

APRIL 26, 2018

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS GERHARD AND O'GUREK, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY TREASURER, COUNTY SHERIFF, CHIEF ADULT PROBATION OFFICER, DIRECTOR OF ELECTIONS, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONER NOTHSTEIN AND CHIEF CLERK/COUNTY ADMINISTRATOR AHNER WERE ABSENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER O'GUREK OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD APRIL 19, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

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**COUNTY GOVERNMENT DAY:**

THE BOARD WELCOMED STUDENTS AND TEACHERS ATTENDING THE MEETING FOR COUNTY GOVERNMENT DAY.

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**OPENING OF BIDS:**

**BULLET RESISTANT MATERIAL INSTALLATION:**

**DISTRICT COURT OFFICES:**

THERE WERE NO BIDS RECEIVED FOR THE BULLET RESISTANT MATERIAL INSTALLATION, DISTRICT COURT OFFICES.

- THERE WERE NO ATTENDEES AT THE MANDATORY PRE-BID MEETING ON APRIL 10, 2018.

**#18-182 ADVERTISING:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO AUTHORIZE RE-ADVERTISEMENT OF INVITATION TO BID FOR BULLET RESISTANT MATERIAL INSTALLATION, DISTRICT COURT OFFICES.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED APRIL 26, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 137835 THROUGH 137972 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 288,290.60
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COUNTY PARKING FUND	\$ 694.80
AREA AGENCY ON AGING FUND	\$ 37,723.22
CHILDREN & YOUTH FUND	\$ 152,649.05
DOMESTIC RELATIONS 4D FUND	\$ 12,310.53
WORKFORCE INVESTMENT ACT FUND	\$ 5,800.72
PARKS & RECREATION FUND	\$ 11,971.90
9-1-1 FUND	\$ 93,735.16
HAZ-MAT RESPONSE FUND	\$ 29.97
VICTIM/WITNESS FUND	\$ 91.64
CDBG FUND	\$ <u>120.06</u>
TOTAL:	\$ 603,417.65

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**TREASURER'S REPORT:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE TREASURER'S REPORT DATED APRIL 20, 2018 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF APRIL 20, 2018:**

GENERAL FUND CHECKING ACCOUNT	\$ 2,173.04
PAYROLL CHECKING ACCOUNT	\$ 7,224.91
GENERAL FUND SP NOW	\$ 5,046,485.35
OPERATING RESERVE	\$ 946,115.94
RENTAL PROPERTY	\$ 205,218.72
PARKING FUND	\$ 769,189.67
LIQUID FUELS	\$ 474,905.00
AREA AGENCY ON AGING	\$ 404,194.27
CHILDREN & YOUTH	\$ 334,165.32
HUMAN SERVICES AGENCY FUND	\$ 29,351.67
DOMESTIC RELATIONS	\$ 32,137.29
WORKFORCE INVESTMENT ACT	\$ 16,132.88
PARKS & RECREATION FUND	\$ 214,899.64
CARBON TRANSPORTATION	\$ 86.64
9-1-1 FUND	\$ 1,566,782.36
HAZMAT RESPONSE FUND	\$ 130,701.07
OFFENDER SUPERVISION	\$ 650,152.03
ADULT ELECTRONIC MONITORING	\$ 186,210.91
FARMLAND PRESERVATION	\$ 25,567.54
HUMAN SERVICES DEVELOPMENT	\$ 13,101.03
HOMELESS GRANT	\$ 6,928.11
CENTRALIZED BOOKING	\$ 114,563.76
VICTIM WITNESS	\$ 8,096.96
RECORDER OF DEEDS IMPROVEMENT	\$ 33,187.94
COUNTY RECORDS IMPROVEMENTS	\$ 27,307.72
JUVENILE SUPERVISION	\$ 30,714.92
COMMUNITY SERVICE FEE FUND	\$ 10,671.36
PROTHONOTARY AUTOMATION FUND	\$ 63,809.85
AFFORDABLE HOUSING FEE	\$ 325,600.04
CLERK OF COURTS AUTOMATION FUND	\$ 4,935.32

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REGISTER OF WILLS	\$	6,761.24
JUVENILE ELECTRONIC MONITORING FUND	\$	6,048.34
VITAL STATISTICS FUND	\$	45,558.21
SUBSTANCE ABUSE EDUCATION FUND	\$	133,526.14
LIQUID FUELS/ACT 44 FUND	\$	352,705.67
ACT 13 BRIDGE IMPROVEMENT FUND	\$	418,872.64
VICTIMS SERVICE FUND	\$	42,884.00
HOTEL EXCISE TAX FUND	\$	42,294.20
CDBG FUND	\$	132.53
DEBT SERVICE FUND	\$	1,335,205.05
CAPITAL PROJECTS FUND	\$	9,071,558.06
FRINGE BENEFITS PAYMENT FUND	\$	382,076.38
TAX CLAIM FUND	\$	666,548.76

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**PERSONNEL REPORT:**

**RESIGNATION:**

**SUSAN M. BERNHARD**, JIM THORPE, PA – TIPSTAFF, COURT ADMINISTRATION – EFFECTIVE MAY 24, 2018

**EMPLOYMENT SEPARATION:**

**AUDREY M. BUSHEY**, ALBRIGHTSVILLE, PA – PART-TIME DISPATCHER/TRAINEE, COMMUNICATIONS CENTER  
– EFFECTIVE APRIL 25, 2018.

**HIRE:**

**BEVERLY A. SCHIANO**, NESQUEHONING, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS –  
EFFECTIVE MAY 7, 2018.

**LEAVE OF ABSENCE:**

**ANIMAL SHELTER**

**TYLER M. SCHLIER**, NESQUEHONING PA

PART-TIME K-9 OFFICER

FROM: APRIL 24, 2018

TO: MAY 7, 2018

**LEAVE OF ABSENCE EXTENSION:**

**BUILDINGS & GROUNDS**

**RAYMOND G. DONNELLY**, JIM THORPE, PA

LEAD CARPENTER

FROM: MAY 2, 2018

TO: JULY 31, 2018

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**SUSAN E. ZEIGLER**

LEADERSHIP DEVELOPMENT INSTITUTE TRAINING – MODULE 5

HARRISBURG, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**DANYELLE M. NEIFERT**

OLDER ADULT PROTECTIVE SERVICES REPORT TAKING & INVESTIGATION GUIDANCE WEBINAR  
PALMERTON, PA

**CHILDREN & YOUTH SERVICES**

**MEGAN K. CROIZIER**

**JILL M. GEISSINGER**

**MARIANNE GRABARITS**

**SALLIANNE S. NEWTON**

INTERAGENCY AND FAMILY COLLABORATIVE BOARD HUMAN SERVICES BRUNCH  
JIM THORPE, PA  
COST: MEALS

**WORKFORCE TRAINING**

**JULIE A. WALKER**

2018 PWDA ANNUAL CONFERENCE

HERSHEY, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENT:**

**DOMESTIC RELATIONS**

**KAREN M. GASKER**

**PIERRE J. GUICHARDAN**

**BRIDGET M. JOHNSTON**

DOMESTIC RELATIONS ASSOCIATION OF PENNSYLVANIA 51<sup>ST</sup> ANNUAL TRAINING CONFERENCE  
GETTYSBURG, PA

COST: CONFERENCE FEE \$250 PER PERSON, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PERSONNEL REPORT DATED  
APRIL 26, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: MARCH 20, 2018 MEETING OF THE CARBON COUNTY PLANNING COMMISSION;  
MARCH 20, 2018 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

COMMUNICATIONS WERE RECEIVED FROM THE JIM THORPE BOROUGH MANAGER ADVISING, IN COMPLIANCE WITH ACT 14, OF THE BOROUGH'S INTENTION TO APPLY FOR CFA AND PENNDOT MULTIMODAL GRANTS FOR PROPOSED REPAIRS/MODIFICATION TO EXISTING RETAINING WALL, HIGH STREET, JIM THORPE, PENNSYLVANIA.

A COMMUNICATION WAS RECEIVED FROM KENNEDY AND LUCADAMO, P.C., ATTORNEYS AT LAW, HAZLETON, PENNSYLVANIA, ADVISING THAT THEIR OFFICE REPRESENTS A & E MEDICAL ASSOCIATES, P.C., HAZLETON, PENNSYLVANIA; IN CONFORMITY WITH SECTION 1975 OF THE PENNSYLVANIA BUSINESS CORPORATION LAW, THEY ARE PROVIDING NOTICE THAT THE SHAREHOLDERS OF A & E MEDICAL ASSOCIATES, P.C. HAVE ADOPTED A PLAN OF VOLUNTARY DISSOLUTION.

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CORRESPONDENCE WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

CENTRAL CARBON MUNICIPAL AUTHORITY  
NPDES PERMIT #PA0063711A-1 RENEWAL APPLICATION  
WASTEWATER TREATMENT PLANT, LEHIGHTON BOROUGH  
PA DEPARTMENT OF CONSERVATION & NATURAL RESOURCES  
BUREAU OF STATE PARKS  
GENERIC WATER OBSTRUCTIONS & ENCROACHMENT PERMIT E09-9998  
CONSTRUCTION OF SHORELINE HABITAT AND IN-LAKE HABITAT IN BELTZVILLE LAKE,  
BELTZVILLE STATE PARK, TOWAMENSING TOWNSHIP

NOTIFICATION WAS RECEIVED FROM THE PENNSYLVANIA GAME COMMISSION ADVISING THAT THEY HAVE ENTERED INTO AN OPTION FOR THE ACQUISITION OF LAND IN EAST PENN TOWNSHIP, CARBON COUNTY, TO ADD TO STATE GAME LAND NO. 217 (DISCUSSION AND ACTION AT THEIR APRIL 23-24, 2018 MEETING).

A LETTER WAS RECEIVED FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) INFORMING THAT USDA RURAL DEVELOPMENT HAS SET ASIDE AN ADDITIONAL \$5 MILLION IN GRANT FUNDING FOR PROJECTS ADDRESSING THE GROWING OPIOID CRISIS. APPLICATIONS ARE DUE JUNE 4, 2018.

**AGENCY ON AGING:**

**#18-183 AGREEMENT/DEAN ANTHONY'S:**

A REQUEST FOR APPROVAL AND EXECUTION OF AN AGREEMENT TO PROVIDE CATERING SERVICES FOR THE 2018 SENIOR GAMES BANQUET ON MAY 10, 2018 FROM 4:00 P.M. TO 8:00 P.M. AT DEAN ANTHONY'S BANQUET ROOM IN JIM THORPE, PENNSYLVANIA, FOR AN APPROXIMATE NUMBER OF 150 PEOPLE AT A RATE OF \$21.50 PER PERSON/GRATUITY INCLUDED (\$1.50 INCREASE) WAS SUBMITTED BY THE OFFICE ON AGING.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED: O'GUREK YES  
GERHARD YES

**HUMAN SERVICES:**

**#18-184 STATE FOOD/REPORT:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE FY 2017/2018 STATE FOOD PURCHASE PROGRAM THIRD QUARTER EXPENSE AND DATA REPORT SUBMITTED TO THE PENNSYLVANIA DEPARTMENT OF AGRICULTURE BY SHEPHERD HOUSE, INCORPORATED.

BOARD POLLED: O'GUREK YES  
GERHARD YES

**SOLICITOR'S REPORT:**

**RE-ENTRY PROGRAM:**

**#18-185 MOU AGREEMENTS/PATHSTONE:**

THE SOLICITOR PRESENTED FOR RATIFICATION, THREE (3) COMMUNITY BASED ORGANIZATION MEMORANDUM OF UNDERSTANDING (MOU) AGREEMENTS BETWEEN PATHSTONE, SCRANTON, PENNSYLVANIA AND THE COUNTY OF CARBON REGARDING CREATION AND PROVISION OF RE-ENTRY PROGRAMMING "TRANSITION TO TOMORROW" FOR INDIVIDUALS DEEMED MEDIUM AND HIGH RISK FOR RECIDIVISM WHO ARE INCARCERATED AT THE CARBON COUNTY CORRECTIONAL FACILITY AND WHO WILL BE RETURNING TO RESIDE IN CARBON COUNTY.

THE MOU'S WILL BE IN EFFECT FROM OCTOBER 1, 2018 TO SEPTEMBER 30, 2021 FOR THE FOLLOWING:

- CARBON COUNTY ADULT PROBATION
- CARBON COUNTY CORRECTIONAL FACILITY
- CARBON COUNTY SHERIFF

PATHSTONE WILL BE SUBMITTING A GRANT THROUGH THE DEPARTMENT OF JUSTICE FOR THE PROGRAM IN PARTNERSHIP WITH LUZERNE COUNTY. THERE WILL BE NO COST TO THE COUNTY.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO RATIFY APPROVAL AND EXECUTION OF THE MOU'S AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**RESOLUTION:**

**#18-186 EAGLE SCOUT/HINKLE:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ADOPT THE FOLLOWING RESOLUTION HONORING JOEL HINKLE, WEATHERLY, PENNSYLVANIA, MEMBER OF BOY SCOUT TROOP 007, WEATHERLY, PENNSYLVANIA:

**RESOLUTION #18-012**  
**EAGLE SCOUT/HINKLE**

**WHEREAS**, JOEL THOMAS HINKLE OF WEATHERLY HAS SUCCEEDED IN ACHIEVING SCOUTING'S HIGHEST HONOR, THE RANK OF EAGLE SCOUT; AND

**WHEREAS**, JOEL THOMAS HINKLE IS A MEMBER OF BOY SCOUT TROOP 007, WHICH HAS BEEN SPONSORED BY THE TWEEDLE PARK ASSOCIATION, WEATHERLY, FOR THE PAST SIX YEARS, AND HAS BEEN INVOLVED IN SCOUTING FOR SIX YEARS. DURING HIS SCOUTING CAREER, HE HAS EARNED 31 MERIT BADGES AND HIS FAVORITE IS THE CYCLING BADGE. JOEL HAS SERVED AS PATROL LEADER, ASSISTANT SENIOR PATROL LEADER, SENIOR PATROL LEADER, CHAPLAIN AND SCRIBE; AND

**WHEREAS**, JOEL THOMAS HINKLE'S EAGLE SCOUT PROJECT CONSISTED OF THE CLEARING AND CLEANING OF A PROJECT SITE AT THE JOE ANDREUZZI PACKER TOWNSHIP COMMUNITY PARK THAT INCLUDED INSTALLATION OF SIGNAGE DENOTING THE HISTORY AND LOCATION OF THE TOWNSHIP; AND

**WHEREAS**, JOEL THOMAS HINKLE, A SON OF DAVID AND KIMBERLY HINKLE, 67 E. BIRCH AVE., WEATHERLY, HAS DEVELOPED THE NECESSARY SKILLS AND DETERMINATION TO ACHIEVE AN HONOR HE WILL VALUE FOR A LIFETIME; AND

**WHEREAS**, JOEL THOMAS HINKLE IS AN INSPIRATION TO YOUNG MEN THROUGH HIS DEDICATION AND LEADERSHIP; AND

**WHEREAS**, THE BOARD OF COMMISSIONERS OF CARBON COUNTY WISHES TO ACKNOWLEDGE THE ACCOMPLISHMENT OF JOEL THOMAS HINKLE.

**NOW, THEREFORE**, BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF CARBON COUNTY HEREBY RECOGNIZES THE ACHIEVEMENT OF JOEL THOMAS HINKLE AND HEREBY COMMENDS AND CONGRATULATES HIM IN ATTAINING THE RANK OF EAGLE SCOUT.

**ADOPTED** BY THE CARBON COUNTY BOARD OF COMMISSIONERS THIS 26<sup>TH</sup> DAY OF APRIL, 2018.

**CARBON COUNTY COMMISSIONERS**

- /S/ WAYNE E. NOTHSTEIN, CHAIRMAN
- /S/ THOMAS J. GERHARD, VICE-CHAIRMAN
- /S/ WILLIAM J. O'GUREK, MEMBER

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

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**COMMISSIONERS' REPORTS:**

COMMISSIONER O'GUREK ADDRESSED THE STUDENTS PRESENT FOR GOVERNMENT DAY, COMMENTING ON AGENDA #18-185, MEMORANDUM OF UNDERSTANDING (MOU) AGREEMENTS WITH PATHSTONE.

RICHMOND PARSONS, CHIEF ADULT PROBATION OFFICER, SPOKE TO THE STUDENTS REGARDING THE RE-ENTRY COALITION AND DETAILED THE MOU AGREEMENTS WHICH WERE NEEDED IN ORDER FOR PATHSTONE TO APPLY FOR A GRANT FOR CARBON COUNTY IN PARTNERSHIP WITH LUZERNE COUNTY.

COMMISSIONER GERHARD COMMENTED ON THE FOLLOWING:

- CARBON COUNTY CORRECTIONAL FACILITY (CCCF) POPULATION
- ADMINISTRATIVE PROFESSIONALS DAY (APRIL 25<sup>TH</sup>), THANKING THE COMMISSIONERS' STAFF AND THE INFORMATION TECHNOLOGY STAFF FOR THE GREAT JOB THEY DO.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:45 A.M.

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THOMAS J. GERHARD, VICE-CHAIRMAN  
BOARD OF COMMISSIONERS