

**MARCH 22, 2018**

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF, CHIEF ADULT PROBATION OFFICER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE MEETING HELD MARCH 8, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**OPENING OF BIDS:**

**#18-131 COUNTY STORAGE BUILDING**

**CONSTRUCTION:**

THE FOLLOWING BIDS WERE RECEIVED FOR THE CARBON COUNTY STORAGE BUILDING CONSTRUCTION PROJECT:

**CONTRACT 1**

**GENERAL CONSTRUCTION:**

F. J. LESHER GENERAL CONTRACTOR 4195 FIRELINE ROAD PALMERTON, PA	BID: \$592,000.00 BOND: 10%
C. E. ANKIEWICZ CONSTRUCTION & EXCAVATION INC. 155 YEAGER ROAD MOUNTAIN TOP, PA	BID: \$768,279.67 BOND: 10%
BOGNET, INCORPORATED P.O. BOX 206 HAZLETON, PA	BID: \$786,551.00 BOND: 10%
UHRIG CONSTRUCTION INCORPORATED 1700 N. 5 <sup>TH</sup> STREET READING, PA	BID: \$784,000.00 BOND: 10%
L&K CONSTRUCTION, INC. 1 FIELD OF DREAMS DRIVE POTTSVILLE, PA	BID: \$669,910.00 BOND: 10%

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO TABLE THE BIDS AND REFER THEM TO THE COUNTY ENGINEER FOR REVIEW AND RECOMMENDATION TO AWARD OR REJECT IN TWO (2) WEEKS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CONTRACT 2**

**ELECTRICAL CONSTRUCTION:**

FRABLE & SON ELECTRICAL SERVICES, LLC 3015 SUMMER MOUNTAIN ROAD PALMERTON, PA	BID: \$74,396.00 BOND: 10%
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ACE ELECTRIC, INCORPORATED 813 NORTH 4 <sup>TH</sup> STREET ALLENTOWN, PA	BID: \$96,425.00 BOND: 10%
LARRY MCCULLION & SON ELECTRICAL CONSTRUCTION SERVICES, LLC 672 WEST WHITE BEAR DRIVE SUMMIT HILL, PA	BID: \$59,120.00 BOND: 10%
ALBARELL ELECTRIC, INCORPORATED 901 WEST LEHIGH STREET BETHLEHEM, PA	BID: \$106,000.00 BOND: 10%
SHANNON A. SMITH ELECTRICAL & MECHANICAL 420 SOUTH CHERRY STREET MYERSTOWN, PA	BID: \$101,600.00 BOND: 10%

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO TABLE THE BIDS AND REFER THEM TO THE COUNTY ENGINEER FOR REVIEW AND RECOMMENDATION TO AWARD OR REJECT IN TWO (2) WEEKS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#18-132 MAUCH CHUNK LAKE PARK:  
2018 PAVING PROJECT:**

THE FOLLOWING BIDS WERE RECEIVED FOR THE MAUCH CHUNK LAKE 2018 PAVING PROJECT:

BRUCE GEORGE PAVING & EXCAVATING INC. 843 KUEHNER DRIVE KUNKLETOWN, PA	BID:	ALTERNATE #1: \$34,804.75 ALTERNATE #2: \$20,172.95 ALTERNATE #3: \$27,882.30 ALTERNATE #4: \$21,654.24
	BOND:	10%
HANSON AGGREGATES PENNSYLVANIA, LLC 5804 CHERRY VALLEY ROAD STROUDSBURG, PA	BID:	ALTERNATE #1: \$52,680.00 ALTERNATE #2: \$27,518.75 ALTERNATE #3: \$34,715.00 ALTERNATE #4: \$19,670.00
	BOND:	10%
NEW ENTERPRISE STONE & LIME CO., INC. 167 NEW ENTERPRISE DRIVE LEESPORT, PA	BID:	ALTERNATE #1: \$42,075.00 ALTERNATE #2: \$20,220.00 ALTERNATE #3: \$33,605.00 ALTERNATE #4: \$23,456.00
	BOND:	10%
LIVENGOOD EXCAVATORS, INC. 4661 LEHIGH DRIVE WALNUTPORT, PA	BID:	ALTERNATE #1: \$42,581.05 ALTERNATE #2: \$16,431.67 ALTERNATE #3: \$37,024.65 ALTERNATE #4: \$17,562.74
	BOND:	10%

LEHIGH ASPHALT PAVING & CONSTRUCTION CO. BID:	ALTERNATE #1:	\$41,405.00
PO BOX 549	ALTERNATE #2:	\$18,940.00
TAMAQUA, PA	ALTERNATE #3:	\$33,265.00
	ALTERNATE #4:	\$18,945.00
	BOND:	10%

BARKER & BARKER PAVING & EXCAVATING BID:	ALTERNATE #1:	\$38,900.00
GAVER INDUSTRIES INC.	ALTERNATE #2:	\$15,428.00
910 14 <sup>TH</sup> AVENUE	ALTERNATE #3:	\$27,569.50
BETHLEHEM, PA	ALTERNATE #4:	\$18,050.00
	BOND:	10%

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO TABLE THE BIDS AND REFER THEM TO THE COUNTY ENGINEER FOR REVIEW AND RECOMMENDATION TO AWARD OR REJECT IN TWO (2) WEEKS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2017 AND 2018 AS LISTED ON TRANSMITTALS DATED MARCH 22, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 68829 THROUGH 68854 AND DIRECT DEPOSIT CHECK NUMBERS 5113546 THROUGH 5113898 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$350,464.67 (PAYROLL DATED MARCH 16, 2018).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 136938 THROUGH 137116 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 55,249.17
RENTAL PROPERTY FUND	\$ 39.99
COUNTY PARKING FUND	\$ 374.63
LIQUID FUELS TAX FUND	\$ 112.84
AREA AGENCY ON AGING FUND	\$ 1,515.88
CHILDREN & YOUTH FUND	\$ 67,051.32
DOMESTIC RELATIONS 4D FUND	\$ 746.96
WORKFORCE INVESTMENT ACT FUND	\$ 113.91
PARKS & RECREATION FUND	\$ 251.54
9-1-1 FUND	\$ 6,789.73
HAZ-MAT RESPONSE FUND	\$ 3.37
CENTRALIZED BOOKING FUND	\$ 91.75
VICTIM/WITNESS FUND	\$ 98.01
JUVENILE SUPERVISION FEE FUND	\$ 7,897.47
COMMUNITY SERVICE FEE FUND	\$ 1,520.68
AFFORDABLE HOUSING FUND	\$ 25.39
CDBG FUND	\$ 4.58
CAPITAL PROJECTS FUND	\$ 274.03
FRINGE BENEFIT PAYMENT FUND	\$ 931.81
TAX CLAIM FUND	<u>\$ 463,320.59</u>
TOTAL:	\$ 606,440.65

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY APPROVAL OF PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, PENTELEDATA, AND THE PALMERTON TELEPHONE COMPANY, HE ABSTAINED.

APPROVAL OF CHECK NUMBERS 137117 THROUGH 137241 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 100,658.71
RENTAL PROPERTY FUND	\$ 3,187.72
COUNTY PARKING FUND	\$ 4,038.34
AREA AGENCY ON AGING FUND	\$ 2,410.93
CHILDREN & YOUTH FUND	\$ 23,644.77
DOMESTIC RELATIONS 4D FUND	\$ 242.63
PARKS & RECREATION FUND	\$ 352.78
9-1-1 FUND	\$ 2,882.49
CENTRALIZED BOOKING FUND	\$ 19.63
HOTEL ROOM EXCISE TAX FUND	\$ 134,446.91
CDBG FUND	\$ 117.40
CAPITAL PROJECTS FUND	\$ 9,565.24
PAYROLL FUND	\$ 56,953.60
TAX CLAIM FUND	<u>\$ 618.29</u>

TOTAL: \$ 339,139.44

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE OF PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR BLUE RIDGE COMMUNICATIONS, PENTELEDATA, AND THE TIMES NEWS, HE ABSTAINED.

**TREASURER'S REPORTS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED MARCH 9, 2018 AND MARCH 16, 2018 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF MARCH 9, 2018:**

GENERAL FUND CHECKING ACCOUNT	\$ 1,511.77
PAYROLL CHECKING ACCOUNT	\$ 31,853.66
GENERAL FUND SP NOW	\$ 6,615,042.35
OPERATING RESERVE	\$ 945,047.91
RENTAL PROPERTY	\$ 216,035.34
PARKING FUND	\$ 750,596.83
LIQUID FUELS	\$ 474,798.19
AREA AGENCY ON AGING	\$ 416,928.32
CHILDREN & YOUTH	\$ 739,845.04
HUMAN SERVICES AGENCY FUND	\$ 29,523.87
DOMESTIC RELATIONS	\$ 52,561.23
WORKFORCE INVESTMENT ACT	\$ 10,876.67
PARKS & RECREATION FUND	\$ 62,204.07
CARBON TRANSPORTATION	\$ 57.47
9-1-1 FUND	\$ 1,622,579.27
HAZMAT RESPONSE FUND	\$ 125,207.32
OFFENDER SUPERVISION	\$ 545,289.25
ADULT ELECTRONIC MONITORING	\$ 184,080.44
FARMLAND PRESERVATION	\$ 34,039.65
HUMAN SERVICES DEVELOPMENT	\$ 734.72
HOMELESS GRANT	\$ 340.18
CENTRALIZED BOOKING	\$ 109,782.16
VICTIM WITNESS	\$ 12,609.38
RECORDER OF DEEDS IMPROVEMENT	\$ 31,200.17
COUNTY RECORDS IMPROVEMENTS	\$ 25,976.69
JUVENILE SUPERVISION	\$ 35,345.80
COMMUNITY SERVICE FEE FUND	\$ 12,093.98
PROTHONOTARY AUTOMATION FUND	\$ 62,794.22
AFFORDABLE HOUSING FEE	\$ 320,022.92
CLERK OF COURTS AUTOMATION FUND	\$ 4,430.66
REGISTER OF WILLS	\$ 8,241.94
JUVENILE ELECTRONIC MONITORING FUND	\$ 5,948.99
VITAL STATISTICS FUND	\$ 45,506.78
SUBSTANCE ABUSE EDUCATION FUND	\$ 129,525.94
LIQUID FUELS/ACT 44 FUND	\$ 352,307.51
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 418,399.79

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VICTIMS SERVICE FUND	\$ 40,747.83
HOTEL EXCISE TAX FUND	\$ 183,490.16
CDBG FUND	\$ 12.24
DEBT SERVICE FUND	\$ 1,327,669.84
CAPITAL PROJECTS FUND	\$ 9,101,785.38
FRINGE BENEFITS PAYMENT FUND	\$ 390,890.33
TAX CLAIM FUND	\$ 1,039,163.82

**BALANCES AS OF MARCH 16, 2018:**

GENERAL FUND CHECKING ACCOUNT	\$ 1,511.77
PAYROLL CHECKING ACCOUNT	\$ 171,370.92
GENERAL FUND SP NOW	\$ 6,228,009.39
OPERATING RESERVE	\$ 945,047.91
RENTAL PROPERTY	\$ 214,884.26
PARKING FUND	\$ 754,075.59
LIQUID FUELS	\$ 474,685.35
AREA AGENCY ON AGING	\$ 432,695.18
CHILDREN & YOUTH	\$ 649,892.93
HUMAN SERVICES AGENCY FUND	\$ 25,711.18
DOMESTIC RELATIONS	\$ 35,878.07
WORKFORCE INVESTMENT ACT	\$ 16,269.57
PARKS & RECREATION FUND	\$ 62,771.48
CARBON TRANSPORTATION	\$ 57.47
9-1-1 FUND	\$ 1,663,695.03
HAZMAT RESPONSE FUND	\$ 125,176.95
OFFENDER SUPERVISION	\$ 545,289.25
ADULT ELECTRONIC MONITORING	\$ 184,530.44
FARMLAND PRESERVATION	\$ 34,039.65
HUMAN SERVICES DEVELOPMENT	\$ 734.72
HOMELESS GRANT	\$ 340.18
CENTRALIZED BOOKING	\$ 109,290.68
VICTIM WITNESS	\$ 11,428.92
RECORDER OF DEEDS IMPROVEMENT	\$ 31,200.17
COUNTY RECORDS IMPROVEMENTS	\$ 25,976.69
JUVENILE SUPERVISION	\$ 27,448.33
COMMUNITY SERVICE FEE FUND	\$ 10,573.30
PROTHONOTARY AUTOMATION FUND	\$ 62,794.22
AFFORDABLE HOUSING FEE	\$ 319,997.53
CLERK OF COURTS AUTOMATION FUND	\$ 4,430.66
REGISTER OF WILLS	\$ 8,241.94
JUVENILE ELECTRONIC MONITORING FUND	\$ 5,948.99
VITAL STATISTICS FUND	\$ 45,506.78
SUBSTANCE ABUSE EDUCATION FUND	\$ 129,525.94
LIQUID FUELS/ACT 44 FUND	\$ 352,307.51
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 418,399.79
VICTIMS SERVICE FUND	\$ 40,747.83
HOTEL EXCISE TAX FUND	\$ 185,387.78
CDBG FUND	\$ 129.64
DEBT SERVICE FUND	\$ 1,327,669.84
CAPITAL PROJECTS FUND	\$ 9,101,511.35
FRINGE BENEFITS PAYMENT FUND	\$ 398,124.52
TAX CLAIM FUND	\$ 643,908.18

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PERSONNEL REPORT:**

**RETIREMENT:**

GLENN R. SCHOCH, LEHIGHTON, PA – ACCOUNTANT II, HUMAN SERVICES – EFFECTIVE APRIL 6, 2018.

**RESIGNATION:**

SAMANTHA MCCARTHY, COALDALE, PA – LIFEGUARD, PARKS – EFFECTIVE MARCH 17, 2018.

**CHANGES OF STATUS:**

BRIAN D. HAWK, BETHLEHEM, PA  
FROM: SPECIAL DEPUTY SHERIFF, SHERIFF'S OFFICE  
TO: SERGEANT, SHERIFF'S OFFICE  
EFFECTIVE: MARCH 26, 2018

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**SUSAN E. ZEIGLER**

**CINDY K. BIZARRE**

LTLTI TRAINING - KNOWLEDGE SHARING SESSION FOR SAMS ADMINISTRATORS  
GETTYSBURG, PA

COST: CONFERENCE FEE \$160, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**SUSAN E. ZEIGLER**

PDA FINANCIAL REPORTING SYSTEM (FRS) TRAINING  
HARRISBURG, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**MARY ANN MARZEN**

**DONNA L. SHELLY**

MAWD - MEDICAL ASSISTANCE FOR WORKERS WITH DISABILITIES APPRISE WEBINAR  
PALMERTON, PA

**MARK D. MISCZENSKI**

LTLTI TRAINING - LONG-TERM CARE OMBUDSMAN CERTIFICATION TRAINING  
CAMP HILL, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**CHILDREN & YOUTH SERVICES**

**MEGAN K. CROIZIER**

**CHRIS M. MCLAUGHLIN**

2018 SWAN/IL SPRING QUARTERLY MEETING  
SCRANTON, PA

COST: MEALS

**COOPERATIVE EXTENSION**

**GEORGIA A. FARROW**



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**KATHLEEN M. STORASKA**

PENN STATE EXTENSION CONFERENCE 2018  
STATE COLLEGE, PA

**CORONER**

**JOHN M. TURCMANOVICH**

**PHILLIP J. JEFFRIES, JR.**

7<sup>TH</sup> ANNUAL DEATH INVESTIGATION

NEW PHILADELPHIA, PA

COST: CONFERENCE FEE \$80 PER PERSON, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**JAMES T. HAGER**

**EMMA L. HORN**

MODERN DEATH INVESTIGATION AND THE PENNSYLVANIA CORONER'S BASIC EDUCATION COURSE

SUMMERDALE, PA

COST: CONFERENCE FEE \$1,650 PER PERSON, LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**SHERIFF**

**SYDNEY R. WERNETT**

**RICK D. MONTERO**

ACT 2 BASIC TRAINING

STATE COLLEGE, PA

**COURTS SEMINAR/TRAINING REQUESTS ACKNOWLEDGEMENTS:**

**DOMESTIC RELATIONS**

**PIERRE J. GUICHARDAN**

IV-A/IV-D REGIONAL MEETING

DANVILLE, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**JUVENILE COURT**

**KIMMY L. MULIK**

**CRYSTAL L. SMITH**

**MAE W. CROUTHAMEL**

JCJC TECHNOLOGY USER GROUP MEETING

STATE COLLEGE, PA

CONFERENCE FEE: \$25, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED  
MARCH 22, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: NOVEMBER 14, 2017 MEETING OF THE CARBON COUNTY AGRICULTURAL LAND  
PRESERVATION BOARD; FEBRUARY 20, 2018 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

THE FEBRUARY 2018 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF

DEEDS.

A COMMUNICATION WAS RECEIVED FROM THE PENNSYLVANIA BOARD OF PROBATION AND PAROLE ADVISING THAT AS PER THE 2017-2022 SUPERVISION FUNDS AGREEMENT, AN INVOICE IN THE AMOUNT OF \$82,151.16 HAS BEEN SUBMITTED FOR THE FIRST SIX (6) MONTHS (MAY 1, 2017 THROUGH OCTOBER 31, 2017).

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

LEHIGHTON WATER AUTHORITY SUBMITTED BY GANNETT FLEMING, HARRISBURG, PA  
ACT 14 NOTIFICATION, WATER ALLOCATION PERMIT RENEWAL

**ADULT PROBATION:**

**#18-133 CJAB/CONSULTANT PAYMENT:**

A REQUEST WAS SUBMITTED BY THE CHIEF ADULT PROBATION OFFICER FOR APPROVAL OF PAYMENT TOTALING \$1,607.91 (\$1,500 – SERVICES; \$107.91 - LODGING) TO REBECCA JO NEY, LEBANON, PENNSYLVANIA, FOR SERVICES RELATIVE TO ASSISTING THE CRIMINAL JUSTICE ADVISORY BOARD (CJAB) IN UPDATING THE STRATEGIC PLAN.

\*COUNTY WAS AWARDED A \$1,500 GRANT FROM THE COUNTY COMMISSIONERS ASSOCIATION.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF \$1,607.91 TO REBECCA JO NEY.

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**ADVERTISING REQUESTS:**

**#18-134 BIDS/SLATE ROOF REPAIRS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE THE ADVERTISEMENT OF INVITATION TO BID FOR COURTHOUSE SLATE ROOF REPAIRS.

BOARD POLLED: O’GUREK ABSTAIN  
GERHARD YES  
NOTHSTEIN YES

**#18-135 ELECTIONS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE THE ADVERTISEMENT NOTIFYING OF A POLLING PLACE CHANGE IN JIM THORPE BOROUGH, DISTRICT #17, 4<sup>TH</sup> WARD, FROM THE PHOENIX FIRE COMPANY, 173 WEST BROADWAY TO THE MARION HOSE COMPANY, 16 WEST BROADWAY, JIM THORPE, PA.

BOARD POLLED: O’GUREK ABSTAIN  
GERHARD YES  
NOTHSTEIN YES

**BOARDS & AUTHORITIES:**

**#18-136 AIRPORT AUTHORITY:**

**REAPPOINTMENT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE REAPPOINTMENT OF

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WALLACE PUTKOWSKI, LEHIGHTON, PENNSYLVANIA, TO SERVE AN ADDITIONAL FIVE (5) YEAR TERM ON THE CARBON COUNTY AIRPORT AUTHORITY.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#18-137 HOUSING AUTHORITY:**  
**RESIGNATION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE RESIGNATION OF DOROTHY J. REINHART, LEHIGHTON, PENNSYLVANIA, FROM THE CARBON COUNTY HOUSING AUTHORITY, EFFECTIVE MARCH 31, 2018 (MEMBER SINCE SEPTEMBER 23, 1986).

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**CHILDREN & YOUTH:**

**#18-138 AGREEMENTS/FY 2017/18:**

FY 2017/2018 PURCHASE OF SERVICE AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

**PROVIDER: AFFINITY FORENSIC SERVICES**  
**DBA – PENNSYLVANIA FORENSIC ASSOCIATES**  
**READING, PA**

	<b><u>FY17-18</u></b>
RISK ASSESSMENT –TIER A (45 DAYS & THEN PLACED IN TIER C)	\$ 145.92
COMMUNITY PLACEMENT-TIER C	\$ 145.95
TIER E	\$ 111.49
TIER E-STATE APPROVED RATE (INFORMATIONAL ONLY)	\$ 192.72
CLINICAL POLYGRAPH	\$ 275.00

**PROVIDER: AFFINITY FORENSIC SERVICES**  
**DBA – PENNSYLVANIA FORENSIC ASSOCIATES**  
**(IN-HOME SERVICES & COUNSELING)**  
**READING, PA**

	<b><u>FYI 17-18</u></b>
<b><u>OTHER SERVICES</u></b>	
CRISIS INTERVENTION-PER HOUR	\$ 100.00
TRANSPORTATION-PER HOUR	\$ 30.00
MILEAGE	DPW RATE
IN-OFFICE PARENTING EDUCATION-PER 1 ½ HOUR	\$ 40.00
TRAVEL-PER HOUR	\$ 100.00
SUPERVISED VISITATION-PER HOUR	\$ 37.00
TRANSLATION-PER HOUR	\$ 30.00
PROFESSIONAL STAFF COURT TESTIMONY OR APPEA	\$ 90.00
PROFESSIONAL STAFF COURT TESTIMONY OR APPEA	\$ 50.00
CASE CONSULTATIONS OR MEETINGS-PER HOUR	\$ 90.00
<b><u>EVALUATIONS:</u></b>	
COMPREHENSIVE EVALUATION (YOUTH SEXUALITY)	\$1,500.00
COMPREHENSIVE EVALUATION (ADULT)	\$1,500.00
COMPREHENSIVE EVALUATION (VIOLENCE PREVENTION)	\$1,500.00
COMPREHENSIVE EVALUATION (FIRE SETTER)	\$1,500.00

GENERIC COMPREHENSIVE EVALUATION	\$1,500.00
INITIAL INTAKE EVALUATION (SEXUAL ABUSE)	\$ 200.00
INITIAL INTAKE EVALUATION (SEXUAL OFFENDER-ADULT)	\$ 200.00
INITIAL INTAKE EVALUATION- (SEXUALIZED YOUTH)	\$ 300.00
INITIAL INTAKE EVAL (VIOLENCE PREVENTION)	\$ 100.00
NON OFFENDING PARENT EVALUATION	\$ 200.00
DRUG & ALCOHOL EVALUATION	\$ 200.00

**ONGOING SERVICES:**

INDIVIDUAL THERAPY-PER HOUR	\$ 90.00
FAMILY THERAPY-PERHOUR	\$ 90.00
GROUP THERAPY-1 1/2 HR SESSION	\$ 40.00
SPOUSAL SESSION (DOMESTIC VIOLENCE)	\$ 90.00
PSYCHOLOGICAL EVALUATION- IN OFFICE	\$ 900.00
PSYCHOLOGICAL EVALUATION-IN PRISON	\$ 1,000.00
COMPETENCY EVALUATION-\$100/HR-MIN 5 HRS	\$ 100.00
PSYCHIATRIC EVALUATION-READING OFFICE	\$ 175.00
PSYCHIATRIC EVALUATION-READING OFC-MEDICATION CK	\$ 50.00
PSYCHIATRIC EVALUATION-BETHLEHEM OFFICE	\$ 250.00
PSYCHIATRIC EVALUATION-BETHLEHEM OFC-MEDICATION CK	\$ 85.00
NO SHOW	50% OF ESTABLISHED FEE

**ASSESSMENTS:**

CLINICAL POLYGRAPH	\$ 275.00
ABEL ASSESSMENT	\$ 230.00
J-SOAP II	\$ 100.00
HCR-20 VIOLENCE RISK MANAGEMENT	\$ 100.00
HARE	\$ 100.00
SARA (SPOUSAL ABUSE RISK ASSESSMENT)	\$ 100.00
STATIC-99R	\$ 100.00
MMPI	\$ 100.00
MACI	\$ 100.00

**YOUTH SERVICES AGENCY**

**JIM THORPE, PA**

<b>PROVIDER: YOUTH SERVICES AGENCY</b>	<b><u>FY17-18</u></b>
ACT/RESIDENTIAL TREATMENT	\$ 158.00
ACT/WEEKEND	\$ 158.00
PENNDL	\$ 158.00
*AIP	\$ 0.00
*NO LONGER USING THIS PROGRAM	

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**ESG GRANT/2017:**

**#18-139 SUBCONTRACT AGREEMENTS:**

SUBCONTRACT AGREEMENTS FOR THE 2017 EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM, DCED CONTRACT C000067016, FOR THE PERIOD JANUARY 1, 2018 THROUGH JUNE 30, 2019, WERE PRESENTED FOR APPROVAL WITH THE FOLLOWING ENTITIES:

- CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES - \$22,493
- FAMILY PROMISE OF CARBON COUNTY - \$7,507

\*APPROVED AWARD AMOUNTS ARE FOR RAPID REHOUSING SERVICES ONLY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PURCHASING/9-1-1:**

**#18-140 911/ PROPOSAL/RADIO MAINTENANCE:**

A PROPOSAL WAS RECEIVED FROM RADIO MAINTENANCE, INCORPORATED (RMI), READING, PENNSYLVANIA, FOR REPLACEMENT OF THE OBSOLETE GOLD ELITE 911 DISPATCHER RADIO CONSOLE WITH A CATALYST CONSOLE.

EQUIPMENT WILL BE PURCHASED THROUGH PA COSTARS CONTRACT #012-083, EMERGENCY RESPONDER LOOSE SUPPLIES. PA PREVAILING WAGES WILL BE APPLICABLE. VENDOR ESTIMATES 6 MONTHS FOR INSTALLATION COMPLETION. NEW EQUIPMENT WILL BE ADDED TO THE EXISTING 911 EQUIPMENT MAINTENANCE CONTRACT WITH RMI FOLLOWING EXPIRATION OF THE MANUFACTURER 1-YEAR WARRANTY.

**PAYMENT SCHEDULE:**

PAYMENT #1, 20% UPON PURCHASE ORDER ISSUANCE	\$	77,877.36
PAYMENT #2, 40% UPON EQUIPMENT RECEIPT AT RMI	\$	155,754.72
PAYMENT #3, 30% UPON INSTALLATION COMPLETION	\$	116,816.04
PAYMENT #4, 10% UPON FINAL ACCEPTANCE	\$	<u>38,938.68</u>
TOTAL	\$	389,386.80

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL FROM RADIO MAINTENANCE, INCORPORATED AS SUBMITTED.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SERVICE AGREEMENTS:**

**#18-141 COURTS/STENOGRAPH LLC:**

STENOGRAPH WRITER PROTECTION PLANS FOR TWO (2) DIAMANTE STENO MACHINES (SERIAL #Z14559 AND #Z14561) LOCATED IN COURTROOM #2 AND #3 FOR THE TERM 4/08/18 TO 4/07/19 (RENEWAL CONTRACT #MQ098072, PROTECTION PLAN – BASIC WITH LOANER) AT THE COST OF \$369.00/EACH (NO CHANGE) WERE SUBMITTED FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE SERVICE AGREEMENTS.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#18-142 OTIS ELEVATOR:**

**AGREEMENT TERMINATION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE TERMINATION OF THE MAINTENANCE AGREEMENT WITH OTIS ELEVATOR FOR SERVICE OF ELEVATOR ACCESSING THE THIRD

FLOOR COURTROOM IN THE CARBON COUNTY COURTHOUSE, EFFECTIVE JUNE 30, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SOLICITOR'S REPORT:**

**AUDITING SERVICES:**

**#18-143 RKL LLP/ARRANGEMENT LETTER:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY THE EXECUTION AND SUBMISSION OF AN ARRANGEMENT LETTER TO RKL LLP FOR THE 2017 SINGLE AUDIT, WHICH INCLUDES WORKFORCE INVESTMENT AGENCY (WIA), AT A TOTAL COST NOT TO EXCEED \$43,500.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**LEASE AGREEMENT:**

**#18-144 MARZEN HARDWARE:**

THE LEASE AGREEMENT BETWEEN THE COUNTY AND MARZEN HARDWARE, INCORPORATED TO LEASE THE FIRST FLOOR PROPERTY LOCATED AT 314-316 SCHOOL STREET, JIM THORPE, PENNSYLVANIA WAS PRESENTED FOR BOARD ACTION.

THE INITIAL TERM SHALL BE JANUARY 15, 2018 THROUGH JANUARY 14, 2020, FOLLOWING WITH AUTOMATIC RENEWAL ON A YEAR TO YEAR BASIS. MONTHLY RENTAL SHALL BE \$550 FOR THE PERIOD JANUARY 15, 2018 TO APRIL 14, 2018 AND INCREASE TO \$575/MONTH BEGINNING APRIL 15, 2018.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE LEASE AGREEMENT WITH MARZEN HARDWARE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PARKS/RECREATION:**

**#18-145 BANNER REQUEST:**

A BANNER REQUEST PERMIT WAS SUBMITTED FOR THE FOLLOWING:

CARBON COUNTY FAIR ASSOCIATION  
 CARBON COUNTY FAIR, AUGUST 6-11, 2018  
 BANNER REQUEST: 7/23/18 TO 8/13/18

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER PERMIT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PROCLAMATION:**

**#18-146 PA 811 SAFE DIGGING MONTH:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE FOLLOWING PROCLAMATION DESIGNATING THE MONTH OF APRIL 2018 AS "PENNSYLVANIA 811 SAFE DIGGING MONTH":

MARCH 22, 2018

**PROCLAMATION #2018-003**  
**CALL 811 BEFORE YOU DIG IN CARBON COUNTY**  
**DESIGNATING THE MONTH OF APRIL 2018 AS**  
**“PENNSYLVANIA 811 SAFE DIGGING MONTH”**

**WHEREAS**, AS ENGINEERS, DESIGNERS, EXCAVATORS AND HOMEOWNERS WORK TO KEEP PACE WITH THIS COMMONWEALTH’S UNPRECEDENTED ECONOMIC DEVELOPMENT, IT IS IMPORTANT TO MINIMIZE DAMAGE TO UNDERGROUND UTILITY LINES, DANGER TO WORKERS, ENVIRONMENTAL POLLUTION AND LOSS OF UTILITY SERVICE TO PENNSYLVANIA CITIZENS; AND

**WHEREAS**, THE PENNSYLVANIA ONE CALL SYSTEM, A UTILITY SERVICE INFORMATION CENTER CELEBRATING ITS 46<sup>TH</sup> YEAR OF CONTINUOUS SERVICE TO THE COMMONWEALTH, IS KEY TO PREVENTING INJURIES AND DAMAGE WHEN EXCAVATING; AND

**WHEREAS**, THIS UNIQUE SERVICE PROVIDES EASY, ONE-CALL NOTIFICATION ABOUT CONSTRUCTION AND EXCAVATION PROJECTS WHICH MAY ENDANGER WORKERS AND JEOPARDIZE UTILITY LINES WHILE PROMOTING WORKPLACE AND PUBLIC SAFETY, REDUCING UNDERGROUND UTILITY DAMAGE, MINIMIZING UTILITY SERVICE INTERRUPTIONS AND PROTECTING THE ENVIRONMENT; AND

**WHEREAS**, THIS VITAL SERVICE, WHICH BEGAN WITH ONLY SIX UTILITY COMPANIES IN WESTERN PENNSYLVANIA AND THE CITY OF PITTSBURGH, NOW SERVES MORE THAN 100,000 EXCAVATORS AND 3,600 CRITICAL INFRASTRUCTURE OWNERS THROUGHOUT THIS COMMONWEALTH; AND

**WHEREAS**, EACH YEAR, THE PENNSYLVANIA ONE CALL SYSTEM RECEIVES MORE THAN 750,000 NOTIFICATION REQUESTS AND TRANSMITS MORE THAN SIX MILLION NOTIFICATIONS, PROVIDING PROTECTION TO UTILITY COMPANIES, THEIR EMPLOYEES AND CUSTOMERS.

**NOW, THEREFORE, BE IT RESOLVED** THAT THE CARBON COUNTY BOARD OF COMMISSIONERS DESIGNATE THE MONTH OF APRIL 2018 AS “PENNSYLVANIA 811 SAFE DIGGING MONTH” TO ENCOURAGE ALL EXCAVATORS AND HOMEOWNERS OF CARBON COUNTY TO DIAL 8-1-1 OR 1-800-242-1776 AT LEAST THREE BUSINESS DAYS BEFORE DIGGING IN ORDER TO “KNOW WHAT’S BELOW,” AVOID INJURY, PROTECT THE ENVIRONMENT, AND PREVENT MILLIONS OF DOLLARS IN DAMAGES AND TO REMIND EXCAVATORS THAT THREE BUSINESS DAYS’ NOTICE IS THE LAW, FOR SAFE DIGGING IS NO ACCIDENT, AND THAT MORE INFORMATION MAY BE OBTAINED BY VISITING [WWW.PA811.ORG](http://WWW.PA811.ORG).

**ADOPTED** BY THE CARBON COUNTY BOARD OF COMMISSIONERS THIS 22<sup>ND</sup> DAY OF MARCH, 2018.

**CARBON COUNTY COMMISSIONERS**

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN  
/S/ TOM J. GERHARD, VICE-CHAIRMAN  
/S/ WILLIAM J. O’GUREK, MEMBER

**ATTEST:**

/S/ ELOISE AHNER, ADMINISTRATOR/CHIEF CLERK

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**FURTHER BUSINESS:**

**ADVERTISING REQUEST:**

**#18-147 MEETING CHANGE:**

THE CHAIRMAN NOTED THAT THE PRISON BOARD MEETING WAS CANCELLED YESTERDAY DUE TO THE SNOWSTORM.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE THE ADVERTISEMENT RESCHEDULING THE MARCH MEETING OF THE INSPECTORS OF THE CARBON COUNTY JAIL FOR MARCH 29,

MARCH 22, 2018

2018 AT 10:00 A.M. IN THE COMMISSIONERS' CONFERENCE ROOM, COURT HOUSE ANNEX, JIM THORPE,  
PENNSYLVANIA.

BOARD POLLED: O'GUREK ABSTAIN  
GERHARD YES  
NOTHSTEIN YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER GERHARD AND COMMISSIONER NOTHSTEIN REPORTED ON THE COUNTY  
COMMISSIONERS ASSOCIATION OF PENNSYLVANIA SPRING CONFERENCE WHICH THEY ATTENDED MARCH  
18 THROUGH MARCH 20, 2018.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:00 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN