

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, DIRECTOR OF PLANNING AND DEVELOPMENT, PLANNING AND DEVELOPMENT PROGRAMS COORDINATOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MAY 25, 2017.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

TERRY WHITEMAN,  
C C CENTRAL LABOR CHAPTER

RE: PRESENTATION REGARDING HIGHMARK BLUE  
CROSS/BLUE SHIELD \$1,000 EDUCATIONAL  
DEVELOPMENT GRANT WHICH WAS DIVIDED  
BETWEEN THE SUMMIT HILL HERITAGE CENTER  
AND THE WEATHERLY AREA SCHOOL DISTRICT

DEB RANCK,  
SUMMIT HILL HERITAGE CENTER

RE: FUNDS RECEIVED USED FOR CHILDREN’S PROGRAM  
AT THE PANTHER VALLEY ANNUAL HEALTH FAIR

REBEKAH MCFADDEN, NURSE  
WEATHERLY SCHOOL DISTRICT

RE: FUNDS WILL BE USED TOWARDS A DRUG AND  
ALCOHOL PREVENTION PROGRAM “TOO GOOD FOR  
DRUGS” TARGETING SIXTH THROUGH EIGHTH GRADES

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**OPENING OF BIDS:**

**CDBG PROJECTS:**

**#17-208 MAHONING TOWNSHIP:**

THE CONTROLLER STATED NO BIDS WERE RECEIVED FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT – MAHONING TOWNSHIP - STREET IMPROVEMENTS – REX ROAD BRIDGE RECONSTRUCTION (FY2014 & FY 2015).

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE THE RE-ADVERTISING FOR INVITATION TO BID ON CDBG PROJECT – MAHONING TOWNSHIP - STREET IMPROVEMENTS – REX ROAD BRIDGE RECONSTRUCTION.

BOARD POLLED: O’GUREK ABSTAIN  
GERHARD YES  
NOTHSTEIN YES

**#17-209 PACKER TOWNSHIP:**

THE FOLLOWING BIDS WERE RECEIVED FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT - PACKER TOWNSHIP, NEIGHBORHOOD FACILITIES – WEATHERLY AREA COMMUNITY LIBRARY, KITCHEN AND HALLWAY RENOVATIONS (FY2013):

REILLY MECHANICAL & CONSTRUCTION                      BID:              \$22,050.00  
510 N. 2<sup>ND</sup> STREET    BOND:              10%  
MINERSVILLE, PA

CLASSIC FLOOR COVERING COMPANY                      BID:              \$1,200.00 (PARTIAL BID)  
205 S. POPLAR STREET                                        BOND:              NO BOND  
HAZLETON, PA

\*NO BIDDING DOCUMENTS; THEREFORE, THE BID WAS NOT IN COMPLIANCE WITH THE SPECIFICATIONS.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO REJECT THE BID SUBMITTED BY CLASSIC FLOOR COVERING DUE TO NON-COMPLIANCE.

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO TABLE THE BID RECEIVED FROM REILLY MECHANICAL & CONSTRUCTION AND REFER IT TO PLANNING & DEVELOPMENT FOR REVIEW AND RECOMMENDATION TO EITHER AWARD THE CONTRACT OR REJECT THE BID IN TWO (2) WEEKS.

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

A BRIEF DISCUSSION WAS HELD REGARDING CLARIFYING THE SPECIFICATIONS TO ELIMINATE ANYONE FROM TRYING TO CIRCUMVENT THE BIDDING PROCESS BY NOT PAYING FOR BID

SPECIFICATIONS AND INSURE THAT THE BIDDERS ARE AWARE THAT THEY MUST PURCHASE THE SPECIFICATIONS AND FOLLOW ALL REQUIREMENTS IN ORDER TO BE IN COMPLIANCE.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTAL DATED JUNE 1, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 67782 THROUGH 67828 AND DIRECT DEPOSIT CHECK NUMBERS 5105900 THROUGH 5106253 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$338,578.02 (PAYROLL DATED MAY 26, 2017).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 131012 THROUGH 131139 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 78,024.40
RENTAL PROPERTY FUND	\$ 110.00
AREA AGENCY ON AGING FUND	\$ 31,481.74
CHILDREN & YOUTH FUND	\$ 10,593.37
DOMESTIC RELATIONS 4D FUND	\$ 9,486.00
WORKFORCE INVESTMENT ACT FUND	\$ 1,850.00
PARKS & RECREATION FUND	\$ 5,691.97
9-1-1 FUND	\$ 273.34
CARBON TRANSPORTATION SYSTEM FUND	\$ 77,900.00
VICTIM/WITNESS FUND	\$ 206.25
CDBG FUND	\$ 73.00
PAYROLL FUND	\$ 55,680.71
TOTAL:	\$ 271,370.78

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR BLUE RIDGE COMMUNICATIONS, TN PRINTING, AND THE TIMES NEWS, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED MAY 26, 2017 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF MAY 26, 2017:**

GENERAL FUND CHECKING ACCOUNT	\$ 1,134.07
PAYROLL CHECKING ACCOUNT	\$ 166,062.48
GENERAL FUND SP NOW	\$ 5,776,008.44
OPERATING RESERVE	\$ 937,039.67
RENTAL PROPERTY	\$ 207,586.06
PARKING FUND	\$ 666,490.98
LIQUID FUELS	\$ 452,964.65
AREA AGENCY ON AGING	\$ 543,353.53
CHILDREN & YOUTH	\$ 827,693.34
HUMAN SERVICES AGENCY FUND	\$ 31,519.49
DOMESTIC RELATIONS	\$ 123,264.39
WORKFORCE INVESTMENT ACT	\$ 26,835.53
PARKS & RECREATION FUND	\$ 204,513.13
CARBON TRANSPORTATION	\$ 78,035.43
9-1-1 FUND	\$ 1,508,217.38
HAZMAT RESPONSE FUND	\$ 110,464.41
OFFENDER SUPERVISION	\$ 348,930.76
ADULT ELECTRONIC MONITORING	\$ 163,037.88
FARMLAND PRESERVATION	\$ 63,941.01
HUMAN SERVICES DEVELOPMENT	\$ 24,945.45
HOMELESS GRANT	\$ 6,936.46
CENTRALIZED BOOKING	\$ 100,586.42
VICTIM WITNESS	\$ 5,180.87
RECORDER OF DEEDS IMPROVEMENT	\$ 32,293.38
COUNTY RECORDS IMPROVEMENTS	\$ 5,516.70
JUVENILE SUPERVISION	\$ 26,153.78
COMMUNITY SERVICE FEE FUND	\$ 11,642.93
PROTHONOTARY AUTOMATION FUND	\$ 47,009.17
AFFORDABLE HOUSING FEE	\$ 318,085.97
CLERK OF COURTS AUTOMATION FUND	\$ 1,713.87
REGISTER OF WILLS	\$ 14,096.55
JUVENILE ELECTRONIC MONITORING FUND	\$ 5,898.58
VITAL STATISTICS FUND	\$ 39,911.87
SUBSTANCE ABUSE EDUCATION FUND	\$ 106,293.48
LIQUID FUELS/ACT 44 FUND	\$ 263,110.51
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 338,785.31
VICTIMS SERVICE FUND	\$ 62,395.73
HOTEL EXCISE TAX FUND	\$ 206,318.45
CDBG FUND	\$ 91.07

DEBT SERVICE FUND	\$ 1,552,120.18
CAPITAL PROJECTS FUND	\$ 10,411,517.67
FRINGE BENEFITS PAYMENT FUND	\$ 531,170.72
TAX CLAIM FUND	\$ 452,389.47

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:44 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:48 A.M.

**PERSONNEL REPORT:**

**SHERIFF'S APPOINTMENT:**

**BRIAN D. HAWK**, BETHLEHEM, PA – SPECIAL DEPUTY SHERIFF TRAINEE – EFFECTIVE JULY 3, 2017.

**HIRES:**

**KRISTY L. HAHN**, LEHIGHTON, PA – COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES – EFFECTIVE JUNE 12, 2017.

**KASEY M. HERMAN**, JIM THORPE, PA – LIFEGUARD, PARKS – EFFECTIVE JUNE 2, 2017.

**SUMMER LABORERS – LIQUID FUELS SUMMER PROGRAM:**

**JUNE 5, 2017**

**JOHN P. MCCOLE**, NESQUEHONING, PA

**CHRISTOPHER M. MILLER**, JIM THORPE, PA

**RYAN TARAS**, NESQUEHONING, PA

**JUNE 12, 2017**

**TANNER HAYDT**, LEHIGHTON, PA

**JUNE 14, 2017**

**ANTHONY J. MICHOLIK**, LANSFORD, PA

**JUNE 15, 2017**

**HUNTER A. KENNEDY**, NESQUEHONING, PA

**TANNER E. KENNEDY**, NESQUEHONING, PA

**SEMINAR/TRAINING REQUESTS:**

**JENNI HOFFMAN**

**BRITTANI THOMPSON**

**KAYLYN AHNER**

**ANTHONY STAIVECKI**

13.0 ADVANCED EMD (EMERGENCY MEDICAL DISPATCHING) CERTIFICATION

NAZARETH, PA

COST: CERTIFICATION \$365 PER PERSON, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED JUNE 1, 2017.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**CORRESPONDENCE:**

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

CARBON COUNTY EMERGENCY OPERATIONS  
GENERAL PERMIT (GP) REGISTRATION WITHDRAWAL  
CROSSING OF WETLANDS AND UNT TO NESQUEHONING CREEK  
#GP051317401 & GP071317401, APS #932043

**ADULT PROBATION:**

**#17-210 REENTRY ENHANCEMENTS:**

A LETTER OF AWARD WAS RECEIVED FROM THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY (PCCD) FOR CARBON COUNTY’S EVIDENCED BASED PRACTICES REENTRY ENHANCEMENTS.

THE GRANT WILL FUND THE FOLLOWING THREE (3) PROJECTS: PURCHASE OF SOFTWARE WHICH WILL ALLOW CORRECTIONAL FACILITY STAFF TO VIEW APPROVED ADULT PROBATION DATA AND INPUT RISK ASSESSMENTS; PURCHASE OF SOFTWARE WHICH WILL ALLOW ADULT PROBATION TO VIEW APPROVED CORRECTIONAL FACILITY DATA WITHIN OFFENDER MANAGEMENT SYSTEM; PURCHASE OF A COGNITIVE BEHAVIORAL PROGRAM THAT WILL ADDRESS THE CRIMINOGENIC NEED OF “CRIMINAL ATTITUDES”.  
PROJECT PERIOD: 4/01/17 TO 6/30/17; FUNDING \$10,000.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE EXECUTION OF THE AWARD.

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**COURTS/MAGISTRATES:**

**#17-211 AGREEMENTS/BLUE RIDGE:**

A COMMUNICATION WAS RECEIVED FROM THE COURT ADMINISTRATOR ENCLOSING RENEWAL AGREEMENTS WITH BLUE RIDGE COMMUNICATIONS FOR ALL LOCAL AND LONG DISTANCE TELEPHONE SERVICE FOR THE FOLLOWING DISTRICT JUSTICE OFFICES:

JIM THORPE (#56-3-01): THREE (3) YEARS – 4 LINES @ \$179.80/MONTH  
PALMERTON (#56-3-02): THREE (3) YEARS – 4 LINES @ \$179.80/MONTH  
\*INCREASE: \$20.00/MONTH FROM PREVIOUS THREE-YEAR CONTRACTS.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENTS WITH BLUE RIDGE COMMUNICATIONS.

BOARD POLLED: O’GUREK ABSTAIN  
GERHARD YES  
NOTHSTEIN YES

**HUMAN SERVICES:**

**#17-212 STATE FOOD/DISTRIBUTION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE FIFTH DISTRIBUTION REPORT FOR FUNDS RECEIVED FOR THE FY 2016/2017 STATE FOOD PURCHASE PROGRAM SUBMITTED BY SHEPHERD HOUSE, INCORPORATED.

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PLANNING & DEVELOPMENT:**

**HOME PROGRAM:**

**#17-213 CHANGE ORDERS:**

CHANGE ORDER #2 WAS SUBMITTED FOR THE FOLLOWING CONTRACT WITH THE SERVICE TEAM, LEHIGHTON, PENNSYLVANIA FOR THE HOME REHABILITATION PROGRAM:

#JN 2-103-137: DECREASE - \$450.00, CHANGING PRICE FROM \$12,635.00 TO \$12,185.00  
(HOMEOWNER TO PAY \$185.00 AS OF 5/17/17)  
ORIGINAL CONTRACT: \$12,260.00

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE CHANGE ORDER.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**CCCF/PSYCHIATRIC SERVICES:**

**#17-214 BLUE MOUNTAIN HEALTH SYSTEM:**

THE SOLICITOR PRESENTED AN AGREEMENT BETWEEN THE COUNTY AND BLUE MOUNTAIN HEALTH SYSTEM TO PROVIDE PSYCHIATRIC SERVICES AT THE CARBON COUNTY CORRECTIONAL FACILITY, COMMENCING MAY 1, 2017 FOR A PERIOD OF TWO (2) YEARS, FOR SERVICES UP TO FOUR (4) HOURS PER WEEK.

THE COSTS ARE \$170.00/HOUR FOR PSYCHIATRIST COVERAGE AND \$125/HOUR FOR PHYSICIAN ASSISTANT, PLUS MILEAGE. TRAVEL COSTS WILL NOT APPLY ON INSTANCES OF SERVICE USING TELEMEDICINE.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH BLUE MOUNTAIN HEALTH SYSTEM.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**RESOLUTION:**

**#17-215 EAGLE SCOUT/FISCHER:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE FOLLOWING RESOLUTION HONORING ERIC MICHAEL FISCHER, ALBRIGHTSVILLE, PENNSYLVANIA, MEMBER OF BOY SCOUT TROOP 555, JIM THORPE, PENNSYLVANIA:

**RESOLUTION #17-019**

**EAGLE SCOUT/ERIC MICHAEL FISCHER**

**WHEREAS**, ERIC MICHAEL FISCHER OF ALBRIGHTSVILLE HAS SUCCEEDED IN ACHIEVING SCOUTING'S HIGHEST HONOR, THE RANK OF EAGLE SCOUT; AND

**WHEREAS**, ERIC MICHAEL FISCHER IS A MEMBER OF BOY SCOUT TROOP 555 IN JIM THORPE, PENNSYLVANIA, AND HAS BEEN INVOLVED IN SCOUTING FOR 11 YEARS. DURING HIS SCOUTING CAREER, HE HAS EARNED 42 BADGES INCLUDING TRACKING, SMALL-BOAT SAILING, AND PIONEERING; AND HAS SERVED AS INSTRUCTOR, TROOP GUIDE, AND PATROL LEADER; AND

**WHEREAS**, ERIC MICHAEL FISCHER'S EAGLE SCOUT PROJECT WAS BUILDING A DEMONSTRATION RAIN GARDEN DESIGNED TO COLLECT, FILTER AND STORE RAIN WATER FOR PLANTS NEAR THE RAIN GARDEN. THE RAIN GARDEN PROVIDED AN EDUCATIONAL MODEL OF SUSTAINABILITY FOR THE HIGH SCHOOL'S ECOLOGY CLASSES AND PROVIDED DECORATION TO THE AREA. THE RAIN GARDEN WAS DESIGNED WITH A 600 GALLON PROCESSING CAPACITY TO ACCOMMODATE THE NEEDS OF THE CHOSEN

AREA. ONE HUNDRED CUBIC FEET OF SOIL WAS REMOVED AND REPLACED TO ENABLE THE FILTERING AND STORAGE REQUIREMENTS. INDIVIDUALLY SELECTED NATIVE PLANTS WERE ARRANGED IN THREE ZONES ACCORDING TO THEIR ADAPTATION AND ABILITY TO PROCESS INCREASING AMOUNTS OF WATER. THE PROJECT INCLUDED MAINTAINING THE RAIN GARDEN THROUGH THREE SEASONS TO ENSURE THE CORRECT PLANT SELECTION AND PLACEMENT. ERIC SPENT 273 HOURS ON THIS PROJECT; AND

**WHEREAS**, ERIC MICHAEL FISCHER HAS DEVELOPED THE NECESSARY SKILLS AND DETERMINATION TO ACHIEVE AN HONOR HE WILL VALUE FOR A LIFETIME; AND

**WHEREAS**, ERIC MICHAEL FISCHER IS AN INSPIRATION TO YOUNG MEN THROUGH HIS DEDICATION AND LEADERSHIP; AND

**WHEREAS**, THE BOARD OF COMMISSIONERS OF CARBON COUNTY WISHES TO ACKNOWLEDGE THE ACCOMPLISHMENT OF ERIC MICHAEL FISCHER.

**NOW, THEREFORE, BE IT RESOLVED** THAT THE BOARD OF COMMISSIONERS OF CARBON COUNTY HEREBY RECOGNIZES THE ACHIEVEMENT OF ERIC MICHAEL FISCHER AND HEREBY COMMENDS AND CONGRATULATES HIM IN ATTAINING THE RANK OF EAGLE SCOUT.

**ADOPTED** BY THE CARBON COUNTY BOARD OF COMMISSIONERS THIS 1<sup>ST</sup> DAY OF JUNE, 2017.

**CARBON COUNTY BOARD OF COMMISSIONERS**

- /S/ WAYNE E. NOTHSTEIN, CHAIRMAN
- /S/ TOM J. GERHARD, VICE-CHAIRMAN
- /S/ WILLIAM J. O'GUREK, MEMBER

**ATTEST:**

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER GERHARD COMMENTED ON THE RESOLUTION HONORING THE EAGLE SCOUT, NOTING THAT THE NATIONAL STATISTIC IS 4% AND CARBON COUNTY IS 23%.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:51 A.M.

\_\_\_\_\_  
ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

\_\_\_\_\_  
WAYNE E. NOTHSTEIN, CHAIRMAN