

OCTOBER 04, 2018

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:32 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS GERHARD AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, SECRETARY III JEN BOGER, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONER NOTHSTEIN WAS ABSENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O'GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD SEPTEMBER 27, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

DONATION/EMA:

THE COMMISSIONERS RECOGNIZED LONNY ARMBRUSTER, LEHIGH FIRE COMPANY #1, WHO ATTENDED THE MEETING ALONG WITH OTHER MEMBERS OF THE FIRE COMPANY, TO PRESENT A \$5,000.00 DONATION FOR THE CARBON COUNTY EMERGENCY MANAGEMENT AGENCY. THEY ALSO GAVE A \$1,000.00 DONATION TO BE GIVEN TO THE UVO FOR THE VETERANS PARADE.

LAST WEEK, AS NOTED IN THE MINUTES, THEY GAVE A \$2,500.00 DONATION FOR THE CARBON COUNTY ANIMAL SHELTER.

DONATION/ANIMAL SHELTER:

THE COMMISSIONERS RECOGNIZED ERIC GERMAN, KEYSTONE HARLEY DAVIDSON AND ORGANIZER OF "PIPES FOR PAWS" FUNDRAISER. MR. GERMAN PRESENTED THE BOARD WITH \$6,000.00 IN CASH TO BE USED FOR THE CARBON COUNTY ANIMAL SHELTER.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

ETHICS COMMISSION COMPLIANCE:

COMMISSIONER O'GUREK SUBMITTED A MEMORANDUM (ATTACHED) IN ORDER TO COMPLY WITH THE STATE ETHICS ACT THAT LISTS HIS CONFLICTS OF INTEREST WITH THE TIMES NEWS AND PENCOR RELATED COMPANIES WHICH THE ETHICS COMMISSION HAS REQUESTED HE FILE ON A REGULAR BASIS.

MEMORANDUM

SECTION 1103(J) OF THE ETHICS ACTS PROVIDES AS FOLLOWS:

VOTING CONFLICT- WHERE VOTING CONFLICTS ARE NOT OTHERWISE ADDRESSED BY THE CONSTITUTION OF PENNSYLVANIA OR BY ANY LAW RULE REGULATION ORDER OR ORDINANCE THE FOLLOWING PROCEDURE SHALL BE EMPLOYED. ANY PUBLIC OFFICIAL OR PUBLIC EMPLOYEE WHO IN THE DISCHARGE OF HIS OFFICIAL DUTIES WOULD BE REQUIRED TO VOTE ON A MATTER THAT WOULD RESULT IN A CONFLICT OF INTEREST SHALL ABSTAIN FROM VOTING AND PRIOR TO THE VOTE BEING

TAKEN PUBLICLY ANNOUNCE AND DISCLOSE THE NATURE OF HIS INTEREST AS A PUBLIC RECORD IN A WRITTEN MEMORANDUM FILED WITH THE PERSON RESPONSIBLE FOR RECORDING THE MINUTES OF THE MEETING AT WHICH THE VOTE IS TAKEN PROVIDED THAT WHENEVER A GOVERNING BODY WOULD BE UNABLE TO TAKE ANY ACTION ON A MATTER BEFORE IT BECAUSE THE NUMBER OF MEMBERS OF THE BODY REQUIRED TO ABSTAIN FROM VOTING UNDER THE PROVISIONS OF THIS SECTION MAKES THE MAJORITY OR OTHER LEGALLY REQUIRED VOTE OF APPROVAL UNATTAINABLE THEN SUCH MEMBERS SHALL BE PROVIDED TO VOTE IF DISCLOSURES ARE MADE AS OTHERWISE PROVIDED HEREIN. IN THE CASE OF A THREE-MEMBER GOVERNING BODY OF A POLITICAL SUBDIVISION WHERE ONE MEMBER HAS ABSTAINED FROM VOTING AS A RESULT OF A CONFLICT OF INTEREST AND THE REMAINING TWO MEMBERS OF THE GOVERNING BODY HAVE CAST OPPOSING VOTES THE MEMBER WHO HAS ABSTAINED SHALL BE PERMITTED TO VOTE TO BREAK THE TIE VOTE IF DISCLOSURE IS MADE AS OTHERWISE PROVIDED HEREIN.

ACCORDINGLY, TO COMPLY WITH THIS SECTION OF THE ETHICS ACT, I AM SUBMITTING THIS MEMORANDUM AS A MEANS OF PROVIDING FULL DISCLOSURE OF A CONFLICT OF INTEREST, STATING THAT I AM ABSTAINING TODAY ON ANY ACTIONS RELATING TO PAYING BILLS TO, ADVERTISING WITH, ACCEPTING PROPOSALS FROM AND/OR ENTERING CONTRACTS WITH TIMES NEWS, LEHIGHTON, PA, BECAUSE I AM A PART-TIME EMPLOYEE THERE, AS WELL AS ITS SISTER COMPANIES, INCLUDING BLUE RIDGE COMMUNICATION, THE PALMERTON TELEPHONE COMPANY AND PENCOR HOSE AND FITTING, AND ANY OTHER PENCOR SERVICES' AFFILIATES.

/S/ WILLIAM J. O'GUREK, MEMBER

10/04/2018

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED OCTOBER 4, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 70412 THROUGH 70459 AND DIRECT DEPOSIT CHECK NUMBERS 6002077 THROUGH 6002477 FOR THE PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$528,535.50 (PAYROLL DATED SEPTEMBER 28, 2018).

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 201216 THROUGH 201321 FOR EXPENDITURES THROUGH THE

GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	495,844.22
RENTAL PROPERTY FUND	\$	1,158.93
COUNTY PARKING FUND	\$	1,388.85
LIQUID FUELS TAX FUND	\$	26.60
AREA AGENCY ON AGING FUND	\$	69,262.94
CHILDREN & YOUTH FUND	\$	67,530.10
HUMAN SERVICE AGENCY FUND	\$	28.30
DOMESTIC RELATIONS 4D FUND	\$	16,766.57
WORKFORCE INVESTMENT ACT FUND	\$	9,893.23
PARKS & RECREATION FUND	\$	10,691.57
9-1-1 FUND	\$	28,485.39
HUMAN SERVICE DEVELOPMENT FUND	\$	10,000.00
HOMELESS GRANT FUND	\$	6,300.00
CDBG FUND	\$	1,441.15
CAPITAL PROJECTS FUND	\$	3,588.75
FRINGE BENEFIT PAYMENT FUND	\$	<u>453,457.40</u>
TOTAL:	\$	1,175,864.00

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES

* MR. O'GUREK STATED, "I AM VOTING IN FAVOR OF THE MOTION IN ORDER TO EFFECTUATE THE PAYMENT OF BILLS WHICH INCLUDE BILLS TO THE TIMES NEWS AND BLUE RIDGE COMMUNICATIONS, OF WHICH I AM CONFLICTED."

TREASURER'S REPORT:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE TREASURER'S REPORT DATED SEPTEMBER 1, 2018 THROUGH SEPTEMBER 30, 2018 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF SEPTEMBER 30, 2018:

GENERAL FUND CHECKING ACCOUNT	\$	8,615.67
GENERAL FUND SP NOW	\$	12,678,995.49
OPERATING RESERVE FUND	\$	953,990.65
RENTAL PROPERTY FUND	\$	207,101.91
COUNTY PARKING FUND	\$	834,704.62
LIQUID FUELS TAX FUND	\$	452,303.51
AREA AGENCY ON AGING FUND	\$	213,373.39
CHILDREN & YOUTH FUND	\$	422,258.45
HUMAN SERVICES AGENCY FUND	\$	14,284.18
DOMESTIC RELATIONS IV-D FUND	\$	3,884.59
WORKFORCE INVESTMENT ACT	\$	26,925.24
PARKS & RECREATION FUND	\$	189,656.70
CARBON TRANSPORTATION SYSTEM FUND	\$	428.05
9-1-1 FUND	\$	1,251,018.54
HAZMAT RESPONSE FUND	\$	126,813.77
OFFENDER SUPERVISION FUND	\$	431,633.21
ADULT ELECTRONIC MONITORING FUND	\$	194,059.13

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FARMLAND PRESERVATION FUND	\$	47,835.27
HUMAN SERVICES DEVELOPMENT FUND	\$	12,563.34
HOMELESS GRANT FUND	\$	6,867.26
CENTRALIZED BOOKING FUND	\$	115,844.82
VICTIM/WITNESS FUND	\$	6,889.12
RECORDER OF DEEDS IMPROVEMENT FUND	\$	30,523.65
COUNTY RECORDS IMPROVEMENTS FUND	\$	11,428.10
JUVENILE SUPERVISION FEE FUND	\$	36,766.89
COMMUNITY SERVICE FEE FUND	\$	11,008.21
PROTHONOTARY AUTOMATION FUND	\$	71,152.33
AFFORDABLE HOUSING FUND	\$	316,184.03
CLERK OF COURTS AUTOMATION FUND	\$	1,735.39
REGISTER OF WILLS AUTOMATION FUND	\$	8,535.61
JUVENILE ELECTRONIC MONITORING FUND	\$	6,098.62
VITAL STATS IMPROVEMENT FUND	\$	44,124.24
SUBSTANCE ABUSE EDUCATION	\$	128,791.43
LIQUID FUELS/ACT 44	\$	386,193.97
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$	517,230.19
VICTIMS SERVICES FUND	\$	47,019.93
HOTEL ROOM EXCISE TAX FUND	\$	16,204.03
CDBG FUND	\$	1,619.75
DEBT SERVICE FUND	\$	1,510,114.90
CAPITAL PROJECTS FUND	\$	8,703,157.52
FRINGE BENEFITS PAYMENT FUND	\$	498,584.83
PAYROLL FUND	\$	131,728.08
TAX CLAIM FUND	\$	956,877.10

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:42 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:44 A.M.

PERSONNEL REPORT:

LEAVE OF ABSENCE EXTENSION:

COMMUNICATIONS CENTER

RAY H. BOSSARD JR., PALMERTON, PA

FROM: SEPTEMBER 28, 2018

TO: DECEMBER 27, 2018

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

DEENA FITAL

SUSAN ZEIGLER

GRANDPARENTS RAISING GRANDCHILDREN: "GENERATIONS OF LOVE"

WILKES-BARRE, PA

COST: \$35.00 SEMINAR FEE PER PERSON, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COMMUNICATIONS CENTER

JUSTIN E. MARKELL

2018 ESRI MID-ATLANTIC USER CONFERENCE

EAST RUTHERFORD, NJ

COST: \$275.00 CONFERENCE FEE, LODGING, MEALS

COURTS SEMINAR/TRAINING REQUESTS ACKNOWLEDGEMENTS:

ADULT PROBATION

MATTHEW KIMMEL

INTERMEDIATE PUNISHMENT DATA BASE

LANCASTER, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

JUVENILE COURT

JOSEPH GRECO

2018 PENNSYLVANIA CONFERENCE ON JUVENILE JUSTICE

HARRISBURG, PA

COST: \$300.00 CONFERENCE FEE, LODGING

JAMES E. DODSON

JOSEPH GRECO

PROBATION OFFICE WELL BEING: STRATEGIES FOR SAFE WORKING ENVIRONMENTS

STATE COLLEGE, PA

COST: \$75.00 SEMINAR FEE PER PERSON, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PERSONNEL REPORT DATED OCTOBER 4, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

CORRESPONDENCE:

AUDIT REPORTS: CARBON COUNTY LIQUID FUELS TAX FUND FOR THE PERIOD JANUARY 1, 2017 TO DECEMBER 31, 2017 RECEIVED FROM THE AUDITOR GENERAL.

THE SEPTEMBER 2018 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

THE SEPTEMBER 2018 REPORT TO CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT WAS RECEIVED FROM SAVE CARBON COUNTY.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

AMERICAN ZINC RECYCLING CORPORATION, PALMERTON, PA

AIR QUALITY TITLE V RENEWAL APPLICATION (CURRENT #13-00001)

A COMMUNICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT REGARDING REVIEW OF THE SINGLE AUDIT REPORT FOR YEAR ENDED DECEMBER 31, 2017.

CHILDREN, YOUTH AND FAMILIES BULLETIN #3130-18-04; 3700-18-03; 3800-18-01 REGARDING REASONABLE AND PRUDENT PARENT STANDARDS WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES.

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ADULT PROBATION:

#18-439 DRUG COURT GRANT AWARD:

A COMMUNICATION WAS RECEIVED FROM THE CHIEF ADULT PROBATION OFFICER REQUESTING ACCEPTANCE OF A U.S. DEPARTMENT OF JUSTICE AWARD FOR THE "CARBON COUNTY ADULT DRUG TREATMENT COURT GRANT" IN THE AMOUNT OF \$300,952.00.

FUNDING IS FOR A FOUR (4) YEAR PROJECT PERIOD: JANUARY 1, 2019 TO DECEMBER 31, 2022 WITH A 25% CASH MATCH.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE ACCEPTANCE OF THE U.S. DEPARTMENT OF JUSTICE AWARD.

BOARD POLLED: O'GUREK YES
GERHARD YES

ADVERTISING REQUEST:

#18-440 BIDS/BRIDGE #17:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO AUTHORIZE THE ADVERTISEMENT FOR INVITATION TO BID FOR THE CARBON COUNTY BRIDGE #17 GUIDERAIL PROJECT.

BOARD POLLED: O'GUREK YES
GERHARD YES

CHILDREN & YOUTH:

#18-441 2018/19 AGREEMENT:

A FY 2018-19 PURCHASE OF SERVICE AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER:

THE VILLAGE SERVICES, ROSEMONT, PA

<u>PROVIDER:</u>	<u>FY18-19</u>	<u>FY17-18</u>	<u>DIFFERENCE</u>
ROOM & BOARD	\$ 3.00	\$ 0.00	(\$3.00)/PER DIEM
RESIDENTIAL (NON-RTF)	\$ 225.00	\$ 0.00	(\$225.00)/PER DIEM
RESIDENTIAL (RTF)	\$ 323.44	\$ 0.00	(\$323.44)/PER DIEM

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND EXECUTE THE AGREEMENT AS LISTED.

BOARD POLLED: O'GUREK YES
GERHARD YES

JUVENILE COURT:

#18-442 AGREEMENT/CONCERN:

A REQUEST WAS RECEIVED FROM THE CHIEF JUVENILE PROBATION OFFICER FOR APPROVAL OF A REFERRAL AGREEMENT BETWEEN CARBON COUNTY, JUVENILE PROBATION AND CONCERN BEHAVIORAL HEALTH TO FACILITATE CONTINUITY OF CARE, AFTERCARE, FOLLOW-UP AND TIMELY TRANSFER OF PATIENTS AND RECORDS.

THE AGREEMENT SHALL BE IN EFFECT FOR TWO (2) YEARS BEGINNING NOVEMBER 1, 2018 AND MAY BE TERMINATED BY EITHER PARTY GIVING THIRTY (30) DAYS WRITTEN NOTICE.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH CONCERN.

BOARD POLLED: O'GUREK YES
 GERHARD YES

PLANNING & DEVELOPMENT:

#18-443 FY 2018 CDBG APPLICATION DOCUMENTS:

THE FOLLOWING DOCUMENTS, TO BE FILED WITH THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE FY 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION, WERE PRESENTED FOR BOARD ACTION:

- FY2018 CDBG STATEMENT OF ASSURANCES
- FY2018 CDBG DISCLOSURE REPORT
- GRANTEE'S STATEMENT OF GOALS
- FY2018 GENERAL APPLICATIONS
- FY2018 COOPERATION AGREEMENTS BETWEEN THE COUNTY AND THE FOLLOWING TOWNSHIPS/BOROUGHES:
 - FRANKLIN TOWNSHIP; JIM THORPE BOROUGH; LEHIGHTON BOROUGH;
 - MAHONING TOWNSHIP; PALMERTON BOROUGH; BANKS TOWNSHIP;
 - EAST SIDE BOROUGH

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE DOCUMENTS.

BOARD POLLED: O'GUREK YES
 GERHARD YES

SERVICE AGREEMENTS:

#18-444 REYNOLDS BUSINESS/ARCHIVES:

THE FOLLOWING SERVICE AGREEMENT WAS SUBMITTED WITH REYNOLDS BUSINESS SYSTEMS, ALLENTOWN, PENNSYLVANIA, FOR THE ARCHIVES DEPARTMENT AS FOLLOWS:

KOFAX TECHNICAL SUPPORT & SOFTWARE UPGRADE (FOR SCANNER) ANNUAL AGREEMENT (11/01/18 – 10/31/19)	\$295.00
REYNOLDS HARDWARE & SOFTWARE PROFESSIONAL SERVICES ANNUAL AGREEMENT (11/01/18 – 10/31/19)	<u>\$668.00</u>
TOTAL:	\$963.00

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION AND PAYMENT OF THE AGREEMENT AS LISTED.

BOARD POLLED: O'GUREK YES
 GERHARD YES

SOLICITOR'S REPORT:

BOWMANSTOWN/AGREEMENT:

#18-445 LEAF COLLECTION:

THE SOLICITOR PRESENTED AN AGREEMENT BETWEEN THE COUNTY AND THE BOROUGH OF BOWMANSTOWN WHEREBY THE COUNTY WILL PROVIDE USE OF THE LEAF COLLECTION VEHICLE AND A DRIVER TO ASSIST WITH LEAF COLLECTION, MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8 AM AND 2 PM.

THE AGREEMENT SHALL BE EFFECTIVE THROUGH DECEMBER 31, 2020, UNLESS TERMINATED AT AN EARLIER DATE. THE BOROUGH WILL PAY THE COUNTY \$45.00/HOUR.

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MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND EXECUTE THE AGREEMENT WITH BOWMANSTOWN.

BOARD POLLED: O'GUREK YES
GERHARD YES

CONFLICT COUNSEL:

#18-446 KEMMERER/ADDENDUM:

ADDENDUM #3 TO THE AGREEMENT DATED JANUARY 26, 2017 BETWEEN THE COUNTY AND KEMMERER LAW FIRM, LEHIGHTON, PENNSYLVANIA, FOR PROFESSIONAL SERVICES AS CONFLICT COUNSEL IN CRIMINAL AND JUVENILE MATTERS PENDING BEFORE THE CARBON COUNTY COURT OF COMMON PLEAS WAS SUBMITTED FOR APPROVAL.

THE ADDENDUM REVISES THE AGREEMENT FOR THE REMAINING TERM EXPIRING AUGUST 31, 2018, FOR ANY ASSIGNMENTS IN EXCESS OF SIXTY (60) TO BE COMPENSATED AT THE RATE OF \$625.00 PER ASSIGNMENT.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND EXECUTE ADDENDUM #3 TO THE AGREEMENT WITH KEMMERER LAW FIRM.

BOARD POLLED: O'GUREK YES
GERHARD YES

PURCHASING:

#18-447 FUEL OIL/DIESEL FUEL:

CONTRACT RENEWAL/K&K:

A RECOMMENDATION WAS SUBMITTED BY THE PURCHASING DEPARTMENT TO RENEW THE AGREEMENT WITH K&K OIL COMPANY, LLC, LEHIGHTON, PENNSYLVANIA, FOR SALE AND DELIVERY OF #2 FUEL OIL AND OFF-ROAD DIESEL FUEL TO VARIOUS COUNTY LOCATIONS FOR THE TERM JANUARY 1, 2019 TO DECEMBER 31, 2019.

THE PROFIT MARGIN SHALL REMAIN THE SAME AT 15 CENTS/GALLON ABOVE THE SCRANTON OIL PRICE INDEX SERVICE (OPIS) PUBLISHED PRICE ON THE DATE OF DELIVERY.

*FIRST RENEWAL TERM ON ORIGINAL CONTRACT DATED DECEMBER 7, 2017.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE RECOMMENDATION AND RENEW THE AGREEMENT WITH K&K OIL COMPANY.

BOARD POLLED: O'GUREK YES
GERHARD YES

#18-448 LP GAS/PROPANE:

CONTRACT RENEWAL/BUTTON:

A RECOMMENDATION WAS SUBMITTED BY THE PURCHASING DEPARTMENT FOR RENEWAL OF THE AGREEMENT WITH BUTTON OIL & PROPANE OF MOUNTAINTOP, PENNSYLVANIA, FOR SALE AND DELIVERY OF LP GAS TO VARIOUS COUNTY LOCATIONS FOR THE TERM MARCH 1, 2019 TO FEBRUARY 29, 2020.

THE PROFIT MARGIN WILL REMAIN THE SAME AT 32.5 CENTS/GALLON FOR TRANSPORT TRUCK DELIVERIES AND 71.5 CENTS/GALLON FOR TANK WAGON DELIVERIES ABOVE MONT BELVIEU, TEXAS COST PER GALLON AS PUBLISHED IN THE NEW YORK WALL STREET JOURNAL ON THE DAY OF DELIVERY.

*FIRST RENEWAL TERM ON ORIGINAL CONTRACT DATED FEBRUARY 21, 2018.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE RENEWAL WITH BUTTON OIL & PROPANE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

COMMISSIONERS' REPORTS:

COMMISSIONER GERHARD COMMENTED ON THE TORNADO OF OCTOBER 2ND AT APPROXIMATELY 6:37 P.M. WHICH CAUSED SOME DAMAGE AT THE BIG BOULDER TOWER SITE. IT WAS CONFIRMED AS EF 1 WITH 100/110 MPH WINDS/40 YARDS WIDE/0.9 MILES. THE 911 COORDINATOR AND EMA DIRECTOR REQUESTED THE GIS DIRECTOR GO TO THE SITE ALONG WITH JUSTIN MARKEL. A LARGE AMOUNT OF TREES WERE DOWN ON THE ROAD. THE TURNPIKE CAME WITH HEAVY EQUIPMENT AND THE ROAD WAS OPENED. THERE WAS NO DAMAGE TO THE TOWER SITE.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:52 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN