THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED
THIS DATE AT 10:31 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE,
Pennsylvania.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY
ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.
THE COUNTY CONTROLLER, COUNTY SHERIFF, AND THE COURT ADMINISTRATOR WERE ALSO
PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:
MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JUNE 14, 2018.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSIONS WERE HELD:

JUNE 20, 2018 9:15 A.M. PERSONNEL MATTERS
JUNE 21, 2018 9:15 A.M. PERSONNEL MATTERS

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED JUNE 21, 2018.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 139198 THROUGH 139395 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND</td>
<td>$187,029.98</td>
</tr>
<tr>
<td>RENTAL PROPERTY FUND</td>
<td>$3,089.08</td>
</tr>
<tr>
<td>COUNTY PARKING FUND</td>
<td>$6,768.61</td>
</tr>
<tr>
<td>LIQUID FUELS TAX FUND</td>
<td>$1,124.06</td>
</tr>
<tr>
<td>AREA AGENCY ON AGING FUND</td>
<td>$58,726.08</td>
</tr>
<tr>
<td>CHILDREN &amp; YOUTH FUND</td>
<td>$158,946.42</td>
</tr>
<tr>
<td>HUMAN SERVICE AGENCY FUND</td>
<td>$37.07</td>
</tr>
<tr>
<td>DOMESTIC RELATIONS 4D FUND</td>
<td>$1,835.51</td>
</tr>
<tr>
<td>PARKS &amp; RECREATION FUND</td>
<td>$1,029.73</td>
</tr>
<tr>
<td>9-1-1 FUND</td>
<td>$5,857.70</td>
</tr>
<tr>
<td>HAZ-MAT RESPONSE FUND</td>
<td>$38.98</td>
</tr>
</tbody>
</table>
JUNE 21, 2018

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>VICTIM/WITNESS FUND</td>
<td>$781.77</td>
</tr>
<tr>
<td>CDBG FUND</td>
<td>$451.51</td>
</tr>
<tr>
<td>CAPITAL PROJECTS FUND</td>
<td>$121,904.73</td>
</tr>
<tr>
<td>FRINGE BENEFIT PAYMENT FUND</td>
<td>$755.42</td>
</tr>
<tr>
<td>TAX CLAIM FUND</td>
<td>$161,519.65</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$709,896.30</strong></td>
</tr>
</tbody>
</table>

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O’GUREK YES* 
GERHARD YES 
NOTHSTEIN YES

* MR. O’GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, AND PALMERTON TELEPHONE COMPANY, HE ABSTAINED.

TREASURER’S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE TREASURER’S REPORT DATED JUNE 15, 2018 REPORTING BALANCES AS FOLLOWS:

### BALANCES AS OF JUNE 15, 2018:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND CHECKING ACCOUNT</td>
<td>$3,992.73</td>
</tr>
<tr>
<td>PAYROLL CHECKING ACCOUNT</td>
<td>$31,740.88</td>
</tr>
<tr>
<td>GENERAL FUND SP NOW</td>
<td>$13,163,365.19</td>
</tr>
<tr>
<td>OPERATING RESERVE</td>
<td>$948,489.19</td>
</tr>
<tr>
<td>RENTAL PROPERTY</td>
<td>$214,550.54</td>
</tr>
<tr>
<td>PARKING FUND</td>
<td>$792,901.98</td>
</tr>
<tr>
<td>LIQUID FUELS</td>
<td>$544,777.36</td>
</tr>
<tr>
<td>AREA AGENCY ON AGING</td>
<td>$517,415.09</td>
</tr>
<tr>
<td>CHILDREN &amp; YOUTH</td>
<td>$151,773.31</td>
</tr>
<tr>
<td>HUMAN SERVICES AGENCY FUND</td>
<td>$21,103.97</td>
</tr>
<tr>
<td>DOMESTIC RELATIONS</td>
<td>$99,766.67</td>
</tr>
<tr>
<td>WORKFORCE INVESTMENT ACT</td>
<td>$29,303.15</td>
</tr>
<tr>
<td>PARKS &amp; RECREATION FUND</td>
<td>$198,478.71</td>
</tr>
<tr>
<td>CARBON TRANSPORTATION</td>
<td>$159.10</td>
</tr>
<tr>
<td>9-1-1 FUND</td>
<td>$1,686,441.17</td>
</tr>
<tr>
<td>HAZMAT RESPONSE FUND</td>
<td>$133,877.07</td>
</tr>
<tr>
<td>OFFENDER SUPERVISION</td>
<td>$338,541.31</td>
</tr>
<tr>
<td>ADULT ELECTRONIC MONITORING</td>
<td>$188,028.07</td>
</tr>
<tr>
<td>FARMLAND PRESERVATION</td>
<td>$20,738.51</td>
</tr>
<tr>
<td>HUMAN SERVICES DEVELOPMENT</td>
<td>$9,126.22</td>
</tr>
<tr>
<td>HOMELESS GRANT</td>
<td>$2,940.86</td>
</tr>
<tr>
<td>CENTRALIZED BOOKING</td>
<td>$111,725.89</td>
</tr>
<tr>
<td>VICTIM WITNESS</td>
<td>$10,930.65</td>
</tr>
<tr>
<td>RECORDER OF DEEDS IMPROVEMENT</td>
<td>$23,419.81</td>
</tr>
<tr>
<td>COUNTY RECORDS IMPROVEMENTS</td>
<td>$6,743.66</td>
</tr>
<tr>
<td>JUVENILE SUPERVISION</td>
<td>$30,790.95</td>
</tr>
<tr>
<td>COMMUNITY SERVICE FEE FUND</td>
<td>$10,698.09</td>
</tr>
<tr>
<td>PROTHONOTARY AUTOMATION FUND</td>
<td>$65,785.98</td>
</tr>
<tr>
<td>AFFORDABLE HOUSING FEE</td>
<td>$332,195.66</td>
</tr>
<tr>
<td>CLERK OF COURTS AUTOMATION FUND</td>
<td>$716.33</td>
</tr>
</tbody>
</table>
Personnel Report:

Retirement:
Bryan S. Koch, Lehighton, PA – Corrections Officer, Corrections – Effective July 2, 2018.

Resignation:
Alec Delong, Palmerton, PA – Corrections Officer, Corrections – Effective June 10, 2018.

Employment Separation:

Changes of Status:
Joseph P. Gannecci, Tamaqua, PA
From: Part-time Corrections Officer/Teamsters, Corrections
To: Corrections Officer, Corrections
Effective: July 2, 2018

Kendall J. Juracka, Jim Thorpe, PA
From: Part-time Corrections Officer, Corrections
To: Special Deputy Sheriff Trainee, Sheriff
Effective: June 25, 2018

Abigail E. Baptiste, Albrightsville, PA
From: Special Deputy Sheriff Trainee, Sheriff’s Office
To: Special Deputy Sheriff, Sheriff’s Office
Effective: May 18, 2018

Mark S. Nalesnik, Lansford, PA
From: Emergency Management Coordinator, EMA & Special Deputy Sheriff Trainee, Sheriff’s Office
To: Emergency Management Coordinator, EMA & Special Deputy Sheriff, Sheriff’s Office
Effective: May 18, 2018
CARLA A. FRITZ, LEHIGHTON, PA
FROM: BENCH WARRANT CLERK, CLERK OF COURTS
TO: PART-TIME CLERK, ARCHIVES
EFFECTIVE: JUNE 25, 2018

HIRES:

COURT APPOINTMENTS:

CORONER APPOINTMENTS:

SEMINAR/TRAINING REQUESTS:
COMMUNICATIONS
JUSTIN E. MARKELL
NORTHEAST TERRORISM TASK FORCE REGIONAL GIS MEETING
ALLENTOWN, PA

ELECTIONS
LISA R. DART
DOMINION VOTING SYSTEM DEMONSTRATION
POTTSTVILLE, PA
PENNSYLVANIA COUNTY ELECTION OFFICIALS CONFERENCE
PITTSBURGH, PA
COST: CONFERENCE FEE $270, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

GEOGRAPHIC INFORMATION SYSTEM
JASON P. SHELLHAMMER
NORTHEAST TERRORISM TASK FORCE REGIONAL GIS MEETING
ALLENTOWN, PA

COURTS SEMINAR/TRAINING REQUESTS ACKNOWLEDGEMENTS:
ADULT PROBATION
PAUL J. KATTNER
STATIC-99R LIVE WEBINAR TRAINING
JIM THORPE, PA
COST: CONFERENCE FEE $399
RICHMOND S. PARSONS
IMPLEMENTATION LEADERSHIP ACADEMY
READING, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE PERSONNEL REPORT DATED
JUNE 21, 2018

CORRESPONDENCE:

MINUTES RECEIVED: MAY 15, 2018 CARBON COUNTY PLANNING COMMISSION.

THE BRIDGE CREW REPORTS FOR THE WEEKS ENDING JUNE 8, 2018 WERE SUBMITTED BY JENNIFER BOGER, SECRETARY III.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

STANLEY J. LALKA, P. E., ARTHUR A. SWALLOW ASSOCIATES, LLC, ALLENTOWN, PA
APPLICANT: KRR REALTY LLC, NESQUEHONING, PA
NPDES PERMIT APPLICATION, STORMWATER DISCHARGE ASSOCIATED WITH CONSTRUCTION

CHILDREN & YOUTH:

#18-277 INVOICE/REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE CHILDREN & YOUTH SERVICES FY 2017/18 SECOND QUARTER ACT 148 INVOICE REPORT WHICH WILL RESULT IN THE COUNTY RECEIVING $4,092.68 IN IT GRANT FUNDS, $2,129.00 IN SPECIAL GRANT FUNDS, $20,401.48 IN TITLE IV-E AA FUNDS, $605.14 IN MEDICAID FUNDS, AND $13,164.50 IN TANF FUNDS.

COMMUNICATIONS/911:

TYLER TECHNOLOGIES:

#18-278 AMENDMENT/CAD MAINTENANCE:

A COMMUNICATION WAS RECEIVED FROM THE COMMUNICATIONS DIRECTOR REQUESTING APPROVAL OF AN AMENDMENT TO THE ANNUAL MAINTENANCE CONTRACT WITH TYLER TECHNOLOGIES FOR THE 911 CENTER COMPUTER-AIDED DISPATCH (CAD) SOFTWARE FOR THE TERM MARCH 1, 2017 THROUGH FEBRUARY 28, 2018 (TYLER INVOICE #0307236 IN THE AMOUNT OF $41,807 APPROVED 1/12/17).

ON-LINE CAD INTERFACE TO STATE/NCIC - $2,870 AND FIRE RECORDS BASE PACKAGE - $8,607 WERE NOT INCLUDED; THEREFORE, RESULTING IN AN INVOICE FOR $11,477.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AMENDMENT TO THE CONTRACT WITH TYLER TECHNOLOGIES.

TYLER TECHNOLOGIES:

#18-279 RENEWAL/CAD MAINTENANCE:
A REQUEST WAS RECEIVED FROM THE COMMUNICATIONS DIRECTOR FOR RENEWAL OF THE ANNUAL STANDARD SOFTWARE MAINTENANCE AGREEMENT WITH TYLER TECHNOLOGIES FOR THE 911 CENTER COMPUTER-AIDED DISPATCH (CAD) SOFTWARE FOR THE TERM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019 AT A COST OF $53,850.16.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH TYLER TECHNOLOGIES.

BOARD POLLED:  
O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#18-280 CDBG COMPLETION EXTENSIONS:

A REQUEST WAS RECEIVED FROM THE OFFICE OF PLANNING & DEVELOPMENT FOR APPROVAL AND EXECUTION OF PROJECT ACTIVITY COMPLETION EXTENSION REQUESTS TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT REQUESTING AN EXTENSION OF THE COMPLETION DATES FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONTRACTS:

- FFY 2013 CONTRACT #C000059082 FROM 6/29/18 TO 9/28/18
- FFY 2014 CONTRACT #C000061823 FROM 8/04/18 TO 12/07/18

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE EXTENSION REQUESTS.

BOARD POLLED:  
O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

#18-281 CDBG/REVISION/MAHONING TOWNSHIP:

REVISION REQUEST #2 FOR CDBG CONTRACT #C000066603, FFY2016, FOR REALLOCATION OF FUNDS IN THE AMOUNT OF $53,939.75 FROM STREET IMPROVEMENTS/PINE & DOUGLAS STREETS TO STREET IMPROVEMENTS/REX ROAD BRIDGE RECONSTRUCTION PROJECT WAS SUBMITTED FOR APPROVAL AND EXECUTION

*MAHONING TOWNSHIP IS ALSO USING $69,075 FROM FY 2014 AND $68,943 FROM FY 2015 FOR THIS PROJECT.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF REVISION #2 FOR CDBG CONTRACT #C000066603.

BOARD POLLED:  
O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

SOLICITOR'S REPORT:

AGENCY ON AGING:

#18-282 AGREEMENTS:

RENEWAL AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING TO CONTINUE TO PROVIDE PERSONAL CARE AND HOME SUPPORT SERVICES FOR THE TERM JULY 1, 2018 THROUGH JUNE 30, 2021 AT THE RATE OF $19.28/HOUR (INCREASE FROM PREVIOUS RATE OF $18.69/HOUR):

ALMA HEALTH LLC D/B/A MEDSTAFFERS, CARLISLE, PA
MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED.

BOARD POLLED:  
O’GUREK  YES  
GERHARD  YES  
NOTHSTEIN  YES

**D&L PEDESTRIAN BRIDGE PROJECT:**

#18-283 **CONSTRUCTION INSPECTION SERVICES:**

**NAVARRO & WRIGHT/SUPPLEMENT #1:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO RATIFY SUPPLEMENT #1 TO THE AGREEMENT WITH NAVARRO & WRIGHT CONSULTING ENGINEERS, INCORPORATED, OF NEW CUMBERLAND, PENNSYLVANIA, TRANSFERRING FUNDS FROM OTHER DIRECT COSTS TO LABOR IN ORDER TO COMPLETE CONSTRUCTION INSPECTION SERVICES. THIS IS A NO COST TRANSFER AND HAS BEEN APPROVED BY THE PA DEPARTMENT OF TRANSPORTATION.

BOARD POLLED:  
O’GUREK  YES  
GERHARD  YES  
NOTHSTEIN  YES

**PARKS/JOSIAH WHITE:**

#18-284 **AGREEMENT/GAZEBO/BANNER:**

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF JOSIAH WHITE PARK, ALONG WITH BANNER AND GAZEBO REQUESTS, WAS SUBMITTED FOR THE FOLLOWING:

CALVARY CHAPEL OF THE POCONOS  
DAY OF TRUTH, SEPTEMBER 1, 2018  
BANNER REQUEST: 8/17/18 TO 9/04/18

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED:  
O’GUREK  YES  
GERHARD  YES  
NOTHSTEIN  YES

**PARKS/MCLP:**

#18-285 **AGREEMENT:**

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF MAUCH CHUNK LAKE PARK WAS SUBMITTED FOR THE FOLLOWING:

ST. JOHN’S LUTHERAN CHURCH, JIM THORPE, PA  
ANNUAL SWITCHBACK SCAMPER, 10K RUN/5K WALK, OCTOBER 21, 2018
MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION
OF THE AGREEMENT.

BOARD POLLED:         O’GUREK       YES
                      GERHARD       YES
                      NOTHSTEIN     YES

COMMISSIONERS’ REPORTS:

COMMISSIONER GERHARD THANKED JOSEPH GRECO AND CRYSTAL SMITH OF THE JUVENILE
PROBATION OFFICE FOR THEIR EFFORTS IN CLEANING UP THE ROADWAY ON OLD STAGE ROAD FROM
ROUTE 903 TO STONEY MOUNTAIN ROAD GATHERING OVER TWENTY (20) BAGS OF TRASH.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:40 A.M.

___________________________________________________________________________  _______________________________________
ELOISE K. AHNER,                                WAYN E. NOTHSTEIN, CHAIRMAN
CHIEF CLERK/COUNTY ADMINISTRATOR