

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER’S MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND SECRETARY III JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONER GERHARD WAS ABSENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER O’GUREK OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. O’GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MAY 9, 2019.

BOARD POLLED:	O’GUREK	YES
	NOTHSTEIN	YES

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

EDITH LUKASEVICH, JIM THORPE	RE: COST ESTIMATE OF NEW STUDY FOR PROJECT ON SUSQUEHANNA STREET
MARY SHORTEN, JIM THORPE	RE: WORKING WITH A CITIZENS ADVISORY BOARD
CHRIS LUKASEVICH, JIM THORPE	RE: CONTRACT WITH READING & NORTHERN RAILROAD; PROPOSED SHUTTLE/PARKING LOT; ELECTION BOARD MATTER; GLEN ONOKO
MARY ANN LEWELLYN, LEHIGHTON	RE: HANDICAP PARKING COMMENTS

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MAY 16, 2019

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED MAY 16, 2019.

BOARD POLLED: O'GUREK YES  
NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATION:**

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE SUPPLEMENTAL APPROPRIATION AS LISTED ON TRANSMITTALS DATED MAY 16, 2019.

BOARD POLLED: O'GUREK YES  
NOTHSTEIN YES

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 71058 THROUGH 71094 AND DIRECT DEPOSIT CHECK NUMBERS 6008569 THROUGH 6008980 FOR THE PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$551,832.34 (PAYROLL DATED MAY 10, 2019).

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES  
NOTHSTEIN YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 205591 THROUGH 205811 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 108,869.32
RENTAL PROPERTY FUND	\$ 1,447.37
COUNTY PARKING FUND	\$ 1,377.38
LIQUID FUELS FUND	\$ 104.78
AREA AGENCY ON AGING FUND	\$ 29,742.65
CHILDREN & YOUTH FUND	\$ 104,408.77
HUMAN SERVICE AGENCY FUND	\$ 36.80
DOMESTIC RELATIONS FUND	\$ 1,502.15
WORKFORCE INVESTMENT ACT FUND	\$ 72.35
PARKS & RECREATION FUND	\$ 9,339.20
9-1-1 FUND	\$ 9,303.39
HAZ-MAT RESPONSE FUND	\$ 104.16
HOMELESS GRANT FUND	\$ 100.95
CENTRALIZED BOOKING FUND	\$ 30.41
VICTIM/WITNESS FUND	\$ 87.74
PROTHONOTARY AUTOMATION FUND	\$ 1,023.00
AFFORDABLE HOUSING FUND	\$ 2.75
CDBG FUND	\$ 7.41
DEBT SERVICE FUND	\$ 215,484.38
CAPITAL PROJECTS FUND	\$ 28,807.36
TAX CLAIM FUND	\$ 1,990.63
TOTAL:	\$ 513,842.95

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES\*  
NOTHSTEIN YES

\* MR. O'GUREK STATED, "I'M GOING TO VOTE YES, BUT I WANT TO SAY THAT ACCORDING TO THE STATE ETHICS COMMISSION I'M ALLOWED TO VOTE ON PAYMENT OF BILLS INCLUDING THE ONES THAT I NORMALLY ABSTAIN FROM AS A MATTER OF ONLY TWO COMMISSIONERS BEING PRESENT AT THE MEETING SO AS TO NOT IMPEDE THE PAYMENT OF BILLS FOR THE COUNTY. I DO HAVE A POTENTIAL CONFLICT WITH THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, PENTELEDATA, AND THE PALMERTON TELEPHONE COMPANY, BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS WHICH IS A SISTER COMPANY."

**ETHICS COMMISSION COMPLIANCE:**

COMMISSIONER O'GUREK PRESENTED THE FOLLOWING MEMORANDUM STATING HIS POTENTIAL CONFLICT OF INTEREST WITH PENCOR RELATED COMPANIES AS PER THE RECOMMENDATION AND ADVICE OF THE STATE ETHICS COMMISSION:

**MEMORANDUM**

SECTION 1103(J) OF THE ETHICS ACTS PROVIDES AS FOLLOWS:

VOTING CONFLICT-WHERE VOTING CONFLICTS ARE NOT OTHERWISE ADDRESSED BY THE CONSTITUTION OF PENNSYLVANIA OR BY ANY LAW RULE REGULATION ORDER OR ORDINANCE, THE FOLLOWING PROCEDURE SHALL BE EMPLOYED. ANY PUBLIC OFFICIAL OR PUBLIC EMPLOYEE WHO IN THE DISCHARGE OF HIS OFFICIAL DUTIES WOULD BE REQUIRED TO VOTE ON A MATTER THAT WOULD RESULT IN A CONFLICT OF INTEREST SHALL ABSTAIN FROM VOTING AND PRIOR TO THE VOTE BEING TAKEN PUBLICLY ANNOUNCE AND DISCLOSE THE NATURE OF HIS INTEREST AS A PUBLIC RECORD IN A WRITTEN MEMORANDUM FILED WITH THE PERSON RESPONSIBLE FOR RECORDING THE MINUTES OF THE MEETING AT WHICH THE VOTE IS TAKEN PROVIDED THAT WHENEVER A GOVERNING BODY WOULD BE UNABLE TO TAKE ANY ACTION ON A MATTER BEFORE IT BECAUSE THE NUMBER OF MEMBERS OF THE BODY REQUIRED TO ABSTAIN FROM VOTING UNDER THE PROVISIONS OF THIS SECTION MAKES THE MAJORITY OR OTHER LEGALLY REQUIRED VOTE OF APPROVAL UNATTAINABLE THEN SUCH MEMBERS SHALL BE PROVIDED TO VOTE IF DISCLOSURES ARE MADE AS OTHERWISE PROVIDED HEREIN. IN THE CASE OF A THREE-MEMBER GOVERNING BODY OF A POLITICAL SUBDIVISION WHERE ONE MEMBER HAS ABSTAINED FROM VOTING AS A RESULT OF A CONFLICT OF INTEREST AND THE REMAINING TWO MEMBERS OF THE GOVERNING BODY HAVE CAST OPPOSING VOTES THE MEMBER WHO HAS ABSTAINED SHALL BE PERMITTED TO VOTE TO BREAK THE TIE VOTE IF DISCLOSURE IS MADE AS OTHERWISE PROVIDED HEREIN.

ACCORDINGLY, TO COMPLY WITH THIS SECTION OF THE ETHICS ACT, I AM SUBMITTING THIS MEMORANDUM AS A MEANS OF PROVIDING FULL DISCLOSURE OF A CONFLICT OF INTEREST, STATING THAT I AM ABSTAINING TODAY ON ANY ACTIONS RELATING TO PAYING BILLS TO, ADVERTISING WITH, ACCEPTING PROPOSALS FROM AND/OR ENTERING CONTRACTS WITH TIMES NEWS, LEHIGHTON, PA, BECAUSE I AM A PART-TIME EMPLOYEE THERE, AS WELL AS ITS SISTER COMPANIES, INCLUDING BLUE RIDGE COMMUNICATIONS, PENTELEDATA, THE PALMERTON TELEPHONE COMPANY AND PENCOR HOSE AND FITTING, AND ANY OTHER PENCOR SERVICES' AFFILIATES.

/S/ WILLIAM J. O'GUREK, MEMBER

05/16/2019

**TREASURER'S REPORT:**

MAY 16, 2019

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE TREASURER'S REPORT DATED MAY 6, 2019 TO MAY 10, 2019 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF MAY 10, 2019:**

GENERAL FUND CHECKING ACCOUNT	\$ 5,022.26
GENERAL FUND SP NOW	\$ 2,736,883.16
OPERATING RESERVE FUND	\$ 965,946.55
RENTAL PROPERTY FUND	\$ 187,052.61
COUNTY PARKING FUND	\$ 1,011,072.32
LIQUID FUELS TAX FUND	\$ 528,034.19
AREA AGENCY ON AGING FUND	\$ 375,977.80
CHILDREN & YOUTH FUND	\$ 366,982.93
HUMAN SERVICE AGENCY FUND	\$ 2,569.27
DOMESTIC RELATION IV-D FUND	\$ 110,466.26
WORKFORCE INVESTMENT ACT	\$ 13,628.09
PARKS & RECREATION FUND	\$ 112,709.51
CARBON TRANSPORTATION SYSTEM FUND	\$ 39,937.42
9-1-1 FUND	\$ 1,121,570.51
HAZMAT RESPONSE FUND	\$ 149,492.96
OFFENDER SUPERVISION FUND	\$ 552,559.81
ADULT ELECTRONIC MONITORING FUND	\$ 197,302.76
FARMLAND PRESERVATION FUND	\$ 40,208.83
HUMAN SERVICE DEVELOPMENT FUND	\$ 24,571.66
HOMELESS GRANT FUND	\$ 12,076.60
CENTRALIZED BOOKING FUND	\$ 131,955.98
VICTIM/WITNESS FUND	\$ 15,418.62
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 42,305.67
COUNTY RECORDS IMPROVEMENTS FUND	\$ 22,318.40
JUVENILE SUPERVISION FEE FUND	\$ 35,342.55
COMMUNITY SERVICE FEE FUND	\$ 9,027.23
PROTHONOTARY AUTOMATION FUND	\$ 82,277.33
AFFORDABLE HOUSING FUND	\$ 301,349.80
CLERK OF COURTS AUTOMATION FUND	\$ 4,415.17
REGISTER OF WILLS AUTOMATION FUND	\$ 11,043.44
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,175.05
VITAL STATS IMPROVEMENT FUND	\$ 44,677.23
SUBSTANCE ABUSE EDUCATION	\$ 147,155.07
LIQUID FUELS/ACT 44	\$ 452,070.40
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 523,712.38
VICTIMS SERVICES FUND	\$ 50,449.61
HOTEL ROOM EXCISE TAX FUND	\$ 172,850.86
CDBG FUND	\$ 16.02
DEBT SERVICE FUND	\$ 1,018,511.51
CAPITAL PROJECTS FUND	\$ 17,021,663.15
FRINGE BENEFIT PAYMENT FUND	\$ 539,454.85
PAYROLL FUND	\$ 211,061.91
TAX CLAIM FUND	\$ 698,974.84

BOARD POLLED: O'GUREK YES  
NOTHSTEIN YES

**PERSONNEL REPORT:**

**RESIGNATION:**

**EDWARD M. KANE**, LANSFORD, PA - PART-TIME CORRECTIONS OFFICER/TEAMSTERS - EFFECTIVE APRIL 17, 2019

**HIRES:**

**KAREN LILLO**, JIM THORPE, PA – PART-TIME LEGAL SECRETARY, DISTRICT ATTORNEY – EFFECTIVE MAY 20, 2019.

**NICHOLAS J. PETROLE**, TRESCKOW, PA – SUMMER SUPERVISOR, LIQUID FUELS SUMMER PROGRAM – EFFECTIVE MAY 20, 2019.

**SUMMER LABORERS – LIQUID FUELS PROGRAM**

**MAY 20, 2019**

**HUNTER A. KENNEDY**, NESQUEHONING, PA

**TANNER E. KENNEDY**, NESQUEHONING, PA

**AARON R. ROHLFING**, SUMMIT HILL, PA

**ANTHONY J. GRECO**, LANSFORD, PA

**JUSTIN OGOZALEK**, SUMMIT HILL, PA

**MAY 28, 2019**

**MAX J. POMPA**, JIM THORPE, PA

**JUNE 10, 2019**

**SETH D. PALUCK**, JIM THORPE, PA

**JUNE 17, 2017**

**HUNTER J. BUSKIRK**, JIM THORPE, PA

**BRADLEY T. BUZZARD**, SUMMIT HILL, PA

**AARON M. MILLER**, NESQUEHONING, PA

**WYATT A. ZIMMERMAN**, LANSFORD, PA

**CHANGE OF STATUS:**

**SAMANTHA M. NEIKUM**, BEAVER MEADOWS, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS

TO: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS

EFFECTIVE: MAY 20, 2019

**DEREK D. GEORGE**, LEHIGHTON, PA

FROM: PROBATION OFFICER II, ADULT PROBATION

TO: SERGEANT, CORRECTIONS

EFFECTIVE: JUNE 3, 2019

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**DAVID A. SLINGER**

PDA PROTECTIVE SERVICES BASIC TRAINING FY 18-19

STATE COLLEGE, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**DAVID A. SLINGER**

**MICHAEL D. CUTLER**

PROTECTIVE SERVICES TRAINING

WILKES-BARRE, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MAY 16, 2019

**CHILDREN & YOUTH SERVICES**

**CHRIS N. MCLAUGHLIN**

**MEGAN K. CROIZIER**

2019 SWAN/IL SUMMER STATEWIDE MEETING

POCONO MANOR, PA

COST: MEALS

**TANYA C. AMER**

SAFETY ASSESSMENT

PITTSTON, PA

COST: MEALS

**SALLIANNE S. NEWTON**

**MARIANNE GRABARITS**

**MEGAN K. CROIZIER**

**JILL M. GEISSINGER**

NORTHEAST ALL-COUNTY MEETING

WILKES-BARRE, PA

COST: MEALS

**SALLIANNE S. NEWTON**

**ANISSA M. NUNEMACHER**

PCYA QUARTERLY MEETING

MACUNGIE, PA

COST: CONFERENCE FEE \$150 PER PERSON, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**COMMUNICATIONS**

**LAUREN F. BROWN**

**AMANDA C. MCMAHON**

**BRYNN M. MASTEN**

EMERGENCY MEDICAL DISPATCHING

ALLENTOWN, PA

COST: \$365 PER PERSON, MEALS

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE PERSONNEL REPORT DATED MAY 16, 2019.

BOARD POLLED: O'GUREK YES  
NOTHSTEIN YES

**CORRESPONDENCE:**

MINUTES RECEIVED: MARCH 12, 2019 MEETING OF THE CARBON COUNTY AGRICULTURAL LAND PRESERVATION BOARD.

**ADVERTISING REQUESTS:**

**#19-247 CCCF/FOOD SERVICE:**

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO AUTHORIZE THE ADVERTISEMENT OF INVITATION TO BID FOR FOOD SERVICE AT THE CARBON COUNTY CORRECTIONAL FACILITY.

BOARD POLLED: O'GUREK YES\*

NOTHSTEIN YES

\* MR. O'GUREK STATED, "ONCE AGAIN I WOULD ABSTAIN FROM THIS SINCE THE BIDS WILL BE IN THE TIMES NEWS BUT THE STATE ETHICS COMMISSION BELIEVES THAT I HAVE THE ABILITY TO VOTE IN CASES WHERE THERE ARE ONLY TWO COMMISSIONERS PRESENT, SO MY VOTE IS YES."

**BOARDS & AUTHORITIES:****#19-248 AGRICULTURAL PRESERVATION:****REAPPOINTMENT:**

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE REAPPOINTMENT OF JOHN STROCKOZ, LEHIGHTON, PENNSYLVANIA, AS LOCAL GOVERNMENT REPRESENTATIVE ON THE AGRICULTURAL LAND PRESERVATION BOARD FOR AN ADDITIONAL 3-YEAR TERM TO EXPIRE APRIL 10, 2022.

BOARD POLLED: O'GUREK YES  
NOTHSTEIN YES

**CCCT/LANTA:****#19-249 CERTIFICATIONS/ASSURANCES:**

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF THE ACCEPTANCE OF FEDERAL FISCAL YEAR 2019 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS.

BOARD POLLED: O'GUREK YES  
NOTHSTEIN YES

**EMERGENCY SHELTER:****#19-250 2018 ESG/SUBCONTRACTS:**

SUBCONTRACT AGREEMENTS WERE SUBMITTED FOR THE 2018 EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM, PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED) CONTRACT C000070338, FOR THE PERIOD NOVEMBER 30, 2018 THROUGH MAY 30, 2020, WITH THE FOLLOWING ENTITIES:

CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES - \$45,000  
(\$30,000 RAPID REHOUSING & \$15,000 HOMELESSNESS PREVENTION)  
FAMILY PROMISE OF CARBON COUNTY - \$34,200  
(24,625 EMERGENCY SHELTER & \$9,575 RAPID REHOUSING)

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENTS AS LISTED.

BOARD POLLED: O'GUREK YES  
NOTHSTEIN YES

**POLICIES & PROCEDURES:****#19-251 REVISED INVESTMENT POLICY:****RESOLUTION:**

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. O'GUREK, TO ADOPT THE REVISED CARBON COUNTY INVESTMENT POLICY AS FOLLOWS:

MAY 16, 2019

**COUNTY OF CARBON**  
**COMMONWEALTH OF PENNSYLVANIA**  
**RESOLUTION NO. #19-020**

CARBON COUNTY INVESTMENT POLICY  
A RESOLUTION AMENDING THE CARBON COUNTY INVESTMENT POLICY  
PURSUANT TO SECTION 1706(A) OF THE COUNTY CODE

**WHEREAS**, CARBON COUNTY COMMISSIONERS HAVE ADOPTED A CARBON COUNTY INVESTMENT POLICY ON THE 21<sup>ST</sup> DAY OF MARCH, 2002 AND REVISED ON THE 16<sup>TH</sup> DAY OF AUGUST, 2007; AND

**WHEREAS**, UPON THE ADVICE OF THE COUNTY TREASURER AND REVIEW BY THE COUNTY COMMISSIONERS IT IS ADVISABLE TO UPDATE AND REVISE SAID INVESTMENT POLICY FOR THE BENEFIT OF THE COUNTY; AND

**NOW THEREFORE**, BE IT DULY RESOLVED RELATIVE TO SECTION 1706:

1. AMOUNTS TO BE INVESTED IN CD'S WILL BE RECOMMENDED BY THE FISCAL STAFF ALONG WITH TERM OF INVESTMENT. THIS INFORMATION SHALL BE PROVIDED TO THE COMMISSIONERS NO LATER THAN 12:00 PM (NOON) ON TUESDAYS. A MINIMUM OF ONE (1) COMMISSIONER WILL SIGN THE CD INTEREST PROPOSAL REQUEST FORM. (SEE ATTACHMENT #1). THE COMMISSIONER'S OFFICE WILL DELIVER A COPY OF THE CD INTEREST PROPOSAL REQUEST FORM TO THE TREASURER'S OFFICE.
2. THE TREASURER'S OFFICE WILL SEND USING AN ELECTRONIC FORMAT THE CD INTEREST PROPOSAL REQUEST FORM TO FINANCIAL INSTITUTIONS NO LATER THAN 3:00 PM ON TUESDAYS.
3. A DEADLINE OF 10:00 AM WEDNESDAY FOR ELECTRONIC REPLIES WILL BE STRICTLY ADHERED TO. ANY REPLIES RECEIVED AFTER 10:00 AM WILL NOT BE CONSIDERED. THE CONTROLLER'S OFFICE WILL RECEIVE ALL REPLIES BY ELECTRONIC FORMAT.
4. REPLIES WILL BE SUBMITTED TO THE COMMISSIONERS FOR APPROVAL. CD'S WILL BE INVESTED AT THE HIGHEST INTEREST RATE. AT LEAST ONE (1) COMMISSIONER SHALL SIGN THE PROPOSAL EVALUATION SHEET (SEE ATTACHMENT #2). THE COMMISSIONER'S OFFICE WILL DELIVER A COPY OF THE APPROVED EVALUATION SHEET IMMEDIATELY UPON APPROVAL TO THE COUNTY TREASURER.
5. THE COMMISSIONER'S OFFICE WILL BEGIN THE PURCHASE VIA THE VOUCHER PROCESS USING THE PROPOSAL EVALUATION FORM AS BACKUP DOCUMENTATION. THE VOUCHER(S) SHOULD BE SUBMITTED TO THE COUNTY CONTROLLER'S OFFICE NO LATER THAN 11:30 AM WEDNESDAY FOR APPROVAL.
6. NO LATER THAN 2:30 PM WEDNESDAY, THE CONTROLLER'S OFFICE WILL FORWARD CHECKS TO THE TREASURER'S OFFICE FOR DELIVERY OF INVESTMENT CHECKS TO THE APPROPRIATE BANK(S).
7. THE INVESTMENT PROCESS SHALL BE COMPLETED BY 4:00 PM ON WEDNESDAYS.
8. INVESTMENTS WILL BE RATIFIED AT THE REGULAR WEEKLY MEETING OF THE COMMISSIONERS ON THURSDAY.
9. NO MORE THAN SIX (6) INVESTMENTS WILL BE MADE IN ANY GIVEN WEEK.
10. ALL CD'S WILL HAVE A MATURITY DATE THAT WILL FALL ON A TUESDAY.
11. NO CD INVESTMENT WILL HAVE A MATURITY DATE TO FALL BETWEEN DECEMBER 20<sup>TH</sup> AND JANUARY 5<sup>TH</sup> OF ANY GIVEN YEAR.
12. THE TREASURER'S OFFICE WILL REDEEM MATURED CD'S AND PREPARE THE APPROPRIATE GREEN SHEETS.

