THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:32 A.M. IN THE COMMISSIONERS’ MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS GERHARD AND O’GUREK, ASSISTANT CHIEF CLERK COLLEEN KLEIN, SOLICITOR MISCAVIGE, SECRETARY III JEN BOGER, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONER NOTHSTEIN AND CHIEF CLERK/COUNTY ADMINISTRATOR AHNER WERE ABSENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD SEPTEMBER 26, 2019.

BOARD POLLED:  O’GUREK  YES
               GERHARD  YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

CHRIS LUKASEVICH, JIM THORPE, PA  RE: RESULTS OF BORE SAMPLING AT EMERGENCY OPERATIONS TRAINING CENTER SITE; DATE 2020 DRAFT BUDGET WILL BE PRESENTED; ANIMAL SHELTER FUNDING AND DONATIONS; FORMAL RESPONSE TO MARCH 5, 2019 LETTER FROM PACKER TOWNSHIP REGARDING CONSTRUCTION OF WIND FARM

JOHN JOHNSON, SOS COMMITTEE, JIM THORPE, PA  RE: ALTERATIONS TO OLD ARCHIVES BUILDING

MARY SHORTEN, JIM THORPE, PA  RE: OLD ARCHIVES BUILDING CHANGES

JERRY STRUBINGER, JIM THORPE, PA  RE: COUNTY LAND HOLDINGS FOR POSSIBLE SOLAR; TRAFFIC PATTERNS IN COUNTY; STUDY ON INCOME TAX IN COUNTY; READING NORTHERN RAILROAD
EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED OCTOBER 3, 2019.

BOARD POLLED: O’GUREK YES
GERHARD YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 71763 THROUGH 71807 AND DIRECT DEPOSIT CHECK NUMBERS 6012813 THROUGH 6013233 FOR THE PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING $553,232.08 (PAYROLL DATED SEPTEMBER 27, 2019).

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O’GUREK YES
GERHARD YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 208574 THROUGH 208659 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND</td>
<td>$125,620.39</td>
</tr>
<tr>
<td>RENTAL PROPERTY FUND</td>
<td>$1,777.06</td>
</tr>
<tr>
<td>COUNTY PARKING FUND</td>
<td>$227.85</td>
</tr>
<tr>
<td>AREA AGENCY ON AGING FUND</td>
<td>$36,998.13</td>
</tr>
<tr>
<td>CHILDREN &amp; YOUTH FUND</td>
<td>$19,493.58</td>
</tr>
<tr>
<td>HUMAN SERVICE AGENCY FUND</td>
<td>$55.70</td>
</tr>
<tr>
<td>DOMESTIC RELATIONS FUND</td>
<td>$1,132.78</td>
</tr>
<tr>
<td>WORKFORCE INVESTMENT ACT FUND</td>
<td>$228.04</td>
</tr>
<tr>
<td>PARKS &amp; RECREATION FUND</td>
<td>$228.28</td>
</tr>
<tr>
<td>9-1-1 FUND</td>
<td>$710.60</td>
</tr>
<tr>
<td>CENTRALIZED BOOKING FUND</td>
<td>$13.93</td>
</tr>
<tr>
<td>CDBG FUND</td>
<td>$644.64</td>
</tr>
<tr>
<td>CAPITAL PROJECTS FUND</td>
<td>$44,528.25</td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>$231,659.23</strong></td>
</tr>
</tbody>
</table>
MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O’GUREK YES*  
GERHARD YES

* MR. O’GUREK STATED, “ORDINARILY I WOULD ABSTAIN FROM PAYING BILLS FOR THE TIMES NEWS AND BLUE RIDGE COMMUNICATIONS DUE TO POTENTIAL CONFLICT OF INTEREST; HOWEVER, IN ORDER TO EFFECTUATE PAYMENT, I VOTE YES.”

TREASURER’S REPORT:

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE TREASURER’S REPORT DATED SEPTEMBER 23, 2019 TO SEPTEMBER 30, 2019 REPORTING BALANCES AS FOLLOWS:

<table>
<thead>
<tr>
<th>BALANCES AS OF SEPTEMBER 30, 2019:</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND CHECKING ACCOUNT $11,760.09</td>
</tr>
<tr>
<td>GENERAL FUND SP NOW $11,489,268.67</td>
</tr>
<tr>
<td>OPERATING RESERVE FUND $974,604.73</td>
</tr>
<tr>
<td>RENTAL PROPERTY FUND $192,233.85</td>
</tr>
<tr>
<td>COUNTY PARKING FUND $1,186,765.85</td>
</tr>
<tr>
<td>LIQUID FUELS TAX FUND $541,473.30</td>
</tr>
<tr>
<td>AREA AGENCY ON AGING FUND $112,293.44</td>
</tr>
<tr>
<td>CHILDREN &amp; YOUTH FUND $817,470.47</td>
</tr>
<tr>
<td>HUMAN SERVICE AGENCY FUND $5,719.48</td>
</tr>
<tr>
<td>DOMESTIC RELATION IV-D FUND $107,357.94</td>
</tr>
<tr>
<td>WORKFORCE INVESTMENT ACT $21,127.27</td>
</tr>
<tr>
<td>PARKS &amp; RECREATION FUND $221,947.12</td>
</tr>
<tr>
<td>CARBON TRANSPORTATION SYSTEM FUND $264,647.79</td>
</tr>
<tr>
<td>9-1-1 FUND $990,668.72</td>
</tr>
<tr>
<td>HAZMAT RESPONSE FUND $151,724.11</td>
</tr>
<tr>
<td>OFFENDER SUPERVISION FUND $392,018.21</td>
</tr>
<tr>
<td>ADULT ELECTRONIC MONITORING FUND $206,445.10</td>
</tr>
<tr>
<td>FARMLAND PRESERVATION FUND $66,901.28</td>
</tr>
<tr>
<td>HUMAN SERVICE DEVELOPMENT FUND $12,734.04</td>
</tr>
<tr>
<td>HOMELESS GRANT FUND $6,917.40</td>
</tr>
<tr>
<td>CENTRALIZED BOOKING FUND $149,310.62</td>
</tr>
<tr>
<td>VICTIM/WITNESS FUND $8,987.16</td>
</tr>
<tr>
<td>RECORDER OF DEEDS IMPROVEMENT FUND $38,387.59</td>
</tr>
<tr>
<td>COUNTY RECORDS IMPROVEMENTS FUND $11,134.60</td>
</tr>
<tr>
<td>JUVENILE SUPERVISION FEE FUND $40,682.09</td>
</tr>
<tr>
<td>COMMUNITY SERVICE FEE FUND $9,325.32</td>
</tr>
<tr>
<td>PROTHONOTARY AUTOMATION FUND $87,910.99</td>
</tr>
<tr>
<td>AFFORDABLE HOUSING FUND $282,301.29</td>
</tr>
<tr>
<td>CLERK OF COURTS AUTOMATION FUND $3,922.13</td>
</tr>
<tr>
<td>REGISTER OF WILLS AUTOMATION FUND $12,668.39</td>
</tr>
<tr>
<td>JUVENILE ELECTRONIC MONITORING FUND $6,230.39</td>
</tr>
<tr>
<td>VITAL STATS IMPROVEMENT FUND $40,971.00</td>
</tr>
<tr>
<td>SUBSTANCE ABUSE EDUCATION $151,275.86</td>
</tr>
<tr>
<td>LIQUID FUELS/ACT 44 $486,894.20</td>
</tr>
<tr>
<td>HIGHWAY BRIDGE IMPROVEMENT ACT 13 $645,139.27</td>
</tr>
<tr>
<td>VICTIMS SERVICES FUND $58,884.03</td>
</tr>
<tr>
<td>HOTEL ROOM EXCISE TAX FUND $4,870.92</td>
</tr>
</tbody>
</table>
OCTOBER 03, 2019

CDBG FUND $ 982.85
DEBT SERVICE FUND $ 1,202,088.65
CAPITAL PROJECTS FUND $ 16,370,149.96
FRINGE BENEFIT PAYMENT FUND $ 540,004.78
PAYROLL FUND $ 19,877.56
TAX CLAIM FUND $ 1,158,690.67

BOARD POLLED: O’GUREK YES
GERHARD YES

THE VICE-CHAIRMAN RECEDED THE REGULAR MEETING AT 10:48 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:50 A.M.

PERSONNEL REPORT:

RESIGNATIONS:
MARC A. MERINO JR., HAZLE TOWNSHIP, PA-SPECIAL DEPUTY SHERIFF TRAINEE, SHERIFF’S OFFICE-EFFECTIVE SEPTEMBER 30, 2019.
ZACHARY M. MORGAN, MOOSIC, PA-COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES-EFFECTIVE OCTOBER 1, 2019.

PRISON BOARD APPOINTMENT:

SHERIFF APPOINTMENT:
BRIAN J. MITTURA, WHITEHALL, PA-SPECIAL DEPUTY SHERIFF TRAINEE-EFFECTIVE OCTOBER 7, 2019.

CHANGES OF STATUS:
JESSICA L. KOSCO, BEAVER MEADOWS, PA
FROM: DISTRICT JUSTICE SECRETARY I, WEATHERLY OFFICE
TO: DISTRICT JUSTICE SECRETARY II, WEATHERLY OFFICE
EFFECTIVE: OCTOBER 4, 2019

JENNIFER L. WERTMAN, BOWMANSTOWN, PA
FROM: DOMESTIC RELATIONS SPECIALIST I
TO: DOMESTIC RELATIONS SPECIALIST II
EFFECTIVE: OCTOBER 4, 2019

LEAVE OF ABSENCE:
CORRECTIONS:
EUGENE DUFFY, JIM THORPE, PA
PART-TIME CORRECTIONS OFFICER
FROM: SEPTEMBER 3, 2019
TO: OCTOBER 15, 2019

SEMINAR/TRAINING REQUESTS:
AREA AGENCY ON AGING:
DONNA SHELLY
2019 APPIRESE NORTHEAST REGIONAL UPDATES
WILKES-BARRE, PA
COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

DEENA FITAL
SUSAN ZEIGLER
GRANDPARENTS RAISING GRANDCHILDREN
GENERATIONS OF LOVE-PARENTING YOUR GRANDCHILDREN
WILKES-BARRE, PA
COST: CONFERENCE FEE $35.00 EACH, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

CLERK OF COURTS/BUEAU OF COLLECTIONS:
ERIC JOHNSTON
FISCAL TRAINING
PAYMENT PLANS AND ENFORCEMENT TRAINING
MECHANICSBURG, PA

COMMUNICATIONS CENTER:
TOM WASSIL
GARY WILLIAMS
NEW ACT 12 TRAINING REQUIREMENTS-TO DEVELOP OUR QA/QI PROGRAM
ALLENTOWN, PA

COOPERATIVE EXTENSION:
GEORGIA FARROW
AREA 4-H MEETING
DALLAS, PA

GEORGIA FARROW
2019 FALL STATEWIDE 4-H YOUTH DEVELOPMENT MEETING
BOALSBURG, PA

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:
COURT ADMINISTRATION
JOANNE DONNELLY RAYONNA FEDOR SANDRA FLANIGAN
SHERRI KLEINTOP BRUCE KOCH PATRICIA LAWLESS
SOFIA MATTHEWS MELVA MCARDLE MARY MCELMOYLE
NICHOLAS SEAMAN SARAH SHERER KRISTIN LEFFLER
DOUGLAS HARRIGAN CARLA HILL JONATHAN PHILLIPS
JOLENE REMUS KAREN LILO LINDA SWARTZ

COURT COMPUTER
REBECCA COLLURA ANN SCHLOUGH

ADULT PROBATION
JOSEPH BERKE JOSEPH BETTINE REBECCA CANCELLIERE
KEVIN DOLL APRIL GOOD CHERYL HONCHEN
MATTHEW KIMMEL EDYTA MASONE JILLIAN MCGINLEY
MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PERSONNEL REPORT DATED OCTOBER 3, 2019.

BOARD POLLED: O’GUREK YES
GERHARD YES

CORRESPONDENCE:

THE SEPTEMBER 2019 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

THE SEPTEMBER 2019 REPORT TO CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT, PREPARED SEPTEMBER 29, 2019, WAS RECEIVED FROM SAVE CARBON COUNTY.

A COPY OF A LETTER FROM THE MAUCH CHUNK TRUST COMPANY TO THE COUNTY TREASURER INFORMING THAT BASED ON THE DECREASE IN THE FEDERAL FUNDS RATE, THE COUNTY’S VARIABLE INTEREST RATE WILL DECREASE FROM 2.00%/2.02%APY TO 1.75%/1.76%APY, EFFECTIVE SEPTEMBER 19, 2019.

CORRESPONDENCE WAS RECEIVED FROM THE BUREAU OF JUSTICE ASSISTANCE INFORMING THAT CARBON COUNTY WILL RECEIVE AN AWARD IN THE AMOUNT OF $3,628.18 UNDER THE FY2019
BULLETPROOF VEST PARTNERSHIP (BVP) SOLICITATION.

NOTIFICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT ADVISING THAT THE FIRST PUBLIC HEARING FOR THE 2020 ANNUAL ACTION PLAN WILL BE CONDUCTED ELECTRONICALLY VIA THE WEB ON OCTOBER 23, 2019 AT 2:00 P.M.

CORRESPONDENCE WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

- ALPHA BIO-MED SERVICES, LLC
  MINOR PERMIT MODIFICATION, PERMIT #400696; APS ID #992520, AUTH ID#1272085
  ACCEPTANCE AND PROCESSING OF SUDS AND NONINFECTIOUS RESIDUAL WASTES, NESQUEHONING, PA

- HAZLETON OIL & ENVIRONMENTAL, INC., HAZLETON, PA
  SOLID WASTE PERMIT REISSUANCE #301295-A181; APS ID #963787,
  AUTH ID#1221004
  BANKS TOWNSHIP, CARBON COUNTY


A NOTICE OF AVAILABILITY OF THE ENVIRONMENTAL ASSESSMENT FOR THE PROPOSED PENNEAST PIPELINE PROJECT AMENDMENT WAS RECEIVED FROM THE UNITED STATES FEDERAL ENERGY REGULATORY COMMISSION (FERC). COMMENTS MUST BE RECEIVED ON OR BEFORE 5:00 PM EASTERN TIME OCTOBER 21, 2019.

BOARDS & AUTHORITIES:

RAILROAD COMMISSION:

- #19-451 RESIGNATION:
  A LETTER WAS RECEIVED FROM RICHARD E. FORGAY ADVISING OF HIS RESIGNATION FROM THE CARBON COUNTY RAILROAD COMMISSION.

  MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO ACCEPT MR. FORGAY’S RESIGNATION.
  BOARD POLLED:
  O’GUREK YES
  GERHARD YES

- #19-452 APPOINTMENT:
  MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPOINT RICHARD E. FORGAY II, 243 WEST ABBOTT STREET, LANSFORD, PENNSYLVANIA TO FILL THE UNEXPIRED TERM OF RICHARD E. FORGAY EFFECTIVE TO SEPTEMBER 1, 2020.
  BOARD POLLED:
  O’GUREK YES
  GERHARD YES

EMERGENCY MANAGEMENT:

- #19-453 EMPG AGREEMENT:
  THE 2019 EMPG (EMERGENCY MANAGEMENT PERFORMANCE GRANT) AGREEMENT, IN THE AMOUNT OF $64,442.00, FOR THE PERFORMANCE PERIOD OF OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019, WAS SUBMITTED FOR APPROVAL.
MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION
OF THE GRANT APPLICATION.

BOARD POLLED: O’GUREK YES
             GERHARD YES

SERVICE AGREEMENT:
#19-454 SCHINDLER ELEVATOR:

THE ANNUAL RENEWAL OF THE ELEVATOR SERVICE AGREEMENT WITH SCHINDLER ELEVATOR
CORPORATION FOR THE COURT HOUSE (2), ADMINISTRATION BUILDING (1), AND 76 SUSQUEHANNA
STREET (1) WAS SUBMITTED FOR BOARD ACTION.

THE TOTAL COST SHALL BE $9,438.00 (INCREASE OF $738) FOR THE YEAR. THE AGREEMENT WILL
CONTINUE AND RENEW FOR SIMILAR PERIODS UNTIL OCTOBER 15, 2023 UNLESS TERMINATED BY EITHER
PARTY UPON WRITTEN NOTICE OF AT LEAST NINETY (90) DAYS PRIOR AND NOT MORE THAN 120 DAYS
BEFORE THE TERMINATION DATE.

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION
OF THE CONTRACT INCREASE FOR SCHINDLER ELEVATOR.

BOARD POLLED: O’GUREK YES
             GERHARD YES

SOLICITOR’S REPORT:

ELECTIONS:
#19-455 AGREEMENT/KURTZ:

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO RATIFY APPROVAL AND EXECUTION OF
AN AGREEMENT BETWEEN THE COUNTY AND SUZETTE KURTZ, LEHIGHTON, PENNSYLVANIA, TO PROVIDE
ACCEPTANCE TESTING OF NEW VOTING MACHINE EQUIPMENT, TRAINING, MACHINE DEMONSTRATIONS
AND LOGISTICS AND ACCURACY TESTING PROCEDURES FOR THE 2019 MUNICIPAL ELECTION.
COMPENSATION WILL BE $20/HOUR NOT TO EXCEED 100 HOURS.

BOARD POLLED: O’GUREK YES
             GERHARD YES

PARKS/RECREATION:

#19-456 BANNER REQUEST:

A BANNER REQUEST WAS SUBMITTED FOR THE FOLLOWING:

LEHIGH CARBON COMMUNITY COLLEGE, JIM THORPE, PA
LCCC OPEN HOUSE AT JIM THORPE SITE, NOVEMBER 6, 2019
BANNER REQUEST: 10/23/19 TO 11/09/19

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION
OF THE BANNER REQUEST AS SUBMITTED.

BOARD POLLED: O’GUREK YES
             GERHARD YES

SWITCHBACK TRAIL:

#19-457 REPAIRS/PROPOSAL:
A PROPOSAL RECEIVED FROM STONEY LONESOME EXCAVATING, SUMMIT HILL, PENNSYLVANIA, FOR
THE RECONSTRUCTION OF A PORTION OF THE SWITCHBACK TRAIL, THE AREA LEADING EAST TO THE
MCLP PARK OFFICE FROM SUMMIT HILL, AT A COST OF $9,750.00. WORK WILL INCLUDE REPAIRS TO
DRAINAGE PIPES, SWALES, REGRADING AND COMPACTING.

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PROPOSAL AS SUBMITTED.
BOARD POLLED: O’GUREK YES
GERHARD YES

COMMISSIONERS’ REPORTS:
COMMISSIONER GERHARD RECOGNIZED MR. RICHARD E. FORGAY, WHO HAS SERVED AS A MEMBER
OF THE CARBON COUNTY RAILROAD COMMISSION FOR THIRTY-NINE YEARS SINCE 1980, THANKING HIM
FOR HIS DEDICATION AND WISHING HIM THE BEST.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:54 A.M.

________________________________  __________________________________
COLLEEN KLEIN,    TOM J. GERHARD, VICE-CHAIRMAN
ASSISTANT CHIEF CLERK