

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:32 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF, COURT ADMINISTRATOR, AND THE COUNTY FINANCIAL CONSULTANT WERE ALSO PRESENT.

COMMISSIONERS GERHARD WAS ABSENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O'GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD NOVEMBER 9, 2017.

BOARD POLLED:	O'GUREK	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

HOTEL TAX:

THE CHAIRMAN RECOGNIZED MARLYN KISSNER, EXECUTIVE DIRECTOR, CARBON CHAMBER AND ECONOMIC DEVELOPMENT CORPORATION (CCEDC), WHO SPOKE ON THE HOTEL TAX DISBURSEMENTS.

COMMISSIONER O'GUREK NOTED THAT THESE DISBURSEMENTS REPRESENT FUNDS COLLECTED PRIOR TO THE CHANGE IN LAW (ACT 18, APRIL 2016).

AS A RESULT OF THE CHANGE, ALONG WITH A COOPERATIVE AGREEMENT BETWEEN THE CCDEC AND THE POCONO MOUNTAINS VISITORS BUREAU (PMVB), THE CHAMBER WILL NOW BE DISBURSING THE FUNDS FOR TOURISM. THE COUNTY WILL RECEIVE 20% OF THE FIRST \$5,000 COLLECTED FOR THE COUNTY PARKS.

THE COMMISSIONERS AND MS. KISSNER PUBLICLY THANKED CHRISTOPHER BARRETT, PRESIDENT/CEO, PMVB, FOR HIS HELP AND COOPERATION IN MAKING THE CHANGES.

NOVEMBER 16, 2017

OPENING OF BIDS:

#17-458 #2 FUEL OIL & OFF-ROAD DIESEL FUEL DELIVERY:

THE FOLLOWING BID WAS RECEIVED FOR “#2 FUEL OIL & OFF-ROAD DIESEL FUEL DELIVERY”:

K & K OIL COMPANY, LLC BID: \$0.15/GALLON PROFIT
1257 MUNICIPAL ROAD
LEHIGHTON, PA 18235

MOTION BY MR. O’GUREK, SECONDED BY MR. NOTHSTEIN, TO TABLE THE BID FOR REVIEW BY THE SOLICITOR AND THE PURCHASING DIRECTOR FOR A RECOMMENDATION FOR ACCEPTANCE OR REJECTION AT THE NOVEMBER 30, 2017 MEETING.

BOARD POLLED: O’GUREK YES
 NOTHSTEIN YES

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

PROPOSED 2018 BUDGETS:

#17-459 OPERATING FUNDS:

MOTION BY MR. O’GUREK, SECONDED BY MR. NOTHSTEIN, TO PRESENT THE PROPOSED 2018 OPERATING FUNDS BUDGETS OF ESTIMATED EXPENDITURES TOTALING \$42,427,564 AND MAKE THE BUDGETS AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE COUNTY COMMISSIONERS, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA, BETWEEN THE HOURS OF 8:30 A.M. AND 4:30 P.M., UNTIL DECEMBER 6, 2017.

BOARD POLLED: O’GUREK YES
 NOTHSTEIN YES

#17-460 CAPITAL PROJECTS FUNDS:

MOTION BY MR. O’GUREK, SECONDED BY MR. NOTHSTEIN, TO PRESENT FOR PUBLIC INSPECTION THE PROPOSED 2018 CAPITAL PROJECTS FUNDS BUDGETS OF ESTIMATED EXPENDITURES TOTALING \$11,090,784 AND MAKE THE BUDGETS AVAILABLE AS STIPULATED ABOVE.

BOARD POLLED: O’GUREK YES
 NOTHSTEIN YES

#17-461 SPECIAL FUNDS:

MOTION BY MR. O’GUREK, SECONDED BY MR. NOTHSTEIN, TO PRESENT FOR PUBLIC INSPECTION THE PROPOSED 2018 SPECIAL FUNDS BUDGETS OF ESTIMATED EXPENDITURES TOTALING \$2,791,157 AND MAKE THE BUDGETS AVAILABLE AS STIPULATED ABOVE.

BOARD POLLED: O’GUREK YES
 NOTHSTEIN YES

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. O’GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE BUDGET TRANSFERS AS

LISTED ON TRANSMITTALS DATED NOVEMBER 16, 2017.

BOARD POLLED: O'GUREK YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 134610 THROUGH 134801 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	52,957.52
RENTAL PROPERTY FUND	\$	1,597.24
COUNTY PARKING FUND	\$	1,686.88
AREA AGENCY ON AGING FUND	\$	7,333.72
CHILDREN & YOUTH FUND	\$	107,837.79
DOMESTIC RELATIONS 4D FUND	\$	878.68
WORKFORCE INVESTMENT ACT FUND	\$	41.33
PARKS & RECREATION FUND	\$	25,254.74
9-1-1 FUND	\$	395.12
HAZ-MAT RESPONSE FUND	\$	107.79
CENTRALIZED BOOKING FUND	\$	24.47
CDBG FUND	\$	13,717.80
CAPITAL PROJECTS FUND	\$	780,750.81
FRINGE BENEFIT PAYMENT FUND	\$	1,107.27
TAX CLAIM FUND	\$	<u>229,978.88</u>
TOTAL:	\$	1,223,670.04

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES
 NOTHSTEIN YES

TREASURER'S REPORT:

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE TREASURER'S REPORT DATED NOVEMBER 10, 2017 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF NOVEMBER 10, 2017:

GENERAL FUND CHECKING ACCOUNT	\$	4,265.53
PAYROLL CHECKING ACCOUNT	\$	34,060.77
GENERAL FUND SP NOW	\$	10,802,012.50
OPERATING RESERVE	\$	941,451.08
RENTAL PROPERTY	\$	208,295.15
PARKING FUND	\$	724,595.57
LIQUID FUELS	\$	406,217.13
AREA AGENCY ON AGING	\$	349,364.74
CHILDREN & YOUTH	\$	1,000,748.77

NOVEMBER 16, 2017

HUMAN SERVICES AGENCY FUND	\$	16,666.31
DOMESTIC RELATIONS	\$	114,651.64
WORKFORCE INVESTMENT ACT	\$	10,572.41
PARKS & RECREATION FUND	\$	141,283.60
CARBON TRANSPORTATION	\$	537.39
9-1-1 FUND	\$	1,285,932.83
HAZMAT RESPONSE FUND	\$	124,194.03
OFFENDER SUPERVISION	\$	505,442.00
ADULT ELECTRONIC MONITORING	\$	168,552.65
FARMLAND PRESERVATION	\$	86,642.60
HUMAN SERVICES DEVELOPMENT	\$	19,730.75
HOMELESS GRANT	\$	71.88
CENTRALIZED BOOKING	\$	110,687.13
VICTIM WITNESS	\$	14,220.84
RECORDER OF DEEDS IMPROVEMENT	\$	27,880.14
COUNTY RECORDS IMPROVEMENTS	\$	15,438.04
JUVENILE SUPERVISION	\$	31,999.15
COMMUNITY SERVICE FEE FUND	\$	11,904.25
PROTHONOTARY AUTOMATION FUND	\$	56,342.48
AFFORDABLE HOUSING FEE	\$	348,977.35
CLERK OF COURTS AUTOMATION FUND	\$	3,560.39
REGISTER OF WILLS	\$	7,103.30
JUVENILE ELECTRONIC MONITORING FUND	\$	5,926.35
VITAL STATISTICS FUND	\$	45,333.59
SUBSTANCE ABUSE EDUCATION FUND	\$	121,981.79
LIQUID FUELS/ACT 44 FUND	\$	290,641.73
ACT 13 BRIDGE IMPROVEMENT FUND	\$	416,807.37
VICTIMS SERVICE FUND	\$	69,967.88
HOTEL EXCISE TAX FUND	\$	591,678.99
CDBG FUND	\$	13,864.97
DEBT SERVICE FUND	\$	1,304,755.84
CAPITAL PROJECTS FUND	\$	9,519,211.69
FRINGE BENEFITS PAYMENT FUND	\$	504,134.46
TAX CLAIM FUND	\$	762,501.65

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:45 A.M. IN ORDER TO RECONVENE THE SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:46 A.M.

PERSONNEL REPORT:

EMPLOYMENT SEPARATION:

CHRISTIAN N. BERNSTEIN-CUEVAS, NESQUEHONING, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE NOVEMBER 15, 2017.

RETIREMENT:

DENNIS S. BALLIET, JIM THORPE, PA - PART-TIME SECURITY OFFICER, SHERIFF – EFFECTIVE DECEMBER 20, 2017.

CHANGES OF STATUS:

DAWN T. ANTIGNANI, JIM THORPE, PA

FROM: PART-TIME AUTOMATION CLERK, CLERK OF COURTS/BUREAU OF COLLECTIONS
TO: CLERK, TAX ASSESSMENT
EFFECTIVE: DECEMBER 4, 2017

JENNIFER A. BOGER, JIM THORPE, PA

FROM: TEMPORARY CLERK, ARCHIVES
TO: SECRETARY III, COMMISSIONERS' OFFICE
EFFECTIVE: NOVEMBER 28, 2017

JORDAN M. BOYER, PALMERTON, PA

FROM: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS
TO: TEMPORARY FULL-TIME CORRECTIONS OFFICER, CORRECTIONS
EFFECTIVE: NOVEMBER 20, 2017

ALEC S. DELONG, PALMERTON, PA

FROM: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS
TO: TEMPORARY FULL-TIME CORRECTIONS OFFICER, CORRECTIONS
EFFECTIVE: NOVEMBER 20, 2017

CODY H. KARAMAN, SAYLORSBURG, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS
TO: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS
EFFECTIVE: NOVEMBER 20, 2017

AMANDA C. LOUDON, LEHIGHTON, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS
TO: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS
EFFECTIVE: NOVEMBER 20, 2017

HIRE:

TOD A. WARNER, WEATHERLY, PA – TEMPORARY PARKING ATTENDANT, PARKING FUND – EFFECTIVE NOVEMBER 24, 2017

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

SUSAN ZEIGLER

C3 TRAINING

HERSHEY, PA

COST: CONFERENCE FEE \$15, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

GLENN SCHOCH

SUSAN ZEIGLER

AAA FINANCIAL TRAINING

HERSHEY, AP

COST: CONFERENCE FEE \$75 PER PERSON, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

PUBLIC DEFENDER

GREGORY MOUSSEAU

PACDL SEMINAR – CAPITAL CASES

VALLEY FORGE, PA

COST: CONFERENCE FEE \$315.00 PER PERSON

NOVEMBER 16, 2017

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE PERSONNEL REPORT DATED NOVEMBER 16, 2017.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

CORRESPONDENCE:

AUDIT REPORT RECEIVED: EXAMINATION REPORT OF DISTRICT COURT 56-3-01, CARBON COUNTY, FOR THE PERIOD JANUARY 1, 2013 TO DECEMBER 31, 2015 RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF THE AUDITOR GENERAL.

CORRESPONDENCE WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

WEATHERLY CASTING AND MACHINE COMPANY, WEATHERLY, PA
APPLICATION #WMGR019D010-A171; APS ID #944736; AUTH ID#118887

ADVERTISING REQUESTS:

#17-462 2018 BUDGET:

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO RATIFY THE ADVERTISEMENT OF NECESSARY LEGAL NOTICES RELATIVE TO THE 2018 CARBON COUNTY BUDGET.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

#17-463 ELECTIONS:

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO AUTHORIZE THE ADVERTISEMENT OF LEGAL NOTICE SCHEDULING A MEETING OF THE CARBON COUNTY ELECTION BOARD TO BE HELD NOVEMBER 27, 2017 FOR CASTING OF LOTS FOR CANDIDATES IN VARIOUS MUNICIPAL OFFICES RECEIVING TIE VOTES IN THE NOVEMBER 7, 2017 MUNICIPAL ELECTION AND FOR GENERAL PURPOSES.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

BOARDS & AUTHORITIES:

#17-464 DRUG & ALCOHOL:

APPOINTMENT:

CORRESPONDENCE WAS RECEIVED FROM THE CARBON-MONROE-PIKE DRUG & ALCOHOL COMMISSION SUBMITTING THE NAME OF JOSEPH GUARDIANI, NESQUEHONING, PENNSYLVANIA, TO FILL THE CARBON COUNTY BOARD MEMBER VACANCY ON THE COMMISSION.

MR. GUARDIANI'S FIRST TERM WOULD BE: 12/01/17 THROUGH 11/30/20

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, APPOINT JOSEPH GUARDIANI TO THE VACANCY ON THE DRUG & ALCOHOL COMMISSION.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

CHILDREN & YOUTH:

#17-465 2017/18 AGREEMENTS:

FY 2017-18 PURCHASE OF SERVICE AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

ADELPHOI VILLAGE, LATROBE, PAPROVIDER: ADELPHOI VILLAGEFY17-18

INTESIVE SUPERVISION-ALLIANCE & COLONY HOMES	\$244.65 / PER DIEM
INTESIVE SUPERVISION- MENTAL HEALTH FOCUS-MARKER & SUSAN HOMES	\$283.58 / PER DIEM
INTESIVE SUPERVISION-ANCHOR, GREYSTONE & SWEENEY HOMES	\$242.91 / PER DIEM
SUBSTANCE ABUSE- MON RUN HOME	\$255.12 / PER DIEM
SEXUAL OFFENSES –BENET, LOYALHANNA, RAPHAEL & WILLIAMS HOMES	\$231.80 / PER DIEM
SEXUAL OFFENSES – MENTAL HEALTH FOCUS – VINCENT HOME	\$283.58 / PER DIEM
SEXUAL OFFENSES – LA SA QUIK HOM (EASTERN REGION)	\$287.72 / PER DIEM
SHELTER – GROUP HOMES – ALLIANCE, COLONY, MARKER, SUSANS, ANCHOR BENET, GREYSTONE, HILLTOP, LA SA QUIK, LOYALHANNA, MARGARET, MILLER, RAPHAEL, SAXMAN, SWEENEY, VINCEN & WILLIAMS HOMES	\$221.15 / PER DIEM
SECURE – SEXUAL OFFENSES – MIDDLE I HOME	\$367.60 / PER DIEM
SECURE – MIDDLE CREEK II & III HOME	\$328.73 / PER DIEM
SPECIALIZED INDEPENDENT LIVING – HILLTOP, MARGARET, & SAXMAN HOMES	\$208.04 / PER DIEM
TRANSITIONAL LIVING – WILLIAMS HOMES	\$192.87 / PER DIEM
FOSTER CARE – SPECIALIZED / KINSHIP	\$76.45 / PER DIEM
FOSTER CARE – INTESIVE / KINSHIP	\$82.45 / PER DIEM
FOSTER CARE – PREGNANT & PARENTING	\$88.45 / PER DIEM
IN HOME SERVICES (HOURLY RATE)	\$62.10 / PER HOUR
*MST – NON MA ELIGIBLE	\$87.00 / PER DIEM
**MST – NON MA BILLABLE ACTIVITIES	DETERMINED BY MCO CONTRACT
PSYCHIATRIC SERVICES (HOURLY RATE)	\$225.00 / PER HOUR
PSYCHOLOGICAL SERVICES (HOURLY RATE)	\$160.00 / PER HOUR
SEXUAL OFFENDER EVALUATIONS ABEL OR JSOAP – II OR SAI – J SINGLE ASSESSMENT	\$400.00 / PER DIEM
JUVENILE SEXUAL OFEEDER ASSESSMENT – INCLUDES ABEL, JSOAP – II AND SEXUAL HISTORY ASSESSMENTS	\$1200.00 / PER DIEM
POLYGRAPHS	\$425.00 / PER HOUR
FAMILY GROUP DECISION MAKING – SUCCESSFUL CONFERENCE	\$3000.00 / PER FAM.
FAMILY GROUP DECISION MAKING – SUCCESSFUL REFERAL	\$1000.00 / PER FAM.
FAMILY GROUP DECSION MAKING – UNSUCCESSFUL REFERAL	\$250.00 / PER REFER.
*MST – NON MA ELIGIBLE: THIS IS THE RATE ADELPHOI VILLAGE WILL BILL THE COUNTY UNTIL MCO BEGINS TO COVER THE SERVICES.	
** MST – NON MA BILLAGE ACTIVITIES: THIS RATE WILL BE BASED ON THE DIFFERENCE BETWEEN THE MCO REQUESTED RATE & THE MCO CONTRACTED RATE, CHARGES NOT TO EXCEED \$20.00 / DAY	

AVANCO INTERNATIONAL, INCORPORATED FAIRFAX, VAPROVIDER: AVANCO INTERNATIONAL, INCFY17-18

CAPS QUARTERLY FEE	\$5,896.33
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BETHANY CHILDREN'S HOMES, WORMELSDORF, PAPROVIDER: BETHANY CHILDREN'S HOMESFY17-18

RESIDENTIAL	\$230.00 / PER DIEM
INTENSIVE RESIDENTIAL	\$230.00 / PER DIEM

SHORT TERM	\$230.00 / PER DIEM
INDEPENDENT LIVING	\$230.00 / PER DIEM
SHELTER CARE	\$230.00 / PER DIEM
SUPERVISED INDEPENDENT LIVING	\$230.00 / PER DIEM

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

#17-466 BUDGET AMENDMENT:

A COMMUNICATION WAS RECEIVED FROM THE OFFICE OF CHILDREN AND YOUTH SERVICES SUBMITTING A FY 16-17 BUDGET AMENDMENT AS REQUIRED BY THE STATE IN ORDER TO PROCESS THE END OF YEAR INVOICE. THE AMENDMENT MOVES FUNDS BETWEEN COST CENTERS TO ACCOUNT FOR ACTUAL EXPENDITURES.

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE BUDGET AMENDMENT.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

COUNTY BUILDINGS:

STORAGE FACILITY/PROPOSAL:

#17-467 UNITED INSPECTION SERVICES:

A COMMUNICATION WAS RECEIVED FROM THE PURCHASING DEPARTMENT ENCLOSING A PROPOSAL RECEIVED FROM UNITED INSPECTION SERVICES FOR SIX (6) TEST PIT EVALUATIONS FOR THE STORAGE FACILITY PROJECT AT A COST OF \$550.00.

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE PROPOSAL AS SUBMITTED BY UNITED INSPECTION SERVICES.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

INFORMATION TECHNOLOGY:

PENTELEDATA/CONTRACTS:

#17-468 COMMUNICATIONS CENTER:

A COMMUNICATION WAS RECEIVED FROM THE DIRECTOR OF INFORMATION TECHNOLOGY (IT) REQUESTING RENEWAL OF A THREE-YEAR CONTRACT WITH PENTELEDATA FOR INTERNET ACCESS VIA CABLE MODEM FOR THE COMMUNICATIONS CENTER.

DUE TO PENTELEDATA PRICING RESTRUCTURE, INCREASED SPEED FROM 12X2 TO 25X3 AT COST OF \$99.95/MONTH (NO CHANGE).

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

#17-469 COUNTY NETWORK:

A COMMUNICATION WAS RECEIVED FROM THE DIRECTOR OF INFORMATION TECHNOLOGY (IT)

REQUESTING RENEWAL OF A THREE-YEAR CONTRACT WITH PENTELEDATA FOR INTERNET ACCESS VIA CABLE MODEM FOR THE COUNTY NETWORK AT THE CURRENT SPEED 35X3, WITH COST REDUCED FROM \$139.95/MONTH TO \$124.95/MONTH

*ADDITIONAL NEW CHARGE: \$14.95/MONTH FOR STATIC IP BLOCK (CHARGE IS NOT CONTRACT DEPENDENT)

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#17-470 CDBG CONTRACT:

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONTRACT #C000066603, IN THE AMOUNT OF \$684,016.00, BETWEEN THE CARBON COUNTY COMMISSIONERS AND THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE PERIOD OF OCTOBER 18, 2017 THROUGH OCTOBER 17, 2022, ALONG WITH THE FEDERAL FUNDING ACCOUNTABILITY & TRANSPARENCY ACT SUB-RECIPIENT DATA SHEET.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

HOME PROGRAM:

#17-471 CHANGE ORDER:

A COMMUNICATION WAS RECEIVED FROM THE OFFICE OF PLANNING AND DEVELOPMENT ENCLOSING CHANGE ORDER #2 FOR THE FOLLOWING CONTRACT WITH THE SERVICE TEAM, LEHIGHTON, PENNSYLVANIA FOR THE HOME REHABILITATION PROGRAM:

#JM 132-15-137 GENERAL - DECREASE IN CONTRACT PRICE OF \$1,200.00

ORIGINAL CONTRACT: \$11,650.00; CHANGE ORDER # 1 – DECREASE TO \$7,350.00; NEW TOTAL: \$5,750.00

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE CHANGE ORDER #2 TO CONTRACT #JM 132-15-137 WITH THE SERVICE TEAM.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

PURCHASING:

#17-472 DISTRICT ATTORNEY/REYNOLDS BUSINESS:

A REQUEST WAS RECEIVED FROM THE PURCHASING DEPARTMENT FOR APPROVAL OF A PROPOSAL SUBMITTED BY REYNOLDS BUSINESS SYSTEMS, INCORPORATED, ALLENTOWN, PENNSYLVANIA FOR A DATUM MOBIL TRAK3 STORAGE SYSTEM, AT A COST OF \$13,039.91, FOR THE DISTRICT ATTORNEY'S OFFICE.

PRICING IS IN COMPLIANCE WITH PA STATE CONTRACT #44000016498, HIGH DENSITY FILING EQUIPMENT. PAYMENT TO BE MADE DIRECTLY TO MANUFACTURER, DATUM FILING SYSTEMS OF EMIGSVILLE, PENNSYLVANIA.

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE PROPOSAL AS SUBMITTED BY REYNOLDS BUSINESS SYSTEMS.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

#17-473 SECURITY CAMERA PROJECT/FIBERTEL:

A PROPOSAL WAS SUBMITTED BY FIBERTEL, INCORPORATED, PLYMOUTH, PENNSYLVANIA TO CONNECT CATEGORY 6 RATED 4-PAIR CABLE TO EACH OF THE 56 CAMERA AND 2 MONITOR LOCATIONS IN THE PROCESS OF BEING INSTALLED IN THE MAIN COURTHOUSE (CABLE PROVIDED BY THE COUNTY) AT A TOTAL COST OF \$12,997.00. *LOWEST OF THREE (3) QUOTES SUBMITTED.

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE PROPOSAL AS SUBMITTED BY FIBERTEL, INCORPORATED.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

SERVICE AGREEMENTS:

#17-474 STENOGRAPH LLC/COURTS:

STENOGRAPH WRITER PROTECTION PLAN RENEWAL CONTRACT #MQ095890 (BASIC PROTECTION WITH LOANER) FOR DIAMANTE STENO MACHINE (SERIAL #Z02167 BLUE ICE WRITER) IN COURTROOM #2 FOR THE TERM 12/10/17 TO 12/09/18 AT A COST OF \$369.00 (NO CHANGE) WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

ANIMAL SHELTER:

#17-475 REHRIG ESTATE:

A COMMUNICATION WAS RECEIVED FROM THE LAW OFFICES OF SHUTACK & LAVELLE ENCLOSING A RELEASE OF ADMINISTRATRIX CTA FOR THE ESTATE OF EMMA C. REHRIG.

THE CARBON COUNTY ANIMAL SHELTER WAS NAMED ONE OF THE BENEFICIARIES IN MS. REHRIG'S ESTATE, AND UPON EXECUTION OF THE RELEASE, A CHECK IN THE AMOUNT OF \$30,164.12 WILL BE FORWARDED.

