THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAGIE, AND SECRETARY III JEN BOGER. THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF, PLANNING & DEVELOPMENT PROJECT COORDINATOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD AUGUST 16, 2018.

BOARD POLLED:  O’GUREK  YES
GERHARD  YES
NOTHSTEIN  YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

OPENING OF BIDS:

CDBG PROJECTS:

#18-376  JIM THORPE BOROUGH:

THE FOLLOWING BIDS WERE RECEIVED FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT – JIM THORPE BOROUGH, STREET IMPROVEMENTS – 7TH STREET RECONSTRUCTION/NORTH STREET TO SOUTH STREET (FY2015 & FY2016):

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid</th>
<th>Bond</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bracalone Construction, Inc.</td>
<td>$87,401.00</td>
<td>10%</td>
</tr>
<tr>
<td>700 Savage Road, Suite 15</td>
<td></td>
<td></td>
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<tr>
<td>Northampton, PA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lehigh Asphalt Paving &amp; Construction Co.</td>
<td>$76,430.00</td>
<td>10%</td>
</tr>
<tr>
<td>PO Box 549</td>
<td></td>
<td></td>
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<tr>
<td>Tamaqua, PA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO TABLE THE BIDS AND REFER THEM TO THE OFFICE OF PLANNING & DEVELOPMENT FOR REVIEW WITH A RECOMMENDATION OF EITHER AWARD OF A CONTRACT OR REJECTION OF THE BIDS IN TWO (2) WEEKS.

BOARD POLLED:  
O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

#18-377 PACKER TOWNSHIP:

THE FOLLOWING BID WAS RECEIVED FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT – PACKER TOWNSHIP, FACILITIES/PARKS & RECREATION, JOE ANDREUZZI COMMUNITY PARK (FY2014):

C. E. ANKIEWICZ CONSTRUCTION & EXCAVATION INC. BID: $78,490.54  
155 YEAGER ROAD  
MOUNTAIN TOP, PA  
BOND: 10%

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO TABLE THE BID AND REFER IT TO THE OFFICE OF PLANNING & DEVELOPMENT FOR REVIEW WITH A RECOMMENDATION OF EITHER AWARD OF A CONTRACT OR REJECTION OF THE BID IN TWO (2) WEEKS.

BOARD POLLED:  
O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED AUGUST 23, 2018.

BOARD POLLED:  
O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE SUPPLEMENTAL APPROPRIATIONS AS LISTED ON TRANSMITTALS DATED AUGUST 23, 2018.

BOARD POLLED:  
O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 70203 THROUGH 70310 AND DIRECT DEPOSIT CHECK NUMBERS 6000832 THROUGH 6001247 FOR THE PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING
ACCOUNT FOR ALL COUNTY FUNDS TOTALING $592,343.65 (PAYROLL DATED AUGUST 17, 2018).

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: 
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 200507 THROUGH 200635 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND $ 85,898.86
RENTAL PROPERTY FUND $ 2,080.33
COUNTY PARKING FUND $ 1,530.34
LIQUID FUELS FUND $ 1,512.25
AREA AGENCY ON AGING FUND $ 50,848.56
CHILDREN & YOUTH FUND $ 65,883.14
HUMAN SERVICE AGENCY FUND $ 142.50
DOMESTIC RELATIONS FUND $ 330.79
PARKS & RECREATION FUND $ 101,127.69
CARBON TRANSPORTATION FUND $ 91,551.80
9-1-1 FUND $ 1,356.29
HOTEL ROOM EXCISE TAX FUND $ 157,550.87
CDBG FUND $ 47,935.97
CAPITAL PROJECTS FUND $ 21,069.47

TOTAL: $ 628,818.86

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: 
O’GUREK YES*
GERHARD YES
NOTHSTEIN YES**

* MR. O’GUREK STATED, “YES, WITH THE EXCEPTION OF THE BILLS FOR BLUE RIDGE COMMUNICATIONS AND THE TIMES NEWS, TO WHICH I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS WHICH IS ALSO A SISTER COMPANY OF BLUE RIDGE COMMUNICATIONS.”

** MR. NOTHSTEIN STATED, “YES, WITH THE EXCEPTION OF CHECK #200591 MADE PAYABLE TO MYSELF FOR REIMBURSEMENT FOR MILEAGE FOR THE ANNUAL CONFERENCE.”

TREASURER’S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE TREASURER’S REPORT AUGUST 13, 2018 – AUGUST 17, 2018 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF AUGUST 17, 2018:

GENERAL FUND CHECKING ACCOUNT $ 6,310.04
GENERAL FUND SP NOW $ 14,563,560.99
### OPERATING RESERVE FUND $951,180.64
### RENTAL PROPERTY FUND $212,034.14
### COUNTY PARKING FUND $844,454.42
### LIQUID FUELS TAX FUND $472,125.28
### AREA AGENCY ON AGING FUND $378,048.23
### CHILDREN & YOUTH FUND $762,415.42
### HUMAN SERVICES AGENCY FUND $26,494.12
### DOMESTIC RELATIONS IV-D FUND $35,764.46
### WORKFORCE INVESTMENT ACT $62,066.79
### PARKS & RECREATION FUND $325,499.87
### CARBON TRANSPORTATION SYSTEM FUND $290,012.71
### 9-1-1 FUND $1,381,149.84
### HAZMAT RESPONSE FUND $134,029.03
### OFFENDER SUPERVISION FUND $404,426.73
### ADULT ELECTRONIC MONITORING FUND $191,432.14
### FARMLAND PRESERVATION FUND $21,793.35
### HUMAN SERVICES DEVELOPMENT FUND $21,652.11
### HOMELESS GRANT FUND $9,788.21
### CENTRALIZED BOOKING FUND $108,778.40
### VICTIM/WITNESS FUND $13,919.93
### RECORDER OF DEEDS IMPROVEMENT FUND $27,964.71
### COUNTY RECORDS IMPROVEMENTS FUND $9,748.42
### JUVENILE SUPERVISION FEE FUND $33,947.82
### COMMUNITY SERVICE FEE FUND $10,782.30
### PROTHONOTARY AUTOMATION FUND $69,719.75
### AFFORDABLE HOUSING FUND $344,170.93
### CLERK OF COURTS AUTOMATION FUND $971.87
### REGISTER OF WILLS AUTOMATION FUND $8,036.25
### JUVENILE ELECTRONIC MONITORING FUND $6,080.65
### VITAL STATS IMPROVEMENT FUND $43,994.27
### SUBSTANCE ABUSE EDUCATION $123,776.98
### LIQUID FUELS/ACT 44 $385,056.42
### HIGHWAY BRIDGE IMPROVEMENT ACT 13 $421,114.93
### VICTIMS SERVICES FUND $44,241.84
### HOTEL ROOM EXCISE TAX FUND $158,671.59
### CDBG FUND $57,249.56
### DEBT SERVICE FUND $1,490,319.17
### CAPITAL PROJECTS FUND $8,777,790.13
### FRINGE BENEFITS PAYMENT FUND $499,762.40
### PAYROLL FUND $85,923.55
### TAX CLAIM FUND $1,490,319.17

**BOARD POLLED:**
- O'GUREK YES
- GERHARD YES
- NOTHSTEIN YES

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**PERSONNEL REPORT:**

**HIRE:**


**CHANGES OF STATUS:**

CARLA A. FRITZ, LEHIGHTON, PA

FROM: PART-TIME CLERK, ARCHIVES

TO: TEMPORARY PART-TIME CLERK, COURT ADMINISTRATION

EFFECTIVE: AUGUST 27, 2018
SEMINAR/TRAINING REQUESTS:
AREA AGENCY ON AGING
DONNA L. SHELLY
APPRISE MONTHLY WEBINAR
PALMERTON, PA

PARKS
DAVID H. HORVATH
PENN STATE SPOTTED LANTERNFLY TOUR
LEESPORT, PA

SHERIFF
KAREN S. FLEXER
DANIEL M. LONG
SOCIAL MEDIA, PHISHING AND OTHER CYBER RISKS
HARRISBURG, PA

TAX ASSESSMENT
JOLAINA A. HERMAN
ACT 28
JESSUP, PA
COST: CONFERENCE FEE $30, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

CARBON COUNTY WORKFORCE TRAINING
GARRY J. WENTZ
INAUGURAL APPRENTICESHIP SUMMIT
HARRISBURG, PA
COST: CONFERENCE FEE $75, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE PERSONNEL REPORT DATED AUGUST 23, 2018.
BOARD POLLED:  O’GUREK  YES
               GERHARD  YES
               NOTHSTEIN  YES

CORRESPONDENCE:

MINUTES RECEIVED: JULY 17, 2018 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

THE BRIDGE CREW REPORTS FOR WEEKS ENDING AUGUST 3 AND AUGUST 10, 2018 WERE SUBMITTED BY JENNIFER BOGER, SECRETARY III.

A REVISED DRAFT TIMELINE ESTIMATE FOR THE PENNEAST/UGI PIPELINE PROJECT WAS RECEIVED FROM SAVE CARBON COUNTY.

A COPY OF A COMMUNICATION SENT TO THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION WAS RECEIVED FROM THE BOROUGH OF PALMERTON REGARDING THE FOLLOWING PERMIT APPLICATION:
PHASE III ENVIRONMENTAL, LLC, PALMERTON, PA (BRUCE LACK)
PERMIT RENEWAL APPLICATION #WMGR096NE003
NORTHFACE BUSINESS PARK (FORMER NEW JERSEY ZINC COMPANY WEST PLANT)

CORRESPONDENCE WAS RECEIVED FROM PPL ELECTRIC UTILITIES INFORMING OF AN UPCOMING PROJECT IN THE FOLLOWING MUNICIPALITIES: LOWER TOWAMENSING TOWNSHIP, TOWAMENSING TOWNSHIP, PENN FOREST TOWNSHIP, AND KIDDER TOWNSHIP.

ADULT PROBATION:

#18-378 BI INC./CONTRACT AMENDMENT:

AMENDMENT #1 TO ELECTRONIC MONITORING SERVICE AGREEMENT #042516CW1 WITH BI (BEHAVIORAL INTERVENTIONS), INCORPORATED TO PROVIDE MONITORING AND EQUIPMENT FOR THE COURTS RELATIVE TO HOUSE ARREST/ELECTRONIC MONITORING WAS SUBMITTED FOR BOARD ACTION.

THE AMENDMENT EXPANDS THE CONTRACT TO INCLUDE THE ABILITY TO LEASE AND MONITOR GPS HOUSE ARREST UNITS (LOC8) AND TO ADD THE USE OF A SMART PHONE APP FOR THE MONITORING OF LOW RISK OFFENDERS (BISMARTLINK) FOR AN ESTIMATED COST OF $4,000.00.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF AMENDMENT #1 TO THE CONTRACT WITH BI (BEHAVIORAL INTERVENTIONS), INCORPORATED.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

CHILDREN & YOUTH:

#18-379 AGREEMENTS/FY 2018/19:

FY 2018/2019 PURCHASE OF SERVICE AGREEMENTS/IN-HOME PROVIDER AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

CARBON COUNTY RIGHT FROM THE START
JIM THORPE, PA

PROVIDER: COUNSELING-ANNUALLY
$20,000.00/PER YEAR

COMMUNITY SOLUTIONS INCORPORATED
BLOOMFIELD, CT

PROVIDER: MULTISYSTEMIC THERAPY
FY 18-19 $63.39 FY17-18 $0.00 DIFFERENCE ($63.39)/PER DIEM
SUPPLEMENTAL RATE
FY 18-19 $22.00 FY17-18 $0.00 DIFFERENCE ($22.00)/PER DIEM
NO PREVIOUS CONTRACT FOR 17-18

COUNTY OF NORTHAMPTON
EASTON, PA

PROVIDER: DETENTION
FY 18-19 $260.00 FY 17-18 $250.00 DIFFERENCE ($10.00)/PER DIEM

BRIAN ALBOUCQ, L.L.C., DBA HOMESTEAD FAMILY SERVICES
LEHIGHTON, PA

PROVIDER: COUNSELING-FAMILY PRESERVATION SVCS-PER HOUR
FY 18-19 $65.00 FY 17-18 $65.00 DIFFERENCE $0.00/PER HOUR
*COUNSELING-VISIT COACHING SVCS-PER HOUR
FY 18-19 $0.00 FY 17-18 $70.00 DIFFERENCE $70.00/PER HOUR
*NOT BEING USED FOR FY18-19

PENNSYLVANIA CHILDREN & YOUTH ASSOCIATION (PCYA)
HARRISBURG, PA
A COMMUNICATION WAS RECEIVED FROM THE PURCHASING DEPARTMENT DIRECTOR ENCLOSING CHANGE ORDER #1 TO THE AGREEMENT WITH C&D WATERPROOFING CORPORATION, BLOOMSBURG, PENNSYLVANIA, FOR THE COURTHOUSE SLATE ROOF & SKYLIGHT REPAIR PROJECT, AUTHORIZING THE USE OF RECLAIMED SLATES IN CERTAIN AREAS OF THE ROOF. THE CONTRACT AMOUNT WILL REMAIN THE SAME AT $216,000.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE CHANGE ORDER #1 TO THE CONTRACT WITH C&D WATERPROOFING CORPORATION.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

JUVENILE COURT:
#18-381 GRANT IN AID:

FY 2018/2019 GRANT-IN-AID APPLICATION/AGREEMENT WITH THE JUVENILE COURT JUDGES’ COMMISSION FOR SALARY REIMBURSEMENT OF THE JUVENILE COURT OFFICE FOR THE TERM OF JULY 1, 2018 TO JUNE 30, 2019, WITH AN ESTIMATED REVENUE OF $69,300, WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE GRANT APPLICATION/AGREEMENT.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

SHERIFF:
#18-382 EAGLE WIRELESS:

A COMMUNICATION WAS RECEIVED FROM THE COUNTY SHERIFF ENCLOSING A CONTRACT/QUOTE SUBMITTED BY EAGLE WIRELESS FOR (7) EZFLEET GPS UNITS IN SHERIFF’S VEHICLES.

THE TERM OF THE AGREEMENT SHALL BE TWO (2) YEARS AT A COST OF $19.95 PER UNIT PER MONTH.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE EAGLE WIRELESS CONTRACT/QUOTE.
AUGUST 23, 2018

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

VEHICLE FLEET FINANCING:
#18-383 AGREEMENT/ENTERPRISE:

A PROPOSAL WAS SUBMITTED BY ENTERPRISE FLEET MANAGEMENT OF HARRISBURG, PENNSYLVANIA FOR THE LEASING OF EIGHT (8) ADDITIONAL VEHICLES, UNDER THE VEHICLE FLEET FINANCING AND VEHICLE MAINTENANCE OF THE MASTER OPEN-END (EQUITY) LEASE AGREEMENT APPROVED APRIL 27, 2017 (AGENDA #17-159), FOR A 60 MONTH TERM CONSISTING OF (1) FORD F-350 WITH DUMP BODY, (1) FORD F-250, (1) FORD INTERCEPTOR UTILITY, (2) FORD FUSIONS, (2) CHEVROLET EQUINOX, (1) CHEVROLET TRAX.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE PROPOSAL AS SUBMITTED BY ENTERPRISE FLEET MANAGEMENT.

UNDER THE MOTION, COMMISSIONER O’GUREK QUESTIONED WHETHER DOLLAR AMOUNTS SHOULD BE INCLUDED IN THE MOTION. THERE WAS A BRIEF DISCUSSION.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AMEND THE MOTION TO INCLUDE THE FOLLOWING:

1 - FORD F-350 WITH DUMP BODY $876.33/MONTH (NO MAINTENANCE)
1 - FORD F-250 $725.03/MONTH
1 – FORD INTERCEPTOR UTILITY $689.24/MONTH
1 – CHEVROLET EQUINOX $462.49/MONTH
1 – CHEVROLET EQUINOX $440.75/MONTH
1 – CHEVROLET TRAX $419.35/MONTH
1 – FORD FUSION $382.90/MONTH
1 – FORD FUSION $382.90/MONTH

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR’S REPORT:
PARKS/RECREATION:
#18-384 AGREEMENT/MCLP:

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF MAUCH CHUNK LAKE PARK WAS SUBMITTED FOR THE FOLLOWING:
ST. JOHN’S UCC BOY SCOUT TROOP #777
MONDAY NIGHT MEETINGS (7-8:30 P.M.) & OCCASIONAL WEEKEND CAMPOUTS CAMP APPLE TREE

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH ST. JOHN’S UCC BOY SCOUT TROOP #777.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

COMMISSIONERS’ REPORTS:

COMMISSIONER GERHARD REPORTED THAT HE, HIS WIFE, MAUREEN STERNER, JIM THORPE BOROUGH
MANAGER, AND MAYOR SOFRANKO ATTENDED A GRANT AWARD PRESENTATION LAST NIGHT AT HOTEL BETHLEHEM. OVER $40,000 IN GRANTS WERE GIVEN. CARBON COUNTY WAS THE RECIPIENT OF A LITTLE OVER $7,000 FOR Lansford, Lehighton, Jim Thorpe, Palmerton, Weatherly Library, and THE COUNTY. THE COUNTY WILL BE RECEIVING $1,000 WHICH WILL BE USED TO BEAUTIFY THE BANK IN THE ANNEX PARKING LOT. HE NOTED THAT OVER THE PAST FIVE (5) YEARS, CARBON COUNTY HAS RECEIVED OVER $23,000.

KATHY HENDERSON, CCEDC, ADDED THAT THE GRANT IS MADE POSSIBLE THROUGH THE MAIN STREET PROGRAM THROUGH THE GREATER LEHIGH VALLEY CHAMBER OF COMMERCE.

COMMISSIONER NOTHSTEIN REPORTED THAT WE RECEIVED NOTIFICATION THAT THE AGREEMENT IS IN PLACE FOR THE ACCESS ROAD AT THE COMMUNICATIONS CENTER FOR THE TRAINING FACILITY. THE PROJECT WILL BE STARTED THE FIRST WEEK OF SEPTEMBER, WEATHER PERMITTING.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:47 A.M.

ELOISE K. AHNER, WAYNE E. NOTHSTEIN, CHAIRMAN
CHIEF CLERK/COUNTY ADMINISTRATOR