

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER O’GUREK OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD AUGUST 31, 2017.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

MARY FARNSCHLADER, KIDDER TOWNSHIP;  
JANE ROBERTS, LEHIGHTON LIBRARY

RE: REQUESTING AN INCREASE IN THE ALLOCATION FOR THE LIBRARIES FROM \$1,200 TO \$5,000

ANDREA ANDRUZZI, TRESCKOW

RE: INVITATION TO ATTEND DEDICATION OF ARTHUR GARDEN MEMORIAL ON SEPTEMBER 24<sup>TH</sup>

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSIONS WAS HELD:

SEPTEMBER 6, 2017      12:00 NOON      RE: PERSONNEL MATTERS

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

SEPTEMBER 7, 2017

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED SEPTEMBER 7, 2017.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 68358 THROUGH 68413 AND DIRECT DEPOSIT CHECK NUMBERS 5108459 THROUGH 5108823 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$343,273.34 (PAYROLL DATED SEPTEMBER 1, 2017).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 132933 THROUGH 133022 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 732,854.48
RENTAL PROPERTY FUND	\$ 683.58
COUNTY PARKING FUND	\$ 2,098.80
AREA AGENCY ON AGING FUND	\$ 27,690.72
CHILDREN & YOUTH FUND	\$ 32,777.05
HUMAN SERVICE AGENCY FUND	\$ 2,667.63
DOMESTIC RELATIONS 4D FUND	\$ 22,216.90
WORKFORCE INVESTMENT ACT FUND	\$ 9,741.54
PARKS & RECREATION FUND	\$ 11,718.33
CARBON TRANSPORTATION SYSTEM FUND	\$ 51,652.80
9-1-1 FUND	\$ 32,011.49
HAZ-MAT RESPONSE FUND	\$ 59.05
CENTRALIZED BOOKING FUND	\$ 101.42
FRINGE BENEFIT PAYMENT FUND	\$ 484,195.58
PAYROLL FUND	\$ 49,110.57
TOTAL:	\$ 1,459,579.94

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES\*  
GERHARD YES  
NOTHSTEIN YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS  
FOR THE TIMES NEWS AND THE PALMERTON TELEPHONE  
COMPANY, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT  
DATED AUGUST 31, 2017 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF AUGUST 31, 2017:**

GENERAL FUND CHECKING ACCOUNT	\$ 3,111.78
PAYROLL CHECKING ACCOUNT	\$ 27,015.21
GENERAL FUND SP NOW	\$ 14,236,915.59
OPERATING RESERVE	\$ 939,879.67
RENTAL PROPERTY	\$ 212,176.03
PARKING FUND	\$ 779,203.15
LIQUID FUELS	\$ 411,810.61
AREA AGENCY ON AGING	\$ 399,147.02
CHILDREN & YOUTH	\$ 1,195,901.96
HUMAN SERVICES AGENCY	\$ 31,489.70
DOMESTIC RELATIONS	\$ 87,597.35
WORKFORCE INVESTMENT ACT	\$ 56,166.50
PARKS & RECREATION FUND	\$ 258,279.34
CARBON TRANSPORTATION	\$ 51,968.78
9-1-1 FUND	\$ 1,718,067.09
HAZMAT FUND	\$ 120,647.24
OFFENDER SUPERVISION	\$ 476,137.34
ADULT ELECTRONIC MONITORING	\$ 166,188.72
FARMLAND PRESERVATION	\$ 63,997.91
HUMAN SERVICES DEVELOPMENT	\$ 11,650.89
HOMELESS GRANT	\$ 2,089.24
CENTRALIZED BOOKING	\$ 105,667.61
VICTIM WITNESS	\$ 2,004.22
RECORDER OF DEEDS	\$ 19,677.82
RECORDS IMPROVEMENTS	\$ 9,975.09
JUVENILE SUPERVISION FEE	\$ 29,666.85
COMMUNITY SERVICE FEE	\$ 11,813.17
PROTHONOTARY AUTOMATION	\$ 50,542.25
AFFORDABLE HOUSING	\$ 327,442.74
CLERK OF COURTS	\$ 2,834.82
REGISTER OF WILLS	\$ 5,887.36
JUVENILE ELECTRONIC MONITORING	\$ 5,916.46
VITAL STATISTICS	\$ 45,257.92
SUBSTANCE ABUSE EDUCATION FUND	\$ 115,726.69
LIQUID FUELS/ACT 44 FUND	\$ 290,156.60
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 416,111.66
VICTIMS SERVICE FUND	\$ 66,979.30
HOTEL EXCISE TAX FUND	\$ 370,477.01
CDBG FUND	\$ 94.57
DEBT SERVICE	\$ 1,866,367.64
CAPITAL PROJECTS	\$ 9,570,298.59
FRINGE BENEFITS	\$ 511,572.90
TAX CLAIM	\$ 393,294.67

SEPTEMBER 7, 2017

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:40 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:43A.M.

**PERSONNEL REPORT:**

**RESIGNATIONS:**

**DANIEL P. JONES**, PIPERSVILLE, PA – LAW CLERK, COURT ADMINISTRATION – EFFECTIVE SEPTEMBER 1, 2017.

**HOLLIANNE C. SNYDER**, JIM THORPE, PA – FULL-TIME ASSISTANT PUBLIC DEFENDER – EFFECTIVE SEPTEMBER 15, 2017.

**SEMINAR/TRAINING REQUESTS:**

**HUMAN RESOURCES**

**DAWN M. BOWMAN**

**LISA A. MARKS**

BENECON ONLINE ENROLLMENT TRAINING

JIM THORPE, PA

**PUBLIC DEFENDER**

**PAUL J. LEVY**

PACDL 2017 LITIGATING SEX CRIMES

KING OF PRUSSIA, PA

COST: CONFERENCE FEE \$375

**SHERIFF**

**DANIEL M. LONG**

**NATHANIEL M. HREBIK**

**JOSEPH J. DUNNER**

**KELSY L. BOWMAN**

ACT 2 CONTINUING EDUCATION

BETHLEHEM, PA

COST: MEALS

**TAX ASSESSMENT**

**LEWIS M. GULLONE**

NECAAP MEETING: DEVELOPING A WINNING TEAM

HAZLE TOWNSHIP, PA

COST: CONFERENCE FEE \$30

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED SEPTEMBER 7, 2017.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**CORRESPONDENCE:**

THE AUGUST 2017 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

THE AUGUST 2017 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

T&M ASSOCIATES O/B/O DTA ALLIANCE LLC

APPLICATION FOR REGULATED FILL GENERAL PERMIT #WMGR0906

QUARRY EAST, PALMERTON BOROUGH

WM. F. HILL & ASSOCIATES, INCORPORATED, GETTYSBURG, PA

OBO MAHONING VALLEY NURSING AND REHABILITATION CENTER, MAHONING TOWNSHIP, PA

ACT 14 NOTIFICATION, APPLICATION FOR NPDES PERMIT RENEWAL

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA MENTAL HEALTH & SUBSTANCE ABUSE SERVICES INFORMING OF THE MH/ID PROGRAM'S FISCAL YEAR 2017-2018 PRIMARY ALLOCATION FOR COMMUNITY MENTAL HEALTH SERVICES.

**HUMAN SERVICES:**

**#17-365 STATE FOOD/REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE FY 2016/2017 STATE FOOD PURCHASE PROGRAM FOURTH QUARTER EXPENSE AND DATA REPORT TO BE SUBMITTED TO THE PENNSYLVANIA DEPARTMENT OF AGRICULTURE BY SHEPHERD HOUSE, INCORPORATED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**IN-LIEU-OF-TAXES:**

**#17-366 BETHLEHEM AUTHORITY:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE THE DISTRIBUTION OF \$20,357.59 CHECK FROM THE CITY OF BETHLEHEM TO SCHOOL DISTRICTS AND TOWNSHIPS REPRESENTING PAYMENT IN-LIEU-OF-TAXES FOR 2017 ON PROPERTY OWNED BY THE BETHLEHEM WATER AUTHORITY AS FOLLOWS:

JIM THORPE AREA SCHOOL DISTRICT	\$8,528.30
PALMERTON AREA SCHOOL DISTRICT	\$5,046.86
PENN FOREST TOWNSHIP	\$355.34
TOWAMENSING TOWNSHIP	\$304.29
LOWER TOWAMENSING TOWNSHIP	\$4.70
COUNTY OF CARBON	\$6,118.10

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PURCHASING/9-1-1:**

**#17-367 MICROWAVE LINK:**

**PROPOSAL/RADIO MAINTENANCE:**

A COMMUNICATION WAS RECEIVED FROM THE PURCHASING DEPARTMENT ENCLOSING AN AMENDED PROPOSAL SUBMITTED BY RADIO MAINTENANCE INCORPORATED (RMI), READING,

PENNSYLVANIA, (ORIGINAL PROPOSAL APPROVED AT THE 7/27/17 MEETING, AGENDA #17-300) FOR 911 MICROWAVE LINKS, REDUCING THE QUOTE TOTAL FROM \$338,646.08 TO \$286,359.58:

LINK FROM BROAD MT. TO BEAR MT. 911 TOWER SITE	(NO CHANGE)	\$154,090.28
LINK FROM BIG BOULDER TO BEAR MT. 911 TOWER SITE		
(LOCATION CHANGE, EXCLUDES INSTALLATION)		\$ 94,817.36*
CRITICAL SPARE EQUIPMENT		<u>\$ 37,451.94</u>
	TOTAL:	\$286,359.58

\* EQUIPMENT WILL BE INSTALLED FOLLOWING ERECTION OF A NEW TOWER AT BIG BOULDER IN 2018. PAYMENT SCHEDULE OF 45% - 35% - 20%.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE AMENDED PROPOSAL AS SUBMITTED BY RADIO MAINTENANCE INCORPORATED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SERVICE AGREEMENT:**

**#17-368 TREASURER/BAS SOFTWARE:**

THE ANNUAL SOFTWARE MAINTENANCE AGREEMENT RENEWAL WITH BUSINESS AUTOMATION SERVICES, INCORPORATED (BAS), CLIFTON PARK, NEW YORK, FOR SUPPORT SERVICES ON BAS LICENSING SYSTEM PROGRAM IN THE TREASURER'S OFFICE WAS SUBMITTED FOR APPROVAL. THE RENEWAL COVERS THE PERIOD 12/01/17 TO 11/30/18 AT A COST OF \$2,620.00 (INCREASE OF \$305.00).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SOLICITOR'S REPORT:**

**MAINTENANCE DEPARTMENT:**

**#17-369 AGREEMENT/ZAVAGANSKY:**

AGREEMENT BETWEEN THE COUNTY AND MICHAEL G. ZAVAGANSKY, LANSFORD, PENNSYLVANIA FOR SERVICES TO BE PERFORMED IN AND FOR THE COUNTY MAINTENANCE DEPARTMENT WAS PRESENTED FOR APPROVAL AND EXECUTION.

COMPENSATION FOR SERVICES SHALL BE \$30.00/HOUR, NOT TO EXCEED 160 HOURS, EFFECTIVE SEPTEMBER 9, 2017.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH MICHAEL G. ZAVAGANSKY.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PURCHASING DEPARTMENT:**

**#17-370 AGREEMENT/BALLIET:**

AGREEMENT BETWEEN THE COUNTY AND LINDA A. BALLIET, LEHIGHTON, PENNSYLVANIA FOR SERVICES TO BE PERFORMED IN AND FOR THE COUNTY PURCHASING DEPARTMENT WAS PRESENTED FOR

APPROVAL AND EXECUTION.

COMPENSATION FOR SERVICES SHALL BE \$20.00/HOUR, NOT TO EXCEED 60 HOURS, EFFECTIVE SEPTEMBER 11, 2017.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH LINDA A. BALLIET.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SWITCHBACK RAILWAY:**

**#17-371 STONEY LONESOME EXCAVATING:**

THE SOLICITOR PRESENTED A CONSTRUCTION CONTRACT WITH STONEY LONESOME EXCAVATING, SUMMIT HILL, PENNSYLVANIA, TO RECONSTRUCT A PORTION OF THE SWITCHBACK RAILWAY, INCLUDING REPAIR TO DRAINAGE PIPES AND SWALES, REGRADING AND COMPACTING, WITH COSTS AS FOLLOWS:

GRADE AND ROLLER 40 HOURS @ \$200/HR.	\$8,000.00
EXCAVATOR 10 HOURS @ \$90/HR.	\$ 900.00
LOADER 10 HOURS @ \$85/HR.	<u>\$ 850.00</u>
TOTAL PROJECT	\$9,750.00

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH STONEY LONESOME EXCAVATING.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER GERHARD COMMENTED ON THE FOLLOWING:

- RIBBON CUTTING CEREMONY FOR THE GATEWAY PROJECT TO BE HELD SEPTEMBER 8<sup>TH</sup>.
- WORK BEING DONE IN THE JOSIAH WHITE PARK
- REPORT FROM DAVE HONCHIN, SECURITY GUARD/COURTHOUSE ANNEX, ADVISING THAT SINCE FEBRUARY, 2017, 548 ITEMS WERE HELD INCLUDING 397 KNIFES, 51 MACE, 34 SCISSORS, 22 GUNS, AND 44 MISCELLANEOUS ITEMS THAT COULD BE USED AS A WEAPON.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:48 A.M.

---

ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

---

WAYNE E. NOTHSTEIN, CHAIRMAN