. HE ALSO ADDED NEW WEATHER STRIPPING. BRIAN RAISED \$650.00 FOR HIS PROJECT THROUGH A BAKE SALE AND HE RECEIVED DONATIONS FROM VARIOUS LOCAL BUSINESSES. BRIAN SPENT APPROXIMATELY 356 HOURS ON THIS PROJECT; AND

**WHEREAS**, BRIAN WILLIAM BAUER HAS DEVELOPED THE NECESSARY SKILLS AND DETERMINATION TO ACHIEVE AN HONOR HE WILL VALUE FOR A LIFETIME; AND

**WHEREAS**, BRIAN WILLIAM BAUER IS AN INSPIRATION TO YOUNG MEN THROUGH HIS DEDICATION AND LEADERSHIP; AND

**WHEREAS**, THE BOARD OF COMMISSIONERS OF CARBON COUNTY WISHES TO ACKNOWLEDGE THE ACCOMPLISHMENT OF BRIAN WILLIAM BAUER.

**NOW, THEREFORE, BE IT RESOLVED** THE BOARD OF COMMISSIONERS OF CARBON COUNTY HEREBY RECOGNIZES THE ACHIEVEMENT OF BRIAN WILLIAM BAUER AND COMMENDS AND CONGRATULATES HIM IN ATTAINING THE RANK OF EAGLE SCOUT.

**ADOPTED** BY THE CARBON COUNTY BOARD OF COMMISSIONERS THIS 17<sup>TH</sup> DAY OF OCTOBER, 2019.

**CARBON COUNTY BOARD OF COMMISSIONERS**

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN  
/S/ TOM J. GERHARD, VICE-CHAIRMAN  
/S/ WILLIAM J. O'GUREK, MEMBER

**ATTEST:**

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**44 SUSQUEHANNA STREET PROJECT:**

**#19-468 ARCHITECT/FORM SPACE DESIGN:**

AGREEMENT WITH FORM SPACE DESIGN OF BETHLEHEM, PENNSYLVANIA, FOR PROFESSIONAL SERVICES RELATED TO THE DESIGN AND REHABILITATION OF THE 44 SUSQUEHANNA STREET PROPERTY, WAS PRESENTED FOR BOARD ACTION.



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COMPENSATION SHALL BE AT A GUARANTEED MAXIMUM COST OF \$113,250 PLUS REIMBURSABLE EXPENSES.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH FORM SPACE DESIGN.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#19-469 CONSTRUCTION MANAGEMENT/BOYLE:**

AGREEMENT WITH BOYLE CONSTRUCTION MANAGEMENT OF ALLENTOWN, PENNSYLVANIA, TO PROVIDE PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES RELATIVE TO THE 44 SUSQUEHANNA STREET PROJECT WAS PRESENTED FOR APPROVAL. COMPENSATION AS FOLLOWS, PLUS REIMBURSABLE EXPENSES:

PRECONSTRUCTION SERVICES: \$ 20,500  
CONSTRUCTION: \$ 103,000  
POST CONSTRUCTION: \$ 14,100  
TOTAL: \$ 137,600

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH BOYLE CONSTRUCTION MANAGEMENT.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER O'GUREK REPORTED ON THE FOLLOWING:

- ELECTION BOARD IS IN THE PROCESS OF INTRODUCING THE NEW ELECTION MACHINES TO THE APPROXIMATELY 150 POLL WORKERS IN THE 51 PRECINCTS AND SCHEDULING PUBLIC DEMONSTRATIONS (LIST OF TIMES AND PLACES PROVIDED TO THE MEDIA)
- ELECTION BOARD MEETING WILL BE ADVERTISED FOR NEXT WEEK TO CERTIFY THE ELECTION REGISTRATION RESULTS AND FILL VACANCIES IN THE 51 PRECINCTS

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:50 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN