THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENE
THIS DATE AT 10:30 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, ASSISTANT CHIEF CLERK KLEIN, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.
THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.
CHIEF CLERK/COUNTY ADMINISTRATOR AHNER WAS ABSENT.

MOMENT OF SILENCE:
A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:
COMMISSIONER O’GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:
THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:
MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MAY 18, 2017.
BOARD POLLED: O’GUREK NOT VOTING*
GERHARD YES
NOTHSTEIN YES

*DUE TO ABSENCE AT MAY 18TH MEETING.

GUESTS (CONCERNING COUNTY BUSINESS):
THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:
THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD:
MAY 23, 2017 10:00 A.M. REAL ESTATE MATTERS

DEPARTMENT REPORTS:
CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:
MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE BUDGET TRANSFERS AS
LISTED ON TRANSMITTALS DATED MAY 25, 2017.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 130880 THROUGH 131011 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND</td>
<td>$103,755.19</td>
</tr>
<tr>
<td>RENTAL PROPERTY FUND</td>
<td>$726.00</td>
</tr>
<tr>
<td>COUNTY PARKING FUND</td>
<td>$1,194.50</td>
</tr>
<tr>
<td>AREA AGENCY ON AGING FUND</td>
<td>$13,758.50</td>
</tr>
<tr>
<td>CHILDREN &amp; YOUTH FUND</td>
<td>$171,480.17</td>
</tr>
<tr>
<td>DOMESTIC RELATIONS 4D FUND</td>
<td>$1,299.00</td>
</tr>
<tr>
<td>WORKFORCE INVESTMENT ACT FUND</td>
<td>$800.00</td>
</tr>
<tr>
<td>PARKS &amp; RECREATION FUND</td>
<td>$2,219.45</td>
</tr>
<tr>
<td>CARBON TRANSPORTATION SYSTEM FUND</td>
<td>$44,074.20</td>
</tr>
<tr>
<td>9-1-1 FUND</td>
<td>$3,170.26</td>
</tr>
<tr>
<td>HAZ-MAT RESPONSE FUND</td>
<td>$192.97</td>
</tr>
<tr>
<td>CDBG FUND</td>
<td>$45,000.00</td>
</tr>
<tr>
<td>CAPITAL PROJECTS FUND</td>
<td>$25,063.25</td>
</tr>
<tr>
<td>TAX CLAIM FUND</td>
<td>$77,963.55</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$490,697.04</strong></td>
</tr>
</tbody>
</table>

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O’GUREK YES*
GERHARD YES
NOTHSTEIN YES

* MR. O’GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR PENTELEDATA, THE TIMES NEWS, AND BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

TREASURER’S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE TREASURER’S REPORT DATED MAY 19, 2017 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF MAY 19, 2017:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND CHECKING ACCOUNT</td>
<td>$1,134.07</td>
</tr>
<tr>
<td>PAYROLL CHECKING ACCOUNT</td>
<td>$19,217.65</td>
</tr>
<tr>
<td>GENERAL FUND SP NOW</td>
<td>$6,273,646.52</td>
</tr>
<tr>
<td>OPERATING RESERVE</td>
<td>$937,039.67</td>
</tr>
<tr>
<td>RENTAL PROPERTY</td>
<td>$202,085.22</td>
</tr>
</tbody>
</table>
MAY 25, 2017

PARKING FUND $ 664,469.69
LIQUID FUELS $ 453,205.79
AREA AGENCY ON AGING $ 578,501.54
CHILDREN & YOUTH $ 503,042.80
HUMAN SERVICES AGENCY FUND $ 35,190.35
DOMESTIC RELATIONS $ 94,243.62
WORKFORCE INVESTMENT ACT $ 11,766.08
PARKS & RECREATION FUND $ 211,332.36
CARBON TRANSPORTATION $ 44,209.63
9-1-1 FUND $ 1,534,877.50
HAZMAT RESPONSE FUND $ 110,657.38
OFFENDER SUPERVISION $ 348,930.76
ADULT ELECTRONIC MONITORING $ 163,037.88
FARMLAND PRESERVATION $ 63,941.01
HUMAN SERVICES DEVELOPMENT $ 24,945.45
HOMELESS GRANT $ 6,936.46
CENTRALIZED BOOKING $ 101,051.07
VICTIM WITNESS $ 5,843.36
RECORD OF DEEDS IMPROVEMENT $ 32,293.38
COUNTY RECORDS IMPROVEMENTS $ 5,516.70
JUVENILE SUPERVISION $ 26,153.78
COMMUNITY SERVICE FEE FUND $ 11,642.93
PROTHONOTARY AUTOMATION FUND $ 47,099.17
AFFORDABLE HOUSING FEE $ 318,060.97
CLERK OF COURTS AUTOMATION FUND $ 1,713.87
REGISTER OF WILLS $ 14,096.55
JUVENILE ELECTRONIC MONITORING FUND $ 5,898.58
VITAL STATISTICS FUND $ 39,911.87
SUBSTANCE ABUSE EDUCATION FUND $ 106,293.48
LIQUID FUELS/ACT 44 FUND $ 263,110.51
ACT 13 BRIDGE IMPROVEMENT FUND $ 338,785.31
VICTIMS SERVICE FUND $ 62,395.73
HOTEL EXCISE TAX FUND $ 197,304.23
CDBG FUND $ 45,018.07
DEBT SERVICE FUND $ 1,552,120.18
CAPITAL PROJECTS FUND $ 10,261,251.09
FRINGE BENEFITS PAYMENT FUND $ 528,400.22
TAX CLAIM FUND $ 478,575.20

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

PERSONNEL REPORT:

RETIREMENT:

RESIGNATION:

EMPLOYMENT SEPARATION:
HIRES:

COURT APPOINTMENT:

SEMINAR/TRAINING REQUESTS:
AREA AGENCY ON AGING
MARY ANN MARZEN
ADVANCED SUPERVISION: BUILDING SKILLS AND COMPETENCE
STATE COLLEGE, PA
COST: CONFERENCE FEE $150 PER DAY, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

CHILDREN & YOUTH SERVICES
SALLIANNE NEWTON
ANISSA NUNEMACHER
PCYA QUARTERLY MEETING
HARRISBURG, PA
COST: CONFERENCE FEE $150 PER PERSON, LODGING, MEALS

CORONER
GERALD JONES
MERI JONES
PHILLIP JEFFRIES
DONNA KEMMERLE
CAROLE LESLIE
EDWARD SMITH
JOHN TURCMANOVICE
2017 CONTINUING EDUCATION TRAINING SEMINAR
STROUDSBURG, PA
COST: TRAINING FEE $65 PER PERSON, MILEAGE

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE PERSONNEL REPORT DATED MAY 25, 2017.
BOARD POLLED: O’GUREK YES GERHARD YES NOTHSTEIN YES

CORRESPONDENCE:
MINUTES RECEIVED: APRIL 18, 2017 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.
CHILDREN & YOUTH:

#17-196 INVOICE/REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE EXECUTE THE CHILDREN & YOUTH SERVICES FY 2016/2017 FIRST QUARTER ACT 148 INVOICE REPORT WHICH WILL RESULT IN THE COUNTY RECEIVING $19,038.90 IN TITLE IV-E AA FUNDS, $44,688.31 IN TITLE IV-E PM FUNDS, $67.69 IN MEDICAID FUNDS, $3,540.80 IN IT GRANT FUNDS, $250.00 IN SPECIAL GRANT FUNDS, AND $7,425.00 IN TANF FUNDS.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRECTIONAL FACILITY:

#17-197 AGREEMENT/CEDAR CREST COLLEGE:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE AN AGREEMENT BETWEEN THE COUNTY AND CEDAR CREST COLLEGE FOR USE OF THE FACILITIES BY FACULTY AND STUDENTS ENROLLED IN THE GRADUATE ART THERAPY PROGRAM OF THE COLLEGE.

THE AGREEMENT SHALL BE REVIEWED ANNUALLY WITH AUTOMATIC RENEWAL UNLESS AMENDED OR TERMINATED BY EITHER PARTY GIVING THIRTY (30) DAYS WRITTEN NOTICE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

EMERGENCY MANAGEMENT:

#17-198 EMPG GRANT:

THE FFY 2016 EMPG (EMERGENCY MANAGEMENT PERFORMANCE GRANT) FOR FUNDING TO SUPPORT SALARIES AND BENEFITS OF THE EMERGENCY MANAGEMENT COORDINATOR AND ADMINISTRATIVE ASSISTANT WAS PRESENTED FOR BOARD ACTION. ESTIMATED REVENUE: $64,737.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE GRANT.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

LIQUID FUELS:

#17-199 BRIDGE #12/CHANGE ORDER: EMERGENCY BEAM REPAIRS:

CHANGE ORDER #1 SUBMITTED BY THE COUNTY ENGINEER FOR COUNTY BRIDGE #12 (PENN FOREST TOWNSHIP) EMERGENCY BEAM REPAIR CONTRACT WITH PROFESSIONAL CONSTRUCTION CONTRACTORS, INCORPORATED, BETHLEHEM, PENNSYLVANIA, WAS SUBMITTED FOR APPROVAL AND EXECUTION.

DUE TO INSTALLATION OF AN ADDITIONAL PLATE, THE COST WILL INCREASE $1,869.57, AND CONTRACT TERM WILL BE EXTENDED (1) DAY TO MAY 30, 2017.

ORIGINAL CONTRACT - $17,200.00; NEW CONTRACT TOTAL - $19,069.57.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE CHANGE ORDER #1 TO THE CONTRACT WITH PROFESSIONAL CONSTRUCTION CONTRACTORS, INC.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES
MAILROOM SYSTEMS:

#17-200 AGREEMENT RENEWAL:

THE RENEWAL AGREEMENT WITH MAILROOM SYSTEMS, INCORPORATED FOR DISCOUNTED POSTAGE RATES FOR 1, 2 & 3 OZ. FIRST CLASS MAIL WAS SUBMITTED FOR APPROVAL.

MAILROOM SYSTEMS WILL PICK-UP, PRESORT AND DELIVER THE COUNTY’S MAIL TO THE USPS DISTRIBUTION CENTER FOR A $50/MONTH TRANSFER FEE.

THE TERM OF AGREEMENT IS ONE (1) YEAR, THEN CONTINUING ON A MONTH TO MONTH BASIS UNTIL TERMINATED BY EITHER PARTY.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

PRI/LONG DISTANCE SERVICE:

#17-201 AGREEMENT/EARTHLINK:

THE RENEWAL AGREEMENT WITH EARTHLINK BUSINESS FOR THREE (3) PRI’S (PRIMARY RATE INTERFACE) FOR THE COURT HOUSE, COURT HOUSE ANNEX AND 76 SUSQUEHANNA STREET FOR ALL LOCAL AND LONG DISTANCE CALLS WAS SUBMITTED FOR BOARD ACTION.

THE AGREEMENT WILL BE MONTH TO MONTH FOR TWENTY-FOUR (24) MONTHS; EARTHLINK WILL REVERT THE BASE PRICES POINTS BACK TO THE MARCH 2017 RATE AND APPLY AN ADDITIONAL 20% RATE REDUCTION, WHICH WILL RESULT IN AN APPROXIMATE SAVINGS OF $426/MONTH.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR’S REPORT:

COMPUTER CONVERSION:

#17-202 PROPOSAL/SACS:

THE SOLICITOR PRESENTED A PROPOSAL/AGREEMENT BETWEEN THE COUNTY AND SUSQUEHANNA ACCOUNTING & CONSULTING SOLUTIONS, INCORPORATED (“SACS”) FOR CONSULTING SERVICES RELATIVE TO THE COUNTY’S COMPUTER CONVERSION IMPLEMENTATION OF NEW WORLD DOT NET ACCOUNTING SYSTEM.

THE ESTIMATED FEE WILL BE $47,000 TO $54,050 (BASED ON 200 TO 230 HOURS), PLUS OUT-OF-POCKET EXPENSES, SUCH AS MILEAGE, LODGING AND PHONE CALLS.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT AND EXECUTE THE AGREEMENT WITH “SACS”.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES
K-9 ANIMAL SHELTER:

#17-203  KUEHNER ESTATE:

A COMMUNICATION WAS RECEIVED FROM BOHDAN J. ZELECHIWSKY, ESQUIRE, ZELECHIWSKY LAW OFFICES, ADVISING THAT THEIR OFFICE REPRESENTS THE ESTATE OF CAROL E. KUEHNER, LATE OF LEHIGHTON, PENNSYLVANIA.

MS. KUEHNER DEVISED 10% OF HER RESIDUARY ESTATE TO THE CARBON COUNTY ANIMAL SHELTER, AND PURSUANT TO THE TERMS OF THE WILL, THE ANIMAL SHELTER WILL BE RECEIVING $12,088.38.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE THE EXECUTION OF THE RELEASE FORM TO THE ESTATE ACKNOWLEDGING THE DISTRIBUTION.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

PARKS/JOSIAH WHITE:

#17-204  AGREEMENT/GAZEBO/BANNER:

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF JOSIAH WHITE PARK, ALONG WITH BANNER AND GAZEBO REQUESTS, WAS SUBMITTED FOR THE FOLLOWING:

CALVARY CHAPEL OF THE POCONOS
DAY OF TRUTH, SEPTEMBER 2, 2017
BANNER REQUEST: 8/18/17 TO 9/05/17

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE DOCUMENTS FOR CALVARY CHAPEL OF THE POCONOS.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

#17-205  AGREEMENT/MCLP:

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE MAUCH CHUNK LAKE PARK WAS SUBMITTED FOR THE FOLLOWING:

HAZLETON YMCA/YWCA
ANNUAL ANTHRACITE TRIATHLON & YOUTH SPLASH & DASH
JULY 15 & 16, 2017
*PENDING APPROVAL OF THE FISH COMMISSION

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT PENDING THE APPROVAL OF THE FISH COMMISSION.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

PEDESTRIAN BRIDGE PROJECT:

#17-206  FLAGGING AGREEMENT/JIM THORPE:

THE SOLICITOR PRESENTED AN AGREEMENT BETWEEN THE COUNTY OF CARBON AND THE BOROUGH OF JIM THORPE RELATIVE TO SHARING THE COSTS OF RAILROAD FLAGGING (INSPECTOR) SERVICES
ASSOCIATED WITH THE D&L PEDESTRIAN BRIDGE PROJECT.

THE BOROUGH REQUIRES FLAGGING SERVICES FROM THE “RAILROAD” RELATIVE TO IMPROVEMENTS AND CONSTRUCTION AT THE BOROUGH WASTEWATER TREATMENT PLANT. THIS AGREEMENT PROVIDES THAT ON THE DAYS WHERE BOTH THE COUNTY AND JIM THORPE BOROUGH ARE USING FLAGGING SERVICES, THEY WILL SHARE THE FLAGGING SERVICES ON THOSE DAYS.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

RESOLUTION:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ADOPT THE FOLLOWING RESOLUTION RECOGNIZING CHRISTOPHER WIDDICOMBE, MEMBER OF BOY SCOUT TROOP 555, JIM THORPE, PENNSYLVANIA:

RESOLUTION #17-018
EAGLE SCOUT/CHRISTOPHER WIDDICOMBE

WHEREAS, CHRISTOPHER WIDDICOMBE OF JIM THORPE HAS SUCCEEDED IN ACHIEVING SCOUTING’S HIGHEST HONOR, THE RANK OF EAGLE SCOUT; AND

WHEREAS, CHRISTOPHER WIDDICOMBE IS A MEMBER OF BOY SCOUT TROOP 555 IN JIM THORPE, PENNSYLVANIA, AND HAS BEEN INVOLVED IN SCOUTING FOR 11 YEARS. DURING HIS SCOUTING CAREER, HE HAS EARNED 29 BADGES INCLUDING ELECTRONICS, ARCHERY, SWIMMING AND FAMILY LIFE; AND HAS SERVED AS SENIOR PATROL LEADER, CHAPLAIN AID AND EAGLE SCOUT SERVICE PROJECT LEADER; AND

WHEREAS, CHRISTOPHER WIDDICOMBE’S EAGLE SCOUT PROJECT WAS TO DESIGN AND BUILD A MONARCH BUTTERFLY MILKWEED GARDEN. THE GARDEN IS LOCATED AT THE BEAR MOUNTAIN BUTTERFLY SANCTUARY IN JIM THORPE, PENNSYLVANIA. MONARCH CATERPILLARS FEED EXCLUSIVELY ON THE LEAVES OF MILKWEED AND, AS SUCH, MILKWEED IS CRITICAL FOR THE SURVIVAL OF MONARCHS. WITHOUT IT, THEY CANNOT COMPLETE THEIR LIFE CYCLE. AS A RESULT, THE GARDEN WAS CREATED TO EDUCATE AND RAISE AWARENESS OF THE DECLINING MONARCH BUTTERFLY POPULATION. CHRISTOPHER SPENT 122 HOURS ON THIS PROJECT; AND

WHEREAS, CHRISTOPHER WIDDICOMBE HAS DEVELOPED THE NECESSARY SKILLS AND DETERMINATION TO ACHIEVE AN HONOR HE WILL VALUE FOR A LIFETIME; AND

WHEREAS, CHRISTOPHER WIDDICOMBE IS AN INSPIRATION TO YOUNG MEN THROUGH HIS DEDICATION AND LEADERSHIP; AND

WHEREAS, THE BOARD OF COMMISSIONERS OF CARBON COUNTY WISHES TO ACKNOWLEDGE THE ACCOMPLISHMENT OF CHRISTOPHER WIDDICOMBE.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF CARBON COUNTY HEREBY RECOGNIZES THE ACHIEVEMENT OF CHRISTOPHER WIDDICOMBE AND HEREBY COMMENDS AND CONGRATULATES HIM IN ATTAINING THE RANK OF EAGLE SCOUT.

ADOPTED BY THE CARBON COUNTY BOARD OF COMMISSIONERS THIS 25TH DAY OF MAY, 2017.

CARBON COUNTY BOARD OF COMMISSIONERS
/S/ WAYNE E. NOTHSTEIN, CHAIRMAN
/S/ TOM J. GERHARD, VICE-CHAIRMAN
/S/ WILLIAM J. O’GUREK, MEMBER

ATTEST:
/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR
COMMISSIONERS’ REPORTS:

THE CHAIRMAN WISHED EVERYONE A SAFE MEMORIAL DAY WEEKEND AND ENCOURAGED THEM TO ATTEND MEMORIAL DAY SERVICES BEING HELD.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:38 A.M.

_____________________________  ______________________________
COLLEEN KLEIN,                  WAYNE E. NOTHSTEIN, CHAIRMAN
ASSISTANT CHIEF CLERK