

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:32 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER O'GUREK OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD AUGUST 17, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

MARLYN KISSNER & KATHY HENDERSON,  
CARBON COUNTY CHAMBER & ECONOMIC DEVELOPMENT

RE: GRANT AWARDS PROGRAM HELD AT THE  
HOTEL BETHLEHEM; \$4,000 GRANT  
RECEIVED FOR "GATEWAY" PROJECT

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED AUGUST 24, 2017.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATIONS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SUPPLEMENTAL APPROPRIATIONS AS LISTED ON TRANSMITTALS DATED AUGUST 24, 2017.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 68267 THROUGH 68357 AND DIRECT DEPOSIT CHECK NUMBERS 5108089 THROUGH 5108458 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$354,409.67 (PAYROLL DATED AUGUST 18, 2017).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 132667 THROUGH 132833 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 98,029.15
COUNTY PARKING FUND	\$ 1,220.00
AREA AGENCY ON AGING FUND	\$ 3,704.58
CHILDREN & YOUTH FUND	\$ 129,821.40
DOMESTIC RELATIONS 4D FUND	\$ 6,381.14
PARKS & RECREATION FUND	\$ 34,698.92
9-1-1 FUND	\$ 21,110.33
OFFENDER SUPERVISION FUND	\$ 2,000.00
CAPITAL PROJECTS FUND	\$ 3,195.00
PAYROLL FUND	\$ <u>54,903.77</u>
TOTAL:	\$ 355,064.29

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES\*  
 GERHARD YES  
 NOTHSTEIN YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT  
DATED AUGUST 18, 2017 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF AUGUST 18, 2017:**

GENERAL FUND CHECKING ACCOUNT	\$ 2,565.85
PAYROLL CHECKING ACCOUNT	\$ 171,042.38
GENERAL FUND SP NOW	\$ 14,363,158.04
OPERATING RESERVE	\$ 939,082.09
RENTAL PROPERTY	\$ 206,160.31
PARKING FUND	\$ 759,743.07
LIQUID FUELS	\$ 418,303.80
AREA AGENCY ON AGING	\$ 457,539.81
CHILDREN & YOUTH	\$ 1,115,556.47
HUMAN SERVICES AGENCY FUND	\$ 12,578.18
DOMESTIC RELATIONS	\$ 46,584.75
WORKFORCE INVESTMENT ACT	\$ 23,942.29
PARKS & RECREATION FUND	\$ 262,495.42
CARBON TRANSPORTATION	\$ 194.63
9-1-1 FUND	\$ 1,781,001.36
HAZMAT RESPONSE FUND	\$ 120,025.25
OFFENDER SUPERVISION	\$ 477,737.10
ADULT ELECTRONIC MONITORING	\$ 165,148.38
FARMLAND PRESERVATION	\$ 66,441.66
HUMAN SERVICES DEVELOPMENT	\$ 16,637.24
HOMELESS GRANT	\$ 8,682.23
CENTRALIZED BOOKING	\$ 105,538.15
VICTIM WITNESS	\$ 2,001.92
RECORDER OF DEEDS IMPROVEMENT	\$ 19,656.80
COUNTY RECORDS IMPROVEMENTS	\$ 9,966.92
JUVENILE SUPERVISION	\$ 29,641.94
COMMUNITY SERVICE FEE FUND	\$ 11,803.15
PROTHONOTARY AUTOMATION FUND	\$ 50,499.36
AFFORDABLE HOUSING FEE	\$ 327,166.23
CLERK OF COURTS AUTOMATION FUND	\$ 2,832.54
REGISTER OF WILLS	\$ 5,878.23
JUVENILE ELECTRONIC MONITORING FUND	\$ 5,911.44
VITAL STATISTICS FUND	\$ 45,219.51
SUBSTANCE ABUSE EDUCATION FUND	\$ 115,629.57
LIQUID FUELS/ACT 44 FUND	\$ 289,910.37
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 415,794.04
VICTIMS SERVICE FUND	\$ 66,922.97
HOTEL EXCISE TAX FUND	\$ 369,926.62
CDBG FUND	\$ 59.90
DEBT SERVICE FUND	\$ 1,864,792.20
CAPITAL PROJECTS FUND	\$ 9,724,401.32
FRINGE BENEFITS PAYMENT FUND	\$ 515,824.77
TAX CLAIM FUND	\$ 318,159.77

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PERSONNEL REPORT:**

**HIRE:**

**MICHELLE L. CLARK**, WEATHERLY, PA – TEMPORARY CLERK, ARCHIVES – EFFECTIVE AUGUST 28, 2017.

**CLERK OF COURTS APPOINTMENT:**

**DAWN T. ANTIGNANI**, JIM THORPE, PA – PART-TIME AUTOMATION CLERK, BUREAU OF COLLECTIONS – EFFECTIVE AUGUST 28, 2017.

**PRISON BOARD APPOINTMENTS:**

**CHRISTIAN N. BERNSTEIN-CUEVAS**, NESQUEHONING, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS - EFFECTIVE AUGUST 28, 2017.

**DEBRA J. EVANS**, NESQUEHONING, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS - EFFECTIVE AUGUST 28, 2017.

**BRIAN R. HAY**, COALDALE, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS - EFFECTIVE AUGUST 28, 2017.

**CODY H. KARAMAN**, SAYLORSBURG, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS - EFFECTIVE AUGUST 28, 2017.

**AMANDA C. LOUDON**, LEHIGHTON, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS - EFFECTIVE AUGUST 28, 2017.

**KYLE B. MINZOLA**, TRESCKOW, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS - EFFECTIVE AUGUST 28, 2017.

**ABIGAIL V. ROSS**, BATH, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS - EFFECTIVE AUGUST 28, 2017.

**KAISY K. VALDEZ**, NESQUEHONING, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS - EFFECTIVE AUGUST 28, 2017.

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**MARY ANN C. MARZEN**

**DONNA L. SHELLY**

2017 FALL REGIONAL UPDATE

STATE COLLEGE, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**CHILDREN & YOUTH SERVICES**

**MEGAN K. CROIZIER**

CWIS PHASE II – INDEPENDENT LIVING

HARRISBURG, PA

COST: MEALS

**CORRECTIONS**

**TIMOTHY L. FRITZ**

**RYAN R. LONG**

PRISON PERSONNEL WORKSHOP

STATE COLLEGE, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**INFORMATION TECHNOLOGY**

**JEROME P. SCARPATI**  
CCAP CYBER SECURITY FORUM  
HARRISBURG, PA

**PUBLIC DEFENDER**

**HOLLIANNE C. SNYDER**  
BRIDGE THE GAP  
PHILADELPHIA, PA  
COST: CONFERENCE FEE \$45, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**HOLLIANNE C. SNYDER**

PACDL 2017 LITIGATING SEX CRIMES  
KING OF PRUSSIA, PA  
COST: CONFERENCE FEE \$315, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**SHERIFF**

**KAREN S. FLEXER**  
**DANIEL M. LONG**  
**JAMES E. BONNER**  
THREE KEY CONVERSATIONS: SUPERVISORY FOCUS ON DEVELOPING AND COACHING  
SCRANTON, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED  
AUGUST 24, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

CORRESPONDENCE WAS RECEIVED FROM THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF  
HUMAN SERVICES, ANNOUNCING THE FISCAL YEAR 2016-2017 REVISED PRIMARY ALLOCATIONS FOR  
INTELLECTUAL DISABILITIES – COMMUNITY BASE PROGRAM.

**ADVERTISING REQUEST:**

**#17-338 ELECTIONS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF  
ALL LEGAL NOTICES RELATIVE TO THE 2017 MUNICIPAL ELECTION.

BOARD POLLED:	O'GUREK	ABSTAIN
	GERHARD	YES
	NOTHSTEIN	YES

**ARCHIVES RENOVATION PROJECT:**

**#17-339 LEIBOLD/CHANGE ORDER #1:**

CHANGE ORDER #1 TO THE CONTRACT WITH LEIBOLD, INCORPORATED, POTTSVILLE, PENNSYLVANIA,  
FOR THE ARCHIVES BUILDING RENOVATIONS PROJECT, CONTRACT #3, HVAC, EXTENDING THE  
COMPLETION DATE FROM SEPTEMBER 6, 2017 TO OCTOBER 21, 2017 WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION

OF CHANGE ORDER #1 TO THE CONTRACT WITH LEIBOLD, INCORPORATED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#17-340 MCCULLION & SON/CHANGE ORDER #1:**

CHANGE ORDER #1 TO THE CONTRACT WITH LARRY MCCULLION & SON ELECTRICAL CONSTRUCTION SERVICES, LLC, SUMMIT HILL, PENNSYLVANIA, FOR THE ARCHIVES BUILDING RENOVATIONS PROJECT, CONTRACT #4, ELECTRICAL CONSTRUCTION, EXTENDING THE COMPLETION DATE FROM SEPTEMBER 6, 2017 TO OCTOBER 21, 2017 WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF CHANGE ORDER #1 TO THE CONTRACT WITH LARRY MCCULLION & SON.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#17-341 SPOTTS BROTHERS/CHANGE ORDER #2:**

CHANGE ORDER #2 TO THE CONTRACT WITH SPOTTS BROTHERS, INCORPORATED, SCHUYLKILL HAVEN, PENNSYLVANIA, FOR THE ARCHIVES BUILDING RENOVATIONS PROJECT, CONTRACT #2, PLUMBING CONSTRUCTION, WAS SUBMITTED FOR APPROVAL.

THE CHANGE ORDER SUBSTITUTES A 75-GALLON WATER HEATER FOR THE SPECIFIED 100-GALLON UNIT, RESULTING IN A \$3,000.00 DECREASE IN THE CONTRACT AMOUNT.

AWARDED CONTRACT AMOUNT: \$31,460.00; CHANGE ORDER #2 CREDIT: \$3,000.00. NEW CONTRACT TOTAL: \$28,460.00.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF CHANGE ORDER #2 TO THE CONTRACT WITH SPOTTS BROTHERS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CHILDREN & YOUTH:**

**#17-342 FY 2016-17 AGREEMENT:**

FY 2016-17 PURCHASE OF SERVICE AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER:

**PENNSYLVANIA CHILDREN & YOUTH ASSOCIATION (PCYA)**

**PROVIDER: PENNSYLVANIA CHILDREN & YOUTH ASSOCIATION**

**FY 16-17**

CAPS TECHNICAL SUPPORT

\$199.79/PER YEAR

**NO PREVIOUS CONTRACT FOR FY 15-16 (NEW SERVICE.)**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#17-343 **FY 2017-18 AGREEMENTS:**

FY 2017-18 PURCHASE OF SERVICE AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

**CHILDREN'S HOME OF EASTON, EASTON PA****PROVIDER: CHILDREN'S HOME OF EASTON**

	<b><u>FY 17-18</u></b>
FOSTER CARE-REGULAR-CHOE-	\$61.49/PER DIEM
FOSTER CARE-INTENSIVE-	\$118.23/PER DIEM
EMERGENCY SHELTER-ASSESSMENT	\$172.09/PER DIEM
GROUP HOME	\$169.37/PER DIEM
RESIDENTIAL CARE-INSTITUTIONAL	\$142.82/PER DIEM
RESIDENTIAL CARE-ZIGMUND HALL	\$169.37/PER DIEM
RESIDENTIAL CARE-ACOPIAN SUITES	\$72.11/PER DIEM

**DIAKON CHILD, FAMILY & COMMUNITY MINISTRIES, TOPTON, PA****PROVIDER: DIAKON CHILD, FAMILY & COMMUNITY**

	<b><u>FY 17-18</u></b>
<b><u>FOSTER CARE RATES @ TOPTON, YORK OR MECHANICSBURG</u></b>	
TRADITIONAL FOSTER CARE-LEVEL I-TOPTON	\$58.12/PER DIEM
SPECIALIZED FOSTER CARE-LEVEL II-TOPTON	\$76.41/PER DIEM
TREATMENT FOSTER CARE-LEVEL III-TOPTON	\$93.76/PER DIEM
MEDICALLY FRAGILE FOSTER CARE-LEVEL I (DD)	\$77.16/PER DIEM
MEDICALLY FRAGILE FOSTER CARE-LEVEL II (EE)	\$69.86/PER DIEM
MEDICALLY FRAGILE FOSTER CARE-LEVEL III (FF)	\$60.14/PER DIEM
MEDICALLY FRAGILE FOSTER CARE-LEVEL IV (GG)	\$46.26/PER DIEM
SUPERVISED VISITATION-PER HOUR	\$37.00/PER HOUR
TRANSPORTATION RATE-PER HOUR	\$30.00/PER HOUR
CASEWORK COUNSELING-PER HOUR	\$52.00/PER HOUR
FAMILY GROUP DECISION MAKING/FAMILY FUNDING- PER MONTH UNIT OF SERVICE	\$1,000.00/PER UNIT
<b><u>DIAKON ADOPTION/SWAN SERVICES</u></b>	
CHILD PROFILE-PER UNIT	\$1,700.00/PER UNIT
CHILD SPECIFIC RECRUITMENT-PER 6 MONTH UNIT	\$1,600.00/PER UNIT
FAMILY PROFILE-PER UNIT	\$2,600.00/PER UNIT
CHILD PREPARATION-PER UNIT	\$2,500.00/PER UNIT
PLACEMENT-PER UNIT	\$3,000.00/PER UNIT
FINALIZATION-PER UNIT	\$2,600.00/PER UNIT
<b><u>FAMILY-BASED PROGRAMS</u></b>	
PFI-PERRY FAMILY'S INITIATIVES	\$70.00/PER HOUR
MIFFLIN FAMILY'S	\$70.00/PER HOUR
PERRY HOPE (PER ADULT/DAILY)	\$90.00/PER DIEM
PERRY HOPE STEP DOWN LEVEL OF CARE	\$25.00/PER DIEM
COURT TESTIMONY MASTER'S LEVEL	\$107.00/PER HOUR
<b><u>SPECIALIZED IN HOME SERVICES</u></b>	
SPECIALIZED IN-HOME PROGRAM	\$94.80/PER HOUR
SPECIALIZED IN-HOME TREATMENT-AS REQUESTED-PER I	\$94.80/PER HOUR
PSYCHOSEXUAL EVALUATION-PER HOUR	\$535.00/PER HOUR
PSYCHOSEXUAL EVALUATION WITH ABEL (ASSESSMENTS	

COMPLETED BY OTHER PROVIDERS MAY BE ACCEPTED) \$722.25/PER EVALUATION  
 POLYGRAPH \$300.00/PER UNIT

**WILDERNESS CENTER PROGRAMS-YOUTH SERVICES**

WEEKEND ALTERNATIVE PROGRAM (WAP) \$168.38/PER DIEM  
 WEEKEND ALTERNATIVE PROGRAM (WAP) W/TRANSPORT. \$183.38/PER DIEM  
 CENTER POINT DAY TREATMENT PROGRAM \$169.22/PER DIEM  
 TURNING POINT DAY PROGRAM \$157.81/PER DIEM  
 TURNING POINT TRANSITION \$58.00/PER DIEM  
 BRIDGE PROGRAM \$33.62/PER DIEM  
 BRIDGE PROGRAM WITH GPS \$39.69/PER DIEM  
 BRIDGE PROGRAM-CENTRAL (PERRY,FRANKLING, CUMBER \$47.07/PER DIEM  
 BRIDGE INTENSIVE WITH GPS-CUMBERLAND \$48.25/PER DIEM  
 BRIDGE PROGRAM-YORK \$49.97/PER DIEM  
 BRIDGE PROGRA-UNIT OF SERVICE-(CHESTER COUNTY) \$32.55/PER DIEM  
 BRIDGE PROGRAM-UNIT OF SERVICE TRAVEL (CHESTER CO) \$5.00/PER DIEM  
 CENTER POINT DAY TREATMENT & BRIDGE COMBO \$199.84/PER DIEM

YOUTH W/ \$23.33/PER DIEM  
 PREP PROGRAM \$84.17/PER DIEM

**GEORGE JUNIOR REPUBLIC IN PA, GROVE CITY, PA**

**PROVIDER: GEORGE JUNIOR REPUBLIC IN PA**

**FY 17-18**

RESIDENTIAL \$162.38/PER DIEM  
 DIAGNOSTIC \$221.34/PER DIEM  
 SPECIAL NEEDS SERVICES \$253.06/PER DIEM  
 DRUG & ALCOHOL \$163.20/PER DIEM  
 SHELTER \$159.17/PER DIEM  
 CRISIS INTERVENTION UNIT \$194.21/PER DIEM  
 INTENSIVE SUPERVISION UNIT \$304.73/PER DIEM  
 COMMUNITY BASED GROUP HOMES \$139.74/PER DIEM

**MEDICAID RATES-COUNTY PORTION IS R&B ONLY**

SPECIAL NEEDS SERVICES MA \$114.39/PER DIEM  
 DRUG & ALCOHOL MA \$73.75/PER DIEM

**NO PREVIOUS CONTRACT FOR FY 16-17**

**PENNSYLVANIA CHILDREN & YOUTH ASSOCIATION (PCYA)**

**PROVIDER: PENNSYLVANIA CHILDREN & YOUTH ASSOCIATION**

**FY 17-18**

CAPS TECHNICAL SUPPORT \$799.11/PER YEAR

**NO PREVIOUS CONTRACT FOR FY 16-17. (NEW SERVICE.)**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES



**#17-344 CONTRACT ADDENDA:**

ADDENDA WERE SUBMITTED TO EXTEND THE RATES OF THE FOLLOWING 2016/2017 PURCHASE OF SERVICE AGREEMENTS FOR 180 DAYS FROM THE FISCAL YEAR ENDING JUNE 30, 2017 OR UNTIL THE FINALIZATION OF THE FY 2017-2018 CONTRACT:

- AVANCO INTERNATIONAL, INC., FAIRFAX, VA
- CHILDREN'S SERVICE CENTER OF WYOMING VALLEY, WILKES-BARRE, PA
- DIAKON, CHILD, FAMILY & COMMUNITY MINISTRIES, ALLENTOWN, PA
- EIHAB HUMAN SERVICES, TUNKHANNOCK, PA
- GLEN MILLS SCHOOLS, CONCORDVILLE, PA
- IMPACT PROJECT, INCORPORATED, EMMAUS, PA
- NHS PENNSYLVANIA, HARRISBURG, PA
- AFFINITY FORENSIC SERVICES
- DBA PENNSYLVANIA FORENSIC ASSOCIATION, READING PA
- PA TREATMENT & HEALING, TURBOTVILLE, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDA AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**FISCAL DATA:**

**#17-345 SIRIUS/MAINTENANCE:**

A COMMUNICATION WAS RECEIVED FROM THE FISCAL DATA DEPARTMENT REQUESTING APPROVAL AND EXECUTION OF A ONE-YEAR MAINTENANCE RENEWAL WITH SIRIUS COMPUTER SOLUTIONS INCORPORATED, FOR THE INFOPRINT 1832 PRINTER LOCATED IN THE TAX CLAIM OFFICE, EFFECTIVE 8/25/17 THROUGH 8/24/18. THE COST SHALL BE \$554.03.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE RENEWAL AGREEMENT WITH SIRIUS COMPUTER SOLUTION.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**JUVENILE COURT:**

**#17-346 GRANT IN AID:**

A REQUEST WAS RECEIVED FROM THE CHIEF JUVENILE COURT OFFICER FOR APPROVAL AND EXECUTION OF THE FY 2017/2018 GRANT-IN-AID APPLICATION/AGREEMENT WITH THE JUVENILE COURT JUDGES' COMMISSION OF THE OFFICE OF GENERAL COUNSEL FOR SALARY REIMBURSEMENT FOR THE JUVENILE COURT OFFICE FOR THE TERM OF JULY 1, 2017 TO JUNE 30, 2018. ESTIMATED REVENUE - \$69,300.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE APPLICATION/AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PLANNING & DEVELOPMENT:**

**HOME PROGRAM:**

**#17-347 CHANGE ORDER:**

CHANGE ORDER #1 TO THE FOLLOWING CONTRACT WITH THE SERVICE TEAM, LEHIGHTON, PENNSYLVANIA FOR THE HOME REHABILITATION PROGRAM WAS SUBMITTED FOR APPROVAL:

#ND 38-06-137: DECREASE - \$18,945.00, CHANGING PRICE FROM \$30,875.00 TO \$11,930.00

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE CHANGE ORDER AS SUBMITTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**VAN RENTAL:**

**#17-348 JIM THORPE AUTO:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY THE AGREEMENT WITH JIM THORPE AUTO RENTALS FOR THE LEASE OF ONE (1) WORK/UTILITY VAN FOR USE BY THE CARBON COUNTY ANIMAL SHELTER. THE LEASE TERM SHALL COMMENCE AUGUST 21, 2017 FOR APPROXIMATELY 4-6 WEEKS. THE COST SHALL BE \$300/WEEK.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SOLICITOR'S REPORT:**

**PARKS/RECREATION:**

**#17-349 BANNER REQUEST:**

A BANNER REQUEST WAS SUBMITTED FOR THE FOLLOWING:

ST. JOSEPH'S CHURCH, JIM THORPE, PA  
OCTOBERFEST, OCTOBER 15, 2017  
(OCTOBER 1 - OCTOBER 16, 2017)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUEST.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**TAX ASSESSMENT:**

**#17-350 TAX REFUND:**

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS DUE A REFUND OF 2015, 2016, AND 2017 REAL ESTATE TAXES:

**MUNICIPALITY:** TOWAMENSING TOWNSHIP

COLLINS, FREDERICK R. & NANCY JANE G.  
1545 HAZLEWOOD ROAD  
PALMERTON, PA 18071

**PROPERTY CODE:** 21-56-12874

**PROPERTY RECORD CARD #:** 41-47-B4.09

**REASON:** TAXPAYER PAID ON PARCEL FOR 3 YEARS THAT SHOULD HAVE BEEN DELETED.  
THIS PARCEL WAS COMBINED WITH PARCEL # 41-57-B4.06A.

**TOTAL REFUND DUE:** \$31.65

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE REFUND.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#17-351 TAX REFUND:**

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS DUE A REFUND OF 2017 REAL ESTATE TAXES:

**MUNICIPALITY:** SUMMIT HILL BOROUGH

ZUCAL, DAVID & LINDA  
738 EAST WHITE BEAR DRIVE  
SUMMIT HILL, PA 18250

**PROPERTY CODES:** 20-54-10171 & 20-54-10169

**PROPERTY RECORD CARD #'S:** 106A-39-A17 & 106B-39-A1

**REASON:** AS PER COURT STIPULATION. 2 PARCELS.

106A-39-A17 – ASSESSMENT REDUCED FROM 158,730 TO 148,762. REFUND BASED ON DIFFERENCE IN ASSESSMENT OF 9,968. TOTAL REFUND DUE IS \$100.13 ON THIS PARCEL.

106B-39-A1 – ASSESSMENT REDUCED FROM 29,360 TO 25,608. REFUND BASED ON DIFFERENCE IN ASSESSMENT OF 4,022. TOTAL REFUND DUE ON THIS PARCEL IS \$40.40.

**TOTAL REFUND DUE:** \$140.53

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE REFUND.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:44 A.M.

\_\_\_\_\_  
ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

\_\_\_\_\_  
WAYNE E. NOTHSTEIN, CHAIRMAN

