THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE. THE COUNTY CONTROLLER, COUNTY TREASURER, CHILDREN & YOUTH SERVICES ADMINISTRATOR, CHILDREN & YOUTH SERVICES ACCOUNTANT II, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD AUGUST 24, 2017.

BOARD POLLED:

<table>
<thead>
<tr>
<th></th>
<th>O’GUREK</th>
<th>GERHARD</th>
<th>NOTHSTEIN</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
</tr>
</tbody>
</table>

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED AUGUST 31, 2017.

BOARD POLLED:

<table>
<thead>
<tr>
<th></th>
<th>O’GUREK</th>
<th>GERHARD</th>
<th>NOTHSTEIN</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
</tr>
</tbody>
</table>
SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 132834 THROUGH 132932 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND</td>
<td>$135,962.97</td>
</tr>
<tr>
<td>RENTAL PROPERTY FUND</td>
<td>$36.00</td>
</tr>
<tr>
<td>COUNTY PARKING FUND</td>
<td>$4,073.09</td>
</tr>
<tr>
<td>LIQUID FUELS TAX FUND</td>
<td>$6,861.00</td>
</tr>
<tr>
<td>AREA AGENCY ON AGING FUND</td>
<td>$55,055.10</td>
</tr>
<tr>
<td>CHILDREN &amp; YOUTH FUND</td>
<td>$44,237.10</td>
</tr>
<tr>
<td>DOMESTIC RELATIONS 4D FUND</td>
<td>$730.32</td>
</tr>
<tr>
<td>WORKFORCE INVESTMENT ACT FUND</td>
<td>$800.00</td>
</tr>
<tr>
<td>PARKS &amp; RECREATION FUND</td>
<td>$401.76</td>
</tr>
<tr>
<td>9-1-1 FUND</td>
<td>$44,851.21</td>
</tr>
<tr>
<td>HAZ-MAT RESPONSE FUND</td>
<td>$29.97</td>
</tr>
<tr>
<td>FARM LAND PRESERVATION FUND</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>HUMAN SERVICE DEVELOPMENT FUND</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>HOMELESS GRANT FUND</td>
<td>$6,600.00</td>
</tr>
<tr>
<td>CAPITAL PROJECTS FUND</td>
<td>$173,055.07</td>
</tr>
</tbody>
</table>

TOTAL: $480,193.59

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O’GUREK YES* GERHARD YES NOTHSTEIN YES

* MR. O’GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR PENTELEDATA AND BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

TREASURER’S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE TREASURER’S REPORT, DATED AUGUST 25, 2017, REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF AUGUST 25, 2017:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND CHECKING ACCOUNT</td>
<td>$2,565.85</td>
</tr>
<tr>
<td>PAYROLL CHECKING ACCOUNT</td>
<td>$26,957.19</td>
</tr>
<tr>
<td>GENERAL FUND SP NOW</td>
<td>$14,316,094.48</td>
</tr>
<tr>
<td>OPERATING RESERVE</td>
<td>$939,082.09</td>
</tr>
<tr>
<td>RENTAL PROPERTY</td>
<td>$212,035.20</td>
</tr>
<tr>
<td>PARKING FUND</td>
<td>$771,438.33</td>
</tr>
<tr>
<td>LIQUID FUELS</td>
<td>$418,303.80</td>
</tr>
<tr>
<td>AREA AGENCY ON AGING</td>
<td>$453,835.23</td>
</tr>
<tr>
<td>CHILDREN &amp; YOUTH</td>
<td>$1,239,122.14</td>
</tr>
</tbody>
</table>
HUMAN SERVICES AGENCY FUND  $ 12,578.18
DOMESTIC RELATIONS  $ 88,246.61
WORKFORCE INVESTMENT ACT  $ 23,942.29
PARKS & RECREATION FUND  $ 243,977.13
CARBON TRANSPORTATION  $ 194.63
9-1-1 FUND  $ 1,761,334.04
HAZMAT RESPONSE FUND  $ 120,175.25
OFFENDER SUPERVISION  $ 475,737.10
ADULT ELECTRONIC MONITORING  $ 166,048.38
FARMLAND PRESERVATION  $ 66,441.66
HUMAN SERVICES DEVELOPMENT  $ 16,637.24
HOMELESS GRANT  $ 8,682.23
CENTRALIZED BOOKING  $ 105,558.15
VICTIM WITNESS  $ 2,001.92
RECORD OF DEEDS IMPROVEMENT  $ 19,656.80
COUNTY RECORDS IMPROVEMENTS  $ 9,966.92
JUVENILE SUPERVISION  $ 29,641.94
COMMUNITY SERVICE FEE FUND  $ 11,803.15
PROTHONOTARY AUTOMATION FUND  $ 50,499.36
AFFORDABLE HOUSING FEE  $ 327,166.23
CLERK OF COURTS AUTOMATION FUND  $ 2,832.54
REGISTER OF WILLS  $ 5,878.23
JUVENILE ELECTRONIC MONITORING FUND  $ 5,911.44
VITAL STATISTICS FUND  $ 45,219.51
SUBSTANCE ABUSE EDUCATION FUND  $ 115,629.57
LIQUID FUELS/ACT 44 FUND  $ 289,910.37
ACT 13 BRIDGE IMPROVEMENT FUND  $ 415,794.04
VICTIMS SERVICE FUND  $ 66,922.97
HOTEL EXCISE TAX FUND  $ 370,140.94
CDBG FUND  $ 59,90
DEBT SERVICE FUND  $ 1,864,792.20
CAPITAL PROJECTS FUND  $ 9,735,066.32
FRINGE BENEFITS PAYMENT FUND  $ 515,824.77
TAX CLAIM FUND  $ 351,824.11

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATIONS:

HIRE:
CHANGE OF STATUS:
JENNIFER S. FRITZ, LEHIGHTON, PA
FROM: ASSISTANT PURCHASING MANAGER TRAINEE, PURCHASING
TO: ASSISTANT PURCHASING MANAGER, PURCHASING
EFFECTIVE: SEPTEMBER 6, 2017

SEMINAR/TRAINING REQUESTS:
DISTRICT ATTORNEY
JOSEPH D. PERILLI
BRIAN B. GAZO
BASIC PROSECUTOR’S COURSE
HARRISBURG, PA
COST: CONFERENCE FEE $300, LODGING, MEALS

RECORD OF DEEDS
ANITA M. DIETRICH
PRODA FALL REGIONAL MEETING
STATE COLLEGE, PA
COST: LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGMENTS:
DISTRICT COURT
MICHEL L. HUZAR
ADVANCED CRIMINAL TRAINING
ALLENTOWN, PA
COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

JUVENILE COURT
KIMMY MULIK
JANELLE BALLIET
2017 JAMES E. ANDERSON PENNSYLVANIA CONFERENCE ON JUVENILE JUSTICE
HARRISBURG, PA
COST: CONFERENCE FEE $300, MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE PERSONNEL REPORT DATED AUGUST 31, 2017.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:
MINUTES RECEIVED: JULY 14, 2017 MEETING OF THE PARKS & RECREATION COMMISSION; JULY 18, 2017 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

THE SEPTEMBER REPORT TO CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT WAS RECEIVED FROM SAVE CARBON COUNTY.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT ANNOUNCING THE OPENING OF GRANT APPLICATIONS FOR THE
NEIGHBORHOOD ASSISTANCE PROGRAM AND ENCLOSING A COPY OF THE PROGRAM GUIDELINES.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT:

PA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES (PA DCNR)
CHAPTER 105 GP-8/GP-11 PERMIT, ROCKPORT ROAD OVER BUCK MOUNTAIN CREEK BRIDGE REPLACEMENT, LEHIGH GORGE STATE PARK, LEHIGH TOWNSHIP


ADVERTISING REQUESTS:

#17-352 CDBG/BIDS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE THE ADVERTISEMENT FOR INVITATION TO BID FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS:

MAHONING TOWNSHIP: STREET IMPROVEMENTS, REX ROAD BRIDGE RECONSTRUCTION (FY2014 & FY2015)
PACKER TOWNSHIP: NEIGHBORHOOD FACILITIES, WEATHERLY AREA LIBRARY, BOILER REPLACEMENT (FY2013)
NESQUEHONING BOROUGH: STREET IMPROVEMENTS, HAZARD STREET RECONSTRUCTION (FY2015)

BOARD POLLED: O’GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

#17-353 CDBG/MODIFICATION:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE THE ADVERTISEMENT OF A PUBLIC NOTICE REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MODIFICATION FOR FRANKLIN TOWNSHIP, FY2015 AS FOLLOWS:

FROM: STREET IMPROVEMENTS (STATE ROAD) $68,663.00
TO: WATER IMPROVEMENTS (RED HILL ROAD) $68,097.65

BOARD POLLED: O’GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

#17-354 CDBG/PUBLIC HEARING:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE THE ADVERTISEMENT OF 2ND PUBLIC HEARING NOTICE REGARDING USE OF 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FUNDS FOR ENTITLEMENT AND NON-ENTITLEMENT COMMUNITIES.

BOARD POLLED: O’GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES
CHILDREN & YOUTH:

#17-355 NEEDS BASED PLAN:

CARBON COUNTY CHILDREN AND YOUTH SERVICES NEEDS BASED PLAN AND BUDGET (NBB) FOR FISCAL YEAR 2018/2019:

IN HOME SERVICES $ 1,669,750
COMMUNITY $ 1,176,399
RESIDENTIAL $ 1,567,361
ADMINISTRATION $ 177,547

$ 4,591,057

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND EXECUTE THE NEEDS BASED PLAN AND BUDGET AS PRESENTED.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

COUNTY BUILDINGS:

#17-356 SLATE ROOF/JENKINS:

AGREEMENT WITH JOSEPH JENKINS, INCORPORATED, GROVE CITY, PENNSYLVANIA, FOR PROFESSIONAL SERVICES TO REVIEW THE EXISTING SLATE ROOF OF THE COURT HOUSE WAS PRESENTED FOR RATIFICATION.

COMPENSATION AS FOLLOWS:

CONSULTING FROM HOME OFFICE: $135.00/HOUR
TRAVEL & SITE VISIT: $275.00/HOUR
LOST TIME BILLING: $ 65.00/HOUR

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO RATIFY THE AGREEMENT WITH JOSEPH JENKINS.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

HUMAN SERVICES:

TEFAP PROGRAM:

#17-357 AGREEMENT/SECOND HARVEST:

THE AGREEMENT BETWEEN THE COUNTY AND THE COMMUNITY ACTION COMMITTEE OF THE LEHIGH VALLEY, INCORPORATED (SECOND HARVEST FOOD BANK) TO PROVIDE SERVICES AS THE LEAD AGENCY UNDER THE EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP) FROM 10/01/17 TO 9/30/18 WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH SECOND HARVEST FOOD BANK.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#17-358 CDBG/CHANGE ORDER/LANSFORD:
AUGUST 31, 2017

CHANGE ORDER #3 TO THE CONTRACT WITH NORTHEAST INDUSTRIAL SERVICES, SHAMOKIN, PENNSYLVANIA, FOR CLEARANCE AND DEMOLITION, DEMOLITION OF OLD ELKS BUILDING, LANSFORD BOROUGH, FY2015, WAS SUBMITTED FOR BOARD ACTION.

DUE TO CHANGES TO THE SCOPE OF WORK WHICH RESULTED IN INCREASES AND DECREASES, CHANGE ORDER #3 INCREASES THE CONTRACT $5,870.00, FOR A NEW TOTAL PRICE OF $144,690.80.

ORIGINAL CONTRACT: $118,748.00; CHANGE ORDER #1: INCREASE $27,000; CHANGE ORDER #2: DECREASE $6,927.20.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE CHANGE ORDER #3 TO THE CONTRACT WITH NORTHEAST INDUSTRIAL SERVICES.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REVISION FOR PACKER TOWNSHIP FY2013.

COMMISSIONER O'GUREK QUESTIONED WHAT THE TOTAL WOULD BE.

IT WAS DETERMINED THE TOTAL WOULD BE $45,282.62.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REVISION FOR PALMERTON BOROUGH FIRE STATION GENERATOR FY2014 & FY2015.

SOLICITOR'S REPORT:

AGENCY ON AGING:

#17-361 AGREEMENT/JANITORIAL SERVICES:
A REQUEST WAS RECEIVED FROM THE OFFICE ON AGING FOR APPROVAL OF AN AGREEMENT WITH CYNTHIA ROBERTS, 564 LEHIGH AVENUE, PALMERTON, PENNSYLVANIA, TO PERFORM JANITORIAL SERVICES AT THE CARBON COUNTY AREA AGENCY ON AGING, PALMERTON, PENNSYLVANIA. COMPENSATION SHALL BE $237.50 PER MONTH.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ENTER INTO THE CONTRACT WITH CYNTHIA ROBERTS.

BOARD POLLED:  O’GUREK  YES
               GERHARD  YES
               NOTHSTEIN  YES

#17-362 VOLUNTEER SERVICES/SENIOR CORPS:

A MEMORANDUM OF UNDERSTANDING WITH SENIOR CORPS, RSVP, ALLENTOWN, PENNSYLVANIA FOR THE PURPOSE OF PROVIDING VOLUNTEER SERVICES IN CARBON COUNTY FROM AUGUST, 2017 THROUGH AUGUST 31, 2020, AT NO COST TO THE COUNTY, WAS SUBMITTED BY THE OFFICE ON AGING.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE MEMORANDUM OF UNDERSTANDING.

BOARD POLLED:  O’GUREK  YES
               GERHARD  YES
               NOTHSTEIN  YES

MAGISTRATES/WEATHERLY:

HUD/EDI SPECIAL PROJECT GRANT

#17-363 CLOSEOUT REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO RATIFY SUBMISSION OF CLOSEOUT DOCUMENTS TO THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE EDI SPECIAL PROJECT GRANT (#B-09-SP-PS-0053) IN THE AMOUNT OF $475,000.

BOARD POLLED:  O’GUREK  YES
               GERHARD  YES
               NOTHSTEIN  YES

OFFICE SUPPLIES:

#17-364 PROPOSAL/ W.B. MASON:

A RECOMMENDATION WAS RECEIVED FROM THE PURCHASING MANAGER TO ACCEPT A PROPOSAL FROM W. B. MASON COMPANY, INCORPORATED FOR THE SALE AND DELIVERY OF OFFICE SUPPLIES TO ALL COUNTY OFFICES AT AN ESTIMATED COST OF $47,818.60/YEAR. PRICING, TERMS, AND CONDITIONS ARE IN COMPLIANCE WITH THE PA COSTARS COOPERATIVE PURCHASING PROGRAM, CONTRACT #004-081 FOR OFFICE, SCHOOL AND LIBRARY SUPPLIES.

THE ANNUAL SALES AMOUNT IS BASED UPON ESTIMATED QUANTITIES PURCHASED OF THE PRODUCTS LISTED. TWO (2) VENDORS SUBMITTED QUOTES.

*CURRENT CONTRACT WITH W. B. MASON EXPIRES AUGUST 31, 2017.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE PROPOSAL FROM W.B. MASON AS SUBMITTED.

BOARD POLLED:  O’GUREK  YES
               GERHARD  YES
               NOTHSTEIN  YES
FURTHER BUSINESS:

THE CHAIRMAN CLARIFIED THAT COMMISSIONER O'GUREK ABSTAINED ON THE ADVERTISING ITEMS SINCE HE IS EMPLOYED BY PENCOR AND COMMISSIONER GERHARD ABSTAINED ON THE WEATHERLY CDBG PROJECT SINCE HE SITS ON THE LIBRARY BOARD OF DIRECTORS.

SALLIANNE NEWTON, CHILDREN & YOUTH SERVICES ADMINISTRATOR, GAVE A BRIEF OVERVIEW OF THE NEEDS BASED PLAN.

COMMISSIONERS' REPORTS:

COMMISSIONER O'GUREK COMMENTED ON THE SUGGESTION IN WASHINGTON TO ELIMINATE THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND THE ADVERSE EFFECTS IT WOULD HAVE ON CARBON COUNTY COMMUNITIES. HE THANKED HIS FELLOW COMMISSIONERS FOR SUPPORTING THE SUMMIT HILL GINDER FIELD PROJECT.

COMMISSIONER GERHARD COMMENTED ON THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS IN WEATHERLY AND THANKED HIS FELLOW COMMISSIONERS FOR THEIR SUPPORT.

COMMISSIONER NOTHSTEIN COMMENTED ON THE FOLLOWING:
- FUNDING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
- ALL WHO WERE AFFECTED BY HURRICANE HARVEY

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:56 A.M.

_______________________________________  _______________________________________
ELOISE K. AHNER,    WAYNE E. NOTHSTEIN, CHAIRMAN
CHIEF CLERK/COUNTY ADMINISTRATOR