DULY ADOPTED AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARBON THIS 16<sup>TH</sup> DAY OF MAY 2019.

**CARBON COUNTY BOARD OF COMMISSIONERS**

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN  
/S/ TOM J. GERHARD, VICE-CHAIRMAN  
/S/ WILLIAM J. O'GUREK, COMMISSIONER

**ATTEST:**

/S/ ELOISE K. AHNER, COUNTY ADMINISTRATOR/CHIEF CLERK

BOARD POLLED: O'GUREK YES  
NOTHSTEIN YES

\*ORIGINAL POLICY ADOPTED MARCH 21, 2002; REVISED AUGUST 16, 2007



**STORAGE FACILITY PROJECT:**

**#19-252 GENERAL CONSTRUCTION:**

**CHANGE ORDER #2/LESHER:**

CHANGE ORDER #2 TO THE CONTRACT WITH F.J. LESHER, GENERAL CONTRACTOR, PALMERTON, PENNSYLVANIA, REGARDING THE STORAGE FACILITY CONSTRUCTION PROJECT WAS SUBMITTED FOR APPROVAL AND EXECUTION.

THE CHANGE ORDER EXTENDS THE COMPLETION DATE FROM APRIL 30, 2019 TO MAY 31, 2019 DUE TO DELAYS BY PPL TO ENERGIZE FACILITY. APPROVAL IS RECOMMENDED BY THE COUNTY ENGINEER, CARBON ENGINEERING INCORPORATED.

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE CHANGE ORDER #2 TO THE AGREEMENT WITH F.J. LESHER.

BOARD POLLED: O'GUREK YES  
NOTHSTEIN YES

**#19-253 ELECTRICAL/CHANGE ORDER #2:**

CHANGE ORDER #2 TO THE CONTRACT WITH LARRY MCCULLION & SON ELECTRICAL, SUMMIT HILL, PENNSYLVANIA, REGARDING THE STORAGE FACILITY CONSTRUCTION PROJECT WAS SUBMITTED FOR APPROVAL AND EXECUTION.

THE CHANGE ORDER INCREASES THE AGREEMENT \$2,805.00 FOR ADDITIONAL WIRING COSTS AND RELOCATION OF THE UTILITY POLE GUY WIRE AS REQUIRED BY THE READING & NORTHERN RAILROAD AND EXTENDS THE COMPLETION DATE FROM APRIL 30, 2019 TO MAY 31, 2019 DUE TO DELAY BY PPL TO ENERGIZE FACILITY. APPROVAL IS RECOMMENDED BY THE COUNTY ENGINEER, CARBON ENGINEERING INCORPORATED.

NEW CONTRACT TOTAL: \$69,800.00 (ORIGINAL CONTRACT: \$59,120.00)

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE CHANGE ORDER #2 TO THE AGREEMENT WITH LARRY MCCULLION & SON ELECTRICAL.

BOARD POLLED: O'GUREK YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**PARKS/JOSIAH WHITE:**

**#19-254 ACTIVITIES AGREEMENT/GAZEBO:**

A SPECIAL ACTIVITIES AGREEMENT FOR THE USE OF THE JOSIAH WHITE PARK, ALONG WITH REQUEST FOR GAZEBO, WAS SUBMITTED FOR THE FOLLOWING:

NEW ENGLAND VALLEY MENNONITE CHURCH, TAMAQUA, PA  
STREET MEETING (A CAPPELLA SINGING & BIBLE TEACHING)  
JUNE 15, AUGUST 3 & SEPTEMBER 28, 2019

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT AND GAZEBO USE REQUEST, PENDING RECEIPT OF ALL DOCUMENTS AND FEES.

BOARD POLLED: O'GUREK YES  
NOTHSTEIN YES

**FURTHER BUSINESS:**

COMMISSIONER NOTHSTEIN COMMENTED ON THE FOLLOWING:

**MAY 16, 2019**

- EXTENSION REGARDING MOVING ELECTRICAL LINES WHICH NEEDS TO BE DONE BEFORE RELOCATION OF THE BOOTH IN THE PARKING LOT
- MEETING IN NEAR FUTURE TO FINALIZE THE KIOSK ISSUE
- LIGHTING IN PARKING LOT TO BE EXTENDED BEYOND LOT B

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:46 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN