THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEDED THIS DATE AT 10:33 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS GERHARD AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE. THE COUNTY TREASURER AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONER NOTHSTEIN WAS ABSENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER EXTENDING CONDOLENCES TO THE FAMILIES OF THE VICTIMS OF THE LAS VEGAS MASSACRE AND GRATITUDE FOR THE FIRST RESPONDERS.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:


BOARD POLLED: O’GUREK YES
GERHARD YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

OPENING OF RFPS:

#17-404  CARBON COUNTY BRIDGE #17 GUiderail:

THERE WERE NO PROPOSALS RECEIVED FOR CARBON COUNTY BRIDGE #17 GUiderail.

EXECUTIVE SESSIONS:

THE VICE-CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:
OCTOBER 5, 2017

MOTION BY MR. O’GUERK, SECONDED BY MR. GERHARD, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED OCTOBER 5, 2017.

BOARD POLLED:  
O’GUERK  YES  
GERHARD  YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 133493 THROUGH 133616 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$433,799.69</td>
</tr>
<tr>
<td>Rental Property Fund</td>
<td>$698.51</td>
</tr>
<tr>
<td>County Parking Fund</td>
<td>$2,231.36</td>
</tr>
<tr>
<td>Liquid Fuels Tax Fund</td>
<td>$166.00</td>
</tr>
<tr>
<td>Area Agency on Aging Fund</td>
<td>$96,198.59</td>
</tr>
<tr>
<td>Children &amp; Youth Fund</td>
<td>$110,842.32</td>
</tr>
<tr>
<td>Human Service Agency Fund</td>
<td>$2,667.63</td>
</tr>
<tr>
<td>Domestic Relations 4D Fund</td>
<td>$22,488.68</td>
</tr>
<tr>
<td>Workforce Investment ACT Fund</td>
<td>$9,432.49</td>
</tr>
<tr>
<td>Parks &amp; Recreation Fund</td>
<td>$14,347.18</td>
</tr>
<tr>
<td>Carbon Transportation System Fund</td>
<td>$64,806.30</td>
</tr>
<tr>
<td>9-1-1 Fund</td>
<td>$20,160.17</td>
</tr>
<tr>
<td>Haz-Mat Response Fund</td>
<td>$40.01</td>
</tr>
<tr>
<td>Centralized Booking Fund</td>
<td>$14.15</td>
</tr>
<tr>
<td>Capital Projects Fund</td>
<td>$12,841.86</td>
</tr>
<tr>
<td>Fringe Benefit Payment Fund</td>
<td>$482,865.85</td>
</tr>
<tr>
<td>Payroll Fund</td>
<td>$90,165.28</td>
</tr>
<tr>
<td>Tax Claim Fund</td>
<td>$40,041.42</td>
</tr>
</tbody>
</table>

TOTAL: $1,403,807.49

MOTION BY MR. O’GUERK, SECONDED BY MR. GERHARD, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:  
O’GUERK  YES  
GERHARD  YES

TREASURER’S REPORT:

MOTION BY MR. O’GUERK, SECONDED BY MR. GERHARD, TO ACCEPT THE TREASURER’S REPORT DATED SEPTEMBER 30, 2017 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF SEPTEMBER 30, 2017:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund Checking Account</td>
<td>$3,705.84</td>
</tr>
<tr>
<td>Payroll Checking Account</td>
<td>$151,899.99</td>
</tr>
<tr>
<td>General Fund SP NOW</td>
<td>$12,451,082.26</td>
</tr>
<tr>
<td>Operating Reserve</td>
<td>$940,652.17</td>
</tr>
<tr>
<td>Rental Property</td>
<td>$206,984.30</td>
</tr>
</tbody>
</table>
OCTOBER 5, 2017

PARKING FUND $ 806,915.97
LIQUID FUELS $ 408,619.46
AREA AGENCY ON AGING $ 262,242.99
CHILDREN & YOUTH $ 1,164,536.09
HUMAN SERVICES AGENCY FUND $ 14,658.67
DOMESTIC RELATIONS $ 100,927.87
WORKFORCE INVESTMENT ACT $ 29,346.52
PARKS & RECREATION FUND $ 191,914.70
CARBON TRANSPORTATION $ 65,150.95
9-1-1 FUND $ 1,549,981.11
HAZMAT RESPONSE FUND $ 124,258.78
OFFENDER SUPERVISION $ 492,854.83
ADULT ELECTRONIC MONITORING $ 166,687.91
FARMLAND PRESERVATION $ 89,066.95
HUMAN SERVICES DEVELOPMENT $ 7,158.37
HOMELESS GRANT $ 211.08
CENTRALIZED BOOKING $ 108,923.80
VICTIM WITNESS $ 5,130.47
RECORD OF DEEDS IMPROVEMENT $ 23,062.21
COUNTY RECORDS IMPROVEMENTS $ 12,228.76
JUVENILE SUPERVISION $ 30,664.12
COMMUNITY SERVICE FEE FUND $ 11,869.89
PROTHONOTARY AUTOMATION FUND $ 52,380.77
AFFORDABLE HOUSING FEE $ 334,296.79
CLERK OF COURTS AUTOMATION FUND $ 3,275.97
REGISTER OF WILLS $ 6,372.59
JUVENILE ELECTRONIC MONITORING FUND $ 5,921.32
VITAL STATISTICS FUND $ 45,295.12
SUBSTANCE ABUSE EDUCATION FUND $ 118,849.70
LIQUID FUELS/ACT 44 FUND $ 290,395.09
ACT 13 BRIDGE IMPROVEMENT FUND $ 416,453.67
VICTIMS SERVICE FUND $ 68,820.23
HOTEL EXCISE TAX FUND $ 373,053.75
CDBG FUND $ 110.65
DEBT SERVICE FUND $ 1,876,075.20
CAPITAL PROJECTS FUND $ 9,656,233.30
FRINGE BENEFITS PAYMENT FUND $ 518,537.12
TAX CLAIM FUND $ 541,020.18

BOARD POLLED: O'GUREK YES
GERHARD YES

THERE WAS NO SALARY BOARD MEETING HELD THIS DATE DUE TO LACK OF A QUORUM.

PERSONNEL REPORT:

RETIREMENT:

HIRES:
CHANGES OF STATUS:
ROBERT E. GOGEL JR., DANIELSVILLE, PA
FROM: SPECIAL DEPUTY SHERIFF TRAINEE, SHERIFF’S OFFICE
TO: SPECIAL DEPUTY SHERIFF, SHERIFF’S OFFICE
EFFECTIVE: SEPTEMBER 29, 2017

BRIAN D. HAWK, BETHLEHEM, PA
FROM: SPECIAL DEPUTY SHERIFF TRAINEE, SHERIFF’S OFFICE
TO: SPECIAL DEPUTY SHERIFF, SHERIFF’S OFFICE
EFFECTIVE: SEPTEMBER 29, 2017

LEAVE OF ABSENCE:
BUILDINGS & GROUNDS
RAYMOND G. DONNELLY, JIM THORPE, PA
FROM: OCTOBER 23, 2017
TO: JANUARY 1, 2018

SEMINAR/TRAINING REQUESTS:
A.REA AGENCY ON AGING
SUSAN E. ZEIGLER
DANYELLE M. NEIFERT
CONNIE M. LYNN
2017 PROTECTIVE SERVICES CONFERENCE
HARRISBURG, PA
COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

CHILDREN & YOUTH SERVICES
MEGAN K. CROIZIER
FOSTER CARE EDUCATION TRAINING
KINGSTON, PA
COST: MEALS

CHILDREN & YOUTH SERVICES
SALLIANNE S. NEWTON
JILL M. GEISSINGER
LIABILITY & RISK MANAGEMENT
HARRISBURG, PA
CONFERENCE FEE: $50 EACH

COOPERATIVE EXTENSION
KATHLEEN M. STORASKA
AREA 4 IBIS TRAINING
WEST PITTSTON, PA
COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

ELECTIONS
LISA R. DART
ELECTRONIC POLL BOOK DEMONSTRATIONS
WILKES-BARRE, PA
COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)
OCTOBER 5, 2017

INFORMATION TECHNOLOGY
ALEX M. POPE
CYBER SECURITY TRAINING
HARRISBURG, PA

CLERK OF COURTS/BUREAU OF COLLECTIONS
ERIC JOHNSTON STEPHANIE CUSANELLI JULIE HARRIS ANNE ZURN
CARLA FRITZ MARIAH MAY DAWN ANTIGNANI

PROTHONOTARY
DEBRA HOHERCHAK KELLY SOLT LEH ANN LIGHT
MICHELE GALLAGHER

REGISTER OF WILLS
BARBARA MILLER DEBORAH GIGLIOTTI KATHLEEN PAUL

SHERIFF
CAROLYN MALIK CHRISTOPHER LEKKA DANIEL LONG DANIEL MCLEAN
MICHELLE MILLER JAMES BONNER JOSEPH HAGER KAREN FLEXER
KRISTY CUMMINS NATHANIEL IREBIK ROBERT BLISARD RYAN REHATCHEK
CORY LLEWELLYN ANDREW WENRICH MITCHELL KRAMER
KNOWB4 WEB BASED SECURITY TRAINING WEBINAR JIM THORPE, PA

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:

ADULT PROBATION
RICHMOND PARSONS CHERYL HONCHEN CLIFFORD ECKHART DEREK GEORGE
JESSICA CRESSLEY JILLIAN MCGINLEY JOSEPH BERKE JOSEPH BETTINE
KIMBERLY COOPER MATTHEW KIMMEL TAMMY WALL SCOTT GILLESPIE
ERIC YUKNEK REBECCA CANCELLIERE PAUL KATTNER

COURT ADMINISTRATION
FRANCINE HEANEY KRISTIN LEFFLER SARAH SHERER JOLENE REMUS
PATRICIA LAWLESS SHERRI KLEINTOP CARLA HILL RAYONNA FEDOR
ALI MCCALL YOUNG JOANNE DONNELLY NICHOLAS SEAMAN

COURT COMPUTER
ANN SCHLOUGH REBECCA COLLURA

JUVENILE COURT
JAMES DODSON CRYSTAL SMITH JANELL BALLIET JOSEPH GRECO
KIMMY MULIK PAUL ZONA MAE CROUTHAMEL

DISTRICT JUSTICE
WENDY SMELAS CARLA BARTELT KIMBERLY HOUSER SUSAN JOYCE
GAIL BERGER JAMIE GRAVER MICHELE HUSZAR DAWN ORSULAK
MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PERSONNEL REPORT DATED OCTOBER 5, 2017.

BOARD POLLED: O’GUREK YES
GERHARD YES

CORRESPONDENCE:

AUDIT REPORTS: CARBON COUNTY DISTRICT COURTS #56-3-02 AND #56-3-04 FOR THE PERIOD JANUARY 1, 2013 TO DECEMBER 31, 2015, RECEIVED FROM THE PA AUDITOR GENERAL.

THE SEPTEMBER 2017 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

- NORTHEASTERN POWER COMPANY, MCADOO, PA
  - SURFACE MINING PERMIT #54920201R5; BOND REVIEW FOR 2017;
  - AUTHORIZATION TO MINE #1790-54920201-17, SILVERBROOK BANK OPERATION,
  - KLINE & PACKER TOWNSHIPS, SCHUYLKILL AND CARBON COUNTIES
- BREWER ADAMS, LEHIGHTON, PA (SUBMITTED BY ENVIROSCIENCE, STOW, OHIO)
  - EXPANSION OF EXISTING HORSE TRAINING TRACK, BEN SALEM ROAD, LEHIGHTON, PA
  - *COUNTY LAND USE LETTER REQUEST
- A COPY OF A PRESS RELEASE REGARDING FEDERAL ADJUSTMENTS TO THE SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES.

A COMMUNICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES INFORMING THAT CARBON COUNTY’S FY 2017-2018 HUMAN SERVICES PLAN HAS BEEN RECEIVED AND APPROVED.

ARCHIVES RENOVATION PROJECT:

#17-405  GLOSE MOVING & STORAGE:

A PROPOSAL WAS SUBMITTED BY GLOSE MOVING & STORAGE, INCORPORATED, D/B/A/ O’BRIEN’S MOVING & STORAGE OF ALLENTOWN, PENNSYLVANIA, FOR MOVING THE CONTENTS OF THE ARCHIVES DEPARTMENT FROM ITS PRESENT LOCATION TO THE NEWLY RENOVATED BUILDING AT 15 WEST 4TH STREET, JIM THORPE, PENNSYLVANIA.

PRICING IS IN ACCORDANCE WITH PA STATE CONTRACT #4400013812, MOVING & STORAGE SERVICES, AT AN ESTIMATED COST OF $12,120.00. MOVE IS TENTATIVELY SCHEDULED FOR OCTOBER 23 TO OCTOBER 26, 2017.

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PROPOSAL AS SUBMITTED.

BOARD POLLED: O’GUREK YES
GERHARD YES
GIS/MAPPING:
#17-406 ESRI AGREEMENT:

THE SOFTWARE MAINTENANCE AGREEMENT WITH ESRI, INCORPORATED, REDLANDS, CALIFORNIA, WAS SUBMITTED FOR THE YEAR 2018 LISTING THE FOLLOWING CHARGES: ASSESSMENT - $400.00; ELECTIONS - $300.00; LIQUID FUELS - $10,900.00; 911 - $3,500.00, FOR A TOTAL COST OF $15,100.00 (NO INCREASE).

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED: O’GUREK YES
GERHARD YES

JUVENILE COURT:
#17-407 GRANT IN AID:

JUVENILE GRANT-IN-AID AWARD NOTIFICATION/INVOICE WAS RECEIVED FROM THE JUVENILE COURT JUDGES COMMISSION FOR JUVENILE COURT OFFICE SALARY REIMBURSEMENT IN THE AMOUNT OF $69,300 FOR THE TERM OF JULY 1, 2017 TO JUNE 30, 2018.

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE AWARD.

BOARD POLLED: O’GUREK YES
GERHARD YES

PARKS/RECREATION:
#17-408 AGREEMENT/PATHSTONE/SCSEP:


MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED: O’GUREK YES
GERHARD YES

PLANNING & DEVELOPMENT:
#17-409 FY 2017 CDBG APPLICATION DOCUMENTS:

THE FOLLOWING DOCUMENTS TO BE FILED WITH THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE FY 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION WERE PRESENTED FOR BOARD ACTION:

FY2017 CDBG STATEMENT OF ASSURANCES
FY2017 CDBG DISCLOSURE REPORT
GRANTEE’S STATEMENT OF GOALS
FY2017 GENERAL APPLICATIONS
FY2017 COOPERATION AGREEMENTS BETWEEN THE COUNTY AND THE FOLLOWING TOWNSHIPS/BOROUGHS:
MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE DOCUMENTS.

BOARD POLLED: O’GUREK YES
GERHARD YES

SOLICITOR’S REPORT:

ELECTIONS:

#17-410 ADDENDUM/KURTZ:

THE SOLICITOR PRESENTED AN ADDENDUM TO THE AGREEMENT BETWEEN THE COUNTY AND SUZETTE KURTZ FOR PROVISION OF LOGISTICS AND ACCURACY TESTING OF VOTING MACHINES FOR THE 2017 MUNICIPAL PRIMARY AND GENERAL ELECTIONS. THE ADDENDUM AMENDS THE NUMBER OF NOT TO EXCEED HOURS FROM 260 TO 285 HOURS.

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE ADDENDUM.

BOARD POLLED: O’GUREK YES
GERHARD YES

USED EQUIPMENT:

#17-411 2ND POSTING:

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO AUTHORIZE SECOND POSTING FOR DISPOSITION OF USED EQUIPMENT (LAW BOOKS VALUED AT LESS THAN $1,000).

BOARD POLLED: O’GUREK YES
GERHARD YES

COMMISSIONERS’ REPORTS:

COMMISSIONER GERHARD COMMENTED ON THE MANSION HOUSE HILL ROCKSLIDE, NOTING THAT WORK IS TO BEGIN OCTOBER 10TH AND IS EXPECTED TO BE FINISHED OCTOBER 27TH. DURING THIS TIME THE ROAD WILL BE COMPLETELY CLOSED FROM 9:00 A.M. TO 2:00 P.M.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:41 A.M.

ELOISE K. AHNER, WAYNE E. NOTHSTEIN, CHAIRMAN
CHIEF CLERK/COUNTY ADMINISTRATOR