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO ACCEPT AND AUTHORIZE EXECUTION OF THE RELEASE.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

#17-476 BANNER REQUEST:

A BANNER PERMIT REQUEST WAS SUBMITTED FOR THE FOLLOWING:

ST. JOSEPH'S CHURCH, JIM THORPE, PA
CHRISTKINDLMARKT, DECEMBER 9, 2017
BANNER REQUEST: 11/25/17 TO 12/10/17

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER PERMIT.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

TAX ASSESSMENT:

#17-477 TAX REFUND:

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS DUE A REFUND OF 2015 AND 2016 COUNTY REAL ESTATE TAXES:

MUNICIPALITY: KIDDER TOWNSHIP

SPLIT ROCK COUNTRY CLUB INC.
PO BOX 594
49 WOLF HOLLOW ROAD
LAKE HARMONY, PA 18624

PROPERTY RECORD CARD #: 19-21-A3.01; 19-21-A3.02; 19-21-A3.05; 32-21-A3.09

CODE: 08-21-12968; 12967; 13638; AND 12964

REASON: AS PER COURT STIPULATION. 4 PARCELS. REFUND BASED ON DIFFERENCES IN ASSESSMENT.

- 19-21-A3.02 – REDUCED FROM 839,063 TO 682,692. DIFFERENCE OF 156,371.
REFUND DUE IS \$3,333.90
- 19-21-A3.05 – REDUCED FROM 143,935 TO 117,156. DIFFERENCE OF 26,779.
REFUND DUE IS \$603.81
- 19-21-A3.01 – REDUCED FROM 197,515 TO 160,720. DIFFERENCE OF 36,795.
REFUND DUE IS \$792.02
- 32-21-A3.09 – REDUCED FROM 217,500 TO 176,986. DIFFERENCE OF 40,514.
REFUND DUE IS \$863.76

TOTAL REFUND DUE: \$5,593.49

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

BOARD POLLED:	O'GUREK	YES
	NOTHSTEIN	YES

USED EQUIPMENT:

#17-478 AWARD:

THE FOLLOWING BID WAS RECEIVED FOR USED EQUIPMENT (2007 FORD FREESTYLE):

LORENZO CINICOLA	
JIM THORPE, PA	\$657.20

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE BID AS SUBMITTED.

BOARD POLLED:	O'GUREK	YES
	NOTHSTEIN	YES

FURTHER BUSINESS:

2018 PROPOSED BUDGET:

THE COMMISSIONERS SPOKE BRIEFLY REGARDING THE PROPOSED 2018 BUDGET WHICH LISTS NO TAX INCREASE.

JEFF WEISS, THE COUNTY'S FINANCIAL CONSULTANT, ZELENKOFKSKE AXELROD LLC, SUMMARIZED THE PROPOSED BUDGET, STATING THAT THE ESTIMATED TAX REVENUE IS \$54,145.00, 3% LESS THAN LAST YEAR.

HE NOTED THAT AFTER REQUESTING THE COUNTY DEPARTMENTS CUT THEIR REQUESTS BY 10%,

NOVEMBER 16, 2017

MOST DEPARTMENTS DECREASED THEIR BUDGETS MAKING UP \$425,000, AND THE REMAINDER OF THE \$600,000 DEFICIT WAS TAKEN FROM THE CONTINGENCY FUND.

THE COUNTY SOLICITOR LEFT THE MEETING.

COMMISSIONERS' REPORTS:

COMMISSIONER O'GUREK COMMENTED ON THE HOME REHABILITATION PROGRAM, NOTING THAT THERE IS CURRENTLY \$348,000 IN THE FUND AND MANY PEOPLE ON THE WAITING LIST. HE SAID THE BOARD HAS REQUESTED THAT THE OFFICE OF PLANNING AND DEVELOPMENT MOVE THE PROGRAM ALONG FASTER, SCHEDULING MORE PROJECTS IN 2018.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:02 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN