THE REORGANIZATIONAL MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 1:35 P.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND ASSISTANT CHIEF CLERK KLEIN
THE COUNTY CONTROLLER, COUNTY TREASURER, COURT ADMINISTRATOR, JUDGE NANOVIC AND OTHER ELECTED OFFICIALS WERE ALSO PRESENT.

COMMISSIONER NOTHSTEIN CONVENE THE REORGANIZATIONAL MEETING AND WELCOMED EVERYONE PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER NOTHSTEIN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

NOMINATIONS:

COMMISSIONER NOTHSTEIN RELINQUISHED THE CHAIR TO CHIEF CLERK/COUNTY ADMINISTRATOR, ELOISE AHNER, ACTING CHAIRPERSON, FOR THE SPECIFIC PURPOSE OF CONDUCTING THE ELECTION OF THE CHAIRMAN OF THE BOARD OF COMMISSIONERS.

CHAIRMAN:

THE ACTING CHAIRPERSON OPENED THE FLOOR FOR NOMINATIONS FOR THE POSITION OF CHAIRMAN OF THE CARBON COUNTY BOARD OF COMMISSIONERS.

COMMISSIONER GERHARD NOMINATED WAYNE E. NOTHSTEIN, AS CHAIRMAN OF THE BOARD OF COMMISSIONERS, COMMISSIONER O’GUREK SECONDED THE NOMINATION.

THE ACTING CHAIRPERSON CALLED FOR A VOICE COUNT (ALL IN FAVOR VOTING AYE – OPPOSED NAY). THE AYES CARRIED AND THE NOMINATIONS WERE CLOSED.

THE ACTING CHAIRPERSON CALLED THE BOARD ON THE NOMINATION OF WAYNE E. NOTHSTEIN TO THE POSITION OF CHAIRMAN OF THE BOARD OF COMMISSIONERS.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

COMMISSIONER NOTHSTEIN ASSUMED THE CHAIR AND PRESIDED.
CHAIRMAN NOTHSTEIN APPOINTED COLLEEN KLEIN AS ACTING CLERK TO THE BOARD FOR THE PURPOSE OF TAKING THE MINUTES OF THE MEETING HELD THIS DAY.

**VICE-CHAIRMAN:**

THE CHAIRMAN OPENED THE NOMINATIONS FOR THE POSITION OF VICE-CHAIRMAN TO THE BOARD OF COMMISSIONERS.

COMMISSIONER O’GUREK NOMINATED TOM J. GERHARD TO THE POSITION OF VICE-CHAIRMAN OF THE BOARD OF COMMISSIONERS; COMMISSIONER NOTHSTEIN SECONDED THE NOMINATION.

THE CHAIRMAN CALLED FOR A VOICE COUNT ON THE NOMINATION. THE AYES CARRIED. THE NOMINATION FOR VICE-CHAIRMAN WAS CLOSED.

THE CHAIRMAN CALLED THE BOARD ON THE NOMINATION OF TOM J. GERHARD TO THE POSITION OF VICE-CHAIRMAN TO THE BOARD OF COMMISSIONERS.

| BOARD POLLED: | O’GUREK | YES | GERHARD | YES | NOTHSTEIN | YES |

**COUNTY SOLICITOR:**

MOTION WAS MADE BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPOINT DANIEL J. MISCAVIGE TO THE POSITION OF COUNTY SOLICITOR.

THE CHAIRMAN CALLED THE BOARD ON THE APPOINTMENT OF DANIEL A. MISCAVIGE TO THE POSITION OF COUNTY SOLICITOR.

| BOARD POLLED: | O’GUREK | YES | GERHARD | YES | NOTHSTEIN | YES |

**COUNTY ADMINISTRATOR/CHIEF CLERK:**

MOTION WAS MADE BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPOINT ELOISE AHNER AS COUNTY ADMINISTRATOR/CHIEF CLERK.

THE CHAIRMAN CALLED THE BOARD ON THE APPOINTMENT OF ELOISE AHNER TO THE POSITION OF COUNTY ADMINISTRATOR/CHIEF CLERK.

| BOARD POLLED: | O’GUREK | YES | GERHARD | YES | NOTHSTEIN | YES |

**ROBERTS RULES OF ORDER:**

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO ADOPT ROBERTS RULES OF ORDER.

| BOARD POLLED: | O’GUREK | YES | GERHARD | YES | NOTHSTEIN | YES |

THE CHAIRMAN CALLED A RECESS AT 1:39 P.M. IN ORDER TO CONVENE THE ANNUAL SALARY BOARD MEETING.
REGULAR BUSINESS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD DECEMBER 31, 2015.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

THERE WERE NO BUDGET TRANSFERS.

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

PERSONNEL REPORT:

RESIGNATION:

HIRE:

PRISON BOARD APPOINTMENTS:
**CHANGES OF STATUS:**

WENDY R. SMELAS, JIM THORPE, PA  
FROM: DISTRICT JUSTICE SECRETARY I, DISTRICT JUSTICES  
TO: DISTRICT JUSTICE OFFICE SUPERVISOR TRAINEE, DISTRICT JUSTICES  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

DONNA L. PECK, LANSFORD, PA  
FROM: DISTRICT JUSTICE SECRETARY I, DISTRICT JUSTICES  
TO: DISTRICT JUSTICE SECRETARY II, DISTRICT JUSTICES  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

TRACY J. NISTICO-MARASHESKI, JIM THORPE, PA  
FROM: DEPARTMENT CLERK I, JUVENILE COURT OFFICE  
TO: CLERICAL SPECIALIST, JUVENILE COURT OFFICE  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

CRYSTEL L. STEIN, LEHIGHTON, PA  
FROM: DEPARTMENT CLERK I, DOMESTIC RELATIONS  
TO: DOMESTIC RELATIONS SPECIALIST I, DOMESTIC RELATIONS  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

JEFFREY P. ASTER, WALNUTPORT, PA  
FROM: PART-TIME COUNTY DETECTIVE, DISTRICT ATTORNEY  
TO: FULL-TIME COUNTY DETECTIVE, DISTRICT ATTORNEY  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

KATHERYN M. LABOSKY, LANSFORD, PA  
FROM: LIMITED TERM AGING CASE AIDE II, AREA AGENCY ON AGING  
TO: AGING CASE AIDE II, AREA AGENCY ON AGING  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

BONNIE L. GAWLIK, SUMMIT HILL, PA  
FROM: CONFIDENTIAL SECRETARY, VETERANS AFFAIRS  
TO: VETERANS SPECIALIST, VETERANS AFFAIRS  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

SEAN T. DOWD, EFFORT, PA  
FROM: SPECIAL DEPUTY SHERIFF, SHERIFF  
TO: DEPUTY SHERIFF, SHERIFF  
EFFECTIVE: JANUARY 5, 2016

**CHANGE OF HOURS:**

CHANGE THE HOURS OF THE DISTRICT JUSTICES OFFICES TO 37 ½ HOURS PER WEEK RETROACTIVE TO JANUARY 1, 2016.

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**  
SUSAN ZEIGLER  
CONNIE LYNN  
SUPERVISOR ENRICHMENT – TEAMING - A LESSON IN LEADERSHIP  
CENTER VALLEY, PA  
COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE
MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PERSONNEL REPORT DATED JANUARY 4, 2016.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

THERE WAS NO CORRESPONDENCE TO REPORT.

ADVERTISING:

#16-001 LEGAL HOLIDAYS/2016:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE THE ADVERTISEMENT OF THE FOLLOWING 2016 HOLIDAYS:

- FEBRUARY 15  PRESIDENT’S DAY
- MARCH 25       GOOD FRIDAY
- MAY 30         MEMORIAL DAY
- JULY 4         INDEPENDENCE DAY
- SEPTEMBER 5    LABOR DAY
- OCTOBER 10     COLUMBUS DAY (OBSVD)
- NOVEMBER 11    VETERANS DAY
- NOVEMBER 24    THANKSGIVING HOLIDAY
- NOVEMBER 25    THANKSGIVING HOLIDAY
- DECEMBER 26    CHRISTMAS (OBSVD)

BOARD POLLED: O’GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

#16-002 MEETING DATES/2016:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MEETINGS DATES FOR 2016 AND ADVERTISE THE SAME AS FOLLOWS:

REGULAR MEETINGS OF THE CARBON COUNTY BOARD OF COMMISSIONERS FOR THE YEAR 2016 WILL BE HELD EVERY THURSDAY AT 10:30 AM, PREVAILING TIME, IN THE COMMISSIONERS’ CONFERENCE ROOM #1, THIRD FLOOR, COURT HOUSE ANNEX, JIM THORPE, PA, COMMENCING THURSDAY, JANUARY 14, 2016, WITH THE FOLLOWING EXCEPTION:


MEETINGS OF THE CARBON COUNTY PRISON BOARD FOR THE YEAR 2016 WILL BE HELD ON THE THIRD WEDNESDAY OF EACH MONTH BEGINNING AT 1:00 PM AT THE CARBON COUNTY CORRECTIONAL FACILITY, 331 BROAD STREET, NESQUEHONING, PA, COMMENCING ON JANUARY 20, 2016, WITH THE EXCEPTION OF THE DECEMBER MEETING, WHICH WILL BE HELD ON DECEMBER 14, 2016.

BOARD POLLED:   O’GUREK  ABSTAIN
               GERHARD      YES
               NOTHSTEIN   YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,
THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 2:00 P.M.

ELOISE K. AHNER,  WAYNE E. NOTHSTEIN, CHAIRMAN
CHIEF CLERK/COUNTY ADMINISTRATOR